

**MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
DRAFT MINUTES OF REGULAR MEETING OCTOBER 19, 2017**

Directors present were: Kevin Brown, Glenn Shephard, Mike Mobley, Jim Chambers and Conner Everts. Also present was: Interim Executive Director Jennifer Tribo. Public present were Tony Morgan, Joe McDermott, and Bryan Bondy.

1. **CALL TO ORDER** - Chair Mobley called the meeting to order at 10:03 A.M.
2. **PLEDGE OF ALLEGIANCE** – Led by Chair Mobley.
3. **DIRECTOR ANNOUNCEMENTS** - None
4. **PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**
5. **CONSENT ITEMS**

a. Approve Minutes from September 21, 2017 Regular Meeting.

Director Shephard moved to approve the minutes from the September 21, 2017 meeting. Seconded by Director Brown. Chair Mobley called a voice vote. Four ayes. None opposed. Director Everts abstained.

6. **ACTION ITEMS**

a. Approval of Proposed Budget for Fiscal Year 2017/18

Jennifer Tribo summarized the staff report and reviewed the proposed budget included in the agenda packet. The Directors discussed options for financing the budget. Director Mobley indicated that this supplemental appropriation would have to go to the United Water Conservation District Board in November.

Director Everts moved to approve the budget for fiscal Year 2017/18. Seconded by Director Shephard. Chair Mobley called a voice vote. Five ayes. None opposed.

b. Request for Startup Funding from Ventura County Watershed Protection District

Director Shephard clarified that the funds from the County would not be a grant and would need to be repaid by a pre-determined date. The Watershed Protection District has funds budgeted for GSAs and can pay invoices without further Board of Supervisors authorization. An agreement between the County and the Mound Basin GSA for a one time advance payment would need to be approved by the County Board of Supervisors.

Director Brown requested that this item be tabled and that discussion move to item 6c.

c. Payment Agreement between Member Agencies

Jennifer Tribo summarized the staff report.

Tony Morgan, United Water Conservation District (UWCD), commented that since the agreement requires payment from the member agencies within 45 days of being invoiced, that the UWCD Board will have to agree to provide funding for the Mound Basin GSA.

Director Everts moved that the MOU be accepted in principle and authorize the Chair to sign it pending approval by the member agencies. Seconded by Director Brown. Chair Mobley called a voice vote. Five ayes. None opposed.

d. Sustainable Groundwater Planning Grant Program

Jennifer Tribo summarized the staff report and passed out to the Board and members of the public present the proposal to draft a grant application received by Bryan Bondy. Bryan Bondy provided an outline of the proposal to the Directors.

The Directors discussed their availability to meet to review the grant application package.

Director Everts moved to authorize Chair Mobley to enter into a contract (not to exceed \$18,000) with Bryan Bondy to develop a grant application package and schedule two special Board meetings for October 26, 2017 at 9:00 am and November 2, 2017 at 1:30 pm to discuss the grant application package. Seconded by Director Chambers. Chair Mobley called a voice vote. Five ayes. None opposed.

e. Liability Insurance

Jennifer Tribo summarized the staff report, and updated the Board that she is working to obtain a quote from the insurance company that provides liability insurance for the City of Ventura. Ms. Tribo will provide an update at the next meeting.

f. Conflict of Interest Code

Jennifer Tribo summarized the staff report. The conflict of Interest Code must be submitted to the County Board of Supervisors by December 6, 2017. Ms. Tribo reviewed the edits requested by the County. The Board directed staff to make the requested revisions to the Conflict of Interest Code and bring it back to the Board for consideration at its November meeting.

7. EXECUTIVE DIRECTOR'S REPORT

- The GSA needs to apply for a tax id number. Jennifer Tribo will coordinate with Chair Mobley to file the necessary paperwork.
- The Clerk of the County Board of Supervisors will be attending the October 30, 2017 meeting of the Fillmore-Piru GSA to provide the directors with a review of the Brown Act and Conflict of Interest rules.
- Jennifer Tribo submitted the initial notification for a basin boundary modification for the Mound Basin to DWR.

8. ADJOURNMENT – 11:00 A.M.