



**NOTICE IS HEREBY GIVEN that the
Mound Basin Groundwater Sustainability Agency (“Agency”)
Board of Directors (“Board”) will hold its
REGULAR BOARD OF DIRECTORS MEETING
at 1:00 p.m. on Thursday, November 20, 2025, at the
County of Ventura, Hall of Administration,
Main Plaza, Atlantic Conference Room,
800 S. Victoria Avenue, Ventura, CA 93009-1260.**

To participate in the Board of Directors meeting via Zoom, please access:
<https://us02web.zoom.us/j/9997307537?pwd=owplMqAli2suWcYB6OE2Sx2hsJVpOA.1&omn=89177546503>

Meeting ID: 999 730 7537 | Passcode: MBGSA2025

To call into the meeting (audio only), call: (877) 853-5247 (US Toll-free)

Meeting ID: 999 730 7537

AGENDA

OPEN SESSION – CALL TO ORDER 1:00 P.M.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion or take any action on any items presented during public comments. Such items may only be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. In accordance with Government Code §54954.3(b)(1), public comment will be limited to three (3) minutes per speaker.

**4. APPROVAL OF AGENDA
Motion**

5. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

5a. Approval of Minutes

Motion

The Board will consider approving the Minutes of September 22, 2025, Regular Agency meeting.

5b. Approval of Warrants

Motion

The Board will receive and review a summary report of the approved warrants for October 2025 as well as consider approving payment of outstanding vendor invoices for November 2025.

5c. Monthly Financial Report

Information Item

The Board will receive a monthly profit and loss statement as well as a balance sheet for the months of September and October 2025.

5d. Fiscal Year 2025-2026 First Quarter Financial Report

Information Item

The Board will consider receiving and filing the first quarter budget report for fiscal year 2025-2026.

6. BOARD MEMBER ANNOUNCEMENTS

Directors will provide updates on matters not on the agenda.

7. EXECUTIVE DIRECTOR UPDATE

Information Item

The Executive Director will provide an informational update on activities since the previous Board meeting.

8. MOTION ITEMS

8a. INTERA Inc. Work Order No. 15 for Water Year 2023/2024 Groundwater Sustainability Plan Annual Report

Motion

The Board will consider approving INTERA Inc.'s Work Order No. 15 for preparation of the water year 2024/2025 annual report in an amount not-to-exceed \$38,120 and \$3,880 (approximately 10%) of contingency to be authorized at the Executive Director's discretion (\$42,000 total authorization).

8b. Access Agreement for Tree Removal to Facilitate Monitoring Well B Construction

Motion

The Board will consider authorizing the Executive Director to sign an access agreement for Assessor Parcel Number 080-0-020-170.

8c. Stakeholder Engagement Plan Annual Review

Motion

The Board will consider approving the Stakeholder Engagement Plan, as is, until the next annual review.

8d. Proposed Mound Basin GSA Regular Board of Directors Meeting Schedule for Calendar Year 2026

Motion

The Board will consider approving the 2026 Regular Board of Directors Meeting Schedule as submitted or as modified by the Board.

9. FUTURE AGENDA ITEMS

The Board may suggest issues and/or topics they would like to address at future meetings.

10. ADJOURNMENT

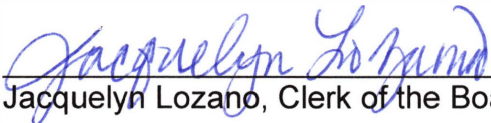
The next **Regular Board of Directors Meeting** is scheduled for **Thursday, December 18, 2025**, or call of the Chair.

Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD's offices at 1701 North Lombard Street, Suite 200, in Oxnard during normal business hours.

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the Agency's services, programs, or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the Mound Basin Clerk of the Board at (805) 525-4431 or the City of Ventura at (805) 654-7800. Notification of at least 48 hours prior to the meeting will enable the Agency to make appropriate arrangements.

This Agenda was posted Friday, November 14, 2025, at 9:00 a.m. at United Water Conservation District, 1701 N. Lombard Street, Oxnard, CA 93030, and the County of Ventura, Hall of Administration, 800 S. Victoria Avenue, Ventura, CA 93009, as well as electronically at www.moundbasingsa.org and, www.facebook.com/moundbasin/.

ATTEST:


Jacquelyn Lozano, Clerk of the Board



MoundBasin
GROUNDWATER SUSTAINABILITY AGENCY

Motion Item No. 5(a)

DATE: November 20, 2025

TO: Board of Directors

FROM: Clerk of the Board

SUBJECT: Approval of Minutes

RECOMMENDATION

The Board will consider approving Minutes from the September 22, 2025, Regular Board of Directors meeting.

ATTACHMENT

Draft Meeting Minutes

Action: _____

Motion: _____ 2nd: _____

J.Chambers: _____ C.Everts: _____ C.Keeling: _____ E.Nance: _____ J.Tribo: _____



c/o United Water Conservation District
1701 N. Lombard Street, Suite 200
Oxnard, CA 93003
(805) 525-4431
<https://moundbasingsa.org>

MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
REGULAR BOARD OF DIRECTORS MEETING

was held on Monday, September 22, 2025, at 1:00 p.m. via Zoom and
at the County of Ventura, Hall of Administration, Atlantic Conference Room,
800 S. Victoria Avenue, Ventura, CA 93009-1260.

MINUTES

DIRECTORS IN ATTENDANCE

Catherine Keeling, Chair
Jennifer Tribo, Vice Chair/Secretary
Dr. Earthea Nance, Treasurer
James Chambers
Conner Everts (online due to illness, confirmed no other persons present at his location)

STAFF IN ATTENDANCE

Bryan Bondy, Executive Director
Alex Dominguez, Legal Counsel (online)
Jackie Lozano, Clerk of the Board

PUBLIC IN ATTENDANCE

Sara Guzman, UWCD
Rob Hampson, FCGMA
Taylor Jones, UWCD
Hayley Luna, VCPWA
Nancy Ojeda, CDWR
Erik Storey, VCPWA
Burt Handy

OPEN SESSION

Chair Catherine Keeling called the meeting to order at 1:03 p.m.

1. OATH OF OFFICE

The new Member Director Dr. Earthea Nance, representing the County of Ventura, was sworn in by the Agency's Clerk of the Board Jackie Lozano.

2. PLEDGE OF ALLEGIANCE

Chair Keeling led the participants in reciting the Pledge of Allegiance.

3. ROLL CALL

Clerk of the Board Jackie Lozano called roll.

Present: Directors Chambers, Everts (online), Keeling, Nance, and Tribo.

Absent: None.

4. PUBLIC COMMENTS: None were offered.

**5. APPROVAL OF AGENDA
Motion**

Action: M/S/C (Chambers, Tribo) to approve September 22, 2025, Agenda.

Vote: Ayes: Chambers, Everts, Keeling, Nance, and Tribo; Noes: None.

6. CONSENT CALENDAR

Action: M/S/C (Everts, Nance) to approve the Consent Calendar items.

Vote: Ayes: Chambers, Everts, Keeling, Nance, and Tribo; Noes: None.

**6a. Approval of Minutes
Motion**

Approved the Minutes of June 23, 2025, Regular Mound Basin GSA Board of Directors meeting and Public Hearing.

**6b. Approval of Warrants
Motion**

Received and filed the summary reports of the July and August 2025 approved warrants and approved payment of outstanding vendor invoices for September 2025.

**6c. Monthly Financial Report
Information Item**

Received and filed the monthly profit and loss statement and balance sheet for the months of July and August 2025; received and filed.

**6d. Fiscal Year 2024-2025 Fourth Quarter Budget Report
Motion**

Received and filed the fourth quarter budget report for fiscal year 2024-2025.

7. BOARD MEMBER ANNOUNCEMENTS

Director James Chambers thanked Executive Bondy for his work on the Agency's Groundwater Sustainability Plan.

**8. EXECUTIVE DIRECTOR UPDATE
Information Item**

Executive Director Bryan Bondy summarized the written update included in the meeting packet for the Board. No action was taken.

9. MOTION ITEMS

- 9a. Board Appointment of County of Ventura Representative Replacement**
Executive Director Bondy summarized the appointment of Dr. Earthea Nance who replaced Arne Anselm who retired from the Board on April 25, 2025.

Action: M/S/C (Chambers, Tribo) to acknowledge, receive, and accept County of Ventura's appointment of Dr. Earthea Nance as the county's member Director to the Mound Basin Groundwater Sustainability Agency's Board of Directors to fulfill the two-year term now through June 13, 2027.

Vote: Ayes: Chambers, Everts, Keeling, Nance, and Tribo; Noes: None.

- 9b. Agency Treasurer Appointment and Required Bond**
Executive Director Bondy summarized for the Board a recommendation to appoint Dr. Earthea Nance as Treasurer who replaced former Treasurer and Director Arne Anselm who retired from the Board on April 25, 2025.

Action: M/S/C (Tribo, Chambers) appointing member Director Dr. Nance as Treasurer to serve the remainder of the 2025 calendar year and confirmed the existing treasurer's bond was sufficient for the Treasurer.

Vote: Ayes: Chambers, Everts, Keeling, Nance, and Tribo; Noes: None.

- 9c. Reappointment of Stakeholder Directors**
The Board acknowledged and accepted MBAWG's renomination of James Chambers as its Agriculture Director representative to the Board. The Board also acknowledged and accepted Santa Clara River Environmental Groundwater Committee's renomination of Conner Everts as its Environmental Stakeholder Director representative to the Board.

Action: M/S/C (Tribo, Nance) to reappoint the current Stakeholder Directors, James Chambers and Conner Everts, for a new one-year term August 17, 2025, through August 16, 2026.

Member Director Only Vote: Ayes: Keeling, Nance, and Tribo; Noes: None.

- 9d. Resolution 2025-03 Approving an Amendment to the Agency's List of Authorized Signers for its Citizens Business Bank Account**
Executive Director Bondy summarized this motion to amend the Agency's list of authorized signers for its bank account.

Action: M/S/C (Tribo, Keeling) adopting Resolution 2025-03 approving an amendment to the Agency's list of authorized signatories for its Citizens Business Bank account to remove former Board member Arne Erik Anselm and add new Board member Dr. Earthea Nance as an authorized signatory.

Vote: Ayes: Chambers, Everts, Keeling, Nance, and Tribo; Noes: None.

9e. Resolution 2025-04 Approving an Amendment to the Agency's List of Authorized Signers for its Ventura County Treasury Investment Pool Account

Executive Director Bondy summarized this motion to amend the Agency's list of authorized signers for its investment account.

Action: M/S/C (Tribo, Chambers) adopting Resolution 2025-04 approving an amendment to the Agency's list of authorized signatories for its Ventura County Treasury Investment Pool account to remove former Board member Arne Erik Anselm and add new Board member Dr. Earthea Nance as an authorized signatory.

Vote: Ayes: Chambers, Keeling, Nance, and Tribo; Noes: None;
Absent: Everts (online connection issue).

9f. Small GSA Coalition Memorandum of Understanding

Executive Director Bondy explained that MBGSA has been participating in a Small Groundwater Sustainability Agencies (GSA) Coalition for nearly three years. The Small GSA Coalition is a loosely structured group of approximately one dozen small GSAs that have been advocating for cost-saving measures and funding for small GSAs. This coalition is supported by an administrator and a lobbyist from the Pacific Policy Group.

To date, the GSA Coalition has received full funding from the Sonoma County Water Agency (SCWA). However, SCWA cannot sustain this financial support indefinitely and will cease funding the coalition at the end of 2025. Consequently, the coalition is in the process of developing a memorandum of understanding (MOU) to formalize its membership and secure funding for its initiatives from the participating GSAs.

The preparation of the MOU is complicated due to the number of GSAs involved. Additionally, there is a limited timeframe to finalize and execute the MOU before the current funding source expires. For these reasons, staff recommended that the Board authorize the Executive Director to collaborate with Agency Counsel to negotiate and finalize the MOU. The current draft of the MOU is included with the agenda item/staff report.

The anticipated Small GSA Coalition dues are expected to range from approximately \$4,000 to \$7,500 annually, depending on the number of participating agencies.

Director Everts advised against forming a non-profit.

Action: M/S/C (Everts, Nance) authorizing the Executive Director to negotiate and execute a final version of the Memorandum of Understanding subject to Agency Counsel review.

Vote: Ayes: Chambers, Everts, Keeling, Nance, and Tribo; Noes: None.

9g. Shallow Groundwater Monitoring Well Access Agreement Amendment

Executive Director Bondy summarized the amendment to the Agency's access agreement for Board member consideration. The amendment will allow MBGSA to sample shallow monitoring wells owned by City of Ventura for groundwater quality to help inform the evaluation of connectivity between the shallow groundwater system and principal aquifer.

Action: M/S/C (Everts, Chambers) authorizing the Executive Director to execute an amendment to the Agency's access agreement with the City of San Buenaventura to add groundwater quality sampling to the list of allowable activities.

Vote: Ayes: Chambers, Everts, Keeling, Nance, and Tribo; Noes: None

9h. Rincon Consultant's, Inc. Work Order No. 2 for Shallow Groundwater Quality Sampling

Executive Director Bondy summarized a request to approve a work order for sampling of the City of Ventura's shallow groundwater monitoring wells to help inform the evaluation of connectivity between the shallow groundwater system and principal aquifer.

Action: M/S/C (Chambers, Keeling) authorizing the Executive Director to issue Rincon Consultants, Inc. Work Order No. 2 for shallow groundwater quality sampling in an amount not-to-exceed \$10,380.

Vote: Ayes: Chambers, Everts, Keeling, Nance, and Tribo; Noes: None.

10. FUTURE AGENDA ITEMS

Chair Keeling polled the Directors of any agenda items they would like to hear about in the future. Executive Director Bondy recalled the fee catch-up policy to be shared by Director Jim Chambers at a future meeting. No other items were offered.

11. ADJOURNMENT

Chair Keeling adjourned the meeting at 1:50 p.m. The next regular Board of Directors Meeting is scheduled for Monday, October 27, 2025, or call of the Chair.

Mound Basin GSA Board of Directors Meeting MINUTES
September 22, 2025
Page 6

I certify that the above is true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors Regular Meeting of September 22, 2025.

ATTEST: _____
Jennifer Tribo, Vice Chair/Secretary

ATTEST: _____
Jacquelyn Lozano, Clerk of the Board



MoundBasin
GROUNDWATER SUSTAINABILITY AGENCY

Motion Item No. 5(b)

DATE: November 13, 2025
TO: Board of Directors and Executive Director
FROM: Sara Guzman, UWCD
SUBJECT: Approval of Warrants

SUMMARY

The Board will receive and review a summary report of the approved warrants for October 2025 as well as consider approving payment of outstanding vendor invoices for November 2025.

RECOMMENDATION

UWCD accounting staff has prepared the attached warrant reports for October and November 2025 based on the Mound Basin GSA payables and is recommending approval. All expenditures are in accordance with the Board approved budget and have been reviewed by the Executive Director.

FISCAL SUMMARY

Not applicable.

ATTACHMENTS

- A. Warrant Register Report and Invoices for October 2025
- B. Warrant Register Report and Invoices for November 2025

Action: _____

Motion: _____ 2nd: _____

J.Chambers: _____ C.Everts: _____ C.Keeling: _____ E.Nance: _____ J.Tribo: _____

Check Detail Report

October 2025

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
Citizens Business Bank						
2251						
10/16/2025	Bill Payment (Check)	1211	Roger, Anderson, Malody & Scott, LLP		Uncleared	-309.00
10/16/2025	Bill Payment (Check)	1211	Roger, Anderson, Malody & Scott, LLP			-309.00
2252						
10/16/2025	Bill Payment (Check)	1212	A.J. Klein, Inc T. Denatale, B. Goldner		Uncleared	-840.00
10/16/2025	Bill Payment (Check)	1212	A.J. Klein, Inc T. Denatale, B. Goldner			-840.00
2253						
10/16/2025	Bill Payment (Check)	1213	United Water Conservation District		Uncleared	-3,855.04
10/16/2025	Bill Payment (Check)	1213	United Water Conservation District			-3,855.04
2254						
10/16/2025	Bill Payment (Check)	1214	Jensen Design & Survey, Inc.		Uncleared	-1,841.00
10/16/2025	Bill Payment (Check)	1214	Jensen Design & Survey, Inc.			-1,841.00
2255						
10/16/2025	Bill Payment (Check)	1215	INTERA Incorporated		Uncleared	-3,156.00
10/16/2025	Bill Payment (Check)	1215	INTERA Incorporated			-3,156.00
2256						
10/16/2025	Bill Payment (Check)	1216	Bondy Groundwater Consulting, Inc		Uncleared	-4,895.45
10/16/2025	Bill Payment (Check)	1216	Bondy Groundwater Consulting, Inc			-4,895.45



Certified Public Accountants

Rogers, Anderson, Malody & Scott, LLP
735 E. Carnegie Dr. Ste 100, San Bernardino, CA 92408
Tel (909) 889-0871 • Fax (909) 889-5361 • www.ramscpa.net

Mound Basin Groundwater Sustainability Agency
c/o United Water Conservation District
1701 N. Lombard Street
Ste Suite 200
Oxnard, CA 93030

Date: 9/30/2025
Invoice Number: 78773
Client: MOU0002

For Professional Services Rendered:

Fiscal Year 2024 Financial Transaction Report \$309.00

Invoice Total: \$309.00

Reviewed by BB
10/16/25
Account 52270 Prof. Services - Accounting

Fiscal Audit Years Ending 6/30/2024 and 2025
Contract Budget NTE: \$11,160
Contract Budget Balance After This Invoice: \$10,851

~~~Payment due upon receipt~~~



Certified Public Accountants

Rogers, Anderson, Malody & Scott, LLP
735 E. Carnegie Dr. Ste 100, San Bernardino, CA 92408
Tel (909) 889-0871 • Fax (909) 889-5361 • www.ramscpa.net

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Fiscal Year 2024 Financial Transaction Report

\$309.00

Invoice Total: \$309.00

~~~Payment due upon receipt~~~

Rogers, Anderson, Malody & Scott, LLP
 Billing Worksheets By Partner By Project
 For Accounting period dates:None, For Transaction
 dates:1/1/1900 - 9/30/2025, For Posted dates:None

Client ID Sub ID : MOU0002 (Mound Basin Groundwater Sustainability Agency)

Bill through 10/3/2025

	FYE	WIP	Progress	Net WIP	AR Balance
MOU0002 - Mound Basin Groundwater Sustainability Agency	Dec	2,205.00	0.00	2,205.00	0.00
		\$2,205.00	\$0.00	\$2,205.00	\$0.00
Client Address: c/o United Water Conservation District Suite 200 Oxnard California 93030	Last Bill:	300.00 on 2/29/2024			
	Last Paid:	2155.00 on 2/27/2024			
	YTD Adjustments:	0.00			

Invoices since 1/1/2021

Invoice Number	Invoice Date	Realization %	Hours	Amount	Adjust
74475	2/29/2024	100.00%	0.00	300.00	0.00
74282	12/31/2023	81.02%	14.60	2,155.00	(505.00)
73818	10/31/2023	100.00%	12.50	2,715.00	0.00
73582	9/30/2023	86.21%	36.70	5,250.00	(840.00)
67515	11/30/2021	100.00%	0.00	950.00	0.00
67268	10/31/2021	100.00%	0.00	8,250.00	0.00
		93.58%	63.80	\$19,620.00	(\$1,345.00)

WIP - Mound Basin Groundwater Sustainability Agency (MOU0002)

Project ID	Project Name	Service Code	Worksteps ID	Worksteps Name	Date	Staff	Rate	Hours	WIP
				Progress billing balance					0.00
2024 SCR	2024 SCR	AUDIT Correspondence (125)	PREP	Prepare SCR	1/21/2025	Morentin-Barcena, Evelyn (EM)	295.00	0.10	29.50
2024 SCR	2024 SCR	Other Expenses (042)	DELIVER	Deliver Final Reports and Letters	4/4/2025	RAMS Admin (RAMSAdmin)	0.00		309.00

Rogers, Anderson, Malody & Scott, LLP
Billing Worksheets By Partner By Project
For Accounting period dates:None, For Transaction
dates:1/1/1900 - 9/30/2025, For Posted dates:None

Invoice desc: Forvis Charge for 2024 SCO Report

							2024 SCR Subtotal:	0.10	\$338.50	
2025 Audit	2025 Audit	AUDIT Minutes (123)	PLAN	Plan the Audit	2/20/2025	Antony, Arun (AA)	145.00	0.70	101.50	
Internal note: Minutes download and insert										
2025 Audit	2025 Audit	AUDIT Planning (100)	SETUP	Setup Binder	2/20/2025	Antony, Arun (AA)	145.00	1.50	217.50	
Internal note: Planning letter in 2100 and 2200.										
2025 Audit	2025 Audit	AUDIT Planning Letters (101)	PENGLTR	Prepare and Deliver Engagement Letter	3/19/2025	Antony, Arun (AA)	145.00	3.20	464.00	
Internal note: Engagement letter, SAS 114 and Fraud letter process and completed										
2025 Audit	2025 Audit	AUDIT Planning (100)	ICREV	In Charge Review	3/20/2025	Wijaya, Putri (PW)	185.00	0.40	74.00	
Internal note: reviewed roll-forward checklist										
2025 Audit	2025 Audit	AUDIT Planning Letters (101)	PENGLTR	Prepare and Deliver Engagement Letter	3/20/2025	Antony, Arun (AA)	145.00	0.30	43.50	
Internal note: Engagement letter and SAS 114 and Fraud letters processing slip prepare and send										
2025 Audit	2025 Audit	AUDIT Planning Letters (101)	ICREV	In Charge Review	3/20/2025	Wijaya, Putri (PW)	185.00	0.50	92.50	
2025 Audit	2025 Audit	AUDIT Planning Letters (101)	PENGLTR	Prepare and Deliver Engagement Letter	3/21/2025	Antony, Arun (AA)	145.00	0.50	72.50	
Internal note: Review notes clear for Planning letter										
2025 Audit	2025 Audit	AUDIT Planning Letters (101)	PLAN	Plan the Audit	3/24/2025	Hernandez, Veronica (VH)	275.00	0.50	137.50	
2025 Audit	2025 Audit	AUDIT Confirmations (122)	PLAN	Plan the Audit	3/26/2025	Wijaya, Putri (PW)	185.00	0.20	37.00	
2025 Audit	2025 Audit	AUDIT Planning (100)	PLAN	Plan the Audit	3/26/2025	Wijaya, Putri (PW)	185.00	2.30	425.50	
2025 Audit	2025 Audit	AUDIT Planning Letters (101)	PLAN	Plan the Audit	4/7/2025	Manno, Scott (SM)	450.00	0.20	90.00	
2025 Audit	2025 Audit	AUDIT Confirmations (122)	PLAN	Plan the Audit	9/3/2025	Wijaya, Putri (PW)	185.00	0.30	55.50	

Rogers, Anderson, Malody & Scott, LLP
Billing Worksheets By Partner By Project
For Accounting period dates:None, For Transaction
dates:1/1/1900 - 9/30/2025, For Posted dates:None

2025 Audit	2025 Audit	AUDIT Correspondence (125)	FLDWRK	Fieldwork and Checklists	9/26/2025	Wijaya, Putri (PW)	185.00	0.30	55.50
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Internal note: Emailing sara regarding the planning of the audit

2025 Audit Subtotal: 10.90 \$1,866.50

Mound Basin Groundwater Sustainability Agency (MOU0002) Subtotal: 11.00 \$2,205.00

Current Year History	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Production	29.50	319.00	1,346.50	399.00	0.00	0.00	0.00	0.00	111.00	0.00	0.00	0.00	2,205.00
Billing	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Adjustments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prior Year History	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Production	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
Billing	0.00	300.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300.00
Adjustments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Payments	(2,715.00)	(2,155.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	(4,870.00)
AR Aging as of 12/31/2021					Current		31-60	61-90	91-120		Over 120		Total
Mound Basin Groundwater Sustainability Agency (MOU0002)					0.00		0.00	0.00	0.00		0.00		0.00
MOU0002 (Mound Basin Groundwater Sustainability Agency) Subtotal:									11.00	\$2,205.00			

Klein · DeNatale · Goldner

ATTORNEYS AT LAW

10000 STOCKDALE HWY, SUITE 200
BAKERSFIELD, CA 93311

(661) 395-1000
FAX (661) 326-0418
E-MAIL accounting@kleinlaw.com

September 30, 2025

MOUND BASIN GROUNDWATER SUSTAINABILITY
C/O UNITED WATER CONSERVATION DISTRICT
1701 N. LOMBARD ST., SUITE 200
OXNARD, CA 93030

Invoice No. 1251248
Client No. 23234
Matter No. 001
Billing Attorney: JDH

INVOICE SUMMARY

For Professional Services Rendered for the Period Ending: September 19, 2025.

RE: MOUND BASIN GROUNDWATER SUSTAINABILITY
GENERAL BUSINESS

Professional Services	\$ 840.00
Costs Advanced	<u>\$.00</u>
TOTAL THIS INVOICE	\$ 840.00

Reviewed by BB 10/16/25
Account 52501: Legal Counsel

KLEIN DENATALE GOLDNER

Invoice No. 1251248

September 30, 2025

PROFESSIONAL SERVICES

Date	Init	Description	Hours	Amount
9/15/25	AND	REVIEWED MOU; E-MAILED B. BONDY REGARDING SAME; OFFICE CONFERENCE WITH J. HUGHES REGARDING SAME.	.70	210.00
9/16/25	AND	TELEPHONE CALL WITH B. BONDY REGARDING MOU FOR ADVOCACY PURPOSES; REVIEWED AND REVISED MOU REGARDING SAME.	1.30	390.00
9/17/25	AND	E-MAILED B. BONDY REGARDING STRUCTURE OF ADVOCACY COALITION; RESEARCHED SAME.	.30	90.00
9/17/25	JDH	REVIEWED AND REPLIED TO E-MAIL FROM B. BONDY.	.40	150.00

TOTAL PROFESSIONAL SERVICES**\$ 840.00****SUMMARY OF PROFESSIONAL SERVICES**

Name	Init	Rate	Hours	Total
DOMINGUEZ, ALEX	AND	300.00	2.30	690.00
HUGHES, JOSEPH	JDH	375.00	.40	150.00
Total			2.70	\$ 840.00

TOTAL THIS INVOICE**\$ 840.00**

Klein · DeNatale · Goldner

ATTORNEYS AT LAW

10000 STOCKDALE HWY, SUITE 200
BAKERSFIELD, CA 93311

(661) 395-1000
FAX (661) 326-0418
E-MAIL accounting@kleinlaw.com

September 30, 2025

MOUND BASIN GROUNDWATER SUSTAINABILITY
C/O UNITED WATER CONSERVATION DISTRICT
1701 N. LOMBARD ST., SUITE 200
OXNARD, CA 93030

Invoice No. 1251248
Client No. 23234
Matter No. 001
Billing Attorney: JDH

REMITTANCE

**RE: MOUND BASIN GROUNDWATER SUSTAINABILITY
GENERAL BUSINESS**

BALANCE DUE THIS INVOICE

\$ 840.00

All checks should be made payable to:
(Please return this advice with payment.)

Klein DeNatale Goldner
10000 Stockdale Hwy, Suite 200
Bakersfield, CA 93311

For payment by ACH in USD:
(Please reference:
Client-Matter No. 23234-001,
Invoice No. 1251248)

J.P. Morgan Chase
Account No.
ABA No.

To pay by credit card, click here [--->:Pay Now](#) or call Accounting at (661) 395-1000.

DUE UPON RECEIPT

FEDERAL I.D. No. 95-2298220

Thank you! Your business is greatly appreciated.

Invoice #64
Technical Services

Mound Basin Groundwater Sustainability Agency and Groundwater Sustainability Plan
July 2025

Category (1): Historical Model

Task 1.A - GSP Tables 3.3-02 – 3.3-04 Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (1) Task 1.A			-	-	-		2,403.62	2,403.62
Task 1.B - GSP Figures 3.1-27 to 3.1-29, 3.2-17, 3.2-20, and 3.3-01 to 3.3-03 Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (1) Task 1.B			-	-	-		10,775.27	10,775.27
Task 1.C - Shapefiles for Model Heads Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total	Task	Budget	Budget Remaining
Subtotal Category (1) Task 1.C			-	-	-		656.33	656.33
Task 1.D - Time-series Model Heads Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total	Task	Budget	Budget Remaining
Subtotal Category (1) Task 1.D			-	-	-		1,151.85	1,151.85
Task 1.E - Source files for all other GSP Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (1) Task 1.E			-	-	-		2,084.63	2,084.63
Total Historical Model Sub Total (A-E)				-	-		17,071.70	17,071.70
Task 1.F1 - Project Management Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Assistant General Manager, Maryam Albor Bral	230.35	-	-	103.65	103.65			
Supervisory Water Resources Engineer - Jason Sun	159.55	-	-	306.32	306.32			
Water Resources Engineer, Zachary Hanson	124.15	1	124.15	-	124.15			
Senior Hydrogeologist, Patrick O'Connell	124.15	1	124.15	-	124.15			
Subtotal Category (1) Task 1.F1			248.30	409.97	658.27		1,524.10	865.83
Task 1.F2 - Administrative Support Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (1) Task 1.F2			-	-	-		386.91	386.91
Task 1.F3 - Meetings Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (1) Task 1.F3			-	-	-		4,270.46	4,270.46
Task 1.F4 - Data Requests Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (1) Task 1.F4			-	-	-		1,584.79	1,584.79
Total Historical Model Task Total (A-F)				409.97	658.27		24,837.95	24,179.69

Category (2): Model Scenario

Task 2.A1 - MNW2 and QA/QC Pumping Model Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.A1			-	-	-		3,616.37	3,616.37
Task 2.A2 - RCH and QA/QC Recharge Model Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.A2			-	-	-		3,616.37	3,616.37

Task 2.B1 - QA/QC Scenario Model Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.B1			-	-	-		1,312.67	1,312.67
Task 2.B2 - Manage QA/QC Data Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.B2			-	-	-		817.15	817.15
Total Model Scenario Sub Total (A-B)				-	-		9,362.56	9,362.56
Task 2.C - Shapefiles of Model Heads for Each Layer at Two Times (Per Scenario) Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.C			-	-	-		656.33	656.33
Task 2.D - Water Budget Tables in GSP Tables 3.3-06 to 08 Format Position	3.3- Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.D			-	-	-		1,064.91	1,064.91
Task 2.E - Water Budget Tables in GSP Tables 3.3-07 to 09 Format Position	3.3- Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.E			-	-	-		1,064.91	1,064.91
Task 2.F - Time-Series Model Heads Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.F			-	-	-		1,151.85	1,151.85
Task 2.G1 - Project Management Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.G1			-	-	-		1,524.10	1,524.10
Task 2.G2 - Administrative Support Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.G2			-	-	-		604.57	604.57
Task 2.G3 - Meetings Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.G3			-	-	-		4,270.46	4,270.46
Task 2.G4 - Data Requests Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.G4			-	-	-		817.15	817.15
Total Model Scenario Sub Total (C-G, Excluding G.3)				-	-		6,883.82	6,883.82
Total Model Scenario (A-G)				-	-		20,516.83	20,516.83
Category (3) - GSP Data Gathering Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Category Budget		Budget Remaining
Water Resources Engineer, Zachary Hanson	124.15	-	-	943.84	943.84			
Category (3)			-	943.84	943.84		1,312.67	368.83
Category (4) - GSP Evaluation Review Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Category Budget		Budget Remaining
Category (4)			-	-	-		9,622.39	9,622.39
TOTAL TECHNICAL SERVICES			\$	248.30	Total Previous Periods	Total Billed	Total Budget	Total Budget Remaining
TOTAL AMOUNT DUE			\$	248.30	1,353.81	1,602.11	56,289.84	54,687.73

Reviewed by BB 10/16/25
Account: 52250 · Prof Svcs - Technical Services for GSP Implementation



Time and Attendance History Report- PA account

United Water Conservation District, CA

Employee Detail
06/22/2025 to 07/19/2025

Payroll Set: 01 - United Water Conservation District

Employee Number: 1104		Employee Name: Hanson, Zachary James		Department: WR - Water Resources		
Position: Water Res Engineer - Water Resources Engineer						
Date	Activity	Hours	Status	Description	Project Account	Project Name
07/16/2025	RP - 50 - Reimbursable	1.00	Transferred	GSP Periodic Evaluation: Task 1.F1: Historical Model; Internal coordination and planning meeting	3310200	Mound Basin GSA - Salary
Hanson - Water Resources Engineer Total:		1.00				
Hanson Total:		1.00				

Employee Number: 1196		Employee Name: O'Connell, Patrick James		Department: WR - Water Resources		
Position: Sr Hydrogeologist - Senior Hydrogeologist						
Date	Activity	Hours	Status	Description	Project Account	Project Name
07/16/2025	RP - 50 - Reimbursable	1.00	Transferred	GSP Periodic Evaluation: Task 1.F1: Historical Model - kick-off meeting with United team	3310200	Mound Basin GSA - Salary
Task 1.D - Time-series Model Heads						
O'Connell - Senior Hydrogeologist Total:		1.00				
O'Connell Total:		1.00				
Total:		2.00				

Invoice #65
Technical Services

Mound Basin Groundwater Sustainability Agency and Groundwater Sustainability Plan
August 2025

Category (1): Historical Model

Task 1.A - GSP Tables 3.3-02 – 3.3-04 Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (1) Task 1.A			-	-	-		2,403.62	2,403.62
Task 1.B - GSP Figures 3.1-27 to 3.1-29, 3.2-17, 3.2-20, and 3.3-01 to 3.3-03 Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Water Resources Engineer, Zachary Hanson	124.15	1.50	186.23	-	186.23			
Subtotal Category (1) Task 1.B			186.23	-	186.23		10,775.27	10,589.04
Task 1.C - Shapefiles for Model Heads Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total	Task	Budget	Budget Remaining
Subtotal Category (1) Task 1.C			-	-	-		656.33	656.33
Task 1.D - Time-series Model Heads Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total	Task	Budget	Budget Remaining
Subtotal Category (1) Task 1.D			-	-	-		1,151.85	1,151.85
Task 1.E - Source files for all other GSP Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Hydrogeologist, Kuepper, Kathleen A	106.74	8.00	853.94	-	853.94			
Water Resources Engineer, Zachary Hanson	124.15	0.25	31.04	-	31.04			
Senior Hydrogeologist, Patrick O'Connell	124.15	4.00	496.60	-	496.60			
Subtotal Category (1) Task 1.E			1,381.58	-	1,381.58		2,084.63	703.05
Total Historical Model Sub Total (A-E)				-	1,567.81		17,071.70	15,503.89

Task 1.F1 - Project Management Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Assistant General Manager, Maryam Albor Bral	230.35	-	-	103.65	103.65			
Supervisory Water Resources Engineer - Jason Sun	159.55	-	-	306.32	306.32			
Water Resources Engineer, Zachary Hanson	124.15	-	-	124.15	124.15			
Senior Hydrogeologist, Patrick O'Connell	124.15	-	-	124.15	124.15			
Subtotal Category (1) Task 1.F1			-	658.27	658.27		1,524.10	865.83
Task 1.F2 - Administrative Support Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (1) Task 1.F2			-	-	-		386.91	386.91
Task 1.F3 - Meetings Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (1) Task 1.F3			-	-	-		4,270.46	4,270.46
Task 1.F4 - Data Requests Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Water Resources Engineer, Zachary Hanson	124.15	1.50	186.23	-	186.23			
Subtotal Category (1) Task 1.F4			186.23	-	186.23		1,584.79	1,398.56
Total Historical Model Task Total (A-F)				658.27	2,412.31		24,837.95	22,425.65

Category (2): Model Scenario

Task 2.A1 - MNW2 and QA/QC Pumping Model Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.A1			-	-	-		3,616.37	3,616.37
Task 2.A2 - RCH and QA/QC Recharge Model Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.A2			-	-	-		3,616.37	3,616.37

Task 2.B1 - QA/QC Scenario Model Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.B1			-	-	-		1,312.67	1,312.67
Task 2.B2 - Manage QA/QC Data Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.B2			-	-	-		817.15	817.15
Total Model Scenario Sub Total (A-B)				-	-		9,362.56	9,362.56
Task 2.C - Shapefiles of Model Heads for Each Layer at Two Times (Per Scenario) Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.C			-	-	-		656.33	656.33
Task 2.D - Water Budget Tables in GSP Tables 3.3-06 to 08 Format Position	3.3- Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.D			-	-	-		1,064.91	1,064.91
Task 2.E - Water Budget Tables in GSP Tables 3.3-07 to 09 Format Position	3.3- Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.E			-	-	-		1,064.91	1,064.91
Task 2.F - Time-Series Model Heads Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.F			-	-	-		1,151.85	1,151.85
Task 2.G1 - Project Management Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.G1			-	-	-		1,524.10	1,524.10
Task 2.G2 - Administrative Support Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.G2			-	-	-		604.57	604.57
Task 2.G3 - Meetings Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.G3			-	-	-		4,270.46	4,270.46
Task 2.G4 - Data Requests Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Task	Budget	Budget Remaining
Subtotal Category (2) Task 2.G4			-	-	-		817.15	817.15
Total Model Scenario Sub Total (C-G, Excluding G.3)				-	-		6,883.82	6,883.82
Total Model Scenario (A-G)				-	-		20,516.83	20,516.83
Category (3) - GSP Data Gathering Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Category Budget		Budget Remaining
Water Resources Engineer, Zachary Hanson	124.15	-	-	943.84	943.84			
Category (3)			-	943.84	943.84		1,312.67	368.83
Category (4) - GSP Evaluation Review Position	Hourly Rate	# of Hours	This Period Total	Previous Periods	Total Billed	Category Budget		Budget Remaining
Category (4)			-	-	-		9,622.39	9,622.39
TOTAL TECHNICAL SERVICES			\$ 1,754.04					
TOTAL AMOUNT DUE			\$ 1,754.04	Total Previous Periods	Total Billed	Total Budget	Total Budget Remaining	
				1,602.11	3,356.15	56,289.84	52,933.69	

Reviewed by BB 10/16/25
Account: 52250 · Prof Svcs - Technical Services for GSP Implementation



Time and Attendance History Report- PA account

Payroll Set: 01 - United Water Conservation District

Employee Number: 1104 Employee Name: Hanson, Zachary James Department: WR - Water Resources
Position: Water Res Engineer - Water Resources Engineer

Date	Activity	Hours	Status	Description	Project Account	Project Name
07/23/2025	RP - 50 - Reimbursable	0.75	Transferred	GSP Periodic Evaluation: Task 1.F4: Historical Model; (f.4 Data Requests); Email to MBGSA with update and data request	3310200	Mound Basin GSA - Salary
08/06/2025	RP - 50 - Reimbursable	1.50	Transferred	GSP Periodic Evaluation: Task 1.B: Historical Model Analysis, internal UWCD working/review meeting with Pat and Kat	3310200	Mound Basin GSA - Salary
08/12/2025	RP - 50 - Reimbursable	0.25	Transferred	GSP Periodic Evaluation: Task 1.E: Historical Model Analysis, review and discussion with Kat	3310200	Mound Basin GSA - Salary
08/13/2025	RP - 50 - Reimbursable	0.75	Transferred	GSP Periodic Evaluation: Task 1.F4: Historical Model Analysis, data request email follow-up	3310200	Mound Basin GSA - Salary
Hanson - Water Resources Engineer Total:		3.25				
1.B Total:		1.50				
1.E Total:		0.25				
1.F4 Total:		1.50				
Double Check:		0.00				

Employee Number: 1047 Employee Name: Kuepper, Kathleen A Department: WR - Water Resources
Position: Hydrogeologist - Hydrogeologist

Date	Activity	Hours	Status	Description	Project Account	Project Name
08/12/2025	RP - 50 - Reimbursable	8.00	Transferred	GSP Periodic Evaluation; Task 1.E: Historical Model	3310200	Mound Basin GSA - Salary
Kuepper - Hydrogeologist Total:		8.00				
Kuepper 1.E Total:		8.00				

Employee Number: 1196 Employee Name: O'Connell, Patrick James Department: WR - Water Resources
Position: Sr Hydrogeologist - Senior Hydrogeologist

Date	Activity	Hours	Status	Description	Project Account	Project Name
07/30/2025	RP - 50 - Reimbursable	1.00	Transferred	GSP Periodic Evaluation: Task 1.E: Historical Model - review original GSP deliverables and list action items for updated deliverables	3310200	Mound Basin GSA - Salary
07/31/2025	RP - 50 - Reimbursable	2.00	Transferred	GSP Periodic Evaluation: Task 1.E: Historical Model - review original GSP deliverables and list action items for updated deliverables	3310200	Mound Basin GSA - Salary
08/06/2025	RP - 50 - Reimbursable	0.50	Transferred	GSP Periodic Evaluation: Task 1.E: Historical Model - check-in coordination meeting with United team	3310200	Mound Basin GSA - Salary
08/13/2025	RP - 50 - Reimbursable	0.50	Transferred	GSP Periodic Evaluation: Task 1.E: Historical Model - review Kat's documentation of source files for tables, figures appendices and coordinate next steps with United team	3310200	Mound Basin GSA - Salary
O'Connell - Senior Hydrogeologist Total:		4.00				
O'Connell 1.E Total:		4.00				
Total		15.25				

September 1, 2025

Invoice #77

Administrative & Accounting Services

Mound Basin Groundwater Sustainability Agency and Groundwater Sustainability Plan

August 2025

General & Administrative Personnel Position	Hourly Rate	# of Hours	Total
Administrative Assistant III - RP Jackie Lozano	71.20	16.75	1,192.62
Subtotal Administrative Staff			1,192.62
Finance Supervisor, Sara Guzman	128.83	1.00	128.83
Accountant - RP, Taylor Jones	85.00	1.50	127.50
Accountant - RP, Nyvee de Leon	85.00	3.50	297.50
Accountant - Temp, Jennifer Vargas	85.00	1.25	106.25
Subtotal Accounting Staff			660.08
Total Personnel			1,852.70
TOTAL			1,852.70

Reviewed by BB 10/16/25

Account: 52270 · Prof Svcs - Accounting: \$660.08

Account: 52275 · Prof Svcs - Admin/Clerk: \$1,192.62

Account: 53020 · Office Supplies: \$0

Account: 53026 · Postage and Mailing: \$0

Account: 53110 · Travel and Training: \$0

Account 53060 · Computer Software: \$0



United Water Conservation District, CA

Time and Attendance History Report- PA account

Employee Detail
07/20/2025 to 08/16/2025

Payroll Set: 01 - United Water Conservation District

Employee Number: [1161](#) Employee Name: **De Leon, Nyvee Marcelino** Department: Finance - Finance

Position: Accountant - Accountant

Date	Activity	Hours	Status	Description	Project Account	Project Name
07/22/2025	RP - 50 - Reimbursable	0.50	Transferred	Revision of MBGSA Invoice	3310200	Mound Basin GSA - Salary
07/23/2025	RP - 50 - Reimbursable	2.50	Transferred	Prepare June 25 MBGSA Invoice	3310200	Mound Basin GSA - Salary
07/24/2025	RP - 50 - Reimbursable	0.50	Transferred	Enter MBGSA Invoice to Incode	3310200	Mound Basin GSA - Salary

De Leon - Accountant Total: 3.50

De Leon Total: **3.50**

Employee Number: [1108](#) Employee Name: **Guzman, Sara Katherine** Department: Finance - Finance

Position: Finance Superviso T6 - Finance Supervisor

Date	Activity	Hours	Status	Description	Project Account	Project Name
07/23/2025	RP - 50 - Reimbursable	1.00	Transferred	Review Reimbursement invoice #74 & 75.	3310200	Mound Basin GSA - Salary

Guzman - Finance Supervisor Total: 1.00

Guzman Total: **1.00**

Employee Number: [1197](#) Employee Name: **Jones, Taylor Nicole** Department: Finance - Finance

Position: Accountant - Accountant

Date	Activity	Hours	Status	Description	Project Account	Project Name
07/22/2025	RP - 50 - Reimbursable	1.50	Transferred	MBGSA AP Work: Entering Invoices, Cutting Checks, Running Reports	3310200	Mound Basin GSA - Salary

Jones - Accountant Total: 1.50

07/28/2025	RP - 50 - Reimbursable	5.50	Transferred	MBGSA, prepared 28-Jul meeting cancellation notice, posted and distributed; followed up with insureCal re: payment and signature documents	3310200	Mound Basin GSA - Salary
				MBGSA, drafted staff report for treasurers appointment, member director appointment w- attachments, resolution amending authorized signatories for CBB and its staff report		
07/29/2025	RP - 50 - Reimbursable	3.00	Transferred	MBGSA, met w-Director Tribo at the City of Ventura to get checks signed, Director Keeling for second signature on checks at HQs; copied, scanned, and mailed checks; drafted staff report for stakeholder directors annual reappointments	3310200	Mound Basin GSA - Salary
07/30/2025	RP - 50 - Reimbursable	3.50	Transferred	MBGSA, updated meeting agenda; sent email to VC Treasurers Pool re: A. Anselm; finalized staff report and resolution re: amendment to authorized signers	3310200	Mound Basin GSA - Salary
08/07/2025	RP - 50 - Reimbursable	3.00	Transferred	MBGSA, Created staff reports and attachments for VC Investment Pool and stakeholder nominations; uploaded to docs to Dropbox	3310200	Mound Basin GSA - Salary
08/11/2025	RP - 50 - Reimbursable	0.75	Transferred	MBGSA, added E. Nance to the FPPC site; followed up with email; consulted with Finance and legal counsel re: deferring Aug BOD mtg; replied to BBondy email	3310200	Mound Basin GSA - Salary
Lozano - Administrative Assistant III Total:		16.75				
Lozano Total:		16.75				
Reimbursable Total:		22.75				



Time and Attendance History Report- PA account

Employee Detail
07/20/2025 to 08/16/2025

Payroll Set: 01 - United Water Conservation District

Employee Number: [1098](#) Employee Name: **Jennifer Vargas** Department: Finance - Finance
Position: Temp Accountant

Date	Activity	Hours	Status	Description	Project Account	Project Name
7/21/2025	RP - 50 - Reimbursable	0.25	Transferred	Entering Budget in Quickbooks	3310200	Mound Basin GSA - Salary
8/7/2025	RP - 50 - Reimbursable	1.00	Transferred	MBGSA Cashiering	3310200	Mound Basin GSA - Salary
Mesa - Temp Accountant Total:		1.25				
Mesa Total:		1.25				



Please remit to:
1672 Donlon Street
Ventura, CA 93003
Phone 805.654.6977

Mound Basin Groundwater Sustainability Agency
C/O United Water Conservation District
1701 Lombard Street
Suite 200
Oxnard, CA 93030

October 10, 2025
Invoice No: 7069

Project 240399.01 MBG01.6710.001 Monitoring Well Cluster Encroachment & Coastal
Develop. Permitting

Professional Services through September 30, 2025

Phase	001	TASK 1
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Task	001	Encroachment Permit
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Professional Personnel

	Hours	Rate	Amount	
Planner II	.80	160.00	128.00	
Senior Planner I	2.80	180.00	504.00	
Totals	3.60		632.00	
Total Labor				632.00
		Total this Task		632.00
		Total this Phase		632.00

Phase	002	TASK 2
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Task	001	Coastal Development Permit
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Professional Personnel

	Hours	Rate	Amount	
Planner II	3.00	160.00	480.00	
Senior Planner I	4.05	180.00	729.00	
Totals	7.05		1,209.00	
Total Labor				1,209.00
		Total this Task		1,209.00
		Total this Phase		1,209.00

Reviewed by BB 10/16/25
Account 82001: Capital Project Expenditures

Total this Invoice 1,841.00



INTERA Incorporated
9600 Great Hills Trail, Suite 300W
Austin, TX 78759
+1 (512) 425 2000
INTERA.com



Mound Basin Groundwater Sustainability Agency

Bryan Bondy

c/o United Water Conservation District
1701 N. Lombard Street, Suite 200
Oxnard, CA 93030

Invoice Number: **08-25-63 Rev**

Date: 09/15/2025

Terms: Net 30 Days

Billing Period: 08/01/25 - 08/31/25

Project: MBGSA.M001.SRVCS

Mound Basin Groundwater Sustainability Planning Support

Project Manager: Abhishek Singh

WO #14

Summary of Work Provided:

- 1) review of groundwater level data and monitoring network
- 2) refinement of list of wells for UWCD request
- 3) GSP implementation task review - shallow groundwater analysis

WO #14 Prepare the First 5-Year Periodic Evaluation

Task 14.2 Shallow Groundwater Analysis

Professional Services

	Hours	Rate (\$/hr)	Billed Amount
<u>Sr. Eng/Sci I</u>			
Steven L. Humphrey	2.50	238.00	\$595.00
<u>Sr. Eng/Sci IV</u>			
Erick N. Fox	1.00	181.00	\$181.00
<i>Task 14.2: Professional Services Subtotal</i>	3.50		\$776.00
Task 14.2 Total			\$776.00

WO #14 Prepare the First 5-Year Periodic Evaluation Subtotal \$776.00

INVOICE TOTAL **\$776.00**

Reviewed by BB 10/16/25
Account: 52250 · Prof Svcs - Post GSP Adoption

Please remit payment to:

INTERA Incorporated
9600 Great Hills Trail, Suite 300W
Austin, TX 78759
FEIN: 74-3010638

By ACH to:

JPMorgan Chase Bank
New York, NY
ABA / Routing # Account #
INTERA Incorporated

By Wire Transfer to:

JPMorgan Chase Bank
New York, NY
Routing/ Transit # SWIFT Code:
Account # INTERA Incorporated

Invoice Summary by Phase

Description	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
WO #14 Prepare the First 5-Year Periodic Evaluation					
Task 14.1 Periodic Evaluation Document	64,338.00	0.00	0.00	0.00	64,338.00
Task 14.2 Shallow Groundwater Analysis	22,833.00	0.00	776.00	776.00	22,057.00
Task 14.3 GSA Workshops	7,263.00	0.00	0.00	0.00	7,263.00
Task 14.4 Project Management and Client Meetings	23,053.00	0.00	0.00	0.00	23,053.00
Subtotal	117,487.00	0.00	776.00	776.00	116,711.00
Total	117,487.00	0.00	776.00	776.00	116,711.00



INTERA Incorporated
9600 Great Hills Trail, Suite 300W
Austin, TX 78759
+1 (512) 425 2000
INTERA.com



Mound Basin Groundwater Sustainability Agency

Bryan Bondy

c/o United Water Conservation District
1701 N. Lombard Street, Suite 200
Oxnard, CA 93030

Invoice Number: **09-25-92**
Date: 10/16/2025
Terms: Net 30 Days

Billing Period: 09/01/25 - 09/30/25

Project: MBGSA.M001.SRVCS
Mound Basin Groundwater Sustainability Planning Support
Project Manager: Abhishek Singh
WO #14

Summary of Work Provided:

- 1) Review of modeled and observed groundwater levels, PE figure development
- 2) Shallow groundwater level analysis/planning
- 3) PM tasks and client meetings

WO #14 Prepare the First 5-Year Periodic Evaluation

Task 14.1 Periodic Evaluation Document

Professional Services

	Hours	Rate (\$/hr)	Billed Amount
<u>Sr. Eng/Sci I</u>			
Steven L. Humphrey	1.00	238.00	\$238.00
Trevor A. Jones	5.00	238.00	\$1,190.00
<i>Task 14.1: Professional Services Subtotal</i>	6.00		\$1,428.00
Task 14.1 Total			\$1,428.00

Task 14.2 Shallow Groundwater Analysis

Professional Services

	Hours	Rate (\$/hr)	Billed Amount
<u>Sr. Eng/Sci I</u>			
Steven L. Humphrey	1.50	238.00	\$357.00
<i>Task 14.2: Professional Services Subtotal</i>	1.50		\$357.00
Task 14.2 Total			\$357.00

WO #14 Prepare the First 5-Year Periodic Evaluation

Task 14.4 Project Management and Client Meetings

Professional Services

	Hours	Rate (\$/hr)	Billed Amount
<u>Sr. Eng/Sci I</u>			
Steven L. Humphrey	2.50	238.00	\$595.00
<i>Task 14.4: Professional Services Subtotal</i>	2.50		\$595.00
Task 14.4 Total			\$595.00

WO #14 Prepare the First 5-Year Periodic Evaluation Subtotal	\$2,380.00
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Reviewed by BB 10/16/25
Account: 52250 · Prof Svcs - Post GSP Adoption

INVOICE TOTAL **\$2,380.00**

Please remit payment to:

INTERA Incorporated
9600 Great Hills Trail, Suite 300W
Austin, TX 78759
FEIN: 74-3010638

By ACH to:

JPMorgan Chase Bank
New York, NY
ABA / Routing # Account #
INTERA Incorporated

By Wire Transfer to:

JPMorgan Chase Bank
New York, NY
Routing/ Transit # SWIFT Code:
Account # INTERA Incorporated

Invoice Summary by Phase

Description	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
WO #14 Prepare the First 5-Year Periodic Evaluation					
Task 14.1 Periodic Evaluation Document	64,338.00	0.00	1,428.00	1,428.00	62,910.00
Task 14.2 Shallow Groundwater Analysis	22,833.00	776.00	357.00	1,133.00	21,700.00
Task 14.3 GSA Workshops	7,263.00	0.00	0.00	0.00	7,263.00
Task 14.4 Project Management and Client Meetings	23,053.00	0.00	595.00	595.00	22,458.00
Subtotal	117,487.00	776.00	2,380.00	3,156.00	114,331.00
Total	117,487.00	776.00	2,380.00	3,156.00	114,331.00

Bondy Groundwater Consulting, Inc.
Invoice for Professional Consulting Services
Mound Basin GSA Groundwater Sustainability Plan Support Services
Client Contract No. N/A
Invoice Period: September 1-30 2025

Bondy Groundwater Consulting, Inc.
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Client: Mound Basin GSA
P.O. Box 3544
Ventura, CA 93006-3544
Project #: 100
Invoice #: 100-21
Invoice Date: 10/1/2025

Description of Services

Labor	Hours	Rate	Subtotal
<u>Executive Dir. - GSP Implementation (Acct: 52250)</u>	12.50	\$227.50	\$2,843.75
• Coordination w/ UCWD and City of Ventura re: shallow groundwater level monitoring • Follow-up on draft amendment to access agreement for monitoring of City of Ventura shallow monitoring wells • Request proposal from Rincon for shallow groundwater monitoring well sampling for water quality testing • Coordination w/ UCWD re: GSP periodic evaluation work • Coordination w/ Intera re: GSP periodic evaluation work • Coordination w/ UCWD and City of Ventura re: shallow groundwater sampling and testing • Coordination w/ laboratory re: shallow groundwater water quality testing • Coordination w/ Rincon Consultants re: proposal for shallow groundwater water quality testing • Coordination w/ Saticoy Lemon re: conversion of well for monitoring • Coordination w/ MW-B adjacent landowner re: eucalyptus tree removal • Coordination w/ legal counsel re: drafting agreement for eucalyptus tree removal • Prepare Executive Director's Report for 9/22 Board meeting (GSP Implementation Items) • Respond to request for technical information from Director Tribo • Coordination w/ Jensen for monitoring well "B" permitting • Coordination UCWD and Intera re: GSP periodic evaluation			
<u>Executive Director - Management (Acct: 52280)</u>	9.00	\$227.50	\$2,047.50
• Review / edit draft June Board meeting minutes • Review / edit agenda for 9/22 Board meeting • Review finance staff reports for 9/22 Board meeting • Review / edit staff reports for administrative items • Prepare Executive Director's Report for 9/22 Board meeting (administrative items) • Coordinate legal review of proposed Small GSA Coalition MOU • Attend 9/22 Board meeting (administrative items) • Coordination w/ Small GSA Coalition • Review vendor invoices • Misc. coordination w/ finance staff • Misc. coordination w/ Board clerk			

Subtotal Labor: \$4,891.25

*****Invoice Continued On Next Page*****

Expenses

Date	Description	Units	Rate	Subtotal
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Executive Director - Management (Acct: 52280)

9/22/2025	Mileage RT Ventura - Board Meeting	6	\$0.700	\$4.20
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Subtotal Expenses for Exec. Dir - Management (52280):				\$4.20
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Subtotal Expenses:				\$4.20
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<u>Invoice Total (Please pay this amount):</u>				\$4,895.45
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Thank you for your business. The opportunity to add value is appreciated!

Check Detail Report

November 2025

Date	Transaction type	Num	Name	Memo/Description	Cleared	Amount
Citizens Business Bank						
2279						
11/13/2025	Bill Payment (Check)	1217	A.J. Klein, Inc T. Denatale, B. Goldner		Uncleared	-2,700.00
11/13/2025	Bill Payment (Check)	1217	A.J. Klein, Inc T. Denatale, B. Goldner			-2,700.00
2280						
11/13/2025	Bill Payment (Check)	1218	United Water Conservation District		Uncleared	-5,613.86
11/13/2025	Bill Payment (Check)	1218	United Water Conservation District			-5,613.86
2281						
11/13/2025	Bill Payment (Check)	1219	Bondy Groundwater Consulting, Inc		Uncleared	-4,436.25
11/13/2025	Bill Payment (Check)	1219	Bondy Groundwater Consulting, Inc			-4,436.25

Klein · DeNatale · Goldner

ATTORNEYS AT LAW

10000 STOCKDALE HWY, SUITE 200
BAKERSFIELD, CA 93311

(661) 395-1000
FAX (661) 326-0418
E-MAIL accounting@kleinlaw.com

October 31, 2025

MOUND BASIN GROUNDWATER SUSTAINABILITY
C/O UNITED WATER CONSERVATION DISTRICT
1701 N. LOMBARD ST., SUITE 200
OXNARD, CA 93030

Invoice No. 1252392
Client No. 23234
Matter No. 001
Billing Attorney: JDH

INVOICE SUMMARY

For Professional Services Rendered for the Period Ending: October 19, 2025.

RE: MOUND BASIN GROUNDWATER SUSTAINABILITY
GENERAL BUSINESS

Professional Services	\$ 2,700.00
Costs Advanced	<u>\$.00</u>

TOTAL THIS INVOICE	<u>\$ 2,700.00</u>
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Prior Balance	<u>\$ 840.00</u> → Paid via check #1212
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TOTAL BALANCE DUE	<u><u>\$ 3,540.00</u></u>
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Reviewed by BB 11/10/25
Account 52501: Legal Counsel

PAST DUE

KLEIN DENATALE GOLDNER

Invoice No. 1252392

October 31, 2025

PROFESSIONAL SERVICES

Date	Init	Description	Hours	Amount
9/22/25	AND	PREPARED FOR AND ATTENDED BOARD MEETING.	1.00	300.00
9/29/25	AND	REVIEWED REVISIONS TO SMALL GSA ADVOCACY MOU; TELEPHONE CALL WITH J. HUGHES REGARDING SAME; TELEPHONE CALL WITH P. EARLY REGARDING SAME.	1.00	300.00
10/13/25	AND	DRAFTED ACCESS AGREEMENT; E-MAILED J. HUGHES REGARDING SAME.	1.80	540.00
10/14/25	AND	REVISED ACCESS AGREEMENT; E-MAILED B. BONDY REGARDING SAME.	.30	90.00
10/14/25	AND	DRAFTED COST-SHARE AGREEMENT; E-MAILED J. HUGHES REGARDING SAME.	4.50	1,350.00
10/16/25	AND	TELEPHONE CALLS WITH B. BONDY REGARDING COST SHARE AGREEMENT AND TREE REMOVAL AGREEMENT.	.40	120.00

TOTAL PROFESSIONAL SERVICES**\$ 2,700.00****SUMMARY OF PROFESSIONAL SERVICES**

Name	Init	Rate	Hours	Total
DOMINGUEZ, ALEX	AND	300.00	9.00	2,700.00
Total			9.00	\$ 2,700.00

TOTAL THIS INVOICE**\$ 2,700.00**

KLEIN DENATALE GOLDNER

Invoice No. 1252392

October 31, 2025

OUTSTANDING INVOICES

Invoice No.	Date	Invoice Total	Payments Received	Ending Balance
1251248	9/30/25	840.00	.00	840.00

PRIOR BALANCE \$ 840.00

Balance Due This Invoice \$ 2,700.00

TOTAL BALANCE DUE \$ 3,540.00

AGED ACCOUNTS RECEIVABLE

Current - 30	31 - 60	61 - 90	91 - 120	Over 120	Total
\$ 840.00	\$.00	\$.00	\$.00	\$.00	\$ 840.00

Klein · DeNatale · Goldner

ATTORNEYS AT LAW

10000 STOCKDALE HWY, SUITE 200
BAKERSFIELD, CA 93311

(661) 395-1000
FAX (661) 326-0418
E-MAIL accounting@kleinlaw.com

October 31, 2025

MOUND BASIN GROUNDWATER SUSTAINABILITY
C/O UNITED WATER CONSERVATION DISTRICT
1701 N. LOMBARD ST., SUITE 200
OXNARD, CA 93030

Invoice No. 1252392
Client No. 23234
Matter No. 001
Billing Attorney: JDH

REMITTANCE

RE: MOUND BASIN GROUNDWATER SUSTAINABILITY
GENERAL BUSINESS

BALANCE DUE THIS INVOICE	\$ 2,700.00
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Prior Balance	<u>\$ 840.00</u>
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TOTAL BALANCE DUE	<u><u>\$ 3,540.00</u></u>
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All checks should be made payable to:
(Please return this advice with payment.)

Klein DeNatale Goldner
10000 Stockdale Hwy, Suite 200
Bakersfield, CA 93311

For payment by ACH in USD:
(Please reference:
Client-Matter No. 23234-001,
Invoice No. 1252392)

J.P. Morgan Chase
Account No.
ABA No.

To pay by credit card, click here [--->:Pay Now](#) or call Accounting at (661) 395-1000.

DUE UPON RECEIPT

FEDERAL I.D. No. 95-2298220

Thank you! Your business is greatly appreciated.

Invoice #66-T
Technical Services

Mound Basin Groundwater Sustainability Agency and Groundwater Sustainability Plan

September 2025

Category (1): Historical Model

Task 1.A - GSP Tables 3.3-02 – 3.3-04				Previous Periods	Total Billed	Task	Budget	Budget Remaining
Position	Hourly Rate	# of Hours	This Period Total					
Water Resources Engineer, Zachary Hanson	124.15	8.00	993.20	-	993.20			
Hydrogeologist, Kuepper, Kathleen A	106.74	0.50	53.37	-	53.37			
<i>Subtotal Category (1) Task 1.A</i>			1,046.57	-	1,046.57	2,403.62	1,357.05	
Task 1.B - GSP Figures 3.1-27 to 3.1-29, 3.2-17, 3.2-20, and 3.3-01 to 3.3-03				Previous Periods	Total Billed	Task	Budget	Budget Remaining
Position	Hourly Rate	# of Hours	This Period Total					
Water Resources Engineer, Zachary Hanson	124.15	11.50	1,427.73	186.23	1,613.95			
Hydrogeologist, Kuepper, Kathleen A	106.74	5.00	533.70	-	533.70			
<i>Subtotal Category (1) Task 1.B</i>			1,961.43	186.23	2,147.65	10,775.27	8,627.62	
Task 1.C - Shapefiles for Model Heads				Previous Periods	Total	Task	Budget	Budget Remaining
Position	Hourly Rate	# of Hours	This Period Total					
<i>Subtotal Category (1) Task 1.C</i>			-	-	-	656.33	656.33	
Task 1.D - Time-series Model Heads				Previous Periods	Total	Task	Budget	Budget Remaining
Position	Hourly Rate	# of Hours	This Period Total					
<i>Subtotal Category (1) Task 1.D</i>			-	-	-	1,151.85	1,151.85	
Task 1.E - Source files for all other GSP				Previous Periods	Total Billed	Task	Budget	Budget Remaining
Position	Hourly Rate	# of Hours	This Period Total					
Hydrogeologist, Kuepper, Kathleen A	106.74	-	-	853.94	853.94			
Water Resources Engineer, Zachary Hanson	124.15	-	-	31.04	31.04			
Senior Hydrogeologist, Patrick O'Connell	124.15	0.75	93.11	496.60	589.71			
<i>Subtotal Category (1) Task 1.E</i>			93.11	1,381.58	1,474.69	2,084.63	609.94	
Total Historical Model Sub Total (A-E)				1,567.81	4,668.91	17,071.70	12,402.79	
Task 1.F1 - Project Management				Previous Periods	Total Billed	Task	Budget	Budget Remaining
Position	Hourly Rate	# of Hours	This Period Total					
Assistant General Manager, Maryam Albor Bral	230.35	-	-	103.65	103.65			
Supervisory Water Resources Engineer - Jason Sun	159.55	1.00	159.55	306.32	465.87			
Water Resources Supervisor - Bram Secrcu	146.34	0.50	73.17	-	73.17			
Water Resources Engineer, Zachary Hanson	124.15	-	-	124.15	124.15			
Senior Hydrogeologist, Patrick O'Connell	124.15	-	-	124.15	124.15			
<i>Subtotal Category (1) Task 1.F1</i>			232.72	658.27	890.99	1,524.10	633.11	
Task 1.F2 - Administrative Support				Previous Periods	Total Billed	Task	Budget	Budget Remaining
Position	Hourly Rate	# of Hours	This Period Total					
<i>Subtotal Category (1) Task 1.F2</i>			-	-	-	386.91	386.91	
Task 1.F3 - Meetings				Previous Periods	Total Billed	Task	Budget	Budget Remaining
Position	Hourly Rate	# of Hours	This Period Total					
<i>Subtotal Category (1) Task 1.F3</i>			-	-	-	4,270.46	4,270.46	
Task 1.F4 - Data Requests				Previous Periods	Total Billed	Task	Budget	Budget Remaining
Position	Hourly Rate	# of Hours	This Period Total					
Water Resources Engineer, Zachary Hanson	124.15	-	-	186.23	186.23			
<i>Subtotal Category (1) Task 1.F4</i>			-	186.23	186.23	1,584.79	1,398.56	
Total Historical Model Task Total (A-F)				2,412.31	5,746.13	24,837.95	19,091.83	

Category (2): Model Scenario

Task 2.A1 - MNW2 and QA/QC Pumping Model				Previous Periods	Total Billed	Task	Budget	Budget Remaining
Position	Hourly Rate	# of Hours	This Period Total					
<i>Subtotal Category (2) Task 2.A1</i>			-	-	-	3,616.37	3,616.37	

Task 2.A2 - RCH and QA/QC Recharge Model		Hourly	# of	This Period		Previous	Total	Task	Budget	Budget
Position		Rate	Hours	Total		Periods	Billed			Remaining
Subtotal Category (2) Task 2.A2				-		-	-		3,616.37	3,616.37
Task 2.B1 - QA/QC Scenario Model		Hourly	# of	This Period		Previous	Total	Task	Budget	Budget
Position		Rate	Hours	Total		Periods	Billed			Remaining
Subtotal Category (2) Task 2.B1				-		-	-		1,312.67	1,312.67
Task 2.B2 - Manage QA/QC Data		Hourly	# of	This Period		Previous	Total	Task	Budget	Budget
Position		Rate	Hours	Total		Periods	Billed			Remaining
Subtotal Category (2) Task 2.B2				-		-	-		817.15	817.15
Total Model Scenario Sub Total (A-B)						-	-		9,362.56	9,362.56
Task 2.C - Shapefiles of Model Heads for Each Layer at Two Times (Per Scenario)		Hourly	# of	This Period		Previous	Total	Task	Budget	Budget
Position		Rate	Hours	Total		Periods	Billed			Remaining
Subtotal Category (2) Task 2.C				-		-	-		656.33	656.33
Task 2.D - Water Budget Tables in GSP Tables 3.3-06 to 08 Format	3.3-	Hourly	# of	This Period		Previous	Total	Task	Budget	Budget
Position		Rate	Hours	Total		Periods	Billed			Remaining
Subtotal Category (2) Task 2.D				-		-	-		1,064.91	1,064.91
Task 2.E - Water Budget Tables in GSP Tables 3.3-07 to 09 Format	3.3-	Hourly	# of	This Period		Previous	Total	Task	Budget	Budget
Position		Rate	Hours	Total		Periods	Billed			Remaining
Subtotal Category (2) Task 2.E				-		-	-		1,064.91	1,064.91
Task 2.F - Time-Series Model Heads		Hourly	# of	This Period		Previous	Total	Task	Budget	Budget
Position		Rate	Hours	Total		Periods	Billed			Remaining
Subtotal Category (2) Task 2.F				-		-	-		1,151.85	1,151.85
Task 2.G1 - Project Management		Hourly	# of	This Period		Previous	Total	Task	Budget	Budget
Position		Rate	Hours	Total		Periods	Billed			Remaining
Subtotal Category (2) Task 2.G1				-		-	-		1,524.10	1,524.10
Task 2.G2 - Administrative Support		Hourly	# of	This Period		Previous	Total	Task	Budget	Budget
Position		Rate	Hours	Total		Periods	Billed			Remaining
Subtotal Category (2) Task 2.G2				-		-	-		604.57	604.57
Task 2.G3 - Meetings		Hourly	# of	This Period		Previous	Total	Task	Budget	Budget
Position		Rate	Hours	Total		Periods	Billed			Remaining
Subtotal Category (2) Task 2.G3				-		-	-		4,270.46	4,270.46
Task 2.G4 - Data Requests		Hourly	# of	This Period		Previous	Total	Task	Budget	Budget
Position		Rate	Hours	Total		Periods	Billed			Remaining
Subtotal Category (2) Task 2.G4				-		-	-		817.15	817.15
Total Model Scenario Sub Total (C-G, Excluding G.3)						-	-		6,883.82	6,883.82
Total Model Scenario (A-G)						-	-		20,516.83	20,516.83
Category (3) - GSP Data Gathering		Hourly	# of	This Period		Previous	Total	Category	Budget	Budget
Position		Rate	Hours	Total		Periods	Billed			Remaining
Water Resources Engineer, Zachary Hanson		124.15	-	-		943.84	943.84			
Category (3)				-		943.84	943.84		1,312.67	368.83
Category (4) - GSP Evaluation Review		Hourly	# of	This Period		Previous	Total	Category	Budget	Budget
Position		Rate	Hours	Total		Periods	Billed			Remaining
Category (4)				-		-	-		9,622.39	9,622.39
TOTAL TECHNICAL SERVICES				\$ 3,333.83		Total	Total	Total	Total	
						Previous	Billed	Budget	Budget	
						Periods			Remaining	
TOTAL AMOUNT DUE				\$ 3,333.83		3,356.15	6,689.97	56,289.84	49,599.87	

Received 10/29/25
 Reviewed by BB 11/10/25
 Account: 52250 · Prof Svcs - Technical Services for GSP Implementation



United Water Conservation District, CA

Time and Attendance History Report- PA account

Employee Detail
08/17/2025 to 09/13/2025

Payroll Set: 01 - United Water Conservation District

Employee Number: 1104 Employee Name: **Hanson, Zachary James** Department: WR - Water Resources

Position: Water Res Engineer - Water Resources Engineer

Date	Activity	Hours	Status	Description	Project Account	Project Name
08/18/2025	RP - 50 - Reimbursable	2.25	Transferred	GSP Periodic Evaluation: Task 1.B : Historical Model Analysis, input/output review and processing for updating tables and figures	3310200	Mound Basin GSA - Salary
08/20/2025	RP - 50 - Reimbursable	4.25	Transferred	GSP Periodic Evaluation: Task 1.B : Historical Model Analysis, input/output review and processing for updating tables and figures	3310200	Mound Basin GSA - Salary
08/21/2025	RP - 50 - Reimbursable	0.25	Transferred	GSP Periodic Evaluation: Task 1.B : Historical Model Analysis, input/output review and processing for updating tables and figures	3310200	Mound Basin GSA - Salary
08/25/2025	RP - 50 - Reimbursable	1.25	Transferred	GSP Periodic Evaluation: Task 1.B : Historical Model Analysis, input/output review and processing for updating tables and figures	3310200	Mound Basin GSA - Salary
08/26/2025	RP - 50 - Reimbursable	1.75	Transferred	GSP Periodic Evaluation: Task 1.B : Historical Model Analysis, input/output review and processing for updating tables and figures	3310200	Mound Basin GSA - Salary
08/27/2025	RP - 50 - Reimbursable	7.00	Transferred	GSP Periodic Evaluation: Task 1.A : Historical Model Analysis, input/output review and processing for updating tables and figures; Internal Coordination meeting with Pat and Kat	3310200	Mound Basin GSA - Salary
09/02/2025	RP - 50 - Reimbursable	1.00	Transferred	GSP Periodic Evaluation: Task 1.A : Historical Model Analysis, input/output review and processing for updating tables and figures	3310200	Mound Basin GSA - Salary
09/10/2025	RP - 50 - Reimbursable	1.75	Transferred	GSP Periodic Evaluation: Task 1.B : Historical Model Analysis, Internal coordination and review of results; External coordination/update email to MBGSA	3310200	Mound Basin GSA - Salary
Hanson - Water Resources Engineer Total:		19.50				
1.A Total:		8.00				
1.B Total:		11.50				
Double Check:		0.00				

Employee Number: 1047 Employee Name: **Kuepper, Kathleen A** Department: WR - Water Resources

Position: Hydrogeologist - Hydrogeologist

Date	Activity	Hours	Status	Description	Project Account	Project Name
08/27/2025	RP - 50 - Reimbursable	0.50	Transferred	Meeting for GSP Periodic Evaluation Task 1.A : Historical Model	3310200	Mound Basin GSA - Salary
09/10/2025	RP - 50 - Reimbursable	5.00	Transferred	GSP Periodic Evaluation: Task 1.B : Historical	3310200	Mound Basin GSA - Salary
Kuepper - Hydrogeologist Total:		5.50				
1.A Total:		0.50				
1.B Total:		5.00				
Double Check:		0.00				

Employee Number: 1196 Employee Name: O'Connell, Patrick James Department: WR - Water Resources

Position: Sr Hydrogeologist - Senior Hydrogeologist

Date	Activity	Hours	Status	Description	Project Account	Project Name
08/27/2025	RP - 50 - Reimbursable	0.75	Transferred	GSP Periodic Evaluation: Task 1.E: Historical Model - review Kat's documentation of source files for tables, figures and appendices, and coordinate next steps with United team	3310200	Mound Basin GSA - Salary

O'Connell - Senior Hydrogeologist Total: 0.75

O'Connell Total: 0.75

Employee Number: 1045 Employee Name: Sercu, Bram Department: WR - Water Resources

Position: Wtr Res Sup T5 - Water Resources Supervisor

Date	Activity	Hours	Status	Description	Project Account	Project Name
09/09/2025	RP - 50 - Reimbursable	0.50	Transferred	Discuss Task 1.F1 deliverables	3310200	Mound Basin GSA - Salary

Sercu - Water Resources Supervisor Total: 0.50

Sercu Total: 0.50

Employee Number: 1033 Employee Name: Sun, Jason Chin Cheng Department: WR - Water Resources

Position: Sup WR Engineer T4 - Supervisory Water Resources Engineer

Date	Activity	Hours	Status	Description	Project Account	Project Name
09/09/2025	RP - 50 - Reimbursable	1.00	Transferred	1.F1 Discuss project deliverables	3310200	Mound Basin GSA - Salary

1 - Supervisory Water Resources Engineer Total: 1.00

Sun Total: 1.00

Reimbursable Total:

27.25

October 1, 2025

Invoice #78-A

Administrative & Accounting Services

Mound Basin Groundwater Sustainability Agency and Groundwater Sustainability Plan

September 2025

General & Administrative Personnel	Hourly	# of	Total
Position	Rate	Hours	
Administrative Assistant III - RP Jackie Lozano	71.20	3.00	213.60
Sr. Administrative Assistant - RP Jackie Lozano	81.91	3.25	266.21
Subtotal Administrative Staff			479.81
Finance Supervisor, Sara Guzman	128.83	0.50	64.41
Accountant - RP, Taylor Jones	85.00	1.50	127.50
Accountant - RP, Nyvee de Leon	85.00	17.50	1,487.50
Subtotal Accounting Staff			1,679.41
Total Personnel			2,159.22
Non-Personnel Expenses			
Description			Total
Administrative Expenses			
Mileage Reimbursement			25.62
Postage			4.44
Copies, Presentation Covers			90.75
Total Non-Personnel			120.81
TOTAL			2,280.03

Received 10/29/25

Reviewed by BB 11/10/25

Account: 52270 · Prof Svcs - Accounting: \$1,679.41

Account: 52275 · Prof Svcs - Admin/Clerk: \$479.81

Account: 53020 · Office Supplies: \$90.75

Account: 53026 · Postage and Mailing: \$4.44

Account: 53110 · Travel and Training: \$25.62



United Water Conservation District, CA

Time and Attendance History Report- PA account

Employee Detail
08/17/2025 to 09/13/2025

Payroll Set: 01 - United Water Conservation District

Employee Number: [1161](#) Employee Name: **De Leon, Nyvee Marcelino** Department: Finance - Finance

Position: Accountant - Accountant

Date	Activity	Hours	Status	Description	Project Account	Project Name
08/18/2025	RP - 50 - Reimbursable	2.00	Transferred	May and July 25 Invoice	3310200	Mound Basin GSA - Salary
08/22/2025	RP - 50 - Reimbursable	2.50	Transferred	MBGSA GW25-1 Reports	3310200	Mound Basin GSA - Salary
08/23/2025	RP - 50 - Reimbursable	1.50	Transferred	July 2025 Invoice	3310200	Mound Basin GSA - Salary
08/25/2025	RP - 50 - Reimbursable	4.00	Transferred	New Inv Template, May & July 25 Invoice	3310200	Mound Basin GSA - Salary
08/26/2025	RP - 50 - Reimbursable	3.00	Transferred	Finalize MGSA GW25-1 Invoices & Report	3310200	Mound Basin GSA - Salary
08/27/2025	RP - 50 - Reimbursable	2.50	Transferred	Mail MBGSA GW25-1 INV & Revise Extraction Report	3310200	Mound Basin GSA - Salary
09/09/2025	RP - 50 - Reimbursable	1.50	Transferred	Emailed Reminder of due of 25-1 payment	3310200	Mound Basin GSA - Salary
09/10/2025	RP - 50 - Reimbursable	0.50	Transferred	Resent request 25-1 invoices	3310200	Mound Basin GSA - Salary

De Leon - Accountant Total: 17.50

De Leon Total: **17.50**

Employee Number: [1108](#) Employee Name: **Guzman, Sara Katherine** Department: Finance - Finance

Position: Finance Superviso T6 - Finance Supervisor

Date	Activity	Hours	Status	Description	Project Account	Project Name
08/26/2025	RP - 50 - Reimbursable	0.50	Transferred	Review entry of FY 25-26 budget to QB.	3310200	Mound Basin GSA - Salary

Guzman - Finance Supervisor Total: 0.50

Guzman Total: **0.50**

Employee Number: [1197](#) Employee Name: **Jones, Taylor Nicole** Department: Finance - Finance

Position: Accountant - Accountant

Date	Activity	Hours	Status	Description	Project Account	Project Name
08/20/2025	RP - 50 - Reimbursable	1.50	Transferred	MBGSA AP Work: Entering Invoices, Cutting Checks, Running Reports	3310200	Mound Basin GSA - Salary

Jones - Accountant Total: 1.50

Jones Total: **1.50**

Employee Number: [1114](#) Employee Name: **Lozano, Jacquelyn Elaine** Department: Admin - Admin

Position: Admin Asst III - Administrative Assistant III

Date	Activity	Hours	Status	Description	Project Account	Project Name
08/18/2025	RP - 50 - Reimbursable	2.50	Transferred	MBGSA, prepared, posted, and distributed the BOD meeting cancellation notice.	3310200	Mound Basin GSA - Salary
08/28/2025	RP - 50 - Reimbursable	0.50	Transferred	MBGSA, met Dir. Keeling in Santa Paula to get checks signed	3310200	Mound Basin GSA - Salary

Lozano - Administrative Assistant III Total: **3.00**

Position: Sr Admin Assistant - Senior Administrative Assistant

Date	Activity	Hours	Status	Description	Project Account	Project Name
09/04/2025	RP - 50 - Reimbursable	2.50	Transferred	MBGSA, met w-Director Tribo in Ventura to get checks signed; processed checks upon return to office	3310200	Mound Basin GSA - Salary
09/10/2025	RP - 50 - Reimbursable	0.75	Transferred	MBGSA, prepared insurance document for signature; met with Dir. Keeling; scanned and emailed document to Brandi Laforte of insureCAL	3310200	Mound Basin GSA - Salary

Lozano - Senior Administrative Assistant Total: **3.25**

Lozano Total: 6.25

Reimbursable Total: **25.75**

August - September 2025

Date	Description	# of imprints	# of items mailed	cost for postage (\$0.74)	cost for postage other (\$1.90)	cost per copy (\$0.25)	SUBTOTAL	# of covers	cost per cover (\$0.77)	SUBTOTAL COVERS	TOTAL
Jackie											
8/18/2025	Prepared and posted meeting cancellation notice	1	0	\$ -		\$ 0.25	\$ 0.25			\$ -	\$ 0.25
9/4/2025	Copied and mailed checks for August	4	3	\$ 2.22		\$ 1.00	\$ 3.22			\$ -	\$ 3.22
9/18/2025	Agenda (10 copies, 2 pgs ea) 20 pages	354	0	\$ -		\$ 88.50	\$ 88.50			\$ -	\$ 88.50
	Attendance sheet - 1 pg										
	Board packet - 1 public copy (56 pgs)										
	Board packet - 5 Board copies (267.5 pgs)										
	Oath of Office - 1 pg										
	Resolution 2025-04 - 2 pgs										
	Minutes - 4 pgs										
09/22/25	Copied and mailed checks for	4	3	\$ 2.22		\$ 1.00	\$ 3.22			\$ -	\$ 3.22
TOTAL		363	6	\$ 4.44	-	\$ 90.75	\$ 95.19	\$ -	\$ -	\$ -	\$ 95.19

*Agency purchased its own #10 letter-sized envelopes. This cost is for larger 9 x 12 manilla envelopes.

Total Office Supplies	\$90.75
Total Postage	\$4.44
Total	\$95.19

August - September 2025

Jackie:

Date	Item	From	To	Purpose	Total Miles	Amount (@rate: 0.70)	GSA/UWCD
08/28/25	Mileage, roundtrip (.50 miles one-way)	HQs, Oxnard 1701 N. Lombard Street	Briggs Elem. School (Santa Paula) 14438 W. Telegraph Rd.	Met up w/ Dir. Keeling, sign checks for GSA on way home to Fillmore	1	0.70	Mound Basin
09/04/25	Mileage, roundtrip (11.5 miles one-way)	HQs, Oxnard 1701 N. Lombard Street	City of Ventura, Ventura 336 San Jon Road	Met w/ GSA Director Tribo to get checks signed	23.0	16.10	Mound Basin
09/22/25	Mileage, roundtrip (6.3 miles one-way)	HQs, Oxnard 1701 N. Lombard Street	County of Ventura 800 S Victoria Ave	Clerk of the Board for GSA meeting	12.6	8.82	Mound Basin

Mound Basin	\$25.62
Total	\$25.62

Bondy Groundwater Consulting, Inc.
Invoice for Professional Consulting Services
Mound Basin GSA Groundwater Sustainability Plan Support Services
Client Contract No. N/A
Invoice Period: October 1-31, 2025

Bondy Groundwater Consulting, Inc.
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Client: Mound Basin GSA
P.O. Box 3544
Ventura, CA 93006-3544
Project #: 100
Invoice #: 100-22
Invoice Date: 11/1/2025

Description of Services

Labor	Hours	Rate	Subtotal
<u>Executive Dir. - GSP Implementation (Acct: 52250)</u>	15.50	\$227.50	\$3,526.25
• Coordination w/ UCWD and City of Ventura re: shallow groundwater level monitoring • Prepare and send data requests for water year 24/25 annual report • Receive and file data for water year 24/25 annual report • Coordination w/ UCWD re: GSP periodic evaluation work • Coordination w/ Intera re: GSP periodic evaluation work • Coordination w/ Rincon Consultants and laboratory re: shallow groundwater water quality testing • Coordination w/ legal counsel re: drafting agreement for eucalyptus tree removal • Coordination w/ property owner re: agreement for eucalyptus tree removal • Attend Groundwater Resources Assoc. of CA SGMA event (split with UVRGA) • Coordination w/ Jensen for monitoring well "B" permitting			
<u>Executive Director - Management (Acct: 52280)</u>	4.00	\$227.50	\$910.00
• Coordination re: fiscal audit • Prepare draft agenda for November Board meeting • Coordinate legal review of proposed Small GSA Coalition cost sharing agreement • Coordination w/ Small GSA Coalition • Review vendor invoices • Misc. coordination w/ finance staff • Misc. coordination w/ Board clerk			
Subtotal Labor:			\$4,436.25

*****Invoice Continued On Next Page*****

Expenses

Date	Description	Units	Rate	Subtotal
Subtotal Expenses:				\$0.00

Invoice Total (Please pay this amount): **\$4,436.25**

Thank you for your business. The opportunity to add value is appreciated!



Information Item No. 5(c)

DATE: November 13, 2025
TO: Board of Directors and Executive Director
FROM: Sara Guzman, UWCD
SUBJECT: Monthly Financial Reports

SUMMARY

The Board will receive the monthly financial reports for the Mound Basin GSA.

INFORMATIONAL ITEM

UWCD accounting staff has prepared financial reports based on the Mound Basin GSA revenue and expenses for the months of September and October 2025.

FISCAL SUMMARY

Not applicable.

ATTACHMENTS

- A. September 2025 Profit/Loss Statement
- B. September 2025 Balance Sheet
- C. October 2025 Profit/Loss Statement
- D. October 2025 Balance Sheet

Mound Basin, GSA

Budget vs. Actuals: Budget FY 25-2026 - FY26 P&L
July - September, 2025

	JUL 2025		AUG 2025		SEP 2025		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
Income								
40001 Groundwater Extraction Fees		0.00		0.00		0.00	\$0.00	\$0.00
42000 Investment Income	2,844.40	0.00	2,844.40	0.00		0.00	\$5,688.80	\$0.00
Total Income	\$2,844.40	\$0.00	\$2,844.40	\$0.00	\$0.00	\$0.00	\$5,688.80	\$0.00
GROSS PROFIT	\$2,844.40	\$0.00	\$2,844.40	\$0.00	\$0.00	\$0.00	\$5,688.80	\$0.00
Expenses								
52200 Professional Services							\$0.00	\$0.00
52240 Prof Svcs - IT Consulting		250.00		250.00		250.00	\$0.00	\$750.00
52250 Prof Svcs - Post GSP Adoption	1,080.62	17,291.67	625.62	17,291.67	8,002.09	17,291.67	\$9,708.33	\$51,875.01
52270 Prof Svcs - Accounting		2,041.67	233.75	2,041.67	969.08	2,041.67	\$1,202.83	\$6,125.01
52275 Prof Svcs - Admin/Clerk of Bd		1,000.00	373.80	1,000.00	1,192.62	1,000.00	\$1,566.42	\$3,000.00
52280 Prof Svcs - Executive Director	284.37	1,750.00	284.37	1,750.00	2,051.70	1,750.00	\$2,620.44	\$5,250.00
Total 52200 Professional Services	1,364.99	22,333.34	1,517.54	22,333.34	12,215.49	22,333.34	\$15,098.02	\$67,000.02
52500 Legal Fees							\$0.00	\$0.00
52501 Legal Counsel	240.00	583.33	60.00	583.33	840.00	583.33	\$1,140.00	\$1,749.99
Total 52500 Legal Fees	240.00	583.33	60.00	583.33	840.00	583.33	\$1,140.00	\$1,749.99
53000 Office Expenses							\$0.00	\$0.00
53010 Public Information		125.00		125.00		125.00	\$0.00	\$375.00
53020 Office Supplies		125.00	1.75	125.00		125.00	\$1.75	\$375.00
53026 Postage & Mailing		58.33	13.42	58.33		58.33	\$13.42	\$174.99
53060 Computer Software		216.67	2,538.00	216.67		216.67	\$2,538.00	\$650.01
53070 Licenses, Permits & Fees		100.00		100.00		100.00	\$0.00	\$300.00
53110 Travel & Training		66.67	16.10	66.67		66.67	\$16.10	\$200.01
53111 Office Expenses - Other		16.67		16.67		16.67	\$0.00	\$50.01
53112 Memberships		312.50		312.50		312.50	\$0.00	\$937.50
Total 53000 Office Expenses		1,020.84	2,569.27	1,020.84		1,020.84	\$2,569.27	\$3,062.52
53500 Insurance							\$0.00	\$0.00
53510 Liability Insurance		0.00	2,123.90	0.00		0.00	\$2,123.90	\$0.00
Total 53500 Insurance		0.00	2,123.90	0.00		0.00	\$2,123.90	\$0.00
81000 Contingency - Non Capital Expen		0.00		0.00		0.00	\$0.00	\$0.00
82000 Capital Expenditures							\$0.00	\$0.00
82001 Capital Project Expenditures	1,497.50	0.00		0.00	1,841.00	0.00	\$3,338.50	\$0.00
82002 Contingency - Capital		0.00		0.00		0.00	\$0.00	\$0.00
Total 82000 Capital Expenditures	1,497.50	0.00		0.00	1,841.00	0.00	\$3,338.50	\$0.00
Total Expenses	\$3,102.49	\$23,937.51	\$6,270.71	\$23,937.51	\$14,896.49	\$23,937.51	\$24,269.69	\$71,812.53
NET OPERATING INCOME	\$ -258.09	\$ -23,937.51	\$ -3,426.31	\$ -23,937.51	\$ -14,896.49	\$ -23,937.51	\$ -18,580.89	\$ -71,812.53
NET INCOME	\$ -258.09	\$ -23,937.51	\$ -3,426.31	\$ -23,937.51	\$ -14,896.49	\$ -23,937.51	\$ -18,580.89	\$ -71,812.53

Balance Sheet

Mound Basin, GSA

As of September 30, 2025

DISTRIBUTION ACCOUNT	TOTAL
Assets	
Current Assets	
Bank Accounts	
10100 Ventura County Investment Pool	874,008.66
10200 Citizens Business Bank	457,404.42
Total for Bank Accounts	\$1,331,413.08
Accounts Receivable	
11000 Accounts Receivable	57,290.08
Total for Accounts Receivable	\$57,290.08
Other Current Assets	
12000 Undeposited Funds	0.00
12900 Clearing Account	0.00
Total for Other Current Assets	\$0.00
Total for Current Assets	\$1,388,703.16
Fixed Assets	
Other Assets	
Total for Assets	\$1,388,703.16
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	14,896.49
Total for Accounts Payable	\$14,896.49
Credit Cards	
Other Current Liabilities	
20001 Advance from City of Ventura	0.00
20002 Advance from County of Ventura	0.00
20003 Cash Advance to Open Account	0.00
20510 Interest Payable	0.00
Total for Other Current Liabilities	\$0.00
Total for Current Liabilities	\$14,896.49
Long-term Liabilities	
Total for Liabilities	\$14,896.49
Equity	
32000 Retained Earnings	1,392,387.56
Net Income	-18,580.89
Total for Equity	\$1,373,806.67
Total for Liabilities and Equity	\$1,388,703.16

Budget vs. Actuals: Budget FY 25-2026 - FY26 P&L
July - October, 2025

	JUL 2025		AUG 2025		SEP 2025		OCT 2025		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
Income										
40001 Groundwater Extraction Fees		0.00		0.00		0.00		0.00	\$0.00	\$0.00
42000 Investment Income	2,844.40	0.00	2,844.40	0.00		0.00	3,464.45	0.00	\$9,153.25	\$0.00
Total Income	\$2,844.40	\$0.00	\$2,844.40	\$0.00	\$0.00	\$0.00	\$3,464.45	\$0.00	\$9,153.25	\$0.00
GROSS PROFIT	\$2,844.40	\$0.00	\$2,844.40	\$0.00	\$0.00	\$0.00	\$3,464.45	\$0.00	\$9,153.25	\$0.00
Expenses										
52200 Professional Services									\$0.00	\$0.00
52240 Prof Svcs - IT Consulting		250.00		250.00		250.00		250.00	\$0.00	\$1,000.00
52250 Prof Svcs - Post GSP Adoption	1,080.62	17,291.67	625.62	17,291.67	8,002.09	17,291.67	6,860.08	17,291.67	\$16,568.41	\$69,166.68
52270 Prof Svcs - Accounting		2,041.67	233.75	2,041.67	969.08	2,041.67	1,679.41	2,041.67	\$2,882.24	\$8,166.68
52275 Prof Svcs - Admin/Clerk of Bd		1,000.00	373.80	1,000.00	1,192.62	1,000.00	479.81	1,000.00	\$2,046.23	\$4,000.00
52280 Prof Svcs - Executive Director	284.37	1,750.00	284.37	1,750.00	2,051.70	1,750.00	910.00	1,750.00	\$3,530.44	\$7,000.00
Total 52200 Professional Services	1,364.99	22,333.34	1,517.54	22,333.34	12,215.49	22,333.34	9,929.30	22,333.34	\$25,027.32	\$89,333.36
52500 Legal Fees									\$0.00	\$0.00
52501 Legal Counsel	240.00	583.33	60.00	583.33	840.00	583.33	2,700.00	583.33	\$3,840.00	\$2,333.32
Total 52500 Legal Fees	240.00	583.33	60.00	583.33	840.00	583.33	2,700.00	583.33	\$3,840.00	\$2,333.32
53000 Office Expenses									\$0.00	\$0.00
53010 Public Information		125.00		125.00		125.00		125.00	\$0.00	\$500.00
53020 Office Supplies		125.00	1.75	125.00		125.00	90.75	125.00	\$92.50	\$500.00
53026 Postage & Mailing		58.33	13.42	58.33		58.33	4.44	58.33	\$17.86	\$233.32
53060 Computer Software		216.67	2,538.00	216.67		216.67		216.67	\$2,538.00	\$866.68
53070 Licenses, Permits & Fees		100.00		100.00		100.00		100.00	\$0.00	\$400.00
53110 Travel & Training		66.67	16.10	66.67		66.67	25.62	66.67	\$41.72	\$266.68
53111 Office Expenses - Other		16.67		16.67		16.67		16.67	\$0.00	\$66.68
53112 Memberships		312.50		312.50		312.50		312.50	\$0.00	\$1,250.00
Total 53000 Office Expenses		1,020.84	2,569.27	1,020.84		1,020.84	120.81	1,020.84	\$2,690.08	\$4,083.36
53500 Insurance									\$0.00	\$0.00
53510 Liability Insurance		0.00	2,123.90	0.00		0.00		0.00	\$2,123.90	\$0.00
Total 53500 Insurance		0.00	2,123.90	0.00		0.00		0.00	\$2,123.90	\$0.00
71000 Bank Service Charges							0.40		\$0.40	\$0.00
81000 Contingency - Non Capital Expen		0.00		0.00		0.00		0.00	\$0.00	\$0.00
82000 Capital Expenditures									\$0.00	\$0.00
82001 Capital Project Expenditures	1,497.50	0.00		0.00	1,841.00	0.00		0.00	\$3,338.50	\$0.00
82002 Contingency - Capital		0.00		0.00		0.00		0.00	\$0.00	\$0.00
Total 82000 Capital Expenditures	1,497.50	0.00		0.00	1,841.00	0.00		0.00	\$3,338.50	\$0.00
Total Expenses	\$3,102.49	\$23,937.51	\$6,270.71	\$23,937.51	\$14,896.49	\$23,937.51	\$12,750.51	\$23,937.51	\$37,020.20	\$95,750.04
NET OPERATING INCOME	\$ -258.09	\$ -23,937.51	\$ -3,426.31	\$ -23,937.51	\$ -14,896.49	\$ -23,937.51	\$ -9,286.06	\$ -23,937.51	\$ -27,866.95	\$ -95,750.04
Other Income										
Late Fee Income							12.00		\$12.00	\$0.00
Total Other Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.00	\$0.00	\$12.00	\$0.00
NET OTHER INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$12.00	\$0.00	\$12.00	\$0.00
NET INCOME	\$ -258.09	\$ -23,937.51	\$ -3,426.31	\$ -23,937.51	\$ -14,896.49	\$ -23,937.51	\$ -9,274.06	\$ -23,937.51	\$ -27,854.95	\$ -95,750.04

Balance Sheet

Mound Basin, GSA
As of October 31, 2025

Distribution account	Total
Assets	
Current Assets	
Bank Accounts	
10100 Ventura County Investment Pool	877,473.11
10200 Citizens Business Bank	499,797.46
Total for Bank Accounts	\$1,377,270.57
Accounts Receivable	
11000 Accounts Receivable	12.15
Total for Accounts Receivable	\$12.15
Other Current Assets	
12000 Undeposited Funds	0.00
12900 Clearing Account	0.00
Total for Other Current Assets	\$0.00
Total for Current Assets	\$1,377,282.72
Total for Assets	\$1,377,282.72
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	12,750.11
Total for Accounts Payable	\$12,750.11
Other Current Liabilities	
20001 Advance from City of Ventura	0.00
20002 Advance from County of Ventura	0.00
20003 Cash Advance to Open Account	0.00
20510 Interest Payable	0.00
Total for Other Current Liabilities	\$0.00
Total for Current Liabilities	\$12,750.11

Balance Sheet

Mound Basin, GSA
As of October 31, 2025

Distribution account	Total
Total for Liabilities	\$12,750.11
Equity	
32000 Retained Earnings	1,392,387.56
Net Income	-27,854.95
Total for Equity	\$1,364,532.61
Total for Liabilities and Equity	\$1,377,282.72



MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

Information Item No. 5(d)

DATE: November 13, 2025
TO: Board of Directors
FROM: Sara Guzman, UWCD and Executive Director
SUBJECT: Fiscal Year 2025-2026 First Quarter Financial Report

SUMMARY

The Board will receive and file the first quarter budget report for fiscal year 2025-2026 (July 1 through September 30, 2025).

BACKGROUND

The FY 2025-26 budget was approved by the Board of Directors on May 22, 2025.

FISCAL SUMMARY

Not applicable.

ATTACHMENT

FY 2025-26 Q1 Budget vs. Actuals

Mound Basin, GSA

Q1 Budget vs. Actuals: Budget FY 25-2026

July - September, 2025

	TOTAL	
	ACTUAL	BUDGET
Income		
40001 Groundwater Extraction Fees		0.00
42000 Investment Income	5,688.80	0.00
Total Income	\$5,688.80	\$0.00
GROSS PROFIT	\$5,688.80	\$0.00
Expenses		
52200 Professional Services		
52240 Prof Svcs - IT Consulting		750.00
52250 Prof Svcs - Post GSP Adoption	9,708.33	51,875.01
52270 Prof Svcs - Accounting	1,202.83	6,125.01
52275 Prof Svcs - Admin/Clerk of Bd	1,566.42	3,000.00
52280 Prof Svcs - Executive Director	2,620.44	5,250.00
Total 52200 Professional Services	15,098.02	67,000.02
52500 Legal Fees		
52501 Legal Counsel	1,140.00	1,749.99
Total 52500 Legal Fees	1,140.00	1,749.99
53000 Office Expenses		
53010 Public Information		375.00
53020 Office Supplies	1.75	375.00
53026 Postage & Mailing	13.42	174.99
53060 Computer Software	2,538.00	650.01
53070 Licenses, Permits & Fees		300.00
53110 Travel & Training	16.10	200.01
53111 Office Expenses - Other		50.01
53112 Memberships		937.50
Total 53000 Office Expenses	2,569.27	3,062.52
53500 Insurance		
53510 Liability Insurance	2,123.90	0.00
Total 53500 Insurance	2,123.90	0.00
81000 Contingency - Non Capital Expen		0.00
82000 Capital Expenditures		
82001 Capital Project Expenditures	3,338.50	0.00
82002 Contingency - Capital		0.00
Total 82000 Capital Expenditures	3,338.50	0.00
Total Expenses	\$24,269.69	\$71,812.53
NET OPERATING INCOME	\$ -18,580.89	\$ -71,812.53
NET INCOME	\$ -18,580.89	\$ -71,812.53



MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

Information Item No. 7

DATE: November 20, 2025
TO: Board of Directors
FROM: Executive Director
SUBJECT: Executive Director Update

SUMMARY

The following are updates on Agency activities since the last Board meeting.

1. Administrative: No reportable activity.
2. Financial:
 - a. Groundwater extraction fee invoices for the 2025-1 semi-annual period (January – June 2025) were issued on September 1, 2025, with payment due October 1, 2025. All invoices for the 2025-1 period have been paid.
 - b. Proposed Catch-up Fee Policy: No activity – awaiting proposal from Mound Basin Agricultural Water Group.
3. Legal:
 - a. Agency Counsel assisted the Executive Director with commenting on the Small GSA agreement.
4. Groundwater Sustainability Plan (GSP) Implementation:
 - a. GSP Annual Report: Work on the annual report for water year 2025 began. The Executive Director issued requests to various agencies for data necessary to complete the report. A proposed work order for Intera Inc. to prepare the report is included in a separate agenda item.
 - b. GSP Periodic Evaluation:
 - i. UWCD staff finished processing the updated historical model data and Intera Inc. began writing it up.

- ii. Intera began reviewing shallow groundwater level data to assess hydraulic connectivity between surface water / shallow groundwater and the principal aquifers.
 - iii. Selected shallow groundwater monitoring wells owned by the City of Ventura were sampled for groundwater quality to provide additional data for the connectivity analysis. The laboratory data are pending.
 - iv. An updated schedule for the GSP Evaluation is presented in Attachment A. Workshop No. 1 has been moved to December or January, depending the completion timing for the above-described evaluation. More time was required for data collection than anticipated.
 - c. Small GSA Coalition: The coalition continued working the memorandum of understanding (MOU). The MOU has been streamlined into a simple cost sharing agreement to address concerns expressed by the lawyers of several GSAs, including MBGSA.
 - d. Groundwater Monitoring Well B:
 - i. The Executive Director has negotiated an access agreement to facilitate removal of the eucalyptus trees that are hanging over into the proposed work area. The proposed access agreement is the subject of a separate agenda item.
 - ii. Jensen Design & Survey completed draft applications for the coastal development and encroachment permits required for the project. The draft applications are undergoing staff review.
 - e. Groundwater Level Monitoring Well 02N22W16K01S: This private well is included in the GSP groundwater level monitoring program and the owner intends to destroy it. The owner is open to transferring responsibility for the well if we MBGSA would like to continue monitoring the well. MBGSA is agreeable if the well is in good condition. On May 31, 2024, the well owner agreed to perform a downhole inspection of the well. The downhole inspection was anticipated to occur during fall/winter 24/25. The well owner contacted the Executive Director in August 2025 and plans to complete the downhole inspection soon.
 - f. Shallow Groundwater Level Monitoring: Monitoring activities are ongoing by UWCD on behalf of MBGSA.
5. Miscellaneous: None.
6. Correspondence: None.

INFORMATIONAL ITEM

Receive an update from the Executive Director on activities since the previous board meeting.

BACKGROUND

Not applicable

FISCAL SUMMARY

Not applicable

ATTACHMENT

Updated GSP Periodic Evaluation Schedule

Updated GSP Periodic Evaluation Schedule

Activity or Project Milestone	Date or Period	Comment
Project Kickoff	July 1, 2025	
Process Historical Water Budget	July – Nov. 2025	UWCD to process model output.
Shallow Groundwater Sampling and Laboratory Analysis	Oct. – Nov. 2025	Data to be used in next task.
Surface Water & Shallow Connectivity with Principal Aquifers Evaluation	Nov. 2025	Prepare a memorandum to include as appendix in PE Report.
Develop Draft PE Report	Nov. 2025 – May 2026	
Workshop No. 1	Dec. 2025 Or Jan. 2026 (During Board Meeting)	Topics: (1) What is a GSP Periodic Evaluation Report and Why is MBGSA Preparing It? (2) Shallow Groundwater Level Data Collection Findings (3) Historical Water Budget Update (4) Selection of Future Water Budget Model Simulation
Future Water Budget Model Simulation	Jan. 2025 – Mar. 2026	UWCD to run model scenario and process the model output.
Workshop No. 2	June 2026	Topic: Summary of Draft PE Report.
Draft PE Report 45-day Public Comment Period	July-Aug. 2026	
Respond to Comments and Prepare Final Draft PE Report	Sept. 2026	
Board Adoption of PE Report	Oct. 2026	
Submittal to DWR	<= Nov. 18, 2026	



MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

Motion Item No. 8(a)

DATE: November 20, 2025

TO: Board of Directors

FROM: Executive Director

SUBJECT: Intera Work Order No. 15 for Water Year 2024/2025 GSP Annual Report

RECOMMENDATION

Authorize the Executive Director to issue Intera, Inc. Work Order No. 15 for preparation of the water year 2024/2025 annual report in an amount not-to-exceed \$38,120 and \$3,880 (approximately 10%) of contingency to be authorized at the Executive Director's discretion (\$42,000 total authorization).

SUMMARY

Annual reports are required pursuant to the Sustainable Groundwater Management Act (SGMA). The purpose of this item is to authorize professional services by Intera, Inc. to assist the Executive Director with completion of the annual report. The annual report requirements are listed in the Background section of this staff report.

Intera's proposed budget for the model update and annual report services is \$38,120 (Attachment A). The Executive Director recommends adding \$3,880 (approximately 10%) of contingency to the requested amount, making the total recommended work order authorization \$42,000. Use of any contingency funds would require a written request by Intera and written approval by the Executive Director. Because Work Order No. 15 is a time-and-materials contract, MBGSA will only be billed for the actual effort necessary to complete the remaining assigned work.

BACKGROUND

The required annual report elements include the following for the preceding water year:

- General information, including an executive summary and a location map depicting the basin covered by the report.
- A detailed description and graphical representation of the following conditions of the basin managed in the Plan:

- Groundwater elevation data from monitoring wells identified in the monitoring network shall be analyzed and displayed as follows:
 - Groundwater elevation contour maps for each principal aquifer in the basin illustrating, at a minimum, the seasonal high and seasonal low groundwater conditions.
 - Hydrographs of groundwater elevations and water year type using historical data to the greatest extent available, including from January 1, 2015, to current reporting year.
- Groundwater extraction for the preceding water year. Data shall be collected using the best available measurement methods and shall be presented in a table that summarizes groundwater extractions by water use sector and identifies the method of measurement (direct or estimate) and accuracy of measurements, and a map that illustrates the general location and volume of groundwater extractions.
- Surface water supply used or available for use, for groundwater recharge or in-lieu use shall be reported based on quantitative data that describes the annual volume and sources for the preceding water year.
- Total water use shall be collected using the best available measurement methods and shall be reported in a table that summarizes total water use by water use sector, water source type, and identifies the method of measurement (direct or estimate) and accuracy of measurements. Existing water use data from the most recent Urban Water Management Plans or Agricultural Water Management Plans within the basin may be used, as long as the data are reported by water year.
- Change in groundwater in storage shall include the following:
 - Change in groundwater in storage maps for each principal aquifer.
 - A graph depicting water year type, groundwater use, the annual change in groundwater in storage, and the cumulative change in groundwater in storage for the basin based on historical data to the greatest extent available, including from January 1, 2015, to the current reporting year.
- A description of progress towards implementing the Plan, including achieving interim milestones, and implementation of projects or management actions since the previous annual report.

FISCAL SUMMARY

Intera, Inc. has a master services agreement with the Agency that was awarded following a competitive selection process. The master services agreement was approved by the Board on April 10, 2019.

The current fiscal year budget includes \$47,000 for the annual report. The estimated cost for Intera, Inc. is \$38,120. Additional costs for the annual report include input and reviews by the Executive Director and United Water Conservation District staff, which are not expected to exceed \$8,880. Therefore, it is anticipated that the total cost to prepare and submit the annual report will not exceed the amount included in the current fiscal year budget.

ATTACHMENT

Proposed Intera, Inc. Work Order No. 15

Action: _____

Motion: _____ 2nd: _____

J.Chambers: _____ C.Everts: _____ C.Keeling: _____ E.Nance: _____ J.Tribo: _____

Statement of Work

Work Order No. 15

Fifth GSP Annual Report (Water Year 24/25)

To: Intera, Inc.
3838 W Carson St, Ste 380
Torrance, CA 90503
Attention: Abhishek Singh
Email: ASingh@interacom

From: Mound Basin Groundwater Sustainability Agency
P.O. Box 3544
Ventura, CA 93006-3544
Attention: Bryan Bondy
Email: bryan@moundbasingsa.org

In accordance with our Master Services Agreement (“**MSA**”) dated April 10, 2019, the following Statement of Work (“**SOW**”) is entered into by Mound Basin Groundwater Sustainability Agency (“**Customer**”) and Intera, Inc. (“**Provider**”) for a new project and/or services (collectively, “**Services**”):

GENERAL NATURE OF SERVICES:

1. Prepare Fifth GSP Annual Report covering water year October 1, 2024 through September 30, 2025 in compliance with all applicable sections of the GSP Emergency Regulations.
2. Services rendered shall result in final annual report submittal to DWR no later than March 31, 2025.
3. Provider shall ensure all work is performed under the supervision of a California Professional Civil Engineer or Professional Geologist.

SCOPE OF SERVICES: Prepare annual report in accordance with all applicable sections of the GSP Emergency Regulations. See attached proposal for further information (Exhibit A).

TERM: November 1, 2025 through March 31, 2026.

COMPENSATION AND PAYMENT: Time and material services, not-to-exceed \$38,120, without prior written authorization. Labor Rates are pursuant to the attached proposal dated October 14, 2025.

Contingency: An additional \$3,880 is reserved for potential unanticipated costs. Use of contingency funds requires prior written authorization by the Executive Director.

PAYMENT TERMS

Payments shall be due:

- ☐ upon the completion of the SOW
- ☒ as follows: Billing will occur on a monthly basis and shall be based on time and materials. All invoices will be payable on a Net-30 basis. Invoices are due on the 5th business day of each month. Invoices received after the 5th business day of the month are payable on a Net-60 basis. Payment may be delayed up to 30 days beyond these terms in the event of Board of Directors meeting cancellations.

ADDITIONAL TERMS AND CONDITIONS

This SOW will be governed by the terms and conditions of the MSA. In the event of any conflict between the terms set forth in this SOW and the MSA, the MSA shall be deemed to control the control the relationship between the parties with respect to the SOW.

[Signature page follows]

ACCEPTED AND AGREED:

“PROVIDER” Intera, Inc.	“CUSTOMER” MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
By: _____	By: _____
Print Name: Abhishek Singh, PhD, PE	Print Name: Bryan Bondy
Title: President - Water Resources & Supply LoB	Title: Executive Director
Date:	Date:



INTERA Incorporated
3838 W. Carson Street, #380
Torrance, CA 90503
+1 (424) 275 4055
INTERA.com



October 14, 2025

Mr. Bryan Bondy, PG, CHG
Executive Director
Mound Basin Groundwater Sustainability Agency
P.O. Box 3544
Ventura, CA 93006-3544

RE: Proposal for MBGSA SGMA Annual Reporting

Dear Mr. Bondy,

Under the direction of the MBGSA Board and Executive Director, INTERA has supported the development of the Mound Basin Groundwater Sustainability Plan (GSP). As per SGMA Requirements (23 CCR § 356.2) all Groundwater Sustainability Agencies (GSAs) are required to submit annual reports to the California Department of Water Resources (DWR) by April 1 of each year following the adoption of the Plan. This proposal presents the scope, level of effort, and budget for the annual report.

As per SGMA requirements, the GSP annual report shall include the following components for the preceding water year:

(a) General information, including an executive summary and a location map depicting the basin covered by the report.

(b) A detailed description and graphical representation of the following conditions of the basin managed in the Plan:

(1) Groundwater elevation data from monitoring wells identified in the monitoring network shall be analyzed and displayed as follows:

(A) Groundwater elevation contour maps for each principal aquifer in the basin illustrating, at a minimum, the seasonal high and seasonal low groundwater conditions.

(B) Hydrographs of groundwater elevations and water year type using historical data to the greatest extent available, including from January 1, 2015, to current reporting year.

(2) Groundwater extraction for the preceding water year. Data shall be collected using the best available measurement methods and shall be presented in a table that summarizes groundwater extractions by water use sector, and identifies the method of measurement (direct or estimate) and accuracy of measurements, and a map that illustrates the general location and volume of groundwater extractions.

(3) Surface water supply used or available for use, for groundwater recharge or in-lieu use shall be reported based on quantitative data that describes the annual volume and sources for the preceding water year.

(4) Total water use shall be collected using the best available measurement methods and shall be reported in a table that summarizes total water use by water use sector, water source type, and identifies the method of measurement (direct or estimate) and accuracy of measurements. Existing water use data from the most recent Urban Water Management Plans or Agricultural Water Management Plans within the basin may be used, as long as the data are reported by water year.

(5) Change in groundwater in storage shall include the following:

(A) Change in groundwater in storage maps for each principal aquifer in the basin.

(B) A graph depicting water year type, groundwater use, the annual change in groundwater in storage, and the cumulative change in groundwater in storage for the basin based on historical data to the greatest extent available, including from January 1, 2015, to the current reporting year.

(c) A description of progress towards implementing the Plan, including achieving interim milestones, and implementation of projects or management actions since the previous annual report.

INTERA will develop the annual report as per SGMA requirements, listed above. INTERA will coordinate with the MBGSA Executive Director to collect the necessary data for the GSP update, including: groundwater pumping; groundwater water levels; groundwater quality; and water deliveries/use through water year 2025. The MBGSA data management system will be updated with the relevant hydrologic, water quality, pumping, and water use datasets. INTERA will use the data to develop appropriate graphs, maps, and tables for the GSP annual reporting purposes.

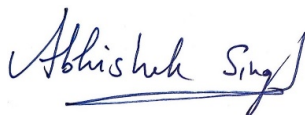
It is anticipated that the annual report will require input, text, and discussion from the MBGSA Executive Director on groundwater conditions and plan implementation progress (including achieving interim milestones). INTERA will identify areas for the input and text from the MBGSA Director and coordinate with him to obtain and integrate the necessary information into the annual report. INTERA will submit one preliminary draft for review, revisions, and comments by the MBGSA Executive Director. INTERA will respond to one round of comments by the MBGSA Executive Director and submit a draft report for review and comments by the MBGSA Board Members. INTERA will revise the draft report based on the comments received and submit the annual report and supporting data to DWR before April 1, 2026.

The estimated budget for the proposed scope is \$38,120, as detailed in Attachment A. We expect to start the work on the proposed scope upon getting the notice to proceed and will ensure submittal of the annual report before April 1, 2026.

We appreciate the opportunity to support the MBGSA on the development and submittal of the GSP Annual Report for the Mound Groundwater Basin. If you have questions, comments, or concerns please do not hesitate to contact Steven Humphrey or Abhishek Singh.

Sincerely,

INTERA Incorporated



Abhishek Singh, PhD, PE
President, Water Resources & Supply Line of Business



Steven Humphrey, PG, CHG
Project Manager



Attachment A

Labor Category	Rate	Task 1. Annual Report		Task 2. Project Management	
		Hours	Cost	Hours	Cost
Principal Engineer/Scientist I	\$305	4	\$1,220		\$0
Principal Engineer/Scientist II	\$278		\$0		\$0
Principal Engineer/Scientist III	\$263		\$0		\$0
Senior Engineer/Scientist I	\$246	24	\$5,904	8	\$1,968
Senior Engineer/Scientist II	\$225		\$0		\$0
Senior Engineer/Scientist III	\$214		\$0		\$0
Senior Engineer/Scientist IV	\$204	24	\$4,896		\$0
Engineer/Scientist I	\$187		\$0		\$0
Engineer/Scientist II	\$172	62	\$10,664	8	\$1,376
Engineer/Scientist III	\$160	60	\$9,600		\$0
Engineer/Scientist IV	\$150		\$0		\$0
Senior Technician	\$150		\$0		\$0
Technician	\$101		\$0		\$0
Senior Technical Editor	\$160	8	\$1,280		\$0
Tech Editor	\$101	12	\$1,212		\$0
Senior CAD/Graphics	\$140		\$0		\$0
CAD/Graphics	\$101		\$0		\$0
Project Associate	\$96		\$0		\$0
Subtotals		194	\$34,776	16	\$3,344
Total					\$38,120



MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

Motion Item No. 8(b)

DATE: November 20, 2025

TO: Board of Directors

FROM: Executive Director

SUBJECT: Access Agreement for Tree Removal to Facilitate Monitoring Well B Construction

RECOMMENDATION

Authorize the Executive Director to sign an access agreement for Assessor Parcel Number 080-0-020-170.

SUMMARY

Two eucalyptus trees located on Assessor Parcel Number 080-0-020-170 hang over into the proposed Monitoring Well B work area. The trees would need to be trimmed or, preferably, removed to provide access for construction. The Executive Director has negotiated the attached access agreement that would allow MBGSA to remove the trees. The landowner is agreeable and has already signed the access agreement.

BACKGROUND

Please see summary.

FISCAL SUMMARY

The access agreement does not include any payments to the landowner.

ATTACHMENT

Access Agreement, Assessor Parcel Number 080-0-020-170

Action: _____

Motion: _____ 2nd: _____

J.Chambers: _____ C.Everts: _____ C.Keeling: _____ E.Nance: _____ J.Tribo: _____

ACCESS AGREEMENT

This Access Agreement ("**Agreement**") is made and entered into by and between Shoji Ventura, LLC ("**Landowner**") and Mound Basin Groundwater Sustainability Agency ("**GSA**"), both of whom may be referred to individually as a "**Party**" and collectively as the "**Parties**."

RECITALS

A. Landowner owns that certain parcel of real property referred to as Ventura County Assessor Parcel Number 080-0-020-170 ("**Property**").

B. The GSA desires access to the Property for the specific purpose of removing those two eucalyptus trees located along the southern edge of the Property, as depicted on the attached **Exhibit A**, which is incorporated herein by reference ("**Trees**").

C. Landowner has agreed to grant the GSA access to the Property for the specific purpose of removing the Trees, subject to the terms and conditions set forth in this Agreement.

Now, therefore, the Parties agree as follows:

AGREEMENT

1. Incorporation of Recitals. The foregoing recitals are incorporated herein as terms and conditions of this Agreement.

2. Right of Entry. Landowner grants to the GSA and its employees, agents, consultants, and contractors a non-exclusive license to enter onto the Property to remove the Trees.

a. Costs. The GSA shall remove the Trees at its sole cost and expense.

b. Access and Control. Except as otherwise provided in this Agreement, Landowner retains the exclusive right of access to and control over the Property. Nothing contained in this Agreement may be construed as affording the public a right of access to any portion of the Property or precluding Landowner's right to grant access to third parties across the Property, provided that such access is not inconsistent with this Agreement.

c. Duration of Right. The GSA's access to the Property shall commence upon the GSA's beginning construction of groundwater monitoring well facilities located on adjacent real property owned by the City of San Buenaventura, as depicted on the attached **Exhibit A**, which is incorporated herein by reference ("**Monitoring Well Location**"). Such access shall remain in effect until the GSA removes the Trees or until this Agreement is terminated as set forth under paragraph 9 below.

3. No Easement. This Agreement does not grant the GSA a possessory right, easement, or other real property interest with respect to the Property.

4. **No Storage.** The right of entry set forth herein does not include permission to store any equipment on the Property.

5. **Maintenance of the Property.** The Parties acknowledge that this Agreement grants the GSA a non-exclusive license to access the Property for the limited purpose of removing the Trees. Accordingly, except as provided in paragraph 6 below, the Parties agree that the GSA (including its employees, agents, consultants, and contractors) is under no obligation to maintain or otherwise repair the Property.

6. **Damage/Restoration.** The GSA (including its employees, agents, consultants, and contractors) shall take all reasonable precautions to avoid damaging the Property. If any damage is caused to the Property by the GSA in the course of performance of this Agreement, the GSA shall promptly notify Landowner. In addition, the GSA shall, at its sole cost and expense, cooperate with Landowner to take all action reasonably necessary to repair the damage and restore the areas of the Property to the condition that existed immediately prior to the damage caused by the GSA.

7. **Schedule or Notice of Access.** The GSA may develop and communicate to Landowner a schedule of dates and times it will access the Property in the exercise of its rights under this Agreement. If the GSA does not provide Landowner with a schedule, the GSA shall undertake reasonable efforts to notify Landowner at least 24 hours in advance of accessing the Property pursuant to the access rights granted under this Agreement.

8. **Disclosure of Obligation to Subsequent Owner of Property.** As of the Effective Date (as that term is defined below), if Landowner sells, transfers, or otherwise disposes of the Property, Landowner shall disclose this Agreement to the acquiring party and require that party to assume this Agreement as part of any such transaction.

9. **Termination by a Party.** Before the GSA notifies Landowner of the schedule or timing of the Trees's removal, either Party may terminate this Agreement, with or without cause, by either Party upon 60 days advance written notice to the other Party.

10. **Indemnity.** The GSA shall defend, indemnify, and hold harmless Landowner for any costs, claims, damages, losses or other liabilities arising out of the GSA's (including any of its employees, agents, consultants, and contractors) actions on the Property under this Agreement, with the exception that the GSA will not be responsible for defending, indemnifying, or holding harmless Landowner with regard to costs, claims, damages, losses, or other liabilities arising out of the negligence or intentional misconduct of Landowner.

11. **Insurance.** If requested by Landowner, prior to entering onto the Property, the GSA shall provide to Landowner a certificate evidencing general liability insurance in the amount of at least \$2,000,000 aggregate limit.

12. **Written Notices.** Written notices between the Parties shall be sent via U.S. mail to the addresses listed below:

Shozi Ventura, LLC
3079 W. Orange Avenue
Anaheim, CA 92804

Mound Basin GSA
701 N. Lombard Street, Ste. 200
Oxnard, CA 93030

13. **Entire Agreement.** This Agreement contains the entire understanding of the Parties and supersedes all prior agreements and understandings among the Parties related to the subject matter of this Agreement.

14. **Amendment.** Amendments to this Agreement will become effective upon execution of a written amendment signed by both Parties.

15. **Severability.** If any provision of this Agreement is held to be unenforceable for any reason, it shall be adjusted, rather than voided, if possible, to achieve the intent of the Parties, and the balance of the Agreement shall remain in full force and effect.

16. **Governing Law.** This Agreement shall be interpreted and enforced pursuant to the laws of the state of California.

17. **Effective Date.** This Agreement shall become effective as of the latest date of execution below.

Shozi Ventura, LLC

By Jane Shog - partner
[Name, title]

Date: 10/19/25

Mound Basin GSA

By _____
[Name, title]

Date: _____

EXHIBIT A

Parcel (Referenced in the attached Agreement as the "Property")

Shozi Ventura, LLC, Contact Jeff Douglas, jdouglas@jeffdouglas.com, 805-479-5269

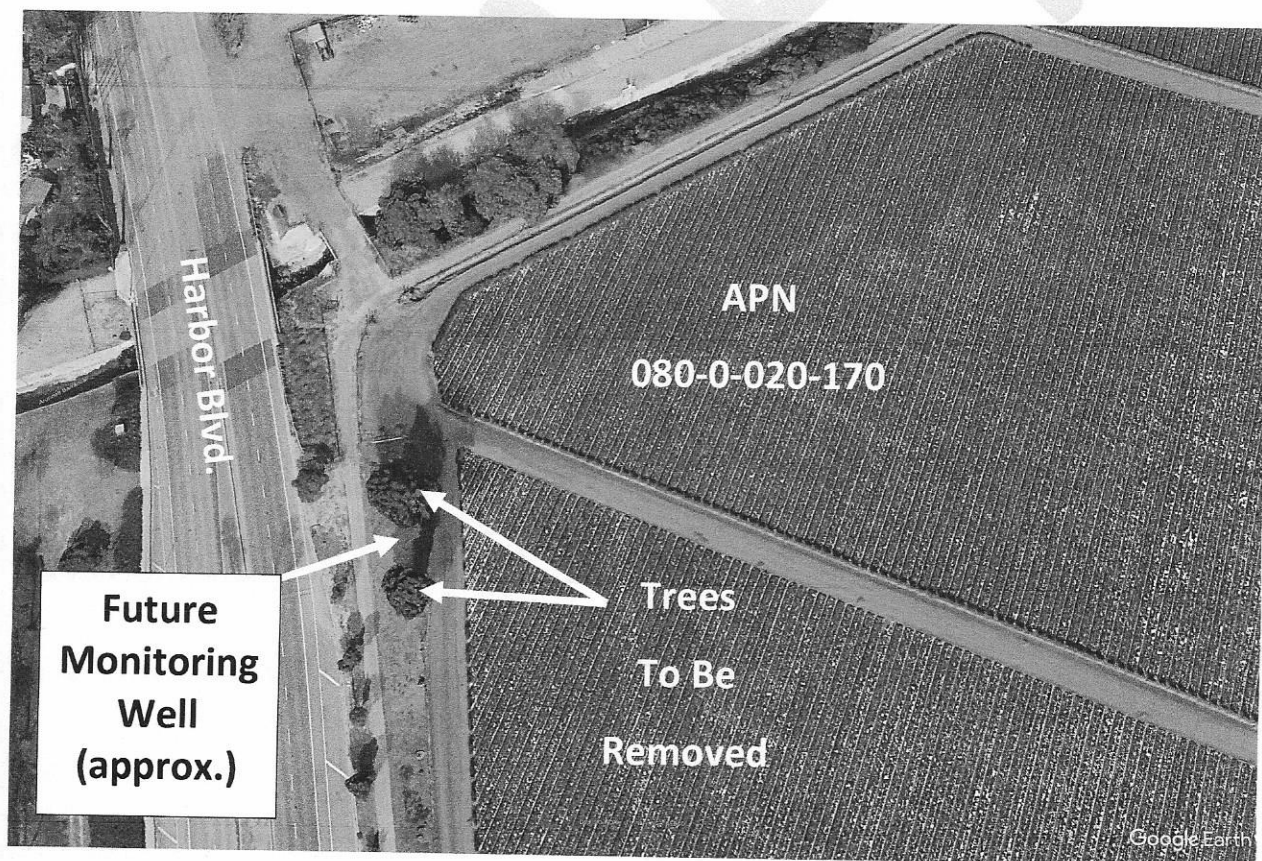
APN: 080-0-020-170

Tree Locations

See map.

Access Instructions

Access via gate adjacent to barranca.





MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

Motion Item No. 8(c)

DATE: November 20, 2025
TO: Board of Directors
FROM: Executive Director
SUBJECT: Stakeholder Engagement Plan Annual Review

SUMMARY

The Executive Director is charged with performing annual reviews of the Agency's Stakeholder Engagement Plan (SEP) and presenting any recommended updates for Board consideration.

The SEP was last updated in 2023 following Department of Water Resources (DWR) approval of the Groundwater Sustainability Plan (GSP). The Executive Director has not identified any additional recommended changes to the SEP since the last update.

The current SEP can be viewed at: <https://moundbasingsa.org/wp-content/uploads/2024/01/MBGSA-Stakeholder-Engagement-Plan-Update-Adopted-11-27-23.pdf>

RECOMMENDED ACTIONS

Approve the Stakeholder Engagement Plan, as is, until the next annual review

BACKGROUND

The Stakeholder Engagement Plan was adopted by the Board on October 18, 2018. The plan states that the plan will be updated annually. The most recent updates were made in 2023 following GSP approval.

FISCAL SUMMARY

Stakeholder Engagement Plan reviews and updates are included in the Agency's annual budget.

ATTACHMENTS

None.

Action: _____

Motion: _____ 2nd: _____

J.Chambers: _____ C.Everts: _____ C.Keeling: _____ E.Nance: _____ J.Tribo: _____



MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

Motion Item No. 8(d)

DATE: November 13, 2025
TO: Board of Directors
FROM: Clerk of the Board
SUBJECT: Proposed Mound Basin GSA Regular Board of Directors Meeting Schedule for Calendar Year 2026

RECOMMENDATION

Board review and approval of the proposed meeting schedule (attached) for calendar year 2026. The Mound Basin Groundwater Sustainability Agency typically schedules regular board meetings on the fourth Monday of each month at 1:00 p.m. in the afternoon and meets as needed.

Proposed 2026 Board of Directors Meeting Dates * Meetings rescheduled from their typical meeting dates due to observed holidays.	Monday, January 26 Monday, February 23 Monday, March 23 Monday, April 27 Thursday, May 21* Monday, June 22 Monday, July 27 Monday, August 24 Monday, September 28 Monday, October 26 Thursday, November 19* Thursday, December 17*
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ATTACHMENT

Proposed 2026 Board Meeting Dates

Action: _____

Motion: _____ 2nd: _____

J.Chambers: _____ C.Everts: _____ C.Keeling: _____ E.Nance: _____ J.Tribo: _____

Mound Basin Groundwater Sustainability Agency 2026 Proposed Monthly Meeting Schedule

January						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		