

**MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
DRAFT MINUTES OF REGULAR MEETING DECEMBER 21, 2017**

Directors present were: Kevin Brown, Glenn Shephard, Mike Mobley (arrived at 10:30), Jim Chambers. Also present was: Interim Executive Director Jennifer Tribo. Public present were Debra Martinez, Tony Morgan and Neal Maguire.

- 1. CALL TO ORDER** – Vice Chair Brown called the meeting to order at 10:10 A.M.
- 2. PLEDGE OF ALLEGIANCE** – Led by Vice Chair Brown.
- 3. DIRECTOR ANNOUNCEMENTS** –
- 4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

Tony Morgan, United Water Conservation District (UWCD), stated that DWR did not receive as many grant applications as expected, so most GSAs will get the funding they requested. Grant awards are expected to be announced in January or February.
- 5. CONSENT ITEMS**
 - a. Approve Minutes from November 16, 2017 Regular Meeting.**

Minutes not available. Deferred to next meeting.
- 6. ACTION ITEMS**
 - a. Request for Funding from Ventura County Watershed Protection District**

Jennifer Tribo summarized the staff report. Director Shephard stated that the watershed protection district has funding in the budget for the GSA, and it would be easier to allocate it through an invoice from the Agency rather than going through the Board of Supervisors. This item is related to 6b. Discussed was deferred to after item 6b.
 - b. Interim Accounting Services**

Jennifer Tribo summarized the staff report. Tony Morgan stated that UWCD is developing a scope of services for the Filmore-Piru GSA. Once those details are worked out, then UWCD can develop a similar agreement with the Mound Basin GSA. UWCD will set up an accounting system separate from UWCD's, and manage invoices for the Agency. A decision on this item may be made at the next meeting.
 - c. Discussion of Options for Appointing Treasurer and Auditor**

Jennifer Tribo summarized the staff report. Director Shephard stated that he can serve as treasurer if UWCD can perform interim accounting functions for the Agency. Director Chambers nominated Director Shephard to serve as treasurer for the Agency. . Seconded by Director Brown. Vice Chair Brown called a voice vote. Three ayes. None opposed. Two absent.

d. Ad hoc Committee for Long-term Funding Options (Chair Mobley joined the meeting)

Jennifer Tribo summarized the staff report. Director Shephard moved to establish an ad hoc committee to develop a framework for Agency funding options. Directors Mobley and Brown will serve as the committee and it will sunset after the Board takes action on a funding decision. Seconded by Director Chambers. Chair Mobley called a voice vote. Four ayes. None opposed. One absent.

e. Request for Proposal and Qualifications for Legal Services

Jennifer Tribo summarized the staff report. Director Mobley requested that the window for proposals be widened to thirty days. The Board requested that an ad hoc committee be formed to review applications. The ad hoc committee will be agendized for the next meeting.

Director Shephard moved to release the RFP for Legal Services as amended. Seconded by Director Brown. Chair Mobley called a voice vote. Four ayes. None opposed. One absent.

f. Meeting Schedule for Calendar Year 2018

Chair Mobley stated that he now has a conflict with meeting on the Third Thursday at 10am. He requested that the Board meeting date or time be changed.

Director Brown moved to set the 2018 Board meetings for the third Thursday at 1pm in the Santa Cruz room at Ventura City Hall. Seconded by Director Chambers. Chair Mobley called a voice vote. Four ayes. None opposed. One absent.

g. Schedule Workshop for Basin Boundary Modification

Jennifer Tribo summarized the staff report. Tony Morgan suggested holding a Board workshop in January and then schedule a public workshop after January. The Board directed staff to conduct a workshop for the Board on this issue at the January Board meeting.

7. EXECUTIVE DIRECTOR'S REPORT

- a.** Update on Liability Insurance – Jennifer Tribo is still working with providers to obtain a quote for liability insurance.

8. ADJOURNMENT – 10:53 A.M.