

**MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
DRAFT MINUTES OF REGULAR MEETING NOVEMBER 16, 2017**

Directors present were: Kevin Brown, Glenn Shephard, Mike Mobley, Jim Chambers and Conner Everts. Also present was: Interim Executive Director Jennifer Tribo. Public present were Tony Morgan and Neal Maguire.

1. **CALL TO ORDER** - Chair Mobley called the meeting to order at 10:03 A.M.
2. **PLEDGE OF ALLEGIANCE** – Led by Chair Mobley.
3. **DIRECTOR ANNOUNCEMENTS** –
Director Brown announced that the City is accepting public comments on the draft Santa Clara River Phase 3 Estuary Study.

Chair Mobley announced that the Proposition 1 Grant proposal was submitted to DWR on behalf of the Agency. The first invoice has been received from Bryan Bondy for his work on the proposal.

Director Shephard attended the SGMA Forum yesterday hosted by the Farm Bureau and WCVC. It was informative and well attended.

4. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**
Tony Morgan, United Water Conservation District (UWCD), DWR has indicated that it may slide the Basin Boundary Modification three months back to commence in March 2018 instead of January.

5. **CONSENT ITEMS**
 - a. **Approve Minutes from October 19, 2017 Regular Meeting.**
Director Everts moved to approve the minutes from the October 19, 2017 meeting. Seconded by Director Brown. Chair Mobley called a voice vote. Five ayes. None opposed.

6. **ACTION ITEMS**

- a. **Conflict of Interest Code**

Jennifer Tribo summarized the staff report. The draft Conflict of Interest Code was revised according to comments received by the Upper Ventura River Groundwater Agency from the County Counsel.

Director Everts moved to approve the Conflict of Interest Code and forward to the County for review and approval. Seconded by Director Shephard. Chair Mobley called a voice vote. Five ayes. None opposed.

- b. **Funding Options for Fiscal Year 2017/18**

Jennifer Tribo summarized the staff report. At its November 8, 2017 meeting, the UWCD Board voted to provide the Mound Basin Groundwater Sustainability Agency with in-kind support on a cost reimbursable basis up to a value of \$50,000. The Agency may

need additional funding in order to pay invoices until a long term funding process is established. Fillmore-Piru GSA has an agreement with the County to receive startup funds for the Agency that must be repaid by June 30, 2018.

Director Brown moved to direct staff to draft a contract with the County for advanced funding and bring it back for Board approval in December. Seconded by Director Everts. Chair Mobley called a voice vote. Five ayes. None opposed.

c. Discussion of Options for Appointing Treasurer and Auditor

Jennifer Tribo summarized the staff report. The City is not able to perform interim accounting functions on behalf of the Agency. Chair Mobley suggested that UWCD might be able to provide interim accounting functions, but that one of the Board members should be the treasurer.

Director Shephard added that the Upper Ventura River Groundwater Agency (UVRGA) decided not to use the County as the treasurer because it was an onerous process and did not allow for enough Agency control of finances.

Tony Morgan, UWCD, replied that UWCD is evaluating whether they can provide interim accounting functions for the Fillmore-Piru GSA. Those services might also be available to the Mound Basin GSA.

Director Shephard suggested reaching out to Camrosa Water District to ask how Arroyo-Santa Rosa GSA is handling this issue.

Director Shephard will research whether he can serve as treasurer and Tony Morgan will determine if UWCD can perform interim accounting functions for the Agency. These items will be agendaized for the December Board meeting.

d. Funding options for GSAs

Jennifer Tribo summarized the staff report. The Directors discussed forming an adhoc committee to explore funding options and bring the options back to the Board for further discussion and decisions. Chair Mobley directed staff to add an action to form an ad hoc funding options committee to the next meeting agenda. The Directors discussed the need to have legal counsel to assist in this process. Chair Mobley asked how other GSAs obtained legal counsel. Tony Morgan replied that Fillmore-Piru GSA put out an RFP for legal services. Chair Mobley directed staff to develop draft legal services RFP for review at the December meeting.

e. Discussion of Bylaws

Jennifer Tribo summarized the staff report. Chair Mobley asked if there were examples from other GSAs that could be used as template. Jennifer Tribo replied that UVRGA is developing their Bylaws now and will need to approve them before January. Director Everts added that the Santa Monica GSA has an example. The Directors discussed that since the Bylaws are not due until June, this issue should be deferred until after January.

7. EXECUTIVE DIRECTOR'S REPORT

- a.** Update on Liability Insurance – Jennifer Tribo reported that she is working with Alliant Insurance to obtain a quote for liability insurance for the Agency.
- b.** Future Meeting Schedule – The next meeting will be December 21, 2017 at 10:00 am. The meeting schedule for 2018 will be discussed at the next meeting.

8. ADJOURNMENT – 11:03 A.M.