



**MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY**  
**REGULAR BOARD OF DIRECTORS MEETING**

was held on Thursday, November 20, 2025, at 1:00 p.m. via Zoom and  
at the County of Ventura, Hall of Administration, Atlantic Conference Room,  
800 S. Victoria Avenue, Ventura, CA 93009-1260.

**MINUTES**

**DIRECTORS IN ATTENDANCE**

Catherine Keeling, Chair

Jennifer Tribo, Vice Chair/Secretary (arrived at 1:15 p.m. during Item No. 7)

Dr. Earthea Nance, Treasurer

Conner Everts

**DIRECTOR ABSENT**

James Chambers

**STAFF IN ATTENDANCE**

Bryan Bondy, Executive Director

Alex Dominguez, Legal Counsel (online)

Jackie Lozano, Clerk of the Board

**PUBLIC IN ATTENDANCE**

Sara Guzman, UWCD

Kathleen Kuepper, UWCD

Nancy Ojeda, CDWR

Raya Nour, Ventura County Public Works Agency

Two public participants online identified as Liam and Michael

**OPEN SESSION**

Chair Catherine Keeling called the meeting to order at 1:05 p.m.

**1. PLEDGE OF ALLEGIANCE**

Chair Keeling led the participants in reciting the Pledge of Allegiance.

**2. ROLL CALL**

Clerk of the Board Jackie Lozano called roll.

Present: Directors Everts, Keeling, and Nance.

Absent: Directors Chambers and Tribo.

**3. PUBLIC COMMENTS:** None were offered.

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**4. APPROVAL OF AGENDA**

**Motion**

Action: M/S/C (Everts, Nance) to approve November 20, 2025, Agenda.

Vote: Ayes: Everts, Nance, and Keeling; Noes: None; Absent: Chambers and Trib.

**5. CONSENT CALENDAR**

Action: M/S/C (Everts, Nance) to approve the Consent Calendar items.

Vote: Ayes: Everts, Nance, and Keeling; Noes: None; Absent: Chambers and Trib.

**5a. Approval of Minutes**

**Motion**

Approved the Minutes of September 22, 2025, Regular Mound Basin GSA Board of Directors meeting.

**5b. Approval of Warrants**

**Motion**

Received and filed the summary report of the October 2025 approved warrants and approved payment of outstanding vendor invoices for November 2025.

**5c. Monthly Financial Report**

**Information Item**

Received and filed the monthly profit and loss statement and balance sheet for the months of September and October 2025; received and filed.

**5d. Fiscal Year 2025-2026 First Quarter Budget Report**

**Motion**

Received and filed the first quarter budget report for fiscal year 2025-2026.

**6. BOARD MEMBER ANNOUNCEMENTS**

Director Conner Everts shared that he attended a recent CA Water Commission meeting. Unused Proposition 1 funds are being reallocated to the Sites Reservoir project.

**7. EXECUTIVE DIRECTOR UPDATE**

**Information Item**

Executive Director Bryan Bondy summarized the written update included in the meeting packet for the Board. He discussed the need to host a Groundwater Sustainability Plan Periodic Evaluation workshop at either the Agency's December or January regular Board of Directors meeting. His preference is December but understands if there are concerns about it being too close to the holidays.

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Director Jennifer Tribo joined the meeting.

After a brief discussion, the Board agreed with hosting the workshop in December as part of the regular Board meeting. Staff will extend the meeting duration to two hours.

The Executive Director request the addition of page numbers for future Board meeting packets. Tabs were also requested for paper copies.

## 8. MOTION ITEMS

### 8a. **INTERA Inc. Work Order No. 15 for Water Year 2024/2025 Groundwater Sustainability Plan Annual Report**

#### Motion

Executive Director Bondy summarized this motion for the Board to consider approving INTERA Inc.'s Work Order No. 15.

Action: M/S/C (Everts, Nance) to approve INTERA Inc.'s Work Order No. 15 for preparation of the water year 2024/2025 annual report in an amount not-to-exceed \$38,120 and \$3,880 (approximately 10%) contingency to be authorized at the Executive Director's discretion (\$42,000 total authorization)

Vote: Ayes: Everts, Keeling, Nance, and Tribo; Noes: None; Absent: Chambers.

### 8b. **Access Agreement for Tree Removal to Facilitate Monitoring Well B Construction**

#### Motion

Executive Director Bondy summarized this motion for the Board to consider authorizing him to sign an access agreement.

Action: M/S/C (Everts, Nance) authorizing the Executive Director to sign an access agreement for Assessor Parcel Number 080-0-020-170.

Vote: Ayes: Everts, Nance, Tribo, and Keeling; Noes: None; Absent: Chambers.

### 8c. **Stakeholder Engagement Plan Annual Review**

#### Motion

Executive Director Bondy summarized this motion for the Board to consider approving the Stakeholder Engagement Plan with no changes until the next annual review.

Director Everts emphasized the importance of notifying stakeholders about the GSP periodic evaluation. He said he would get the word out to the stakeholders that he represents.

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Action: M/S/C (Everts, Nance) to approve the Stakeholder Engagement Plan, as is, until the next annual review.

Vote: Ayes: Everts, Nance, Tribo, and Keeling; Noes: None; Absent: Chambers.

**8d. Proposed Mound Basin GSA Regular Board of Directors Meeting Schedule for Calendar Year 2026**

**Motion**

Clerk of the Board Jackie Lozano summarized this motion for the Board to recommend approving the 2026 Regular Board of Directors Meeting Schedule as submitted or modified by the Board.

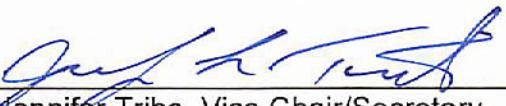
Action: M/S/C (Everts, Tribo) approving the 2026 Regular Board of Directors Meeting Schedule as submitted or as modified by the Board.

Vote: Ayes: Everts, Nance, Tribo, and Keeling; Noes: None; Absent: Chambers.

**9. ADJOURNMENT**

Chair Keeling adjourned the meeting at 1:26 p.m. The next regular Board of Directors Meeting is scheduled for Thursday, December 18, 2025, or call of the Chair.

I certify that the above is true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors Regular Meeting of November 20, 2025.

ATTEST:   
Jennifer Tribo, Vice Chair/Secretary

ATTEST:   
Jacquelyn Lozano, Clerk of the Board