



MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
REGULAR BOARD OF DIRECTORS MEETING

was held on Thursday, November 20, 2025, at 1:00 p.m. via Zoom and
at the County of Ventura, Hall of Administration, Atlantic Conference Room,
800 S. Victoria Avenue, Ventura, CA 93009-1260.

MINUTES

DIRECTORS IN ATTENDANCE

Catherine Keeling, Chair
Jennifer Tribo, Vice Chair/Secretary (arrived at 1:15 p.m. during Item No. 7)
Dr. Earthea Nance, Treasurer
Conner Everts

DIRECTOR ABSENT

James Chambers

STAFF IN ATTENDANCE

Bryan Bondy, Executive Director
Alex Dominguez, Legal Counsel (online)
Jackie Lozano, Clerk of the Board

PUBLIC IN ATTENDANCE

Sara Guzman, UWCD
Kathleen Kuepper, UWCD
Nancy Ojeda, CDWR
Raya Nour, Ventura County Public Works Agency
Two public participants online identified as Liam and Michael

OPEN SESSION

Chair Catherine Keeling called the meeting to order at 1:05 p.m.

1. PLEDGE OF ALLEGIANCE

Chair Keeling led the participants in reciting the Pledge of Allegiance.

2. ROLL CALL

Clerk of the Board Jackie Lozano called roll.

Present: Directors Everts, Keeling, and Nance.

Absent: Directors Chambers and Tribo.

3. PUBLIC COMMENTS: None were offered.

4. APPROVAL OF AGENDA
Motion

Action: M/S/C (Everts, Nance) to approve November 20, 2025, Agenda.

Vote: Ayes: Everts, Nance, and Keeling; Noes: None; Absent: Chambers and Tribo.

5. CONSENT CALENDAR

Action: M/S/C (Everts, Nance) to approve the Consent Calendar items.

Vote: Ayes: Everts, Nance, and Keeling; Noes: None; Absent: Chambers and Tribo.

5a. Approval of Minutes
Motion

Approved the Minutes of September 22, 2025, Regular Mound Basin GSA Board of Directors meeting.

5b. Approval of Warrants
Motion

Received and filed the summary report of the October 2025 approved warrants and approved payment of outstanding vendor invoices for November 2025.

5c. Monthly Financial Report
Information Item

Received and filed the monthly profit and loss statement and balance sheet for the months of September and October 2025; received and filed.

5d. Fiscal Year 2025-2026 First Quarter Budget Report
Motion

Received and filed the first quarter budget report for fiscal year 2025-2026.

6. BOARD MEMBER ANNOUNCEMENTS

Director Conner Everts shared that he attended a recent CA Water Commission meeting. Unused Proposition 1 funds are being reallocated to the Sites Reservoir project.

7. EXECUTIVE DIRECTOR UPDATE
Information Item

Executive Director Bryan Bondy summarized the written update included in the meeting packet for the Board. He discussed the need to host a Groundwater Sustainability Plan Periodic Evaluation workshop at either the Agency's December or January regular Board of Directors meeting. His preference is December but understands if there are concerns about it being too close to the holidays.

Director Jennifer Tribo joined the meeting.

After a brief discussion, the Board agreed with hosting the workshop in December as part of the regular Board meeting. Staff will extend the meeting duration to two hours.

The Executive Director request the addition of page numbers for future Board meeting packets. Tabs were also requested for paper copies.

8. MOTION ITEMS

8a. INTERA Inc. Work Order No. 15 for Water Year 2024/2025 Groundwater Sustainability Plan Annual Report

Motion

Executive Director Bondy summarized this motion for the Board to consider approving INTERA Inc.'s Work Order No. 15.

Action: M/S/C (Everts, Nance) to approve INTERA Inc.'s Work Order No. 15 for preparation of the water year 2024/2025 annual report in an amount not-to-exceed \$38,120 and \$3,880 (approximately 10%) contingency to be authorized at the Executive Director's discretion (\$42,000 total authorization)

Vote: Ayes: Everts, Keeling, Nance, and Tribo; Noes: None; Absent: Chambers.

8b. Access Agreement for Tree Removal to Facilitate Monitoring Well B Construction

Motion

Executive Director Bondy summarized this motion for the Board to consider authorizing him to sign an access agreement.

Action: M/S/C (Everts, Nance) authorizing the Executive Director to sign an access agreement for Assessor Parcel Number 080-0-020-170.

Vote: Ayes: Everts, Nance, Tribo, and Keeling; Noes: None; Absent: Chambers.

8c. Stakeholder Engagement Plan Annual Review

Motion

Executive Director Bondy summarized this motion for the Board to consider approving the Stakeholder Engagement Plan with no changes until the next annual review.

Director Everts emphasized the importance of notifying stakeholders about the GSP periodic evaluation. He said he would get the word out to the stakeholders that he represents.

Action: M/S/C (Everts, Nance) to approve the Stakeholder Engagement Plan, as is, until the next annual review.

Vote: Ayes: Everts, Nance, Tribo, and Keeling; Noes: None; Absent: Chambers.

8d. Proposed Mound Basin GSA Regular Board of Directors Meeting Schedule for Calendar Year 2026

Motion

Clerk of the Board Jackie Lozano summarized this motion for the Board to recommend approving the 2026 Regular Board of Directors Meeting Schedule as submitted or modified by the Board.

Action: M/S/C (Everts, Tribo) approving the 2026 Regular Board of Directors Meeting Schedule as submitted or as modified by the Board.

Vote: Ayes: Everts, Nance, Tribo, and Keeling; Noes: None; Absent: Chambers.

9. ADJOURNMENT

Chair Keeling adjourned the meeting at 1:26 p.m. The next regular Board of Directors Meeting is scheduled for Thursday, December 18, 2025, or call of the Chair.

I certify that the above is true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors Regular Meeting of November 20, 2025.

ATTEST: 
Jennifer Tribo, Vice Chair/Secretary

ATTEST: 
Jacquelyn Lozano, Clerk of the Board