



MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
REGULAR BOARD OF DIRECTORS MEETING

Thursday, February 20, 2020, at 1p.m.
Ventura City Hall, Santa Cruz Conference Room (Room No. 223)
501 Poli Street, Ventura, California 93001

MINUTES

DIRECTORS IN ATTENDANCE:

Jim Chambers
Conner Everts
Mike Mobley, Chair
Susan Rungren, Secretary (arrived at 1:05pm)
Glenn Shephard, Treasurer

STAFF IN ATTENDANCE:

Bryan Bondy, Executive Director
Kris Sofley, Clerk of the Board

PUBLIC IN ATTENDANCE:

Burt Handy
Eva Ibarra, UWCD
John Lindquist, UWCD
Marge McLoughlin Ferris, MBAWG
Mark McLoughlin, McLoughlin Ranch
Ambry Tibay, UWCD

CALL TO ORDER 1:00 p.m.

Chair Mobley called the meeting to order at 1:00p.m. and asked everyone to join him in reciting the Pledge of the Allegiance.

1. PLEDGE OF ALLEGIANCE

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

No public comments were offered.

3. ROLL CALL

Director Chambers, Director Everts, Director Mobley, and Director Shephard will all in attendance. Director Rungren arrived later.

4. APPROVAL OF AGENDA

Motion

Chair Mobley asked if there was any comments or questions regarding the agenda. None were offered.

Motion to approve the agenda, Director Everts; Second, Director Shephard. Voice vote: four ayes (Chambers, Everts, Mobley, Shephard), none opposed, one absent (Rungren). Motion carries 4/0/1.

5. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

5a Approval of Minutes

Motion

The Board will consider approving the Minutes from the January 17, 2019 Mound Basin GSA Board of Directors meeting.

5b Approval of Warrants

Motion

The Board will consider approving payment of outstanding vendor invoices.

5c Monthly Financial Reports

Information Item

The Board will receive a monthly profit and loss statement and balance sheet for the Mound Basin GSA from UWCD's accounting staff.

5d Application for Debit Card

Motion

The Board will consider approving the application for a Debit card attached to the Agency's Bank of Sierra checking account.

Chair Mobley asked if there were any discussions required of the Consent Calendar items. Director Chambers said he would abstain from voting on the Minutes as he was not at the December 2019 meeting.

Motion to approve the Consent Calendar, Director Everts; Second, Director Shephard. Voice vote on the Minutes: three ayes (Everts, Mobley, Shephard); none opposed; one abstaining (Chambers); one absent (Rungren). Motion carries 3/0/1/1.

6. BOARD MEMBER ANNOUNCEMENTS

6a None offered.

6b Isotope Study review; one quarter of an hour per director.

7. EXECUTIVE DIRECTOR UPDATE

Mr. Bondy reported that the Agency's second grant report and invoice was approved and that the third report and invoice had been submitted. DWR's technical support services were contacted about the driller for the monitoring well and DWR reported that they are still working through the requirements from critical overdraft basins and at present do not have a contract with any deep well drillers so the Agency's request is still on hold.

8. ACTION ITEMS

8a. Groundwater Extraction Fee Payment Status

Motion

Mr. Bondy reported that no payments have been received from the outstanding invoices and that one new outstanding invoice has been added. He said the Agency had a couple of options.

Case 1: President Mobley spoke to case #1, who asked to be rebilled, and President Mobley will follow-up again. Director Chambers reported that he made attempts to contact the person as well, but did not receive a response.

Case 2: Director Chambers reached out to case #2 but did not receive a response. Mr. Bondy spoke to another operator who knows the person and reached out to them in January but received no response. Mr. Bondy said he would make a few more calls to the owner. Director Chambers added that the person was having some hardships. Mr. Bondy said they were a big corporation and that they paid the first invoice, and that the second and third invoices are outstanding. Director Chambers said there is some confusion due to billings from MBAWG. Clerk of the Board suggested descriptions for each of the organizations be added to the invoices, which is what FPBGSA did to ease confusion of who was billing for what. Mr. Bondy said to send revised invoices with descriptions to this customer.

Case 3: New outstanding account. Most recent invoice is unpaid, but first two invoices were paid. Mr. Bondy contacted the person who explained that there was an internal routing issue which delayed the processing of the invoice for payment. Mr. Bondy does not believe any further action is required but will verify payment. Once the account is paid and brought current, Mr. Bondy will bring the request to waive late fee and interest back to the Board.

Board moved to continue to next meeting.

8b. Fiscal Year 2019/2020 2nd Quarter Budget Report and Mid-Year Budget Modifications

Motion

Mr. Bondy presented a report to the Board and explained the expenses to date as compared to the budget and includes data regarding the percentage of budget

utilized, proposed budget update and analysis regarding the amount (percentage) of change and provides notations as to the description of proposed changes. There is a reduction in grant revenue expectations due to the fact that expenses have been lower than projected. The big change in expenses is the reduction in the amount for professional services for the rest of the year due to a schedule shift which will result in higher expenses later as reflected in the next year's budget. Chair Mobley asked about the significant increase in postage and mailing and Mr. Bondy explained that was related to the mailing of the water samples which were budgeted under Studies tasks. Chair Mobley said that deferred expenses has left the Agency with plenty of cash so the \$50,000 loan from the County is no longer required.

Motion to approve Budget modifications as outlined, Director Rungren; Second, Director Shephard. Roll call vote: five ayes (Chambers, Everts, Mobley, Rungren, Shephard); none opposed. Motion carries 5/0.

8c GSP Monthly Update (Grant Category (d), Task 4)

Motion

Mr. Bondy stated that this would be a recurring monthly item on the agenda so the Board may provide director to staff on different elements of the Groundwater Sustainability Plan. He explained that major tasks in the table are translated to the graphical schedule in attachment A, which is a template. Mr. Bondy explained the various icons on the chart, including how workshops are linked to topics, draft GSP and comment periods. He also explained that these will not be the only comment periods, but more for moving forward to the November 2021 through January 2022 comment period. Mr. Bondy also suggested that the proposed newsletter would fuel interest in the first workshop.

No motion required

8d Data Management System Update (Grant Category (d), Task 4)

Motion

Mr. Bondy explained that the Data Management System is a required component of the GSP and that data output is to be done concurrent with GSP. He explained that Intera was helping to migrate the data and this was a tool for storing data in accordance with DWR guidelines. It also flags rejected data for use in GSP and notes why it was rejected. Upper Ventura River developed the procedure and some customization has been done, which drives user forms. Automated steps is an important part of the template, which also validates data formats, keeps well data in one system and performs other types of relational checks.

Chair Mobley asked if it converts data and Mr. Bondy explained that if the data is not consistent the program stores the data outside the system. The process is coded and removes the risk of human error in importing data and helps with workflow reviewing data. Mr. Bondy said they are finishing up exporting tools being

developed to match DWR's reporting format criteria, then testing and debugging the program.

No motion required.

8e Isotope Study Report (Grant Category (b))

Motion

Mr. Bondy reported that the study was funded through the GSP grant and that sampling was done in three locations, using monitoring wells in different zones, testing carbon, oxygen and other tracers. The study helps to understand the flow of the system in distinct aquifer zones, age of water, the interaction or isolation of the aquifer and the groundwater recharge process as well as the infiltration of surface water. Samples were taken in July and August by UWCD and analyzed by a variety of labs. Key results are summarized in the staff report.

Chair Mobley asked if the water was tested for PFAS. Director Rungren said that nothing showed up.

Mr. Burt Handy asked if the monitoring was done in the areas that were recently added to the basin due to boundary modifications. Mr. Bondy replied that the monitoring wells are in the middle of GSA boundaries not at the edge of the basin.

Director Chambers asked if a monitoring well was being used near the estuary. Mr. Bondy replied that the monitoring well is near the southern boundary and eventually will pin down the relationship between the well, the estuary and the river.

Chair Mobley asked if the Isotope study would be posted on the Agency's website and Mr. Bondy replied that he would break it out from the lab reports and it would be posted on the Agency's website. He added that the City is wrapping up its Groundwater Study and that will be posted on the Agency's website, too.

Motion to receive and file, Director Everts; Second, Director Chambers. Voice vote: five ayes (Chambers, Everts, Mobley, Rungren, Shephard); none opposed. Motion carries 5/0.

9. INFORMATION ITEMS

None

10. FUTURE AGENDA ITEMS

Mr. Bondy said a Workshop is planned for April, with the date depending on the work progress, but likely late April. Chair Mobley asked if it would be a stand alone meeting and Mr. Bondy replied that it would be after the April Board meeting (April 16).

Board needs to elect new officers at March meeting; Audit update; Discuss and approve Workshop agenda/date/time/location; Preliminary materials to review with Board, and groundwater model at the Workshop.

9. INFORMATION ITEMS

None

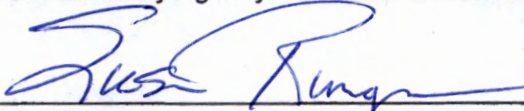
10. FUTURE AGENDA ITEMS

- Elect new officers
- Fiscal Audit
- Discuss and approve Workshop agenda/date/time/location

ADJOURNED 2:03 p.m.

The Board adjourned at 2:03 p.m. to the next **Regular Board Meeting** on Thursday, **March 19, 2020** or call of the Chair.

I certify that the above is a true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors meeting of February 20, 2020.

ATTEST: 

Susan Rungren, Board Secretary

ATTEST: 

Kris Sofley, Clerk of the Board