



**NOTICE IS HEREBY GIVEN that the
Mound Basin Groundwater Sustainability Agency (“Agency”)
Board of Directors (“Board”) will hold its
REGULAR BOARD OF DIRECTORS MEETING AND
GROUNDWATER SUSTAINABILITY PLAN WORKSHOP
at 1:00 p.m. on Thursday, December 18, 2025, at the
County of Ventura, Hall of Administration,
Main Plaza, Atlantic Conference Room,
800 S. Victoria Avenue, Ventura, CA 93009-1260.**

**To participate in the Board of Directors meeting and workshop via Zoom,
please access:**

<https://us02web.zoom.us/j/9997307537?pwd=owplMqAli2suWcYB6OE2Sx2hsJVpOA.1&omn=83501630717>

Meeting ID: 999 730 7537 | Passcode: MBGSA2025

To call into the meeting (audio only), call: (877) 853-5247 (US Toll-free)

Meeting ID: 999 730 7537

AGENDA

OPEN SESSION – CALL TO ORDER 1:00 P.M.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion or take any action on any items presented during public comments. Such items may only be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. In accordance with Government Code §54954.3(b)(1), public comment will be limited to three (3) minutes per speaker.

**4. APPROVAL OF AGENDA
Motion**

5. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

5a. Approval of Minutes

Motion

The Board will consider approving the Minutes of November 20, 2025, Regular Agency meeting.

5b. Approval of Warrants

Motion

The Board will receive and review a summary report of the warrants as well as consider approving payment for December 2025

5c. Monthly Financial Report

Information Item

The Board will receive a monthly profit and loss statement as well as a balance sheet for the month of November 2025.

5d. Approve Bondy Groundwater Consulting Rate Increase Per Existing Contract

Motion

The Board will consider approving the rate increase.

6. BOARD MEMBER ANNOUNCEMENTS

Directors will provide updates on matters not on the agenda.

7. EXECUTIVE DIRECTOR ANNOUNCEMENTS

Executive Director will provide updates on matters not on the agenda.

8. GSP PERIODIC EVALUATION WORKSHOP

A presentation providing an overview of the GSP periodic evaluation process and findings of the shallow groundwater level data collection project will be made. This is an opportunity for the Board, stakeholders, and general public to provide input on the GSP periodic evaluation process. The Board may provide feedback and/or direction to staff.

9. FUTURE AGENDA ITEMS

The Board may suggest issues and/or topics they would like to address at future meetings.

10. ADJOURNMENT

The next **Regular Board of Directors Meeting** is scheduled for **Monday, January 26, 2026**, or call of the Chair.

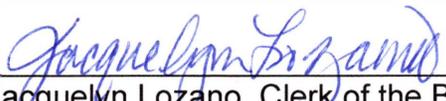
Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD's offices at 1701 North Lombard Street, Suite 200, in Oxnard during normal business hours.

Mound Basin GSA Regular Board of Directors Meeting and
Groundwater Sustainability Plan Workshop AGENDA
December 18, 2025
Page 3

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the Agency's services, programs, or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the Mound Basin Clerk of the Board at (805) 525-4431 or the City of Ventura at (805) 654-7800. Notification of at least 48 hours prior to the meeting will enable the Agency to make appropriate arrangements.

This Agenda was posted Wednesday, December 10, 2025, at 4:45 p.m. at United Water Conservation District, 1701 N. Lombard Street, Oxnard, CA 93030, and the County of Ventura, Hall of Administration, 800 S. Victoria Avenue, Ventura, CA 93009, as well as electronically at www.moundbasingsa.org and, www.facebook.com/moundbasin/.

ATTEST:



Jacquelyn Lozano, Clerk of the Board



Motion Item No. 5(a)

DATE: December 10, 2025

TO: Board of Directors

FROM: Clerk of the Board

SUBJECT: Approval of Minutes

RECOMMENDATION

The Board will consider approving Minutes from the October 20, 2025, Regular Board of Directors meeting.

ATTACHMENT

Draft Meeting Minutes

Action: _____
Motion: _____ 2 nd : _____
J.Chambers: _____ C.Everts: _____ C.Keeling: _____ E.Nance: _____ J.Tribo: _____



MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
REGULAR BOARD OF DIRECTORS MEETING

was held on Thursday, November 20, 2025, at 1:00 p.m. via Zoom and at the County of Ventura, Hall of Administration, Atlantic Conference Room, 800 S. Victoria Avenue, Ventura, CA 93009-1260.

MINUTES

DIRECTORS IN ATTENDANCE

Catherine Keeling, Chair
Jennifer Tribo, Vice Chair/Secretary (arrived at 1:15 p.m. during Item No. 7)
Dr. Earthea Nance, Treasurer
Conner Everts

DIRECTOR ABSENT

James Chambers

STAFF IN ATTENDANCE

Bryan Bondy, Executive Director
Alex Dominguez, Legal Counsel (online)
Jackie Lozano, Clerk of the Board

PUBLIC IN ATTENDANCE

Sara Guzman, UWCD
Kathleen Kuepper, UWCD
Nancy Ojeda, CDWR
Raya Nour, Ventura County Public Works Agency
Two public participants online identified as Liam and Michael

OPEN SESSION

Chair Catherine Keeling called the meeting to order at 1:05 p.m.

1. PLEDGE OF ALLEGIANCE

Chair Keeling led the participants in reciting the Pledge of Allegiance.

2. ROLL CALL

Clerk of the Board Jackie Lozano called roll.

Present: Directors Everts, Keeling, and Nance.

Absent: Directors Chambers and Tribo.

3. PUBLIC COMMENTS: None were offered.

4. APPROVAL OF AGENDA

Motion

Action: M/S/C (Everts, Nance) to approve November 20, 2025, Agenda.

Vote: Ayes: Everts, Nance, and Keeling; Noes: None; Absent: Chambers and Tribo.

5. CONSENT CALENDAR

Action: M/S/C (Everts, Nance) to approve the Consent Calendar items.

Vote: Ayes: Everts, Nance, and Keeling; Noes: None; Absent: Chambers and Tribo.

5a. Approval of Minutes

Motion

Approved the Minutes of September 22, 2025, Regular Mound Basin GSA Board of Directors meeting.

5b. Approval of Warrants

Motion

Received and filed the summary report of the October 2025 approved warrants and approved payment of outstanding vendor invoices for November 2025.

5c. Monthly Financial Report

Information Item

Received and filed the monthly profit and loss statement and balance sheet for the months of September and October 2025; received and filed.

5d. Fiscal Year 2025-2026 First Quarter Budget Report

Motion

Received and filed the first quarter budget report for fiscal year 2025-2026.

6. BOARD MEMBER ANNOUNCEMENTS

Director Conner Everts shared that he attended a recent CA Water Commission meeting. Unused Proposition 1 funds are being reallocated to the Sites Reservoir project.

7. EXECUTIVE DIRECTOR UPDATE

Information Item

Executive Director Bryan Bondy summarized the written update included in the meeting packet for the Board. He discussed the need to host a Groundwater Sustainability Plan Periodic Evaluation workshop at either the Agency's December or January regular Board of Directors meeting. His preference is December but understands if there are concerns about it being too close to the holidays.

Director Jennifer Tribo joined the meeting.

After a brief discussion, the Board agreed with hosting the workshop in December as part of the regular Board meeting. Staff will extend the meeting duration to two hours.

The Executive Director request the addition of page numbers for future Board meeting packets. Tabs were also requested for paper copies.

8. MOTION ITEMS

8a. **INTERA Inc. Work Order No. 15 for Water Year 2024/2025 Groundwater Sustainability Plan Annual Report**

Motion

Executive Director Bondy summarized this motion for the Board to consider approving INTERA Inc.'s Work Order No. 15.

Action: M/S/C (Everts, Nance) to approve INTERA Inc.'s Work Order No. 15 for preparation of the water year 2024/2025 annual report in an amount not-to-exceed \$38,120 and \$3,880 (approximately 10%) contingency to be authorized at the Executive Director's discretion (\$42,000 total authorization)

Vote: Ayes: Everts, Keeling, Nance, and Tribo; Noes: None; Absent: Chambers.

8b. **Access Agreement for Tree Removal to Facilitate Monitoring Well B Construction**

Motion

Executive Director Bondy summarized this motion for the Board to consider authorizing him to sign an access agreement.

Action: M/S/C (Everts, Nance) authorizing the Executive Director to sign an access agreement for Assessor Parcel Number 080-0-020-170.

Vote: Ayes: Everts, Nance, Tribo, and Keeling; Noes: None; Absent: Chambers.

8c. **Stakeholder Engagement Plan Annual Review**

Motion

Executive Director Bondy summarized this motion for the Board to consider approving the Stakeholder Engagement Plan with no changes until the next annual review.

Director Everts emphasized the importance of notifying stakeholders about the GSP periodic evaluation. He said he would get the word out to the stakeholders that he represents.

Action: M/S/C (Everts, Nance) to approve the Stakeholder Engagement Plan, as is, until the next annual review.

Vote: Ayes: Everts, Nance, Tribo, and Keeling; Noes: None; Absent: Chambers.

8d. Proposed Mound Basin GSA Regular Board of Directors Meeting Schedule for Calendar Year 2026

Motion

Clerk of the Board Jackie Lozano summarized this motion for the Board to recommend approving the 2026 Regular Board of Directors Meeting Schedule as submitted or modified by the Board.

Action: M/S/C (Everts, Tribo) approving the 2026 Regular Board of Directors Meeting Schedule as submitted or as modified by the Board.

Vote: Ayes: Everts, Nance, Tribo, and Keeling; Noes: None; Absent: Chambers.

9. ADJOURNMENT

Chair Keeling adjourned the meeting at 1:26 p.m. The next regular Board of Directors Meeting is scheduled for Thursday, December 18, 2025, or call of the Chair.

I certify that the above is true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors Regular Meeting of November 20, 2025.

ATTEST: _____
Jennifer Tribo, Vice Chair/Secretary

ATTEST: _____
Jacquelyn Lozano, Clerk of the Board



Motion Item No. 5(b)

DATE: December 10, 2025
TO: Board of Directors and Executive Director
FROM: Sara Guzman, UWCD
SUBJECT: Approval of Warrants

SUMMARY

The Board will review a summary report of the outstanding warrants for December 2025 as well as consider approving payment of those invoices.

RECOMMENDATION

UWCD accounting staff has prepared the attached warrant reports for December 2025 based on the Mound Basin GSA payables and is recommending approval. All expenditures are in accordance with the Board approved budget and have been reviewed by the Executive Director.

FISCAL SUMMARY

Not applicable.

ATTACHMENT

Warrant Register Report and Invoices for December 2025

Action: _____
Motion: _____ 2 nd : _____
J.Chambers: _____ C.Everts: _____ C.Keeling: _____ E.Nance: _____ J.Tribo: _____

Check Detail Report

December 2025

Date	Transaction type	Num	Name	Memo/Description	Cleared	Amount
Citizens Business Bank						
2293						
12/10/2025	Bill Payment (Check)	1220	Roger, Anderson, Malody & Scott, LLP		Uncleared	-4,635.00
12/10/2025	Bill Payment (Check)	1220	Roger, Anderson, Malody & Scott, LLP			-4,635.00
2294						
12/10/2025	Bill Payment (Check)	1221	A.J. Klein, Inc T. Denatale, B. Goldner		Uncleared	-540.00
12/10/2025	Bill Payment (Check)	1221	A.J. Klein, Inc T. Denatale, B. Goldner			-540.00
2295						
12/10/2025	Bill Payment (Check)	1222	Jensen Design & Survey, Inc.		Uncleared	-832.00
12/10/2025	Bill Payment (Check)	1222	Jensen Design & Survey, Inc.			-832.00
2296						
12/10/2025	Bill Payment (Check)	1223	Rincon Consultants, Inc.		Uncleared	-8,578.42
12/10/2025	Bill Payment (Check)	1223	Rincon Consultants, Inc.			-8,578.42
2297						
12/10/2025	Bill Payment (Check)	1224	FGL Environmental		Uncleared	-1,205.00
12/10/2025	Bill Payment (Check)	1224	FGL Environmental			-1,205.00
2298						
12/10/2025	Bill Payment (Check)	1225	INTERA Incorporated		Uncleared	-4,174.50
12/10/2025	Bill Payment (Check)	1225	INTERA Incorporated			-4,174.50
2299						

Check Detail Report

December 2025

Date	Transaction type	Num	Name	Memo/Description	Cleared	Amount
12/10/2025	Bill Payment (Check)	1226	Bondy Groundwater Consulting, Inc		Uncleared	-4,554.20
12/10/2025	Bill Payment (Check)	1226	Bondy Groundwater Consulting, Inc			-4,554.20



Certified Public Accountants

Rogers, Anderson, Malody & Scott, LLP
735 E. Carnegie Dr. Ste 100, San Bernardino, CA 92408
Tel (909) 889-0871 • Fax (909) 889-5361 • www.ramscpa.net

Mound Basin Groundwater Sustainability Agency
c/o United Water Conservation District
1701 N. Lombard Street
Ste Suite 200
Oxnard, CA 93030

Date: 10/31/2025
Invoice Number: 79116
Client: MOU0002

For Professional Services Rendered:

Progress billing for the fiscal year ending June 30, 2025, audit services - October 2025 billing

Mound Basin Groundwater Sustainability Agency \$4,635.00

Invoice Total: \$4,635.00

Reviewed by BB
12/8/25
Account 52270 Prof. Services - Accounting

Fiscal Audit Years Ending 6/30/2024 and 2025
Contract Budget NTE: \$11,160
Prior Billed: \$309.00
Total Billed to Date: \$4,944
Contract Budget Balance After This Invoice: \$6,216

~~~Payment due upon receipt~~~
Please remit a copy of this invoice with payment. Thank you.



Certified Public Accountants

Rogers, Anderson, Malody & Scott, LLP
735 E. Carnegie Dr. Ste 100, San Bernardino, CA 92408
Tel (909) 889-0871 • Fax (909) 889-5361 • www.ramsca.net

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Invoice Total: \$4,635.00

~~~Payment due upon receipt~~~

Please remit a copy of this invoice with payment. Thank you.

November 26, 2025

MOUND BASIN GROUNDWATER SUSTAINABILITY
C/O UNITED WATER CONSERVATION DISTRICT
1701 N. LOMBARD ST., SUITE 200
OXNARD, CA 93030

Invoice No. 1253863
Client No. 23234
Matter No. 001
Billing Attorney: JDH

INVOICE SUMMARY

For Professional Services Rendered for the Period Ending: November 18, 2025.

**RE: MOUND BASIN GROUNDWATER SUSTAINABILITY
GENERAL BUSINESS**

Professional Services	\$ 540.00
Costs Advanced	<u> \$.00</u>
TOTAL THIS INVOICE	\$ 540.00

Reviewed by BB 12/8/25
Account 52501: Legal Counsel

KLEIN DENATALE GOLDNER

Invoice No. 1253863

November 26, 2025

PROFESSIONAL SERVICES

Date	Init	Description	Hours	Amount
10/24/25	AND	REVIEWED AND REVISED AMENDED SMALL GSA COST SHARE AGREEMENT; RESPONDED TO E-MAIL FROM B. BONDY REGARDING SAME.	.40	120.00
10/24/25	AND	REVIEWED AND RESPONDED TO E-MAIL FROM J. LOZANO REGARDING GSA FPPC FILINGS; REVIEWED E-MAIL FROM FPPC REGARDING SAME.	.20	60.00
10/29/25	AND	EXCHANGED E-MAILS WITH J. LOZANO REGARDING FPPC FILING REQUIREMENTS.	.20	60.00
10/30/25	AND	REVIEWED UPDATED MOU COST SHARE AGREEMENT; RESPONDED TO E-MAIL FROM B. BONDY REGARDING SAME.	.40	120.00
11/03/25	AND	TELEPHONE CALL WITH SMALL GSA ATTORNEY REGARDING AMENDMENTS TO COST SHARE AGREEMENT; RESPONDED TO E-MAIL FROM B. BONDY REGARDING SAME.	.30	90.00
11/05/25	AND	REVIEWED FINAL REVISED COST SHARING AGREEMENT; E-MAILED ATTORNEY GROUP REGARDING SAME; E-MAILED B. BONDY REGARDING SAME.	.30	90.00

TOTAL PROFESSIONAL SERVICES \$ 540.00

SUMMARY OF PROFESSIONAL SERVICES

Name	Init	Rate	Hours	Total
DOMINGUEZ, ALEX	AND	300.00	1.80	540.00
Total			1.80	\$ 540.00

TOTAL THIS INVOICE \$ 540.00

Klein · DeNatale · Goldner

ATTORNEYS AT LAW

10000 STOCKDALE HWY, SUITE 200
BAKERSFIELD, CA 93311

(661) 395-1000
FAX (661) 326-0418
E-MAIL accounting@kleinlaw.com

November 26, 2025

MOUND BASIN GROUNDWATER SUSTAINABILITY
C/O UNITED WATER CONSERVATION DISTRICT
1701 N. LOMBARD ST., SUITE 200
OXNARD, CA 93030

Invoice No. 1253863
Client No. 23234
Matter No. 001
Billing Attorney: JDH

REMITTANCE

RE: MOUND BASIN GROUNDWATER SUSTAINABILITY
GENERAL BUSINESS

BALANCE DUE THIS INVOICE

\$ 540.00

All checks should be made payable to:
(Please return this advice with payment.)

Klein DeNatale Goldner
10000 Stockdale Hwy, Suite 200
Bakersfield, CA 93311

For payment by ACH in USD:
(Please reference:
Client-Matter No.
Invoice No. 1253863)

J.P. Morgan Chase
Account No.

To pay by credit card, click here [--->:Pay Now](#) or call Accounting at (661) 395-1000.

DUE UPON RECEIPT

FEDERAL I.D. No. 95-2298220

Thank you! Your business is greatly appreciated.



Please remit to:
 1672 Donlon Street
 Ventura, CA 93003
 Phone 805.654.6977

Mound Basin Groundwater Sustainability Agency
 C/O United Water Conservation District
 1701 Lombard Street
 Suite 200
 Oxnard, CA 93030

November 06, 2025
 Invoice No: 7197

Project 240399.01 MBG01.6710.001 Monitoring Well Cluster Encroachment & Coastal
 Develop. Permitting

Email Invoice: bryan@moundbasingsa.org; billing@moundbasingsa.org

Professional Services through October 31, 2025

Phase 001 TASK 1

Task 001 Encroachment Permit

Professional Personnel

	Hours	Rate	Amount	
Planning Technician I	.50	130.00	65.00	
Senior Planner I	2.40	180.00	432.00	
Totals	2.90		497.00	
Total Labor				497.00
				Total this Task 497.00
				Total this Phase 497.00

Phase 002 TASK 2

Task 001 Coastal Development Permit

Professional Personnel

	Hours	Rate	Amount	
Planning Technician I	.50	130.00	65.00	
Senior Planner I	1.50	180.00	270.00	
Totals	2.00		335.00	
Total Labor				335.00
				Total this Task 335.00
				Total this Phase 335.00

Reviewed by BB 12/8/25
 Account 82001: Capital Project Expenditures

Total this Invoice 832.00



Rincon Consultants, Inc
180 N. Ashwood Ave.
Ventura, CA 93003
805-644-4455

Date: 11/21/2025
Project No: 25-18261

Mound Basin GSA
Bryan Bondy
P.O. Box 3544
Ventura, CA 93006

Subject: Transmittal of Invoice # 70320 - MBGSA Groundwater Sampling

Dear Bryan Bondy,

This letter accompanies Rincon Consultants' invoice for the MBGSA Groundwater Sampling for the period through 10/31/2025. The invoice amount of \$8,578.42 brings our total amount billed to \$8,578.42, or approximately 83% of the total authorized budget of \$10,380.00.

During this period, Rincon worked on the following tasks:

Groundwater purging and sampling

We are committed to providing excellent environmental services and appreciate the opportunity to work with you. Please contact us if you have any questions about the invoice or the status of our progress.

Sincerely,
RINCON CONSULTANTS, INC.



Rincon Consultants, Inc
 180 N. Ashwood Ave.
 Ventura, CA 93003
 805-644-4455

INVOICE

Invoice No:	70320
Invoice Date:	11/21/2025
Due Date:	12/06/2025

Mound Basin GSA
 Bryan Bondy
 P.O. Box 3544
 Ventura, CA 93006

Project Number: 25-18261
 Project Name: MBGSA Groundwater Sampling

Invoice Period to 10/31/2025
 Project Manager: Kerry Campbell

Description	Unit / Basis	Number / Cost	Rate / Markup	Billed Amount
Task 1: Pre-Field Coordination				
Professional Fees				
Director	Hour	1.00	318.00	318.00
Senior Environmental Scientist II	Hour	3.00	264.00	792.00
Environmental Scientist II	Hour	0.25	180.00	45.00
Clerical/Billing Specialist	Hour	0.75	111.00	83.25
Professional Fees Totals				1,238.25
	Task Subtotal			1,238.25
Task 2: Groundwater Sampling				
Professional Fees				
Senior Environmental Scientist II	Hour	11.50	264.00	3,036.00
Environmental Scientist II	Hour	14.25	180.00	2,565.00
Professional Fees Totals				5,601.00
Reimbursables				
Standard Field Package	Day	2.00	114.00	228.00
Vehicle Day Rate	Day	4.00	90.00	360.00
Field Supplies & Equipment	Cost			30.67
Reimbursables Totals				618.67
	Task Subtotal			6,219.67
Task 3: Project Management				
Professional Fees				
Director	Hour	2.25	318.00	715.50
Environmental Scientist II	Hour	2.25	180.00	405.00
Professional Fees Totals				1,120.50
	Task Subtotal			1,120.50

Invoice Total 8,578.42

Description	Amount
Total This Invoice	\$8,578.42
Previous Billings	\$0.00
Total Billings	\$8,578.42
Total Budget	\$10,380.00
Remaining Budget	\$1,801.58
Remaining Budget %	17.36%

**Reviewed by BB 12/8/25
Account: 52250 · Prof Svcs
- Technical Services for
GSP Implementation**

Thank you for selecting Rincon Consultants.


 Invoice # 518212A

Remit To:
 FGL Environmental
 853 Corporation St
 Santa Paula, CA 93060

INVOICE



Mound Basin GSA
 c/o United Water Conservation District
 1701 N. Lombard St., Ste. 200
 Oxnard, CA 93030

Account # 2028753	
Date Billed 11/13/2025	Amount Due \$1205.00
Date Due 12/13/2025	Amount Paid

To ensure that your account is properly credited, please return top portion with payment

Keep bottom portion for your records.

INVOICE



Customer Mound Basin GSA	Account # 2028753	Date Sampled 10/22/2025	Lab Number SP 2518212
Project GSA Testing	Invoice # 518212A	Date Billed 11/13/2025	Amount Due \$1205.00
PO# / Check Number	Date Paid	Date Due 12/13/2025	Amount Paid

Description of Work	Quantity	Rate	Extended
Inorganic Analysis			
General Mineral	6	200.00	1200.00
Misc. Analysis			
Materials/Disposal For More Information http://fglinc.com/md.php	1	5.00	5.00
Total			\$1205.00

Reviewed by BB 12/8/25
 Account: 52250 · Prof Svcs - Technical Services for GSP Implementation

(RDM-L4) For Questions about this Invoice - contact Ronda Mefford at 805-392-2057



INTERA Incorporated
 9600 Great Hills Trail, Suite 300W
 Austin, TX 78759
 +1 (512) 425 2000
 INTERA.com

Mound Basin Groundwater Sustainability Agency

Bryan Bondy

c/o United Water Conservation District
 1701 N. Lombard Street, Suite 200
 Oxnard, CA 93030

Invoice Number: **10-25-96**
 Date: 11/24/2025
 Terms: Net 30 Days

Billing Period: 10/01/25 - 10/31/25

Project: MBGSA.M001.SRVCS
 Mound Basin Groundwater Sustainability Planning Support
 Project Manager: Abhishek Singh

WO #14

Summary of Work Provided:

- 1) Document/data sources review, preparation of reference materials and templates
- 2) Shallow groundwater analysis background data review
- 3) Project management tasks and weekly client calls

WO #14 Prepare the First 5-Year Periodic Evaluation

Task 14.1 Periodic Evaluation Document

Professional Services

	Hours	Rate (\$/hr)	Billed Amount
<u>Sr. Eng/Sci I</u>			
Trevor A. Jones	1.00	238.00	\$238.00
<u>Sr. Eng/Sci IV</u>			
Erick N. Fox	0.50	181.00	\$90.50
<u>Eng/Sci II</u>			
Mitsuyo Tsuda	2.00	165.00	\$330.00
Nolan T. Townsend	4.00	165.00	\$660.00
<i>Task 14.1: Professional Services Subtotal</i>			\$1,318.50
Task 14.1 Total			\$1,318.50

Task 14.2 Shallow Groundwater Analysis

Professional Services

	Hours	Rate (\$/hr)	Billed Amount
<u>Sr. Eng/Sci I</u>			
Steven L. Humphrey	0.50	238.00	\$119.00
Trevor A. Jones	5.50	238.00	\$1,309.00
<i>Task 14.2: Professional Services Subtotal</i>			\$1,428.00

WO #14 Prepare the First 5-Year Periodic Evaluation

Task 14.2 Total \$1,428.00

Task 14.4 Project Management and Client Meetings

Professional Services

	Hours	Rate (\$/hr)	Billed Amount
<u>Sr. Eng/Sci I</u>			
Steven L. Humphrey	4.00	238.00	\$952.00
Trevor A. Jones	2.00	238.00	\$476.00
<i>Task 14.4: Professional Services Subtotal</i>	6.00		\$1,428.00
Task 14.4 Total			\$1,428.00

WO #14 Prepare the First 5-Year Periodic Evaluation Subtotal **\$4,174.50**

**Reviewed by BB 12/8/25
 Account: 52250 · Prof Svcs -
 Technical Services for GSP
 Implementation**

INVOICE TOTAL **\$4,174.50**

Please remit payment to:

**INTERA Incorporated
 9600 Great Hills Trail, Suite 300W
 Austin, TX 78759
 FEIN: 74-3010638**

By ACH to:

**JPMorgan Chase Bank
 New York, NY
 ABA / Routing # Account #
 INTERA Incorporated**

By Wire Transfer to:

**JPMorgan Chase Bank
 New York, NY
 Routing/ Transit # SWIFT Code:
 Account #**

Invoice Summary by Phase

Description	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
WO #14 Prepare the First 5-Year Periodic Evaluation					
Task 14.1 Periodic Evaluation Document	64,338.00	1,428.00	1,318.50	2,746.50	61,591.50
Task 14.2 Shallow Groundwater Analysis	22,833.00	1,133.00	1,428.00	2,561.00	20,272.00
Task 14.3 GSA Workshops	7,263.00	0.00	0.00	0.00	7,263.00
Task 14.4 Project Management and Client Meetings	23,053.00	595.00	1,428.00	2,023.00	21,030.00
PM Access_TJ	0.00	0.00	0.00	0.00	0.00
Subtotal	117,487.00	3,156.00	4,174.50	7,330.50	110,156.50
Total	117,487.00	3,156.00	4,174.50	7,330.50	110,156.50

Bondy Groundwater Consulting, Inc.
Invoice for Professional Consulting Services
Mound Basin GSA Groundwater Sustainability Plan Support Services
Client Contract No. N/A
Invoice Period: November 1-30, 2025

Bondy Groundwater Consulting, Inc.
 [REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]
 [REDACTED]

Client: Mound Basin GSA
 P.O. Box 3544
 Ventura, CA 93006-3544
 Project #: 100
 Invoice #: 100-23
 Invoice Date: 12/1/2025

Description of Services

Labor	Hours	Rate	Subtotal
<u>Executive Dir. - GSP Implementation (Acct: 52250)</u>	16.50	\$227.50	\$3,753.75
<ul style="list-style-type: none"> • Prepare Executive Director's Report for November Board meeting (GSP implementation items only) • Prepare staff report for November Board meeting re: stakeholder engagement plan • Prepare staff report for November Board meeting re: access agreement for MW-B tree removal • Prepare staff report for November Board meeting re: annual report work order for Intera • Prepare request to Ventura re: assumptions for future pumping for GSP evaluation • Review draft permit applications for monitoring well "B" • Compile groundwater level and quality data collected by Ventura County and forward to Intera for annual report • Query groundwater quality data reported to SWRCB DDW and forward to Intera for annual report • Prepare request to MBAWG re: assumptions for future pumping for GSP evaluation; respond to MBAWG • Attend DWR Annual GSA Forum • Attend November Board meeting (GSP implementation items only) • Coordination w/ UCWD re: GSP periodic evaluation work • Coordination w/ Intera re: GSP periodic evaluation work 			
<u>Executive Director - Management (Acct: 52280)</u>	3.50	\$227.50	\$796.25
<ul style="list-style-type: none"> • Review / edit draft agenda for November Board meeting • Review / edit draft September Board meeting minutes • Prepare Executive Director's Report for November Board meeting (admin items only) • Attend November Board meeting (admin items only) • Coordination w/ Small GSA Coalition • Review vendor invoices • Misc. coordination w/ finance staff • Misc. coordination w/ Board clerk 			
Subtotal Labor:			\$4,550.00

Expenses

Date	Description	Units	Rate	Subtotal
<u>Executive Director - Management (Acct: 52280)</u>				
11/20/2025	Mileage RT Ventura - Board Meeting	6	\$0.700	\$4.20
Subtotal Expenses for Exec. Dir - Management (52280):				\$4.20
Subtotal Expenses:				\$4.20

Invoice Total (Please pay this amount): **\$4,554.20**

Thank you for your business. The opportunity to add value is appreciated!



MoundBasin
GROUNDWATER SUSTAINABILITY AGENCY

Information Item No. 5(c)

DATE: December 10, 2025
TO: Board of Directors and Executive Director
FROM: Sara Guzman, UWCD
SUBJECT: Monthly Financial Reports

SUMMARY

The Board will receive the monthly financial reports for the Mound Basin GSA.

INFORMATIONAL ITEM

UWCD accounting staff has prepared financial reports based on the Mound Basin GSA revenue and expenses for the month of November 2025.

FISCAL SUMMARY

Not applicable.

ATTACHMENTS

- A. November 2025 Profit/Loss Statement
- B. November 2025 Balance Sheet

Balance Sheet

Mound Basin, GSA
As of November 30, 2025

Distribution account	Total
Assets	
Current Assets	
Bank Accounts	
10100 Ventura County Investment Pool	877,473.11
10200 Citizens Business Bank	487,047.35
Total for Bank Accounts	\$1,364,520.46
Accounts Receivable	
11000 Accounts Receivable	12.15
Total for Accounts Receivable	\$12.15
Other Current Assets	
12000 Undeposited Funds	0.00
12900 Clearing Account	0.00
Total for Other Current Assets	\$0.00
Total for Current Assets	\$1,364,532.61
Total for Assets	\$1,364,532.61
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	24,519.12
Total for Accounts Payable	\$24,519.12
Other Current Liabilities	
20001 Advance from City of Ventura	0.00
20002 Advance from County of Ventura	0.00
20003 Cash Advance to Open Account	0.00
20510 Interest Payable	0.00
Total for Other Current Liabilities	\$0.00
Total for Current Liabilities	\$24,519.12

Balance SheetMound Basin, GSA
As of November 30, 2025

Distribution account	Total
Total for Liabilities	\$24,519.12
Equity	
32000 Retained Earnings	1,392,387.56
Net Income	-52,374.07
Total for Equity	\$1,340,013.49
Total for Liabilities and Equity	\$1,364,532.61

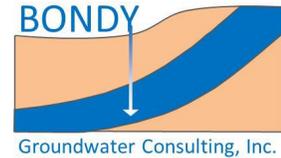
Mound Basin, GSA

Budget vs. Actuals: Budget FY 25-2026 - FY26 P&L

July - November, 2025

	JUL 2025		AUG 2025		SEP 2025		OCT 2025		NOV 2025		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
Income												
40001 Groundwater Extraction Fees		0.00		0.00		0.00		0.00		0.00		\$0.00
42000 Investment Income	2,844.40	0.00	2,844.40	0.00		0.00	3,464.45	0.00		0.00		\$9,153.25
Total Income	\$2,844.40	\$0.00	\$2,844.40	\$0.00	\$0.00	\$0.00	\$3,464.45	\$0.00	\$0.00	\$0.00	\$0.00	\$9,153.25
GROSS PROFIT												
	\$2,844.40	\$0.00	\$2,844.40	\$0.00	\$0.00	\$0.00	\$3,464.45	\$0.00	\$0.00	\$0.00	\$0.00	\$9,153.25
Expenses												
52200 Professional Services												\$0.00
52240 Prof Svcs - IT Consulting		250.00		250.00		250.00		250.00		250.00		\$0.00
52250 Prof Svcs - Post GSP Adoption	1,080.62	17,291.67	625.62	17,291.67	8,002.09	17,291.67	6,860.08	17,291.67	17,711.67	17,291.67	\$34,280.08	\$86,458.35
52270 Prof Svcs - Accounting		2,041.67	233.75	2,041.67	969.08	2,041.67	1,679.41	2,041.67	4,635.00	2,041.67	\$7,517.24	\$10,208.35
52275 Prof Svcs - Admin/Clerk of Bd		1,000.00	373.80	1,000.00	1,192.62	1,000.00	479.81	1,000.00		1,000.00	\$2,046.23	\$5,000.00
52280 Prof Svcs - Executive Director	284.37	1,750.00	284.37	1,750.00	2,051.70	1,750.00	910.00	1,750.00		1,750.00	\$4,330.89	\$8,750.00
Total 52200 Professional Services	1,364.99	22,333.34	1,517.54	22,333.34	12,215.49	22,333.34	9,829.30	22,333.34	23,147.12	22,333.34	\$48,174.44	\$111,866.70
52500 Legal Fees												\$0.00
52501 Legal Counsel	240.00	583.33	60.00	583.33	840.00	583.33	2,700.00	583.33	540.00	583.33	\$4,380.00	\$2,916.65
Total 52500 Legal Fees	240.00	583.33	60.00	583.33	840.00	583.33	2,700.00	583.33	540.00	583.33	\$4,380.00	\$2,916.65
53000 Office Expenses												\$0.00
53010 Public Information		125.00		125.00		125.00		125.00		125.00	\$0.00	\$625.00
53020 Office Supplies		125.00	1.75	125.00		125.00	90.75	125.00		125.00	\$92.50	\$625.00
53026 Postage & Mailing		58.33	13.42	58.33		58.33	4.44	58.33		58.33	\$17.86	\$291.65
53060 Computer Software		216.67	2,538.00	216.67		216.67		216.67		216.67	\$2,538.00	\$1,083.35
53070 Licenses, Permits & Fees		100.00		100.00		100.00		100.00		100.00	\$0.00	\$500.00
53110 Travel & Training		66.67	16.10	66.67		66.67	25.62	66.67		66.67	\$41.72	\$333.35
53111 Office Expenses - Other		16.67		16.67		16.67		16.67		16.67	\$0.00	\$83.35
53112 Memberships		312.50		312.50		312.50		312.50		312.50	\$0.00	\$1,562.50
Total 53000 Office Expenses		1,020.84	2,569.27	1,020.84		1,020.84	120.81	1,020.84		1,020.84	\$2,690.08	\$5,104.20
53500 Insurance												\$0.00
53510 Liability Insurance		0.00	2,123.90	0.00		0.00		0.00		0.00	\$2,123.90	\$0.00
Total 53500 Insurance		0.00	2,123.90	0.00		0.00		0.00		0.00	\$2,123.90	\$0.00
71000 Bank Service Charges							0.40				\$0.40	\$0.00
81000 Contingency - Non Capital Expen		0.00		0.00		0.00		0.00		0.00	\$0.00	\$0.00
82000 Capital Expenditures												\$0.00
82001 Capital Project Expenditures	1,497.50	0.00		0.00	1,841.00	0.00		0.00	832.00	0.00	\$4,170.50	\$0.00
82002 Contingency - Capital		0.00		0.00		0.00		0.00		0.00	\$0.00	\$0.00
Total 82000 Capital Expenditures	1,497.50	0.00		0.00	1,841.00	0.00		0.00	832.00	0.00	\$4,170.50	\$0.00
Total Expenses	\$3,102.49	\$23,937.51	\$6,270.71	\$23,937.51	\$14,896.49	\$23,937.51	\$12,750.51	\$23,937.51	\$24,519.12	\$23,937.51	\$61,539.32	\$119,887.55
NET OPERATING INCOME	\$ -258.09	\$ -23,937.51	\$ -3,426.31	\$ -23,937.51	\$ -14,896.49	\$ -23,937.51	\$ -9,286.06	\$ -23,937.51	\$ -24,519.12	\$ -23,937.51	\$ -52,386.07	\$ -119,887.55
Other Income												
Late Fee Income							12.00				\$12.00	\$0.00
Total Other Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.00	\$0.00	\$0.00	\$0.00	\$12.00	\$0.00
NET OTHER INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.00	\$0.00	\$0.00	\$0.00	\$12.00	\$0.00
NET INCOME	\$ -258.09	\$ -23,937.51	\$ -3,426.31	\$ -23,937.51	\$ -14,896.49	\$ -23,937.51	\$ -9,274.06	\$ -23,937.51	\$ -24,519.12	\$ -23,937.51	\$ -52,374.07	\$ -119,887.55

Motion Item 5(d)



December 5, 2025

Board of Directors
Mound Basin Groundwater Sustainability Agency
c/o United Water Conservation District
1701 Lombard St Ste 200
Oxnard, CA 93030

RE: Annual Fee Increase

Dear Directors,

Bondy Groundwater Consulting, Inc. (BGC) thanks you for the ongoing opportunity to serve Mound Basin Groundwater Sustainability Agency (MBGSA). As you may be aware, the professional services agreement between BGC and MBGSA provides for annual review of billing rates for reasonable increases reflecting market trends. This review occurs on the contract anniversary (January).

BGC proposes a cost-of-living adjustment to the labor rate consistent with the Los Angeles area consumer price index (CPI) percentage change for the 12-month period ending August 2025 (most recent result posted). The 12-month CPI percentage change was 3.3%. The proposed increase raises the professional service rate from \$227.50/hr. to \$235.00/hr. (rounded to the nearest half dollar).

Please note that I am offering this proposed rate increase in accordance with a Board-approved contract on my own behalf and on behalf of my company BGC. Though BGC is under contract as a consultant to the MBGSA, I am not submitting this letter in my capacity as consultant or independent contractor to MBGSA, and do not offer it as any form of advice or recommendation. The MBGSA Board of Directors should exercise its independent judgment as to the appropriateness of the proposed rate increase and consult third parties as it sees fit.

Please contact me with any questions, comments, or concerns. Thank you for the opportunity to be of service.

Sincerely,

A handwritten signature in black ink that reads "Bryan Bondy".

Bryan Bondy, PG 7676, CHG 821
President
Bondy Groundwater Consulting, Inc.