



c/o United Water Conservation District  
1701 N. Lombard Street, Suite 200  
Oxnard, CA 93030  
(805) 525-4431  
<https://moundbasingsa.org>

**NOTICE IS HEREBY GIVEN that the  
Mound Basin Groundwater Sustainability Agency (“Agency”)  
Board of Directors (“Directors”) will hold its  
REGULAR BOARD OF DIRECTORS MEETING  
at 1:00 p.m. on Thursday, May 22, 2025, at the  
City of the Ventura, Public Works Facility, Assembly Conference Room,  
336 San Jon Road, Ventura, CA 93002.**

**To participate in the Board of Directors meeting via Zoom, please access:**  
<https://us02web.zoom.us/j/9997307537?pwd=owpIMqAli2suWcYB6OE2Sx2hsJVpOA.1&omn=85762756044>

**Meeting ID: 999 730 7537 | Passcode: MBGSA2025**

**To call into the meeting (audio only), call: (877) 853-5247 (US Toll-free)**

**Meeting ID: 999 730 7537**

### **AGENDA**

#### **OPEN SESSION – CALL TO ORDER 1:00 P.M.**

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

The Clerk of the Board will call roll.

**3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion or take any action on any items presented during public comments. Such items may only be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. People wishing to speak on specific agenda items should do so at the time specified for those items. In accordance with Government Code §54954.3(b)(1), public comment will be limited to three (3) minutes per speaker.

**4. APPROVAL OF AGENDA**

**Motion**

**5. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

**5a. Approval of Minutes**

**Motion**

The Board will consider approving the Minutes of March 20, 2025, Regular Mound Basin GSA Board of Directors meeting. A meeting cancellation notice was emailed to the Board of Directors and interested parties list as well as posted to the Mound Basin GSA website, Facebook page, and at the City of Ventura regarding the April 28, 2025, Regular Board of Directors meeting.

**5b. Approval of Warrants**

**Motion**

The Board will receive and review a summary report of the April 2025 approved warrants as well as consider approving payment of outstanding vendor invoices for May 2025.

**5c. Monthly Financial Reports**

**Information Item**

The Board will receive a monthly profit and loss statement and balance sheet for the months of March and April 2025.

**5d. Fiscal Year 2024-2025 Second Quarter Budget Report**

**Motion**

The Board will consider receiving and filing the second quarter budget report for fiscal year 2024-2025.

**5e. Fiscal Year 2024-2025 Third Quarter Budget Report**

**Motion**

The Board will consider receiving and filing the third quarter budget report for fiscal year 2024-2025.

**6. BOARD MEMBER ANNOUNCEMENTS**

Directors will provide updates on matters not on the agenda.

**7. EXECUTIVE DIRECTOR UPDATE**

**Information Item**

The Executive Director will provide an informational update on activities since the previous Board meeting.

**8. MOTION ITEM**

**8a. Groundwater Sustainability Plan Periodic Evaluation**

**Motion**

The Board will receive an overview of the scope, schedule, and budget for completion of the Groundwater Sustainability Plan Periodic Evaluation required under the California Sustainable Groundwater Management Act due in November 2026. The Board may provide feedback or direction to staff.

**8b. Fiscal Year 2025-2026 Budget and Multi-year Budget Projection**

**Motion**

The Board will consider approving the Fiscal Year 2025-2026 Budget and Updated Multi-year Budget Projection and scheduling a public hearing to adopt groundwater extraction fees for the new fiscal year.

**8c. Agency Investment Authorization**

**Motion**

The Board will consider authorizing an approved Agency account signer to transfer \$350,000 from the Agency's checking account to the Agency's Ventura County Treasury Investment Pool account.

**8d. Fiscal Year 2023-24 and Fiscal Year 2024-25 Biennial Audit**

**Motion**

The Board will consider authorizing the Executive Director to execute an engagement letter with Rogers, Anderson, Malody & Scott, LLP to perform the Fiscal Year 2023-2024 and 2024-2025 biennial financial audit and prepare the associated annual State Controller's Reports for an amount not-to-exceed \$11,160.

**8e. Resolution 2025-01 Honoring Arne Anselm**

**Motion**

The Board will consider adopting Resolution 2025-01, recognizing Director Anselm's dedication for his years of service to the Mound Basin GSA in his role as Treasurer representing the County of Ventura.

**9. FUTURE AGENDA ITEMS**

The Directors may suggest issues and/or topics they would like to address at future meetings.

**ADJOURNMENT**

The next **Regular Board Meeting** is scheduled for **Monday, June 23, 2025**, or call of the Chair.

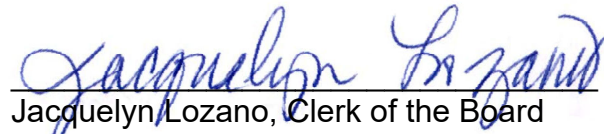
*Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at United Water Conservation District, 1701 North Lombard Street, Suite 200, in Oxnard, CA, during normal business hours.*

*The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the Agency's services, programs, or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the Mound Basin Clerk of the Board at (805) 525-4431 or the City of Ventura at (805) 654-7800. Notification of at least 48 hours prior to the meeting will enable the Agency to make appropriate arrangements.*

Mound Basin GSA Board of Directors Meeting AGENDA  
May 22, 2025  
Page 4

This Agenda was posted Friday, May 16, 2025, at 11:30 a.m. at United Water Conservation District, 1701 N. Lombard Street, Oxnard, CA 93030, and the City of Ventura, 336 San Jon Road, Ventura, CA 93002, as well as electronically at <https://moundbasingsa.org> and <https://www.facebook.com/moundbasingsa/>.

ATTEST:



Jacquelyn Lozano, Clerk of the Board





**MoundBasin**  
GROUNDWATER SUSTAINABILITY AGENCY

**Motion Item No. 5(a)**

**DATE:** May 12, 2025  
**TO:** Board of Directors  
**FROM:** Clerk of the Board  
**SUBJECT:** Approval of Minutes

**RECOMMENDATION**

The Board will consider approving Minutes from the March 20, 2025, Regular Board of Directors meeting.

**ATTACHMENT**

Draft Meeting Minutes

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

J.Chambers: \_\_\_\_\_ C.Everts: \_\_\_\_\_ C.Keeling: \_\_\_\_\_ J.Tribo: \_\_\_\_\_



**THE MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY**  
**REGULAR BOARD OF DIRECTORS MEETING**

was held on Thursday, March 20, 2025, at 10:00 a.m., via Zoom and  
at the City of Ventura Public Works Facility, Assembly Conference Room,  
336 San Jon Road, Ventura, CA 93002.

**MINUTES**

**DIRECTORS IN ATTENDANCE**

Catherine Keeling, Chair  
Jennifer Tribo, Vice Chair/Secretary  
Arne Anselm, Treasurer  
Jim Chambers  
Conner Everts (arrived at 10:08 a.m.)

**STAFF IN ATTENDANCE**

Bryan Bondy, Executive Director  
Jackie Lozano, Clerk of the Board

**PUBLIC IN ATTENDANCE**

Sara Guzman, UWCD  
Burt Handy  
Kathleen Kuepper, UWCD  
Zachary Plummer, UWCD  
Brian Zahn, UWCD

**OPEN SESSION**

Chair Catherine Keeling called the meeting to order at 10:03 a.m.

**1. PLEDGE OF ALLEGIANCE**

Chair Keeling led the participants in reciting the Pledge of Allegiance.

**2. ROLL CALL**

Clerk of the Board Jackie Lozano called roll.

Present: Directors Anselm, Chambers, Tribo, and Keeling

Absent: Director Everts (arrived after the roll call at 10:08 a.m.)

**3. PUBLIC COMMENTS:** None were offered.

**4. APPROVAL OF AGENDA**

Request to amended Agenda to reflect 10:00 a.m. start time rather than the 1:00 p.m. as shown.

**Action:** M/S/C (Anselm, Chambers) to approve March 20, 2025, Agenda, as amended.

**Voice Vote:** Ayes: Anselm, Chambers, Keeling, and Tribo; Noes: None; Absent: Everts.

**5. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

**Action:** M/S/C (Chambers, Tribo) to approve the Consent Calendar items.

**Vote:** Ayes: Anselm, Chambers, Keeling, and Tribo; Noes: None; Absent: Everts.

**5a. Approval of Minutes**

**Motion**

Approved January 27, 2025, minutes.

**5b. Approval of Warrants**

**Motion**

Received and filed the February 2025 summary reports as well as approved and filed the outstanding vendor warrants for March 2025.

**5c. Monthly Financial Reports**

**Information Item**

Received and filed the monthly profit and loss statement, and balance sheet for the months of January and February 2025.

**6. BOARD MEMBER ANNOUNCEMENTS**

Director Anselm mentioned to staff that this would be his last meeting with the Board. His retirement date from the County of Ventura is April 24, 2025. The Directors verbally expressed their appreciation for his valuable input and service to the Agency.

**7. EXECUTIVE DIRECTOR UPDATE**

**Information Item**

Executive Director Bryan Bondy provided an informational update to the Board on activities from the previous Board meeting of January 27, 2025. There was no action taken by the Board.

Director Conner Everts arrived during the item at 10:08 a.m.

**8. MOTION ITEM**

**8a. Annual Report for Water Year 2023/2024**

**Motion**

**Action:** M/S/C (Everts, Anselm) to approve the Water Year 2024 Annual Report for submittal to the California Department of Water Resources pursuant to the Sustainable Groundwater Management Act. Link to document:

[https://moundbasingsa.org/wp-content/uploads/2025/03/MBGSA-AR-FINAL-Draft-03-07-2025\\_v3\\_ALL.pdf](https://moundbasingsa.org/wp-content/uploads/2025/03/MBGSA-AR-FINAL-Draft-03-07-2025_v3_ALL.pdf)

**Vote:** Ayes: Anselm, Chambers, Everts, Tribo and Keeling; Noes: None; Absent: None.

**9. FUTURE AGENDA ITEMS**

None

**ADJOURNMENT**

Chair Keeling adjourned the meeting at 10:23 a.m. The next regular Board of Directors meeting is scheduled for Monday, April 28, 2025, or call of the chair.

I certify that the above is a true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors meeting of March 20, 2025.

ATTEST: \_\_\_\_\_  
Jennifer Tribo, Vice Chair/Secretary

ATTEST: \_\_\_\_\_  
Jacquelyn Lozano, Clerk of the Board



### **Motion Item No. 5(b)**

**DATE:** May 16, 2025  
**TO:** Board of Directors and Executive Director  
**FROM:** Sara Guzman, UWCD  
**SUBJECT:** Approval of Warrants

#### **SUMMARY**

The Board will review a summary report for the April 2025 warrants as well as consider approving payment of outstanding vendor invoices for the Mound Basin GSA for May 2025.

#### **RECOMMENDATION**

UWCD accounting staff has prepared the attached May 2025 warrants based on the Mound Basin GSA payables and is recommending approval. All expenditures are in accordance with the Board approved budget and have been reviewed by the Executive Director.

#### **FISCAL SUMMARY**

Not applicable.

#### **ATTACHMENTS**

- A. Warrant Register Report and Invoices for April 2025
- B. Warrant Register Report and Invoices for May 2025

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

J.Chambers: \_\_\_\_\_ C.Everts: \_\_\_\_\_ C.Keeling: \_\_\_\_\_ J.Tribo: \_\_\_\_\_

## Check Detail Report

April 1-30, 2025

DATE	TRANSACTION TYPE	NUM	NAME	LINE DESCRIPTION	CLEARED	AMOUNT
Citizens Business Bank						
2110						
04/17/2025	Bill Payment (Check)	1179	United Water Conservation District		Reconciled	-3,750.25
04/17/2025	Bill Payment (Check)	1179	United Water Conservation District			-3,750.25
2111						
04/17/2025	Bill Payment (Check)	1180	A.J. Klein, Inc T. Denatale, B. Goldner		Reconciled	-1,620.00
04/17/2025	Bill Payment (Check)	1180	A.J. Klein, Inc T. Denatale, B. Goldner			-1,620.00
2112						
04/17/2025	Bill Payment (Check)	1181	Bondy Groundwater Consulting, Inc		Uncleared	-1,094.62
04/17/2025	Bill Payment (Check)	1181	Bondy Groundwater Consulting, Inc			-1,094.62
2113						
04/17/2025	Bill Payment (Check)	1182	Jensen Design & Survey, Inc.		Reconciled	-1,260.00
04/17/2025	Bill Payment (Check)	1182	Jensen Design & Survey, Inc.			-1,260.00
2115						
04/17/2025	Bill Payment (Check)	1184	Bondy Groundwater Consulting, Inc		Uncleared	-1,592.50
04/17/2025	Bill Payment (Check)	1184	Bondy Groundwater Consulting, Inc			-1,592.50



# United Water

## CONSERVATION DISTRICT

March 1, 2025

### Invoice #71

### Administrative & Accounting Services

### Mound Basin Groundwater Sustainability Agency and Groundwater Sustainability Plan

February 2025

General & Administrative Personnel		Hourly Rate	# of Hours	Total
Position				
Administrative Assistant III - RP Jackie Lozano		65.08	13.00	846.04
Subtotal Administrative Staff				846.04
Chief Financial Officer, Brian Zahn		190.29	1.50	285.44
Finance Supervisor, Sara Guzman		102.21	3.00	306.63
Accountant - RP, Nyvee de Leon		80.60	2.00	161.20
Accounting Temp, Salvador Mesa		80.60	1.50	120.90
Subtotal Accounting Staff				874.17
Assistant General Manager, Maryam Albor Bral		207.29	0.50	103.65
Subtotal Water Resources Staff				103.65
		Wrong contract. Technical services contract.		
Total Personnel				1,823.86
				1,775.81
Non-Personnel Expenses		Total		
Description				
Administrative Expenses				
Mileage Reimbursement				33.74
Postage				21.86
Total Non-Personnel				55.60
TOTAL				1,879.46
				1,831.41

Reviewed by BB 4/15/25

Account: 52270 · Prof Svcs - Accounting: \$874.17  
Account: 52275 · Prof Svcs - Admin/Clerk: \$846.04  
Account: 53020 · Office Supplies: \$0  
Account: 53026 · Postage and Mailing: \$21.86  
Account: 53110 · Travel and Training: \$33.74





## Payroll Set: 01 - United Water Conservation District

Employee Number: 1097 Employee Name: Bral, Maryam Albor Department: Engineering - Engineering

Position: Assistant GM - Assistant General Manager

Date	Activity	Hours	Status	Description	Project Account	Project Name
01/29/2025	RP - 50 - Reimbursable	0.50	Transferred	Met w Bryan Bondy, and WR to discuss MBGSA GSP support.	3310200	Mound Basin GSA - Salary
Bral - Assistant General Manager Total:		0.50				
Bral Total:		0.50				

Employee Number: 1161 Employee Name: De Leon, Nyvee Marcelino Department: Finance - Finance

Position: Accountant - Accountant

Date	Activity	Hours	Status	Description	Project Account	Project Name
02/12/2025	RP - 50 - Reimbursable	2.00	Transferred	UWCD Billing	3310200	Mound Basin GSA - Salary
De Leon - Accountant Total:		2.00				
De Leon Total:		2.00				

Employee Number: 1108 Employee Name: Guzman, Sara Katherine Department: Finance - Finance

Position: Finance Supervisor - Finance Supervisor

Date	Activity	Hours	Status	Description	Project Account	Project Name
01/23/2025	RP - 50 - Reimbursable	3.00	Transferred	Oct-Dec. bank recs for three accounts, upload to dropbox, review AP invoices, create board reports and correspondence.	3310200	Mound Basin GSA - Salary
Guzman - Finance Supervisor Total:		3.00				
Guzman Total:		3.00				

Employee Number: 1114 Employee Name: Lozano, Jacquelyn Elaine Department: Admin - Admin

Position: Admin Asst III - Administrative Assistant III

Date	Activity	Hours	Status	Description	Project Account	Project Name
01/23/2025	RP - 50 - Reimbursable	2.00	Transferred	MBGSA, researched and prepared staff report for item pertaining to new reporting process for form 700; reviewed and pdf'd documents for agenda packet; includes follow-up with legal counsel, Finance, and Exec Dir	3310200	Mound Basin GSA - Salary
01/24/2025	RP - 50 - Reimbursable	2.00	Transferred	MBGSA, incorporated final finance documents into draft agenda packet, posted materials to website, Facebook, United, and emailed; posted agenda at City of Ventura	3310200	Mound Basin GSA - Salary
01/27/2025	RP - 50 - Reimbursable	3.00	Transferred	MBGSA, prepared meeting materials, prepared for and participated in GSA meeting in Ventura; processed paperwork upon return	3310200	Mound Basin GSA - Salary
01/28/2025	RP - 50 - Reimbursable	0.50	Transferred	MBGSA, scanned and mailed checks	3310200	Mound Basin GSA - Salary
02/06/2025	RP - 50 - Reimbursable	1.50	Transferred	MBGSA, reviewed and updated terms, replaced on website; updated meeting information on website and Facebook page	3310200	Mound Basin GSA - Salary
02/11/2025	RP - 50 - Reimbursable	2.50	Transferred	MBGSA, drafted 27-Jan meeting minutes	3310200	Mound Basin GSA - Salary
02/13/2025	RP - 50 - Reimbursable	1.50	Transferred	MBGSA, 9 - 10:30 a.m., met Dir Anselm at the Bank of the Sierra in SP to close out bank account; handed check to Sara for deposit	3310200	Mound Basin GSA - Salary
Lozano - Administrative Assistant III Total:		13.00				
Lozano Total:		13.00				

Employee Number: 1148 Employee Name: Zahn, Brian H Department: Finance - Finance

Position: CFO T3 - Chief Financial Officer

Date	Activity	Hours	Status	Description	Project Account	Project Name
01/27/2025	RP - 50 - Reimbursable	1.50	Transferred	Monthly GSA Meeting	3310200	Mound Basin GSA - Salary
Zahn - Chief Financial Officer Total:		1.50				
Zahn Total:		1.50				





United Water Conservation District, CA

# Time and Attendance History Report- PA account

Employee Detail  
01/19/2025 to 02/15/2025

Payroll Set: 01 - United Water Conservation District

Employee Number: 1097

Employee Name: Salvador Mesa

Department: Finance - Finance

Position: Temp Accountant

Date	Activity	Hours	Status	Description	Project Account	Project Name
1/23/2025	RP - 50 - Reimbursable	1.50	Transferred	MBGSA AP Work: Entering Invoices, Cutting Checks, Running Reports	3310200	Mound Basin GSA - Salary
Mesa - Temp Accountant Total:		1.50				
Mesa Total:		1.50				

## Project Account Distribution Report

Payment Date Range: 2/1/2025 - 2/28/2025

Expense Date Range: -

By: Employee

**Payroll Set: 01 - United Water Conservation District**

**Employee: 1097 - Bral, Maryam Albor**

## EARNINGS

Project #	Project Name	Proj. Acct. #	Proj. Acct. Name	GL Account #	%	GL Account Name	Pay Code	Position Code	Pay Date	Exp. Date	Units
3310	Mound Basin GSA SGT	3310 Mound Bsn GSA	Mound Basin GSA - Sg	050-100-51110	100.00 %	Regular Salary	RP	Assistant General Manager	02/07/2025	02/07/2025	0.50
<b>Earnings Total:</b>											<b>0.50</b>

**Employee: 1108 - Guzman, Sara Katherine**

## EARNINGS

Project #	Project Name	Proj. Acct. #	Proj. Acct. Name	GL Account #	%	GL Account Name	Pay Code	Position Code	Pay Date	Exp. Date	Units
3310	Mound Basin GSA SGT 3310 Mound Bsn GSA		Mound Basin GSA - Sa	050-110-51110	84.00 %	Regular Salary	RP	Finance Supervisor	02/07/2025	02/07/2025	2.52
3310	Mound Basin GSA SGT 3310 Mound Bsn GSA		Mound Basin GSA - Sa	050-110-51110	8.00 %	Regular Salary	RP	Finance Supervisor	02/07/2025	02/07/2025	0.24
3310	Mound Basin GSA SGT 3310 Mound Bsn GSA		Mound Basin GSA - Sa	050-110-51110	8.00 %	Regular Salary	RP	Finance Supervisor	02/07/2025	02/07/2025	0.24
										<b>Earnings Total:</b>	<b>3.00</b>

**Employee: 1114 - Lozano, Jacquelyn Elaine**

## EARNINGS

[illegible]

Employee: 1148 - Zahn, Brian H

## EARNINGS

[illegible]

Employee: 1161 - De Leon, Nyvee Marcelino

## EARNINGS

Project #	Project Name	Proj. Acct. #	Proj. Acct. Name	GL Account #	%	GL Account Name	Pay Code	Position Code	Pay Date	Exp. Date	Units
3310	Mound Basin GSA SGT 3310 Mound Bsn GSA		Mound Basin GSA - Sa050-110-51110		5.00 %	Regular Salary	RP	Accountant	02/21/2025	02/21/2025	0.10
3310	Mound Basin GSA SGT 3310 Mound Bsn GSA		Mound Basin GSA - Sa050-110-51110		5.00 %	Regular Salary	RP	Accountant	02/21/2025	02/21/2025	0.10
3310	Mound Basin GSA SGT 3310 Mound Bsn GSA		Mound Basin GSA - Sa050-110-51110		90.01 %	Regular Salary	RP	Accountant	02/21/2025	02/21/2025	1.80
										<b>Earnings Total:</b>	<b>2.00</b>



March 1, 2025

Office Supplies and Postage Usage February 2025

Invoice #71

Date	Description	# of imprints	# of items mailed	cost per manilla env. (\$0.65)*	cost for postage (\$0.69)	cost for postage other	cost per copy (\$0.25)	SUBTOTAL	# of covers	cost per cover (\$0.77)	SUBTOTAL COVERS	TOTAL
Jackie												
02/18/25	Printed cancellation notice for posting	1	0	-	-	-	0.25	0.25	-	-	-	0.25
02/28/25	Copied and mailed checks	4	3	-	2.07	-	1.00	3.07	-	-	-	3.07
Nyvee									-	-	-	-
03/07/25	GW 2024-2 Invoices - Prints	30	0	-	-	-	7.50	7.50	-	-	-	7.50
03/07/25	Postage	0	16	-	11.04	-	-	11.04	-	-	-	11.04
									-	-	-	-
									-	-	-	-
									-	-	-	-
<b>TOTAL</b>		<b>35</b>	<b>19</b>	<b>-</b>	<b>13.11</b>	<b>-</b>	<b>8.75</b>	<b>21.86</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>21.86</b>

\*Agency purchased its own #10 letter-sized envelopes. This cost is for larger 9 x 12 manilla envelopes.

<b>Total Office Supplies</b>	<b>\$7.75</b>
<b>Total Postage</b>	<b>\$14.11</b>
<b>Total</b>	<b>\$21.86</b>

February 2025

Jackie:

Date	Item	From	To	Purpose	Total Miles	Amount	GSA/UWCD
02/24/25	Mileage, roundtrip	HQs, Oxnard 1701 N. Lombard Street	City of Ventura, Ventura 336 San Jon Road	Met w-Dir. Tribo to sign checks	23.00	\$16.10	Mound Basin
01/24/25	Mileage, roundtrip	City of Ventura, Ventura 336 San Jon Road	HQs, Oxnard 1701 N. Lombard Street	Posted Agenda at the city	12.60	\$8.82	Mound Basin
01/27/25	Mileage, roundtrip	City of Ventura, Ventura 336 San Jon Road	HQs, Oxnard 1701 N. Lombard Street	Set up for and participated in GSA meeting	12.60	\$8.82	Mound Basin

Mound Basin \$33.74  
Total \$33.74



# United Water

## CONSERVATION DISTRICT

### CHECK REQUEST

This form is to be used for check requests other than for normal payables.

Date required:       —       Date requested: 02/12/2025

Pay to: Jacquelyn Lozano

Address: 1004 Kung St

City, State, Zip: Fillmore CA 93015

Amount \$ 32.20

Charge to Account(s): MBGSA 32.20

MBGSA TO BE BILLED:

050-600-53121

3310-335

Reason for Check Request: reimbursement of mileage

Requested By: J. Lozano

Approved By: [Signature]  
Department Manager

Approved By: \_\_\_\_\_  
Assistant General Manager (if amount requested exceeds Dept. Mgr. authority)

Authorized By: \_\_\_\_\_  
General Manager (if amount requested exceeds AGM authority)



Jackie Lozano Expenses  
January 2025

Date	Item	From	To	Purpose	Total Miles (reimbursement rate \$0.70 mile)	Amount	GSA/UWCD
01/24/25	Mileage, roundtrip (11.5 miles one-way)	HQs, Oxnard 1701 N. Lombard Street	City of Ventura, Ventura 336 San Jon Road	Posted Agenda at the city	23.0	\$16.10	Mound Basin
01/27/25	Mileage, roundtrip (11.5 miles one-way)	HQs, Oxnard 1701 N. Lombard Street	City of Ventura, Ventura 336 San Jon Road	Set up for and participated in GSA meeting	23.0	\$16.10	Mound Basin
						Mound Basin	\$32.20
						UWCD	\$0.00
						Total	<u>\$32.20</u>

Google Maps

336 Sanjon Rd, Ventura, CA 93001 to 1701 North Lombard Street, Oxnard, CA

Drive 11.5 miles, 14 min



Map data ©2021 1 mi

**336 Sanjon Rd**

Ventura, CA 93001

**Get on US-101 S from US-101 BUS**

3 min (1.2 mi)

- ↑ 1. Head northeast on Sanjon Rd toward US-101 BUS

217 ft

- ↙ 2. Use the left 2 lanes to turn left onto US-101 BUS

0.6 mi

- ↙ 3. Turn left onto S Chestnut St (signs for US-101 S/Los Angeles)

92 ft

- ↗ 4. Turn right to merge onto US-101 S

0.5 mi

**Follow US-101 S to N Rice Ave in Oxnard. Take exit 60 from US-101 S**

9 min (9.6 mi)

- ↗ 5. Merge onto US-101 S

2.8 mi

- ↙ 6. Keep left at the fork to stay on US-101 S

6.5 mi



7. Use the right lane to take exit 60 for Rice Ave/Santa Clara Ave

0.2 mi

8. Keep right at the fork to continue toward N Rice Ave

331 ft

### Take E Gonzales Rd to N Lombard St

2 min (0.7 mi)


9. Continue onto N Rice Ave

0.2 mi

10. Turn right onto E Gonzales Rd

0.4 mi

11. Turn left onto N Lombard St

 Destination will be on the right

0.1 mi

### 1701 N Lombard St

Oxnard, CA 93030

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

**Invoice #72****Administrative & Accounting Services****Mound Basin Groundwater Sustainability Agency and Groundwater Sustainability Plan****March 2025**

<b>General &amp; Administrative Personnel</b>	<b>Hourly Rate</b>	<b># of Hours</b>	<b>Total</b>
<b>Position</b>			
Administrative Assistant III - RP Jackie Lozano	65.08	11.50	748.42
<i>Subtotal Administrative Staff</i>			748.42
Finance Supervisor, Sara Guzman	102.21	2.75	281.08
Accountant - RP, Nyvee de Leon	80.60	10.00	806.00
Accountant OT, Nyvee de Leon	120.90	0.50	60.45
<i>Subtotal Accounting Staff</i>			1,147.53
Assistant General Manager, Maryam Albor Bral	207.29	0.50	103.65
<i>Subtotal Water Resources Staff</i>			103.65
<b>Total Personnel</b>			<del>1,999.60</del>
			1,895.95
<b>Non-Personnel Expenses</b>			<b>Total</b>
<b>Description</b>			
<b>Administrative Expenses</b>			
Mileage Reimbursement			24.92
Postage			2.07
Copies, presentation covers			51.50
<b>Total Non-Personnel</b>			<b>78.49</b>

Wrong contract. Technical services contract.

**TOTAL**

Reviewed by BB 4/15/25

Account: 52270 · Prof Svcs - Accounting: \$1,147.53  
 Account: 52275 · Prof Svcs - Admin/Clerk: \$748.42  
 Account: 53020 · Office Supplies: \$51.50  
 Account: 53026 · Postage and Mailing: \$2.07  
 Account: 53110 · Travel and Training: \$24.92

**2,078.09**

1,974.46





Payroll Set: 01 - United Water Conservation District

Employee Number: 1097 Employee Name: Bral, Maryam Albor Department: Engineering - Engineering

Position: Assistant GM - Assistant General Manager

Date	Activity	Hours	Status	Description	Project Account	Project Name
03/01/2025	RP - 50 - Reimbursable	0.50	Entered	Reviewed UWCD proposed LOE and schedule for MBGSP support.	3310200	Mound Basin GSA - Salary
03/15/2025	RP - 50 - Reimbursable	0.50	Transferred	Reviewed updated proposal.	3310200	Mound Basin GSA - Salary
Bral - Assistant General Manager Total:		1.00				
Bral Reimbursable Total:		0.50				
Bral Non-Reimbursable Total:		0.50				
Double Check:		0.00				

Employee Number: 1161 Employee Name: De Leon, Nyvee Marcelino Department: Finance - Finance

Position: Accountant - Accountant

Date	Activity	Hours	Status	Description	Project Account	Project Name
02/18/2025	RP - 50 - Reimbursable	3.00	Transferred	UWCD Billing to MBGSA	3310200	Mound Basin GSA - Salary
02/24/2025	RP - 50 - Reimbursable	1.00	Transferred	Entered FPBSA Bill to Incode	3310200	Mound Basin GSA - Salary
03/05/2025	RP - 50 - Reimbursable	6.00	Transferred	24-2 Billing	3310200	Mound Basin GSA - Salary
03/06/2025	OT -- 50 -- Reimbursable	0.50	Transferred	530-600 PM -Scan of 24-2 Invoices	3310200	Mound Basin GSA - Salary
De Leon - Accountant Total:		10.50				
De Leon RP Total:		10.00				
De Leon OT Total:		0.50				
Double Check		0.00				

Employee Number: 1108 Employee Name: Guzman, Sara Katherine Department: Finance - Finance

Position: Finance Supervisor - Finance Supervisor

Date	Activity	Hours	Status	Description	Project Account	Project Name
02/18/2025	RP - 50 - Reimbursable	0.75	Transferred	Review AP invoice #70, review state controllers report filing	3310200	Mound Basin GSA - Salary
03/06/2025	RP - 50 - Reimbursable	1.00	Transferred	Review 24-2 invoices, upload to dropbox.	3310200	Mound Basin GSA - Salary
03/12/2025	RP - 50 - Reimbursable	1.00	Transferred	Review AP, Jan & Feb bank recs & upload to dropbox, create board reports	3310200	Mound Basin GSA - Salary
Guzman - Finance Supervisor Total:		2.75				
Guzman Total:		2.75				

Employee Number: 1114 Employee Name: Lozano, Jacquelyn Elaine Department: Admin - Admin

Position: Admin Asst III - Administrative Assistant III

Date	Activity	Hours	Status	Description	Project Account	Project Name
02/18/2025	RP - 50 - Reimbursable	1.50	Transferred	MBGSA, prepared meeting cancellation notice, posted and distributed.	3310200	Mound Basin GSA - Salary
02/19/2025	RP - 50 - Reimbursable	0.50	Transferred	MBGSA, emailed Directors and worked with contacts for find alternate meeting date	3310200	Mound Basin GSA - Salary
02/24/2025	RP - 50 - Reimbursable	1.00	Transferred	MBGSA, met with Dir. Tribo in Ventura to get checks signed	3310200	Mound Basin GSA - Salary
03/05/2025	RP - 50 - Reimbursable	1.50	Transferred	MBGSA, coordinated and followed up with Directors on selecting a new meeting date also reminders re: Form 700 to FPCC; updated calendar, website, and Facebook page with rescheduled meeting information	3310200	Mound Basin GSA - Salary
03/06/2025	RP - 50 - Reimbursable	2.00	Transferred	MBGSA, updated GSP page of the website; drafted 20-March BOD meeting agenda and uploaded to Dropbox, confirmed Dropbox subscription autopayment and placed an e-copy in the B2 cc folder then logged	3310200	Mound Basin GSA - Salary
03/10/2025	RP - 50 - Reimbursable	1.50	Transferred	MBGSA, traveled to the County and met up with J. Malos (Arne's admin) to tour one of the meeting rooms	3310200	Mound Basin GSA - Salary
03/13/2025	RP - 50 - Reimbursable	3.50	Transferred	MBGSA, reviewed and edited documents for agenda packet; combined, posted, and distributed via the City of Ventura, UWCD, website, and Facebook page; emailed Directors and Interested parties	3310200	Mound Basin GSA - Salary
Lozano - Administrative Assistant III Total:		11.50				
Lozano Total:		11.50				





United Water Conservation District, CA

## Project Account Distribution Report

Payment Date Range: 3/1/2025 - 3/31/2025

Expense Date Range: -

By: Employee

Payroll Set: 01 - United Water Conservation District

Employee: 1108 - Guzman, Sara Katherine

### EARNINGS

Project #	Project Name	Proj. Acct. #	Proj. Acct. Name	GL Account #	%	GL Account Name	Pay Code	Position Code	Pay Date	Exp. Date	Units
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-110-51110	8.00 %	Regular Salary	RP	Finance Supervisor	03/07/2025	03/07/2025	0.06
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-110-51110	8.00 %	Regular Salary	RP	Finance Supervisor	03/07/2025	03/07/2025	0.06
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-110-51110	84.01 %	Regular Salary	RP	Finance Supervisor	03/07/2025	03/07/2025	0.63
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-110-51110	8.00 %	Regular Salary	RP	Finance Supervisor	03/21/2025	03/21/2025	0.16
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-110-51110	8.00 %	Regular Salary	RP	Finance Supervisor	03/21/2025	03/21/2025	0.16
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-110-51110	84.00 %	Regular Salary	RP	Finance Supervisor	03/21/2025	03/21/2025	1.68

Earnings Total: 2.75

Employee: 1114 - Lozano, Jacquelyn Elaine

### EARNINGS

Project #	Project Name	Proj. Acct. #	Proj. Acct. Name	GL Account #	%	GL Account Name	Pay Code	Position Code	Pay Date	Exp. Date	Units
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-100-51110	0.50 %	Regular Salary	RP	Administrative Assistant	03/07/2025	03/07/2025	0.02
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-100-51110	6.50 %	Regular Salary	RP	Administrative Assistant	03/07/2025	03/07/2025	0.20
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-100-51110	92.99 %	Regular Salary	RP	Administrative Assistant	03/07/2025	03/07/2025	2.78
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-100-51110	93.00 %	Regular Salary	RP	Administrative Assistant	03/21/2025	03/21/2025	7.91
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-100-51110	0.50 %	Regular Salary	RP	Administrative Assistant	03/21/2025	03/21/2025	0.04
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-100-51110	6.50 %	Regular Salary	RP	Administrative Assistant	03/21/2025	03/21/2025	0.55

Earnings Total: 11.50

Employee: 1161 - De Leon, Nyvee Marcelino

### EARNINGS

Project #	Project Name	Proj. Acct. #	Proj. Acct. Name	GL Account #	%	GL Account Name	Pay Code	Position Code	Pay Date	Exp. Date	Units
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-110-51110	90.00 %	Regular Salary	RP	Accountant	03/07/2025	03/07/2025	3.60
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-110-51110	5.00 %	Regular Salary	RP	Accountant	03/07/2025	03/07/2025	0.20
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-110-51110	5.00 %	Regular Salary	RP	Accountant	03/07/2025	03/07/2025	0.20
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-110-51110	5.00 %	Regular Salary	OT	Accountant	03/21/2025	03/21/2025	0.03
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-110-51110	5.00 %	Regular Salary	OT	Accountant	03/21/2025	03/21/2025	0.03
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-110-51110	90.00 %	Regular Salary	OT	Accountant	03/21/2025	03/21/2025	0.44
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-110-51110	5.00 %	Regular Salary	RP	Accountant	03/21/2025	03/21/2025	0.30
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-110-51110	5.00 %	Regular Salary	RP	Accountant	03/21/2025	03/21/2025	0.30
3310	Mound Basin GSA SGA3310 Mound Bsn C Mound Basin GSA - Salary			050-110-51110	90.00 %	Regular Salary	RP	Accountant	03/21/2025	03/21/2025	5.40

Earnings Total: 10.50



April 1, 2025

Office Supplies and Postage Usage March 2025

Invoice #72

Date	Description	# of imprints	# of items mailed	cost per manilla env. (\$0.65)*	cost for postage (\$0.69)	cost for postage other	cost per copy (\$0.25)	SUBTOTAL	# of covers	cost per cover (\$0.77)	SUBTOTAL COVERS	TOTAL
Jackie												
03/20/25	Printed meeting materials (agenda pkt six copies (27 pgs ea), agenda sevens copies (1 pg ea), attendance sheet one copy (1 pg), public copy of Annual Water Report one copy (31 pgs)	202	0	-	\$ -	-	\$ 50.50	\$ 50.50	\$ -	\$ -	\$ -	\$ 50.50
03/20/25	Copied and mailed checks	4	3	-	\$ 2.07	-	\$ 1.00	\$ 3.07	\$ -	\$ -	\$ -	\$ 3.07
<b>TOTAL</b>		<b>206</b>	<b>3</b>	<b>-</b>	<b>\$ 2.07</b>	<b>-</b>	<b>\$ 51.50</b>	<b>\$ 53.57</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 53.57</b>

\*Agency purchased its own #10 letter-sized envelopes. This cost is for larger 9 x 12 manilla envelopes.

<b>Total Office Supplies</b>	<b>\$51.50</b>
<b>Total Postage</b>	<b>\$2.07</b>
<b>Total</b>	<b>\$53.57</b>

March 2025

Jackie:

Date	Item	From	To	Purpose	Total Miles	Amount	GSA/UWCD
03/10/25	Mileage, roundtrip (6.3 miles one-way)	HQs, Oxnard 1701 N. Lombard Street	County of Ventura 800 S. Victoria Ave.	Met up with Jamie Malos to assess their CR and tech setup; possibility of moving Agency meetings to the County	12.6	\$8.82	Mound Basin
03/20/25	Mileage, roundtrip (11.5 miles one-way)	HQs, Oxnard 1701 N. Lombard Street	City of Ventura, Ventura 336 San Jon Road	Clerk of the Board for Mound Basin GSA meeting	23.0	\$16.10	Mound Basin

Mound Basin	\$24.92
<b>Total</b>	<b>\$24.92</b>

# Klein · DeNatale · Goldner

ATTORNEYS AT LAW

10000 STOCKDALE HWY, SUITE 200  
BAKERSFIELD, CA 93311

(661) 395-1000

FAX (661) 326-0418

E-MAIL [accounting@kleinlaw.com](mailto:accounting@kleinlaw.com)

February 28, 2025

MOUND BASIN GROUNDWATER SUSTAINABILITY  
C/O UNITED WATER CONSERVATION DISTRICT  
1701 N. LOMBARD ST., SUITE 200  
OXNARD, CA 93030

Invoice No. 1241716  
Client No. 23234  
Matter No. 001  
Billing Attorney: JDH

RECEIVED  
MAR 06 2025

## INVOICE SUMMARY

For Professional Services Rendered for the Period Ending: February 19, 2025.

RE: MOUND BASIN GROUNDWATER SUSTAINABILITY  
GENERAL BUSINESS

Professional Services	\$ 240.00
Costs Advanced	<u>\$ .00</u>
<b>TOTAL THIS INVOICE</b>	<b>\$ 240.00</b>
Prior Balance	<u>\$ 315.00</u>
<b>TOTAL BALANCE DUE</b>	<b><u>\$ 555.00</u></b>

Reviewed by BB 4/15/25  
Account 52501: Legal Counsel

PAST DUE



Invoice No. 1241716

February 28, 2025

**PROFESSIONAL SERVICES**

Date	Init	Description	Hours	Amount
1/22/25	AND	REVIEWED JOINT POWERS AGREEMENT AND BYLAWS; REVIEWED AND RESPONDED TO E-MAIL FROM J. LOZANO REGARDING OFFICER APPOINTMENTS.	.20	60.00
1/27/25	AND	ATTENDED BOARD MEETING.	.40	120.00
2/13/25	AND	DRAFTED E-MAIL REGARDING GSA FORM 700 REPORTING REQUIREMENTS; E-MAILED GSA STAFF REGARDING SAME.	.20	60.00

**TOTAL PROFESSIONAL SERVICES****\$ 240.00****SUMMARY OF PROFESSIONAL SERVICES**

Name	Init	Rate	Hours	Total
DOMINGUEZ, ALEX	AND	300.00	.80	240.00
<b>Total</b>			<b>.80</b>	<b>\$ 240.00</b>

**TOTAL THIS INVOICE****\$ 240.00**



**KLEIN DENATALE GOLDNER**

Invoice No. 1241716

February 28, 2025

**OUTSTANDING INVOICES**

Invoice No.	Date	Invoice Total	Payments Received	Ending Balance
1240352	1/31/25	315.00	.00	315.00

PRIOR BALANCE \$ 315.00

Balance Due This Invoice \$ 240.00

**TOTAL BALANCE DUE \$ 555.00**

**AGED ACCOUNTS RECEIVABLE**

Current - 30	31 - 60	61 - 90	91 - 120	Over 120	Total
\$ 315.00	\$ .00	\$ .00	\$ .00	\$ .00	\$ 315.00

# Klein · DeNatale · Goldner

ATTORNEYS AT LAW

10000 STOCKDALE HWY, SUITE 200  
BAKERSFIELD, CA 93311

(661) 395-1000

FAX (661) 328-0418

E-MAIL [accounting@kdglnlaw.com](mailto:accounting@kdglnlaw.com)

February 26, 2025

MOUND BASIN GROUNDWATER SUSTAINABILITY  
C/O UNITED WATER CONSERVATION DISTRICT  
1701 N. LOMBARD ST., SUITE 200  
OXNARD, CA 93030

Invoice No. 1241716  
Client No. 23234  
Matter No. 001  
Billing Attorney: JDH

## REMITTANCE

RE: ~~MOUND BASIN GROUNDWATER SUSTAINABILITY~~  
GENERAL BUSINESS

BALANCE DUE THIS INVOICE	\$ 240.00
Prior Balance	<u>\$ 315.00</u>
TOTAL BALANCE DUE	<u>\$ 555.00</u>

All checks should be made payable to:  
(Please return this advice with payment.)

Klein DeNatale Goldner  
10000 Stockdale Hwy, Suite 200  
Bakersfield, CA 93311

To pay by credit card, click here [-->:Pay Now](#) or call Accounting at (661) 395-1000.

## DUE UPON RECEIPT

FEDERAL I.D. No. 95-2298220

*Thank you! Your business is greatly appreciated.*

# Klein · DeNatale · Goldner

ATTORNEYS AT LAW

10000 STOCKDALE HWY, SUITE 200  
BAKERSFIELD, CA 93311

(661) 395-1000

FAX (661) 326-0418

E-MAIL [accounting@kleinlaw.com](mailto:accounting@kleinlaw.com)

March 31, 2025

MOUND BASIN GROUNDWATER SUSTAINABILITY  
C/O UNITED WATER CONSERVATION DISTRICT  
1701 N. LOMBARD ST., SUITE 200  
OXNARD, CA 93030

Invoice No. 1243218  
Client No. 23234  
Matter No. 001  
Billing Attorney: JDH

## INVOICE SUMMARY

For Professional Services Rendered for the Period Ending: March 19, 2025.

RE: MOUND BASIN GROUNDWATER SUSTAINABILITY  
GENERAL BUSINESS

Professional Services	\$ 825.00
Costs Advanced	<u>\$ .00</u>
<b>TOTAL THIS INVOICE</b>	<b>\$ 825.00</b>
Prior Balance	<u>\$ 240.00</u>
<b>TOTAL BALANCE DUE</b>	<b><u>\$ 1,065.00</u></b>

Reviewed by BB 4/15/25  
Account 52501: Legal Counsel

**PAST DUE**



**KLEIN DENATALE GOLDNER**

Invoice No. 1243218

March 31, 2025

**PROFESSIONAL SERVICES**

Date	Init	Description	Hours	Amount
3/14/25	JDH	REVIEWED FCGMA LETTER REGARDING PRODUCTION OF MODELING DATA; TELEPHONE CONFERENCE WITH B. BONDY.	.60	225.00
3/18/25	AND	REVIEWED DOCKET AND PLEADINGS REGARDING UNITED WATER CONSERVATION DISTRICT GROUNDWATER FLOW MODEL; E-MAILED J. HUGHES ANALYSIS REGARDING SAME.	1.50	450.00
3/19/25	JDH	TELEPHONE CONFERENCE WITH B. BONDY REGARDING UWCD MODEL DISCLOSURE.	.40	150.00

**TOTAL PROFESSIONAL SERVICES****\$ 825.00****SUMMARY OF PROFESSIONAL SERVICES**

Name	Init	Rate	Hours	Total
DOMINGUEZ, ALEX	AND	300.00	1.50	450.00
HUGHES, JOSEPH	JDH	375.00	1.00	375.00
<b>Total</b>			<b>2.50</b>	<b>\$ 825.00</b>

**TOTAL THIS INVOICE****\$ 825.00**



**KLEIN DENATALE GOLDNER**

Invoice No. 1243218

March 31, 2025

**OUTSTANDING INVOICES**

Invoice No.	Date	Invoice Total	Payments Received	Ending Balance
1241716	2/28/25	240.00	.00	240.00

PRIOR BALANCE \$ 240.00

Balance Due This Invoice \$ 825.00

**TOTAL BALANCE DUE \$ 1,065.00**

**AGED ACCOUNTS RECEIVABLE**

Current - 30	31 - 60	61 - 90	91 - 120	Over 120	Total
\$ 240.00	\$ .00	\$ .00	\$ .00	\$ .00	\$ 240.00

# Klein · DeNatale · Goldner

ATTORNEYS AT LAW

10000 STOCKDALE HWY, SUITE 200  
BAKERSFIELD, CA 93311

(661) 395-1000  
FAX (661) 326-0418  
E-MAIL [accounting@kdgdlaw.com](mailto:accounting@kdgdlaw.com)

March 31, 2025

MOUND BASIN GROUNDWATER SUSTAINABILITY  
C/O UNITED WATER CONSERVATION DISTRICT  
1701 N. LOMBARD ST., SUITE 200  
OXNARD, CA 93030

Invoice No. 1243218  
Client No. 23234  
Matter No. 001  
Billing Attorney: JDH

## REMITTANCE

~~RE: MOUND BASIN GROUNDWATER SUSTAINABILITY~~  
GENERAL BUSINESS

BALANCE DUE THIS INVOICE	\$ 825.00
Prior Balance	<u>\$ 240.00</u>
TOTAL BALANCE DUE	<u><u>\$ 1,065.00</u></u>

All checks should be made payable to:  
(Please return this advice with payment.)

Klein DeNatale Goldner  
10000 Stockdale Hwy, Suite 200  
Bakersfield, CA 93311

To pay by credit card, click here [→:Pay Now](#) or call Accounting at (661) 395-1000.

## DUE UPON RECEIPT

FEDERAL I.D. No. 95-2298220

*Thank you! Your business is greatly appreciated.*

**Bondy Groundwater Consulting, Inc.**  
**Invoice for Professional Consulting Services**

**Mound Basin GSA Groundwater Sustainability Plan Support Services**

**Client Contract No. N/A**

**Invoice Period: March 1-31, 2025**

Bondy Groundwater Consulting, Inc.  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

Client: Mound Basin GSA  
P.O. Box 3544  
Ventura, CA 93006-3544

Project #: 100

Invoice #: 100-15

Invoice Date: 4/1/2025

**Description of Services**

<b>Labor</b>	<b>Hours</b>	<b>Rate</b>	<b>Subtotal</b>
<b><u>Executive Dir. - GSP Implementation (Acct: 52250)</u></b>	8.00	\$227.50	\$1,820.00

- Review draft annual report for water year 23/24
- Coordination w/ UWCD re: modeling work for 5-yr GSP evaluation
- Prepare staff report for 3/20 Board meeting re: GSP annual report
- Prepare Executive Director's Report for 3/20 Board meeting (GSP Implementation items)
- Coordination w/ Jensen for monitoring well "B" permitting
- Coordination w/ Intera re: water year 2023/2024 annual report
- Planning for 5-year GSP evaluation
- Coordination w/ SCRWC
- Attend 3/20 Board meeting (GSP Implementation items)
- Coordination w/ FCGMA

<b><u>Executive Director - Management (Acct: 52280)</u></b>	3.75	\$227.50	\$853.12
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- Review/edit draft agenda for 3/20 Board meeting
- Review/edit draft minutes from 1/27 Board meeting
- Prepare administrative portion of Executive Director's report for 3/20 Board meeting
- Review finance staff reports for 3/20 Board meeting
- Attend 3/20 Board meeting (management items)
- Coordination w/ other small GSAs re: lobbying for small GSA funding
- Review vendor invoices
- Misc. coordination w/ legal counsel
- Misc. coordination w/ finance staff
- Misc. coordination w/ Board clerk

**Subtotal Labor: \$2,673.12**

**Expenses**

<b>Date</b>	<b>Description</b>	<b>Units</b>	<b>Rate</b>	<b>Subtotal</b>
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**Executive Director - Management (Acct: 52280)**

3/20/2025	Mileage RT Ventura - Board Meeting	20	\$0.700	\$14.00
-----------	------------------------------------	----	---------	---------

Subtotal Expenses for Exec. Dir - Management (52280): \$14.00

**Subtotal Expenses: \$14.00**

**Invoice Total (Please pay this amount): \$2,687.12**

**Thank you for your business. The opportunity to add value is appreciated!**



1672 Donlon Street  
Ventura, Calif. 93003  
Local 805.654.6977  
contact@jds civil.com  
www.jds civil.com

Mound Basin Groundwater Sustainability Agency  
C/O United Water Conservation District  
1701 Lombard Street  
Suite 200  
Oxnard, CA 93030

Invoice number 68250  
Date 03/31/2025

Project **MBG01.6710.001 MONITORING WELL  
CLUSTER ENCROACHMENT &  
COASTAL DEVELOP. PERMITTING**

Professional Services through 03/31/2025

**TASK 1**  
**ENCROACHMENT PERMIT**

	Hours	Rate	Billed Amount
Correspondence			
Senior Civil Engineer II	6.00	210.00	1,260.00
TASK 1 subtotal			1,260.00

Invoice total **1,260.00**

Reviewed by BB 4/15/25  
Account 82001: Capital Project Expenditures



## Invoice Summary

Description	Contract Amount	Prior Charges	Current Charges	Total Charges	Contract Remaining	Percent Complete
<b>TASK 1</b>						
Encroachment Permit	24,530.00	10,776.25	1,260.00	12,036.25	12,493.75	49.07
Permit Fees	6,464.00	123.06	0.00	123.06	6,340.94	1.90
Subtotal	30,994.00	10,899.31	1,260.00	12,159.31	18,834.69	39.23
<b>TASK 2</b>						
Coastal Development Permit	8,500.00	1,715.00	0.00	1,715.00	6,785.00	20.18
Permit Fees	4,433.00	0.00	0.00	0.00	4,433.00	0.00
Subtotal	12,933.00	1,715.00	0.00	1,715.00	11,218.00	13.26
Total	43,927.00	12,614.31	1,260.00	13,874.31	30,052.69	31.58

## Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
68250	03/31/2025	1,260.00	1,260.00				
	Total	1,260.00	1,260.00	0.00	0.00	0.00	0.00

Check Detail Report  
April 30-May 15, 2025

DATE	TRANSACTION TYPE	NUM	NAME	LINE DESCRIPTION	CLEARED	AMOUNT
Citizens Business Bank						
2137						
05/15/2025	Bill Payment (Check)	1185	United Water Conservation District		Uncleared	-207.30
05/15/2025	Bill Payment (Check)	1185	United Water Conservation District			-207.30
2138						
05/15/2025	Bill Payment (Check)	1186	Jensen Design & Survey, Inc.		Uncleared	-3,465.00
05/15/2025	Bill Payment (Check)	1186	Jensen Design & Survey, Inc.			-3,465.00
2139						
05/15/2025	Bill Payment (Check)	1187	Bondy Groundwater Consulting, Inc		Uncleared	-2,502.49
05/15/2025	Bill Payment (Check)	1187	Bondy Groundwater Consulting, Inc			-2,502.49
2140						
05/15/2025	Bill Payment (Check)	1188	INTERA Incorporated		Uncleared	-11,437.50
05/15/2025	Bill Payment (Check)	1188	INTERA Incorporated			-11,437.50
2141						
05/15/2025	Bill Payment (Check)	1189	INTERA Incorporated		Uncleared	-1,125.00
05/15/2025	Bill Payment (Check)	1189	INTERA Incorporated			-1,125.00
2142						
05/15/2025	Bill Payment (Check)	1190	A.J. Klein, Inc T. Denatale, B. Goldner		Uncleared	-907.50
05/15/2025	Bill Payment (Check)	1190	A.J. Klein, Inc T. Denatale, B. Goldner			-907.50



February 1, 2025

**Invoice #59**  
**Technical Services**  
**Mound Basin Groundwater Sustainability Agency and Groundwater**  
**Sustainability Plan**  
**February 2025**

Category (d): GSP Development			This Period
Task 4 - GSP Development	Hourly	# of	
Position	Rate	Hours	Total
Assistant General Manager, Maryam Albor Bral	207.29	0.50	103.65
Subtotal Category (d) Task 4			103.65
<b>TOTAL TECHNICAL SERVICES</b>			<b>\$ 103.65</b>

*Note: The total amount of technical services has exceeded \$50,000 and as per agreement, all services in excess of this amount will be billed to the GSA.*

<b>TOTAL AMOUNT DUE</b>	<b>\$ 103.65</b>
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**Reviewed by BB 5/13/25**  
**Account: 52250 · Prof Svcs - Technical Services for GSP Implementation**





United Water Conservation District, CA

# Time and Attendance History Report- PA account

Employee Detail  
01/19/2025 to 02/15/2025

Payroll Set: 01 - United Water Conservation District

Employee Number: 1097 Employee Name: Bral, Maryam Albor Department: Engineering - Engineering

Position: Assistant GM - Assistant General Manager

Date	Activity	Hours	Status	Description	Project Account	Project Name
01/29/2025	RP - 50 - Reimbursable	0.50	Transferred	Met w Bryan Bondy, and WR to discuss MBGSA GSP support.	3310200	Mound Basin GSA - Salary
Bral - Assistant General Manager Total:		0.50				
Bral Total:		0.50				



March 1, 2025

**Invoice #60**  
**Technical Services**  
**Mound Basin Groundwater Sustainability Agency and Groundwater**  
**Sustainability Plan**  
**March 2025**

Category (d): GSP Development			This Period
Task 4 - GSP Development	Hourly	# of	Total
Position	Rate	Hours	
Assistant General Manager, Maryam Albor Bral	207.29	0.50	103.65
Subtotal Category (d) Task 4			103.65
<b>TOTAL TECHNICAL SERVICES</b>			<b>\$ 103.65</b>

*Note: The total amount of technical services has exceeded \$50,000 and as per agreement, all services in excess of this amount will be billed to the GSA.*

<b>TOTAL AMOUNT DUE</b>	<b>\$ 103.65</b>
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**Reviewed by BB 5/13/25**  
**Account: 52250 · Prof Svcs - Technical Services for GSP Implementation**



United Water Conservation District, CA

# Time and Attendance History Report- PA account

Employee Detail  
02/16/2025 to 03/15/2025

Payroll Set: 01 - United Water Conservation District

Employee Number: 1097 Employee Name: Bral, Maryam Albor Department: Engineering - Engineering

Position: Assistant GM - Assistant General Manager

Date	Activity	Hours	Status	Description	Project Account	Project Name
03/01/2025	RP - 50 - Reimbursable	0.50	Entered	Reviewed UWCD proposed LOE and schedule for MBGSP support.	3310200	Mound Basin GSA - Salary
03/15/2025	RP - 50 - Reimbursable	0.50	Transferred	Reviewed updated proposal.	3310200	Mound Basin GSA - Salary
Bral - Assistant General Manager Total:		1.00				
Bral Reimbursable Total:		0.50				
Bral Non-Reimbursable Total:		0.50				
Double Check:		0.00				



1672 Donlon Street  
Ventura, Calif. 93003  
Local 805.654.6977  
contact@jdscivil.com  
www.jdscivil.com

Mound Basin Groundwater Sustainability Agency  
C/O United Water Conservation District  
1701 Lombard Street  
Suite 200  
Oxnard, CA 93030

Invoice number 68414  
Date 04/30/2025

Project **MBG01.6710.001 MONITORING WELL  
CLUSTER ENCROACHMENT &  
COASTAL DEVELOP. PERMITTING**

Professional Services through 04/30/2025

**TASK 1**  
**ENCROACHMENT PERMIT**

	Hours	Rate	Billed Amount
Drafting			
Senior Civil Engineer II	10.50	210.00	2,205.00
TASK 1 subtotal			2,205.00

**TASK 2**  
**COASTAL DEVELOPMENT PERMIT**

*Development of site plan and project description. Scheduled and attended pre-application meeting with City and client.*

	Hours	Rate	Billed Amount
Agency/Client Coordination			
Senior Planner I	7.00	180.00	1,260.00
TASK 2 subtotal			1,260.00

Reviewed by BB 5/13/25  
Account 82001: Capital Project Expenditures

Invoice total **3,465.00**

**Invoice Summary**

Description	Contract Amount	Prior Charges	Current Charges	Total Charges	Contract Remaining	Percent Complete
<b>TASK 1</b>						
<b>Encroachment Permit</b>	24,530.00	12,036.25	2,205.00	14,241.25	10,288.75	58.06
<b>Permit Fees</b>	6,464.00	123.06	0.00	123.06	6,340.94	1.90
Subtotal	30,994.00	12,159.31	2,205.00	14,364.31	16,629.69	46.35
<b>TASK 2</b>						
<b>Coastal Development Permit</b>	8,500.00	1,715.00	1,260.00	2,975.00	5,525.00	35.00
<b>Permit Fees</b>	4,433.00	0.00	0.00	0.00	4,433.00	0.00
Subtotal	12,933.00	1,715.00	1,260.00	2,975.00	9,958.00	23.00
Total	43,927.00	13,874.31	3,465.00	17,339.31	26,587.69	39.47

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
68414	04/30/2025	3,465.00	3,465.00				
	Total	3,465.00	3,465.00	0.00	0.00	0.00	0.00

**Bondy Groundwater Consulting, Inc.**  
**Invoice for Professional Consulting Services**

**Mound Basin GSA Groundwater Sustainability Plan Support Services**

**Client Contract No. N/A**

**Invoice Period: April 1-30, 2025**

Bondy Groundwater Consulting, Inc.

Client: Mound Basin GSA

P.O. Box 3544

Ventura, CA 93006-3544

Project #: 100

Invoice #: 100-16

Invoice Date: 5/1/2025

**Description of Services**

<b>Labor</b>	<b>Hours</b>	<b>Rate</b>	<b>Subtotal</b>
<b><u>Executive Dir. - GSP Implementation (Acct: 52250)</u></b>	7.25	\$227.50	\$1,649.37

- Start Executive Director's Report for 5/22 Board meeting (GSP Implementation items)
- Coordination w/ Jensen for monitoring well "B" permitting
- Review multiple drafts of site plan drawing for monitoring well "B" permitting
- Coordinate with Jensen re: above vs. below grade well vault options
- Pre-permitting meeting with City of Ventura Planning staff re: monitoring well "B" permitting
- Planning for 5-year GSP evaluation
- Coordination w/ Intera re: 5-year GSP evaluation
- Coordination w/ UWCD re: 5-year GSP evaluation
- Coordination w/ FCGMA

<b><u>Executive Director - Management (Acct: 52280)</u></b>	3.75	\$227.50	\$853.12
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- Prepare draft agenda for 5/22 Board meeting
- Coordination w/ finance staff re: 2nd and 3rd quarter FY 24/25 budget reports for 5/22 Board meeting
- Coordination w/ finance staff re: FY 25/26 draft budget for 5/22 Board meeting
- Coordination re: AB 2561
- Contact County of Ventura Public Works Director re: appointment of director to MBGSA Board
- Start Executive Director's Report for 5/22 Board meeting (Administrative items)
- Coordination w/ other small GSAs re: lobbying for small GSA funding
- Review vendor invoices
- Misc. coordination w/ legal counsel
- Misc. coordination w/ finance staff
- Misc. coordination w/ Board clerk

**Subtotal Labor: \$2,502.49**

**Expenses**

<b>Date</b>	<b>Description</b>	<b>Units</b>	<b>Rate</b>	<b>Subtotal</b>
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**Subtotal Expenses: \$0.00**

**Invoice Total (Please pay this amount): **\$2,502.49****

**Thank you for your business. The opportunity to add value is appreciated!**





INTERA Incorporated  
9600 Great Hills Trail, Suite 300W  
Austin, TX 78759  
+1 (512) 425 2000  
INTERA.com



**Mound Basin Groundwater Sustainability Agency**

**Bryan Bondy**

c/o United Water Conservation District  
1701 N. Lombard Street, Suite 200  
Oxnard, CA 93030

Invoice Number: **03-25-95**  
Date: 04/25/2025  
Terms: Net 30 Days

Billing Period: 03/01/25 - 03/31/25

Project: MBGSA.M001.SRVCS

Mound Basin Groundwater Sustainability Planning Support

Project Manager: Abhishek Singh

Summary of Work Provided:

- 1) Periodic evaluation outline/scope
- 2) DWR guidance/recommended corrective actions review
- 3) Client meetings/discussions

**WO #12 As-Needed GSP Implementation Support**

**Task 12.1 As-Needed GSP Implementation Support Services**

**Professional Services**

	Hours	Rate (\$/hr)	Billed Amount
<b><u>Sr. Eng/Sci I</u></b>			
Steven L. Humphrey	5.00	225.00	\$1,125.00
<i>Task 12.1: Professional Services Subtotal</i>	5.00		\$1,125.00
<b>Task 12.1 Total</b>			<b>\$1,125.00</b>

WO #12 As-Needed GSP Implementation Support Subtotal \$1,125.00

**INVOICE TOTAL** **\$1,125.00**

**Reviewed by BB 5/13/25**

**Account: 52250 · Prof Svcs - Technical Services for GSP Implementation**

Invoice Summary by Phase

Description	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
WO #12 As-Needed GSP Implementation Support					
Task 12.1 As-Needed GSP Implementation Support Services	50,000.00	10,402.50	1,125.00	11,527.50	38,472.50
Total	50,000.00	10,402.50	1,125.00	11,527.50	38,472.50



INTERA Incorporated  
9600 Great Hills Trail, Suite 300W  
Austin, TX 78759  
+1 (512) 425 2000  
INTERA.com



**Mound Basin Groundwater Sustainability Agency**

**Bryan Bondy**

c/o United Water Conservation District  
1701 N. Lombard Street, Suite 200  
Oxnard, CA 93030

Invoice Number: **03-25-94**  
Date: 04/25/2025  
Terms: Net 30 Days

Billing Period: 03/01/25 - 03/31/25

Project: MBGSA.M001.SRVCS

Mound Basin Groundwater Sustainability Planning Support

Project Manager: Abhishek Singh

Summary of Work Provided:

- 1) final edits/updates to annual report/SGMA upload
- 2) project task workflow documentation
- 3) project management and weekly client meetings

**WO #13 Fourth GSP Annual Report**

**Task 13.1 Annual Report**

**Professional Services**

	Hours	Rate (\$/hr)	Billed Amount
<b><u>Sr. Eng/Sci I</u></b>			
Steven L. Humphrey	12.50	235.00	\$2,937.50
<b><u>Sr. Eng/Sci IV</u></b>			
Erick N. Fox	1.00	190.00	\$190.00
<b><u>Eng/Sci II</u></b>			
Mackenzie L. Dughi	45.00	155.00	\$6,975.00
<b><u>Tech.Ed.</u></b>			
Mary C. Davis	1.00	100.00	\$100.00
<b>Task 13.1: Professional Services Subtotal</b>	59.50		\$10,202.50
<b>Task 13.1 Total</b>			<b>\$10,202.50</b>

**Task 13.2 Project Management**

**Professional Services**

	Hours	Rate (\$/hr)	Billed Amount
<b><u>Principal Eng/Sci I</u></b>			
Abhishek Singh	1.00	295.00	\$295.00
<b><u>Sr. Eng/Sci I</u></b>			
Steven L. Humphrey	4.00	235.00	\$940.00
<b>Task 13.2: Professional Services Subtotal</b>	5.00		\$1,235.00

**WO #13 Fourth GSP Annual Report**

**Task 13.2 Total** **\$1,235.00**

**WO #13 Fourth GSP Annual Report Subtotal** **\$11,437.50**

**INVOICE TOTAL** **\$11,437.50**

**Reviewed by BB 5/13/25**

**Account: 52250 · Prof Svcs - Technical Services for GSP Implementation**



Invoice Summary by Phase

Description	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
WO #13 Fourth GSP Annual Report					
Task 13.1 Annual Report	35,760.00	23,997.50	10,202.50	34,200.00	1,560.00
Task 13.2 Project Management	2,150.00	1,075.00	1,235.00	2,310.00	-160.00
Subtotal	37,910.00	25,072.50	11,437.50	36,510.00	1,400.00
Total	37,910.00	25,072.50	11,437.50	36,510.00	1,400.00

# Klein · DeNatale · Goldner

ATTORNEYS AT LAW

10000 STOCKDALE HWY, SUITE 200  
BAKERSFIELD, CA 93311

(661) 395-1000  
FAX (661) 326-0418  
E-MAIL [accounting@kleinlaw.com](mailto:accounting@kleinlaw.com)

April 30, 2025

MOUND BASIN GROUNDWATER SUSTAINABILITY  
C/O UNITED WATER CONSERVATION DISTRICT  
1701 N. LOMBARD ST., SUITE 200  
OXNARD, CA 93030

Invoice No. **1244378**  
Client No. 23234  
Matter No. 001  
Billing Attorney: JDH

## INVOICE SUMMARY

For Professional Services Rendered for the Period Ending: April 19, 2025.

RE: MOUND BASIN GROUNDWATER SUSTAINABILITY  
GENERAL BUSINESS

Professional Services	\$ 1,462.50
Costs Advanced	<u>\$ .00</u>
<b>TOTAL THIS INVOICE</b>	<b>\$ 1,462.50</b>
Unapplied Credits Applied	<u>\$ -555.00</u>
<b>BALANCE DUE THIS INVOICE</b>	<b>\$ 907.50</b>

Reviewed by BB 5/13/25  
Account 52501: Legal Counsel

RECEIVED  
MAY 06 2025

**KLEIN DENATALE GOLDNER**

Invoice No. 1244378

April 30, 2025

**PROFESSIONAL SERVICES**

Date	Init	Description	Hours	Amount
3/28/25	JDH	REVIEWED MOTION TO COMPEL BRIEFING AND SPECIAL MASTER'S REPORT #2 RULING ON THE MOTION; E-MAILED B. BONDY REGARDING SAME.	3.20	1,200.00
4/11/25	JDH	TELEPHONE CONFERENCE WITH B. BONDY REGARDING MODEL ISSUES.	.70	262.50

**TOTAL PROFESSIONAL SERVICES****\$ 1,462.50****SUMMARY OF PROFESSIONAL SERVICES**

Name	Init	Rate	Hours	Total
HUGHES, JOSEPH	JDH	375.00	3.90	1,462.50
<b>Total</b>			<b>3.90</b>	<b>\$ 1,462.50</b>

**TOTAL THIS INVOICE****\$ 1,462.50**

Unapplied Credits Applied

\$ -555.00**BALANCE DUE THIS INVOICE****\$ 907.50**



# Klein · DeNatale · Goldner

ATTORNEYS AT LAW

10000 STOCKDALE HWY, SUITE 200  
BAKERSFIELD, CA 93311

(661) 395-1000  
FAX (661) 326-0418  
E-MAIL [accounting@kleinlaw.com](mailto:accounting@kleinlaw.com)

April 30, 2025

MOUND BASIN GROUNDWATER SUSTAINABILITY  
C/O UNITED WATER CONSERVATION DISTRICT  
1701 N. LOMBARD ST., SUITE 200  
OXNARD, CA 93030

Invoice No. 1244378  
Client No. 23234  
Matter No. 001  
Billing Attorney: JDH

## REMITTANCE

RE: MOUND BASIN GROUNDWATER SUSTAINABILITY  
GENERAL BUSINESS

BALANCE DUE THIS INVOICE

\$ 907.50

All checks should be made payable to:  
(Please return this advice with payment.)

Klein DeNatale Goldner  
10000 Stockdale Hwy, Suite 200  
Bakersfield, CA 93311

For payment by wire in USD:  
(Please reference:  
Client-Matter No. 23234-001,  
Invoice No. 1244378)

J.P. Morgan Chase  
Account No. 825707620  
ABA No. 322271627

To pay by credit card, click here --->: [Pay Now](#) or call Accounting at (661) 395-1000.

## DUE UPON RECEIPT

FEDERAL I.D. No. 95-2298220

*Thank you! Your business is greatly appreciated.*



**Information Item No. 5(c)**

**DATE:** May 15, 2025  
**TO:** Board of Directors and Executive Director  
**FROM:** Sara Guzman, UWCD  
**SUBJECT:** Monthly Financial Reports

**SUMMARY**

The Board will receive the monthly financial reports for the Mound Basin GSA.

**INFORMATIONAL ITEM**

UWCD accounting staff has prepared financial reports based on the Mound Basin GSA revenue and expenses for the month of March through April 2025.

**FISCAL SUMMARY**

Not applicable.

**ATTACHMENTS**

- A. March 2025 Profit/Loss Statement
- B. March 2025 Balance Sheet
- C. April 2025 Profit/Loss Statement
- D. April 2025 Balance Sheet

## Mound Basin, GSA

Budget vs. Actuals: Budget FY 24-2025 - FY25 P&amp;L

July 2024 - March 2025

	JUL - SEP, 2024		OCT - DEC, 2024		JAN - MAR, 2025		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
Income								
40001 Groundwater Extraction Fees		0.00		248,391.42	313,631.26	0.00	\$313,631.26	\$248,391.42
42000 Investment Income	6,238.15	0.00		16,125.00		0.00	\$6,238.15	\$16,125.00
47000 Other Revenue							\$0.00	\$0.00
47001 Late Fees	1,790.93		401.08				\$2,192.01	\$0.00
<b>Total 47000 Other Revenue</b>	<b>1,790.93</b>		<b>401.08</b>				<b>\$2,192.01</b>	<b>\$0.00</b>
<b>Total Income</b>	<b>\$8,029.08</b>	<b>\$0.00</b>	<b>\$401.08</b>	<b>\$264,516.42</b>	<b>\$313,631.26</b>	<b>\$0.00</b>	<b>\$322,061.42</b>	<b>\$264,516.42</b>
GROSS PROFIT	<b>\$8,029.08</b>	<b>\$0.00</b>	<b>\$401.08</b>	<b>\$264,516.42</b>	<b>\$313,631.26</b>	<b>\$0.00</b>	<b>\$322,061.42</b>	<b>\$264,516.42</b>
Expenses								
52200 Professional Services							\$0.00	\$0.00
52240 Prof Svcs - IT Consulting		2,124.99		2,124.99		2,124.99	\$0.00	\$6,374.97
52250 Prof Svcs - Post GSP Adoption	2,061.13	36,970.11	8,271.40	36,970.11	31,950.62	36,970.11	\$42,283.15	\$110,910.33
52270 Prof Svcs - Accounting	742.88	2,595.51	2,489.69	2,595.51	2,697.45	2,595.51	\$5,930.02	\$7,786.53
52275 Prof Svcs - Admin/Clerk of Bd	1,692.08	1,929.51	3,166.07	1,929.51	2,424.23	1,929.51	\$7,282.38	\$5,788.53
52280 Prof Svcs - Executive Director	3,850.00	5,064.60	1,773.40	5,064.60	2,189.24	5,064.60	\$7,812.64	\$15,193.80
<b>Total 52200 Professional Services</b>	<b>8,346.09</b>	<b>48,684.72</b>	<b>15,700.56</b>	<b>48,684.72</b>	<b>39,261.54</b>	<b>48,684.72</b>	<b>\$63,308.19</b>	<b>\$146,054.16</b>
52500 Legal Fees							\$0.00	\$0.00
52501 Legal Counsel	810.00	1,607.82	450.00	1,607.82	1,935.00	1,607.82	\$3,195.00	\$4,823.46
<b>Total 52500 Legal Fees</b>	<b>810.00</b>	<b>1,607.82</b>	<b>450.00</b>	<b>1,607.82</b>	<b>1,935.00</b>	<b>1,607.82</b>	<b>\$3,195.00</b>	<b>\$4,823.46</b>
53000 Office Expenses		0.00		0.00		0.00	\$0.00	\$0.00
53010 Public Information		347.82		347.82		347.82	\$0.00	\$1,043.46
53020 Office Supplies	133.45	281.07	380.08	281.07	126.93	281.07	\$640.46	\$843.21
53026 Postage & Mailing	7.22	175.50	12.42	175.50	33.59	175.50	\$53.23	\$526.50
53070 Licenses, Permits & Fees		283.50		283.50		283.50	\$0.00	\$850.50
53110 Travel & Training	56.68	193.89	32.42	193.89	122.80	193.89	\$211.90	\$581.67
<b>Total 53000 Office Expenses</b>	<b>197.35</b>	<b>1,281.78</b>	<b>424.92</b>	<b>1,281.78</b>	<b>283.32</b>	<b>1,281.78</b>	<b>\$905.59</b>	<b>\$3,845.34</b>
53111 Office Expenses - Other		39.39		39.39		39.39	\$0.00	\$118.17
53500 Insurance							\$0.00	\$0.00
53510 Liability Insurance	2,098.90	0.00		7,661.00		0.00	\$2,098.90	\$7,661.00
<b>Total 53500 Insurance</b>	<b>2,098.90</b>	<b>0.00</b>		<b>7,661.00</b>		<b>0.00</b>	<b>\$2,098.90</b>	<b>\$7,661.00</b>
71000 Bank Service Charges	135.00	0.00		270.00		0.00	\$135.00	\$270.00
81000 Contingency - Non Capital Expen		0.00		21,412.00		0.00	\$0.00	\$21,412.00
82000 Capital Expenditures							\$0.00	\$0.00
82001 Capital Project Expenditures		0.00	3,004.81	145,444.00	10,869.50	0.00	\$13,874.31	\$145,444.00
82002 Contingency - Capital		0.00		14,544.00		0.00	\$0.00	\$14,544.00
<b>Total 82000 Capital Expenditures</b>		<b>0.00</b>	<b>3,004.81</b>	<b>159,988.00</b>	<b>10,869.50</b>	<b>0.00</b>	<b>\$13,874.31</b>	<b>\$159,988.00</b>
<b>Total Expenses</b>	<b>\$11,587.34</b>	<b>\$51,613.71</b>	<b>\$19,580.29</b>	<b>\$240,944.71</b>	<b>\$52,349.36</b>	<b>\$51,613.71</b>	<b>\$83,516.99</b>	<b>\$344,172.13</b>
NET OPERATING INCOME	<b>\$ -3,558.26</b>	<b>\$ -51,613.71</b>	<b>\$ -19,179.21</b>	<b>\$23,571.71</b>	<b>\$261,281.90</b>	<b>\$ -51,613.71</b>	<b>\$238,544.43</b>	<b>\$ -79,655.71</b>
NET INCOME	<b>\$ -3,558.26</b>	<b>\$ -51,613.71</b>	<b>\$ -19,179.21</b>	<b>\$23,571.71</b>	<b>\$261,281.90</b>	<b>\$ -51,613.71</b>	<b>\$238,544.43</b>	<b>\$ -79,655.71</b>



## Mound Basin, GSA

## Balance Sheet

As of March 31, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
10100 Ventura County Investment Pool	506,778.78
10200 Citizens Business Bank	556,233.13
<b>Total Bank Accounts</b>	<b>\$1,063,011.91</b>
Accounts Receivable	
11000 Accounts Receivable	230,761.79
<b>Total Accounts Receivable</b>	<b>\$230,761.79</b>
Other Current Assets	
12000 Undeposited Funds	0.00
12900 Clearing Account	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$1,293,773.70</b>
<b>TOTAL ASSETS</b>	<b>\$1,293,773.70</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	9,317.37
<b>Total Accounts Payable</b>	<b>\$9,317.37</b>
Other Current Liabilities	
20001 Advance from City of Ventura	0.00
20002 Advance from County of Ventura	0.00
20003 Cash Advance to Open Account	0.00
20510 Interest Payable	0.00
<b>Total Other Current Liabilities</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$9,317.37</b>
<b>Total Liabilities</b>	<b>\$9,317.37</b>
Equity	
32000 Retained Earnings	1,045,911.90
Net Income	238,544.43
<b>Total Equity</b>	<b>\$1,284,456.33</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,293,773.70</b>

Budget vs. Actuals: Budget FY 24-2025 - FY25 P&L  
July 2024 - April 2025

	JUL - SEP, 2024		OCT - DEC, 2024		JAN - MAR, 2025		APR 2025		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET
Income										
40001 Groundwater Extraction Fees		0.00		248,391.42	313,631.26	0.00	-13,898.46	0.00	\$299,732.80	\$248,391.42
42000 Investment Income	6,238.15	0.00		16,125.00		0.00		0.00	\$6,238.15	\$16,125.00
47000 Other Revenue									\$0.00	\$0.00
47001 Late Fees	1,790.93		401.08						\$2,192.01	\$0.00
<b>Total 47000 Other Revenue</b>	<b>1,790.93</b>		<b>401.08</b>						<b>\$2,192.01</b>	<b>\$0.00</b>
<b>Total Income</b>	<b>\$8,029.08</b>	<b>\$0.00</b>	<b>\$401.08</b>	<b>\$264,516.42</b>	<b>\$313,631.26</b>	<b>\$0.00</b>	<b>\$ -13,898.46</b>	<b>\$0.00</b>	<b>\$308,162.96</b>	<b>\$264,516.42</b>
GROSS PROFIT	<b>\$8,029.08</b>	<b>\$0.00</b>	<b>\$401.08</b>	<b>\$264,516.42</b>	<b>\$313,631.26</b>	<b>\$0.00</b>	<b>\$ -13,898.46</b>	<b>\$0.00</b>	<b>\$308,162.96</b>	<b>\$264,516.42</b>
Expenses										
52200 Professional Services									\$0.00	\$0.00
52240 Prof Svcs - IT Consulting		2,124.99		2,124.99		2,124.99		708.33	\$0.00	\$7,083.30
52250 Prof Svcs - Post GSP Adoption	2,061.13	36,970.11	8,271.40	36,970.11	31,950.62	36,970.11	14,419.17	12,323.37	\$56,702.32	\$123,233.70
52270 Prof Svcs - Accounting	742.88	2,595.51	2,489.69	2,595.51	2,697.45	2,595.51		865.17	\$5,930.02	\$8,651.70
52275 Prof Svcs - Admin/Clerk of Bd	1,692.08	1,929.51	3,166.07	1,929.51	2,424.23	1,929.51		643.17	\$7,282.38	\$6,431.70
52280 Prof Svcs - Executive Director	3,850.00	5,064.60	1,773.40	5,064.60	2,189.24	5,064.60	853.12	1,688.20	\$8,665.76	\$16,882.00
<b>Total 52200 Professional Services</b>	<b>8,346.09</b>	<b>48,684.72</b>	<b>15,700.56</b>	<b>48,684.72</b>	<b>39,261.54</b>	<b>48,684.72</b>	<b>15,272.29</b>	<b>16,228.24</b>	<b>\$78,580.48</b>	<b>\$162,282.40</b>
52500 Legal Fees									\$0.00	\$0.00
52501 Legal Counsel	810.00	1,607.82	450.00	1,607.82	1,935.00	1,607.82	907.50	535.94	\$4,102.50	\$5,359.40
<b>Total 52500 Legal Fees</b>	<b>810.00</b>	<b>1,607.82</b>	<b>450.00</b>	<b>1,607.82</b>	<b>1,935.00</b>	<b>1,607.82</b>	<b>907.50</b>	<b>535.94</b>	<b>\$4,102.50</b>	<b>\$5,359.40</b>
53000 Office Expenses		0.00		0.00		0.00		0.00	\$0.00	\$0.00
53010 Public Information		347.82		347.82		347.82		115.94	\$0.00	\$1,159.40
53020 Office Supplies	133.45	281.07	380.08	281.07	126.93	281.07		93.69	\$640.46	\$936.90
53026 Postage & Mailing	7.22	175.50	12.42	175.50	33.59	175.50		58.50	\$53.23	\$585.00
53070 Licenses, Permits & Fees		283.50		283.50		283.50		94.50	\$0.00	\$945.00
53110 Travel & Training	56.68	193.89	32.42	193.89	122.80	193.89		64.63	\$211.90	\$646.30
<b>Total 53000 Office Expenses</b>	<b>197.35</b>	<b>1,281.78</b>	<b>424.92</b>	<b>1,281.78</b>	<b>283.32</b>	<b>1,281.78</b>		<b>427.26</b>	<b>\$905.59</b>	<b>\$4,272.60</b>
53111 Office Expenses - Other		39.39		39.39		39.39		13.13	\$0.00	\$131.30
53500 Insurance									\$0.00	\$0.00
53510 Liability Insurance	2,098.90	0.00		7,661.00		0.00		0.00	\$2,098.90	\$7,661.00
<b>Total 53500 Insurance</b>	<b>2,098.90</b>	<b>0.00</b>		<b>7,661.00</b>		<b>0.00</b>		<b>0.00</b>	<b>\$2,098.90</b>	<b>\$7,661.00</b>
71000 Bank Service Charges	135.00	0.00		270.00		0.00		0.00	\$135.00	\$270.00
81000 Contingency - Non Capital Expen		0.00		21,412.00		0.00		0.00	\$0.00	\$21,412.00
82000 Capital Expenditures									\$0.00	\$0.00
82001 Capital Project Expenditures		0.00	3,004.81	145,444.00	10,869.50	0.00	3,465.00	0.00	\$17,339.31	\$145,444.00
82002 Contingency - Capital		0.00		14,544.00		0.00		0.00	\$0.00	\$14,544.00
<b>Total 82000 Capital Expenditures</b>		<b>0.00</b>	<b>3,004.81</b>	<b>159,988.00</b>	<b>10,869.50</b>	<b>0.00</b>	<b>3,465.00</b>	<b>0.00</b>	<b>\$17,339.31</b>	<b>\$159,988.00</b>
<b>Total Expenses</b>	<b>\$11,587.34</b>	<b>\$51,613.71</b>	<b>\$19,580.29</b>	<b>\$240,944.71</b>	<b>\$52,349.36</b>	<b>\$51,613.71</b>	<b>\$19,644.79</b>	<b>\$17,204.57</b>	<b>\$103,161.78</b>	<b>\$361,376.70</b>
NET OPERATING INCOME	<b>\$ -3,558.26</b>	<b>\$ -51,613.71</b>	<b>\$ -19,179.21</b>	<b>\$23,571.71</b>	<b>\$261,281.90</b>	<b>\$ -51,613.71</b>	<b>\$ -33,543.25</b>	<b>\$ -17,204.57</b>	<b>\$205,001.18</b>	<b>\$ -96,860.28</b>
NET INCOME	<b>\$ -3,558.26</b>	<b>\$ -51,613.71</b>	<b>\$ -19,179.21</b>	<b>\$23,571.71</b>	<b>\$261,281.90</b>	<b>\$ -51,613.71</b>	<b>\$ -33,543.25</b>	<b>\$ -17,204.57</b>	<b>\$205,001.18</b>	<b>\$ -96,860.28</b>

## Mound Basin, GSA

## Balance Sheet

As of April 30, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
10100 Ventura County Investment Pool	506,778.78
10200 Citizens Business Bank	690,933.94
<b>Total Bank Accounts</b>	<b>\$1,197,712.72</b>
Accounts Receivable	
11000 Accounts Receivable	72,845.15
<b>Total Accounts Receivable</b>	<b>\$72,845.15</b>
Other Current Assets	
12000 Undeposited Funds	0.00
12900 Clearing Account	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$1,270,557.87</b>
<b>TOTAL ASSETS</b>	<b>\$1,270,557.87</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	19,644.79
<b>Total Accounts Payable</b>	<b>\$19,644.79</b>
Other Current Liabilities	
20001 Advance from City of Ventura	0.00
20002 Advance from County of Ventura	0.00
20003 Cash Advance to Open Account	0.00
20510 Interest Payable	0.00
<b>Total Other Current Liabilities</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$19,644.79</b>
<b>Total Liabilities</b>	<b>\$19,644.79</b>
Equity	
32000 Retained Earnings	1,045,911.90
Net Income	205,001.18
<b>Total Equity</b>	<b>\$1,250,913.08</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,270,557.87</b>



## Mound Basin, GSA

Q2 Budget vs. Actuals: FY 24-2025

July - December, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
40001 Groundwater Extraction Fees		248,391.42	-248,391.42	
42000 Investment Income	6,238.15	16,125.00	-9,886.85	38.69 %
47000 Other Revenue				
47001 Late Fees	2,192.01		2,192.01	
<b>Total 47000 Other Revenue</b>	<b>2,192.01</b>		<b>2,192.01</b>	
<b>Total Income</b>	<b>\$8,430.16</b>	<b>\$264,516.42</b>	<b>\$ -256,086.26</b>	<b>3.19 %</b>
GROSS PROFIT	<b>\$8,430.16</b>	<b>\$264,516.42</b>	<b>\$ -256,086.26</b>	<b>3.19 %</b>
Expenses				
52200 Professional Services				
52240 Prof Svcs - IT Consulting		4,249.98	-4,249.98	
52250 Prof Svcs - Post GSP Adoption	10,332.53	73,940.22	-63,607.69	13.97 %
52270 Prof Svcs - Accounting	3,232.57	5,191.02	-1,958.45	62.27 %
52275 Prof Svcs - Admin/Clerk of Bd	4,858.15	3,859.02	999.13	125.89 %
52280 Prof Svcs - Executive Director	5,623.40	10,129.20	-4,505.80	55.52 %
<b>Total 52200 Professional Services</b>	<b>24,046.65</b>	<b>97,369.44</b>	<b>-73,322.79</b>	<b>24.70 %</b>
52500 Legal Fees				
52501 Legal Counsel	1,260.00	3,215.64	-1,955.64	39.18 %
<b>Total 52500 Legal Fees</b>	<b>1,260.00</b>	<b>3,215.64</b>	<b>-1,955.64</b>	<b>39.18 %</b>
53000 Office Expenses		0.00	0.00	
53010 Public Information		695.64	-695.64	
53020 Office Supplies	513.53	562.14	-48.61	91.35 %
53026 Postage & Mailing	19.64	351.00	-331.36	5.60 %
53070 Licenses, Permits & Fees		567.00	-567.00	
53110 Travel & Training	89.10	387.78	-298.68	22.98 %
<b>Total 53000 Office Expenses</b>	<b>622.27</b>	<b>2,563.56</b>	<b>-1,941.29</b>	<b>24.27 %</b>
53111 Office Expenses - Other		78.78	-78.78	
53500 Insurance				
53510 Liability Insurance	2,098.90	7,661.00	-5,562.10	27.40 %
<b>Total 53500 Insurance</b>	<b>2,098.90</b>	<b>7,661.00</b>	<b>-5,562.10</b>	<b>27.40 %</b>
71000 Bank Service Charges	135.00	270.00	-135.00	50.00 %
81000 Contingency - Non Capital Expen		21,412.00	-21,412.00	
82000 Capital Expenditures				
82001 Capital Project Expenditures	3,004.81	145,444.00	-142,439.19	2.07 %
82002 Contingency - Capital		14,544.00	-14,544.00	
<b>Total 82000 Capital Expenditures</b>	<b>3,004.81</b>	<b>159,988.00</b>	<b>-156,983.19</b>	<b>1.88 %</b>
<b>Total Expenses</b>	<b>\$31,167.63</b>	<b>\$292,558.42</b>	<b>\$ -261,390.79</b>	<b>10.65 %</b>
NET OPERATING INCOME	<b>\$ -22,737.47</b>	<b>\$ -28,042.00</b>	<b>\$5,304.53</b>	<b>81.08 %</b>
NET INCOME	<b>\$ -22,737.47</b>	<b>\$ -28,042.00</b>	<b>\$5,304.53</b>	<b>81.08 %</b>

## Mound Basin, GSA

## Q3 Budget vs. Actuals FY 24-2025

July 2024 - March 2025

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
40001 Groundwater Extraction Fees	313,631.26	248,391.42	65,239.84	126.26 %
42000 Investment Income	6,238.15	16,125.00	-9,886.85	38.69 %
47000 Other Revenue				
47001 Late Fees	2,192.01		2,192.01	
<b>Total 47000 Other Revenue</b>	<b>2,192.01</b>		<b>2,192.01</b>	
<b>Total Income</b>	<b>\$322,061.42</b>	<b>\$264,516.42</b>	<b>\$57,545.00</b>	<b>121.75 %</b>
GROSS PROFIT	<b>\$322,061.42</b>	<b>\$264,516.42</b>	<b>\$57,545.00</b>	<b>121.75 %</b>
Expenses				
52200 Professional Services				
52240 Prof Svcs - IT Consulting		6,374.97	-6,374.97	
52250 Prof Svcs - Post GSP Adoption	42,283.15	110,910.33	-68,627.18	38.12 %
52270 Prof Svcs - Accounting	5,930.02	7,786.53	-1,856.51	76.16 %
52275 Prof Svcs - Admin/Clerk of Bd	7,282.38	5,788.53	1,493.85	125.81 %
52280 Prof Svcs - Executive Director	7,812.64	15,193.80	-7,381.16	51.42 %
<b>Total 52200 Professional Services</b>	<b>63,308.19</b>	<b>146,054.16</b>	<b>-82,745.97</b>	<b>43.35 %</b>
52500 Legal Fees				
52501 Legal Counsel	3,195.00	4,823.46	-1,628.46	66.24 %
<b>Total 52500 Legal Fees</b>	<b>3,195.00</b>	<b>4,823.46</b>	<b>-1,628.46</b>	<b>66.24 %</b>
53000 Office Expenses		0.00	0.00	
53010 Public Information		1,043.46	-1,043.46	
53020 Office Supplies	640.46	843.21	-202.75	75.95 %
53026 Postage & Mailing	53.23	526.50	-473.27	10.11 %
53070 Licenses, Permits & Fees		850.50	-850.50	
53110 Travel & Training	211.90	581.67	-369.77	36.43 %
<b>Total 53000 Office Expenses</b>	<b>905.59</b>	<b>3,845.34</b>	<b>-2,939.75</b>	<b>23.55 %</b>
53111 Office Expenses - Other		118.17	-118.17	
53500 Insurance				
53510 Liability Insurance	2,098.90	7,661.00	-5,562.10	27.40 %
<b>Total 53500 Insurance</b>	<b>2,098.90</b>	<b>7,661.00</b>	<b>-5,562.10</b>	<b>27.40 %</b>
71000 Bank Service Charges	135.00	270.00	-135.00	50.00 %
81000 Contingency - Non Capital Expen		21,412.00	-21,412.00	
82000 Capital Expenditures				
82001 Capital Project Expenditures	13,874.31	145,444.00	-131,569.69	9.54 %
82002 Contingency - Capital		14,544.00	-14,544.00	
<b>Total 82000 Capital Expenditures</b>	<b>13,874.31</b>	<b>159,988.00</b>	<b>-146,113.69</b>	<b>8.67 %</b>
<b>Total Expenses</b>	<b>\$83,516.99</b>	<b>\$344,172.13</b>	<b>\$ -260,655.14</b>	<b>24.27 %</b>
NET OPERATING INCOME	<b>\$238,544.43</b>	<b>\$ -79,655.71</b>	<b>\$318,200.14</b>	<b>-299.47 %</b>
NET INCOME	<b>\$238,544.43</b>	<b>\$ -79,655.71</b>	<b>\$318,200.14</b>	<b>-299.47 %</b>



# MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

## Information Item No. 7

**DATE:** May 22, 2025  
**TO:** Board of Directors  
**FROM:** Executive Director  
**SUBJECT:** Executive Director Update

### **SUMMARY**

The following are updates on Agency activities since the last Board meeting.

#### 1. Administrative:

- a. Clerk Lozano continued investigating other potential meeting locations. Future meetings will be held Beginning in June 2025, our regularly scheduled Board meetings will be held at the County of Ventura Government Center, Hall of Administration, Atlantic Conference Room.
- b. Ventura County has not appointed a director to serve on the MBGSA Board of Directors. The Executive Director reached out the Ventura County Public Works Director in early May.

#### 2. Financial:

- a. Groundwater extraction fee invoices for the 2024-2 semi-annual period (July – December 2024) were issued on March 7, 2025, with payment due April 15, 2025. All the invoices have been paid.

#### 3. Legal: No reportable activity.

#### 4. Groundwater Sustainability Plan (GSP) Implementation:

- a. GSP Annual Report: Groundwater Sustainability Agencies (GSAs) are required to prepare an annual report each year. The annual report covering the water year ending September 30, 2024 approved by the Board on March 20, 2025 and submitted to the Department of Water Resources before the April 1, 2025 deadline.

- b. GSP Periodic Evaluation: Groundwater Sustainability Agencies (GSAs) are required to perform a periodic evaluation of their Groundwater Sustainability Plan (GSP) at least once every five years. The first periodic evaluation of the MBGSA GSP is due in November 2026. The Executive Director received and commented on a budget and schedule from UWCD for modeling-related tasks in support of the GSP periodic evaluation. The Executive Director and Intera, Inc. worked on a draft table of contents for the GSP periodic evaluation and developed a scope of work for preparation of the evaluation report.
  - c. Small GSA Coalition: A coalition meeting was held on April 3, 2025 and the coalition members held a ‘legislative day’ to lobby State legislators in early May. Ojai Basin Groundwater Management Agency’s (OBGMA) General Manager attended on behalf of the three small GSAs in Ventura County. The Executive Director provided information about MBGSA to OBGMA General Manager in advance of the legislative day.
  - d. Groundwater Monitoring Well B: Jensen continued work on the encroachment and coastal development permit applications. A pre-submittal meeting was held with City of Ventura Planning Department staff on April 29, 2025.
  - e. Groundwater Level Monitoring Well 02N22W16K01S: This private well is included in the GSP groundwater level monitoring program and the owner intends to destroy it. The owner is open to transferring responsibility for the well if we MBGSA would like to continue monitoring the well. MBGSA is agreeable if the well is in good condition. On May 31, 2024, the well owner agreed to perform a downhole inspection of the well. The downhole inspection was anticipated to occur during fall/winter 24/25. No change in status since the last Board meeting. The Executive Director has reached out to the well owner concerning status.
  - f. Shallow Groundwater Level Monitoring: Monitoring activities are ongoing by UWCD on behalf of MBGSA.
5. Miscellaneous: None.
6. Correspondence: Fox Canyon Groundwater Management Agency’s response to the Executive Director’s request for information concerning their Oxnard Subbasin GSP Evaluation future water budget is provided in Attachment A.

### **INFORMATIONAL ITEM**

Receive an update from the Executive Director on activities since the previous board meeting.



**BACKGROUND**

Not applicable

**FISCAL SUMMARY**

Not applicable

**ATTACHMENT**

Letter, A. Anselm to B. Bondy, dated April 8, 2025.

# FOX CANYON GROUNDWATER MANAGEMENT AGENCY

A STATE OF CALIFORNIA WATER AGENCY



## BOARD OF DIRECTORS

**Eugene F. West**, Chair, *Director, Camrosa Water District*  
**Kelly Long**, Vice Chair, *Supervisor, County of Ventura*  
**Michael Craviotto**, Farmer, *Agricultural Representative*  
**Lynn Maulhardt**, Director, *United Water Conservation District*  
**Tony Trembley**, Councilmember, *City of Camarillo*

## INTERIM EXECUTIVE OFFICER

**Arne Anselm**

April 8, 2025

## VIA ELECTRONIC MAIL ONLY

Bryan Bondy, Executive Director  
 Mound Basin Groundwater Sustainability Agency  
[bryan@moundbasingsa.org](mailto:bryan@moundbasingsa.org)

## **RE: Public Records Act Request – FCGMA Determination**

Dear Mr. Bondy:

Fox Canyon Groundwater Management Agency ("FCGMA") is in receipt of your email to FCGMA Assistant Groundwater Management Farai Kaseke and Hydrologist Robert Hampson, dated March 28, 2025, requesting "information concerning the modeled groundwater extraction rates for Mound Basin wells used in the model scenarios referred to in the GSP periodic evaluations for the Oxnard and PV basins," including but not limited to "the total annual extractions for Mound Basin wells included in each of the scenario simulations" (collectively, the "Request"). (See Exhibit A.) FCGMA has determined that it does not have records in its possession responsive to the Request. (Gov. Code, § 7922.535(a).)

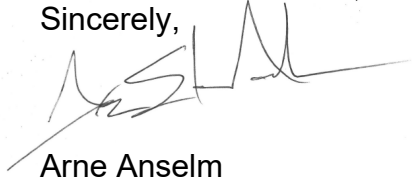
In order to satisfy its duty to assist you with making a focused and effective request that reasonably describes identifiable records (Gov. Code, § 7922.600(a)), FCGMA notes that any information concerning the modeled groundwater extraction rates for Mound Basin wells used in the model scenarios referred to in FCGMA's periodic evaluations of the Oxnard Subbasin and Pleasant Valley Basin Groundwater Sustainability Plans may be contained or embedded in model files prepared and developed by United Water Conservation District ("United"). However, FCGMA's disclosure of certain United model files to third parties is subject to a protective order entered in *OPV Coalition, et al. v. Fox Canyon Groundwater Management Agency, et al.*, Santa Barbara Sup. Ct. No. VENC100555357, which does not allow disclosure and use of covered United model files to the public. (See generally Exhibit B, ¶ III.)

In light of the above, FCGMA would respectfully request that the Request for the extraction information be submitted to United. In the alternative, if you would prefer FCGMA to interpret your request for extraction information as a request for any United model files in which that information is contained or embedded, FCGMA will provide United notice of your request so that United has the opportunity to seek relief pursuant to the protective order before any files are disclosed.

Mr. Bondy  
Public Records Act Request  
April 8, 2025

If you have any questions regarding this letter, please contact me at (805) 654-3942 or [arne.anselm@ventura.org](mailto:arne.anselm@ventura.org).

Sincerely,

A handwritten signature in black ink, appearing to read 'Arne Anselm', with a long horizontal stroke extending to the right.

Arne Anselm  
Interim Executive Officer

Attachments

**From:** [Bryan Bondy](#)  
**To:** [Hampson, Robert](#); [Kaseke, Farai](#)  
**Cc:** [Anselm, Arne](#)  
**Subject:** Mound Basin GSA RFI  
**Date:** Friday, March 28, 2025 12:00:27 PM  
**Attachments:** [image001.png](#)

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**WARNING:** If you believe this message may be malicious use the Phish Alert Button to report it or forward the message to [Email.Security@ventura.org](mailto:Email.Security@ventura.org).

Hi Robert,

I am following-up on our discussions over the past month or so with this formal request for information concerning the modeled groundwater extraction rates for Mound Basin wells used in the model scenarios referred to in the GSP periodic evaluations for the Oxnard and PV basins. We are requesting the total annual extractions for Mound Basin wells included in each of the scenario simulations. If the extractions are identical in each scenario, then only one set of numbers is needed. If annual totals are not available, please provide the extraction information for each Mound Basin well and we can add up on our end.

Per your request, we asked UWCD for this information and we were told that we would have to pay them for it. We do not think that stakeholders should have to pay UWCD to answer questions about assumptions in the GSP evaluation modeling, which is supposed to be an open, transparent public process. This is a reasonable question from a neighboring GSA, which FCGMA is supposed to be coordinating with per SGMA. Given this we hope that we can receive the information we are requesting without having to pay anyone anything for it.

Going forward, we note that FCGMA will always be updating its analyses ahead of Mound Basin GSA because of the timing of DWR deadlines. Therefore, we request that FCGMA outreach to MBGSA before performing modeling to see if updated extraction rate projections for the Mound Basin are available for inclusion in model scenarios. This will help prevent duplication of efforts between the GSAs and avoid information requests like this.

Thank you in advance.

Best Regards

--

Bryan Bondy, PG, CHG  
Executive Director  
MBGSA  
805-212-0484



1 MATT KLINE (Bar No. 211640)  
2 RUSSELL MCGLOTHLIN (Bar No. 208826)  
3 GEOFFREY H. YOST (Bar No. 159687)  
4 HEATHER WELLES (Bar No. 302256)  
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13 hwelles@omm.com

14 Attorneys for Plaintiffs and Petitioners  
15 OPV Coalition, et al.

16 **SUPERIOR COURT OF THE STATE OF CALIFORNIA**

17 **COUNTY OF SANTA BARBARA**

18 OPV COALITION, et al.,

19 Plaintiffs,

20 v.

21 FOX CANYON GROUNDWATER  
22 MANAGEMENT AGENCY, et al.

23 Defendants.

CASE NO. VENCI00555357

**NOTICE OF ENTRY OF AMENDED  
PROTECTIVE ORDER**

Judge: Hon. Donna D. Geck

Second Am. Compl. Filed: March 29, 2024

1 **TO ALL PARTIES AND THEIR COUNSEL OF RECORD:**

2 **PLEASE TAKE NOTICE** that on February 10, 2025, the Court entered an Amended  
3 Protective Order, a true and correct copy of which is attached hereto as **Exhibit A**.

4  
5  
6 DATED: February 10, 2025

O'MELVENY & MYERS, LLP

7  
8 By:   
Matt Kline

9 Attorneys for Plaintiffs and Petitioners OPV  
10 Coalition, et al.

**EXHIBIT A**

MATT KLINE (Bar No. 211640)  
RUSSELL MCGLOTHLIN (Bar No. 208826)  
GEOFFREY H. YOST (Bar No. 159687)  
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hwelles@omm.com

Attorneys for Petitioners and Plaintiffs  
OPV Coalition, et al.

VENTURA  
SUPERIOR COURT

**FILED**

02/10/2025

BRENDA L. MCCORMICK  
Executive Officer and Clerk

BY: Chavez, Terri

Deputy

**SUPERIOR COURT OF THE STATE OF CALIFORNIA  
COUNTY OF SANTA BARBARA**

OPV COALITION, et al.,

Plaintiffs,

v.

FOX CANYON GROUNDWATER  
MANAGEMENT AGENCY, et al.,

Defendants.

CASE NO. VENCI00555357

~~PROPOSED~~ AMENDED  
PROTECTIVE ORDER

Assigned for All Purposes to the Hon.  
Donna D. Geck

Second Am. Compl. Filed: March 29, 2024

Case Mgmt. Conf. Date: Feb. 14, 2025  
Case Mgmt. Conf. Time: 3:00 p.m.  
Department: 4



**AMENDED PROTECTIVE ORDER****I. Purposes and Limitations**

Disclosure and discovery activity in this action are expected to involve production of confidential, proprietary, privileged, or private information for which special protection from public disclosure and from use may be warranted. Accordingly, the undersigned parties hereby stipulate to and petition the Court to enter the following Protective Order to be binding on all parties in the case. The parties acknowledge that this Order does not confer blanket protections on all disclosures or responses to discovery and that the protection it affords from public disclosure and use extends only to the limited information or items that are entitled to confidential treatment under applicable legal principles.

This Amended Protective Order has been amended pursuant to the Special Master's "recommend[ation] that the Court issue an AEO protective order as modified" with respect to the production of Model Files (as defined below).

**II. Definitions**

a. Challenging Party: a Party or Non-Party that challenges the designation of information or items under this Order.

b. Counsel: Outside Counsel of Record and House Counsel (as well as their support staff).

c. Department of Defense Critical Infrastructure Security Information ("DCRIT Information"): For purposes of this Protective Order, DCRIT Information takes the definition at 10 U.S.C. § 130e(e), whether such information has been exempted upon a written determination as set forth in 10 U.S.C. § 130e(a) or has been determined to presumptively meet the definition in 10 U.S.C. § 130e(e) pending a written determination as set forth in 10 U.S.C. § 130e(a).

d. Designating Party: any Party, or any Non-Party who has agreed to the terms of and to be bound by this Order, who designates Protected Information in the manner set forth in Section V, below.

1 e. Document: “writing” as defined in California Evidence Code section 250,  
2 including, without limitation, any document, tangible thing, electronically stored information,  
3 testimony, or other information.

4 f. Discovery Material: all Documents, tangible things, information, and testimony  
5 regardless of the medium or manner in which it is generated, stored, or maintained that are  
6 produced or generated in the course of discovery in this action, including Party disclosures and  
7 material produced or generated in response to subpoenas.

8 g. Experts and Consultants: persons with specialized knowledge or experience in a  
9 matter pertinent to the action who has been retained by a Party or its counsel to serve as a  
10 testifying expert witness or as a non-testifying consultant in this action.

11 h. Final Disposition: the later of (1) dismissal of all claims and defenses in this  
12 action, with or without prejudice; and (2) final judgment herein after the completion and  
13 exhaustion of all appeals, rehearings, remands, trials, or reviews of this action, including the  
14 time limits for filing any motions or applications for extension of time pursuant to applicable  
15 law.

16 i. House Counsel: attorneys who are employees of a Party. House Counsel does  
17 not include Outside Counsel of Record or any other outside counsel.

18 j. Model Files: input and output files for United Water Conservation District’s  
19 Coastal Plain Model numerical groundwater flow model for the Oxnard and Pleasant Valley  
20 Basins in its various iterations.

21 k. Non-Party: any natural person, partnership, corporation, association, or other  
22 legal entity not named or appearing as a Party to this action.

23 l. Non-Party Protected Information: Discovery Materials that contain information  
24 a Party received from a Non-Party and that has been designated as Protected Information  
25 because (i) the submitting Non-Party asserts that the Discovery Material is entitled to  
26 protection under this Order; (ii) the submitting Non-Party asserts that the Discovery Materials  
27 were protected from public disclosure when the Non-Party submitted the materials to the Party  
28 (e.g., information in the possession, custody, or control of a Party that was designated as

1 “Confidential Business Information,” “Proprietary,” “Trade Secret,” “Business Confidential,”  
2 or the substantial equivalent thereof prior to the commencement of this action); or (iii) the  
3 Party has informed the submitting Non-Party that the Discovery Materials would be protected  
4 from public disclosure by applicable state or federal law.

5 m. Outside Counsel of Record: attorneys who are not employees of a Party but are  
6 retained to represent or advise a Party and have appeared in this action on behalf of that Party  
7 or are affiliated with a law firm which has appeared on behalf of that Party.

8 n. Party: any person or entity that has appeared in this action, including its  
9 trustees, officers, directors, employees, consultants, retained experts, House Counsel, and  
10 Outside Counsel of Record (and their support staff).

11 o. Producing Party: a Party or Non-Party that produces Discovery Material in this  
12 action.

13 p. Protected Information: information (regardless of how it is generated, stored or  
14 maintained), Documents and tangible things that are produced or generated in disclosures,  
15 responses to discovery, or through deposition testimony in this action, including DCRIT  
16 Information, Model Files, or sensitive business, commercial, financial, trade secret or personal  
17 information.

18 q. Professional Vendors: persons or entities that provide litigation support services  
19 (e.g., photocopying, stenography, videotaping, translating, preparing exhibits or  
20 demonstrations, and organizing, storing, or retrieving data in any form or medium) and their  
21 employees and subcontractors.

22 r. Receiving Party: a Party that receives Discovery Material from a Producing  
23 Party in this action.

### 24 **III. Scope**

25 a. The protections conferred by this Order cover not only Protected Information,  
26 but derivative information including, without limitation (1) any information copied or  
27 extracted from Protected Information; (2) all copies, excerpts, summaries, or compilations of  
28 Protected Information; and (3) any testimony, conversations, or presentations by Parties or

1 their Counsel that might reveal Protected Information. However, the protections conferred by  
2 this Order do not cover the following information: (a) any information that is in the public  
3 domain at the time of disclosure to a Receiving Party or becomes part of the public domain  
4 after its disclosure to a Receiving Party as a result of publication not involving a violation of  
5 this Order, including becoming part of the public record through trial or otherwise; and (b) any  
6 information known to the Receiving Party prior to the disclosure or obtained by the Receiving  
7 Party after the disclosure from a source who obtained the information lawfully and under no  
8 obligation of confidentiality to the Designating Party.

9       b. This Order does not apply to trial proceedings, evidentiary hearings, or other  
10 presentations made in open court in this action. Where a proceeding in open court could  
11 foreseeably involve references to Protected Information, the parties shall meet and confer  
12 reasonably in advance of the proceeding to address the protections that may be warranted.  
13 Any use of Protected Information in open court may be governed by a separate agreement or  
14 order at the request of any party or parties.

#### 15 **IV. Duration**

16       Even after Final Disposition of this action, the obligations imposed by this Order shall  
17 remain in effect until a Designating Party agrees otherwise in writing or a court order  
18 otherwise directs.

#### 19 **V. Designating Protected Information**

20       a. For all Discovery Material except for Discovery Material that contains DCRIT  
21 Information or Model Files, a Party or Non-Party may designate Discovery Material as  
22 Protected Information by placing the words “SUBJECT TO PROTECTIVE ORDER –  
23 CONFIDENTIAL” on each page of the Document or on the tangible thing produced. To  
24 designate Discovery Material that contains DCRIT Information as Protected Information, the  
25 Designating Party shall place the words “SUBJECT TO PROTECTIVE ORDER – HIGHLY  
26 CONFIDENTIAL” on each page of the Document or tangible thing produced. To designate  
27 Model Files as Protected Information, the Designating Party shall place the words “SUBJECT  
28 TO PROTECTIVE ORDER – HIGHLY CONFIDENTIAL – ATTORNEYS’ EYES ONLY”

1 in the file name of an electronic or native file produced, on each page of the Document or  
2 tangible thing produced, or in a separate writing pursuant to Section V.f., below. The  
3 designations described in this paragraph must be clearly visible and shall be stamped or affixed  
4 so as not to obscure or deface the Discovery Material or any portion of its contents. In lieu of  
5 marking the original Documents, the Disclosing Party may mark the copies of such Documents  
6 that are produced.

7       b. For all Discovery Material except for Discovery Material that contains DCRIT  
8 Information or Model Files, a Designating Party may designate such Discovery Material as  
9 Protected Information pursuant to this Order if the Designating Party has a reasonable and  
10 good faith belief that the Discovery Material contains or would disclose sensitive business,  
11 commercial, financial, trade secret, or personal information, or another valid basis and good  
12 cause for such designation. Any designation of Discovery Material as Protected Information  
13 must be made in good faith and limited to the specific portions or pages of Discovery Material  
14 that contain sensitive business, commercial, financial, trade secret, personal, or other protected  
15 information.

16       c. For Discovery Material that contains DCRIT Information or is longer than 50  
17 pages, a Designating Party may designate such Discovery Material as Protected Information  
18 pursuant to this Order if (1) the materials have not been subject to a complete page-by-page  
19 review for information that may be entitled to protection; and (2) the materials were obtained  
20 from a source that may contain information that may be entitled to confidential treatment or  
21 may constitute Non-Party Protected Information.

22       d. For Model Files, a Designating Party may designate Model Files as Protected  
23 Information pursuant to the Special Master's Report and Recommendation.

24       e. Where any Protected Information is included in any motion or other proceeding  
25 governed by California Rules of Court, Rule 2.550 and 2.551, the Parties and any involved  
26 Non-Party shall follow those rules.

27       f. All Protected Information not reduced to documentary or tangible form or  
28 which cannot be conveniently designated in the manner set forth above shall be designated by



1 the Designating Party by informing Outside Counsel of Record (and/or any House Counsel  
2 identified as counsel of record) for the Parties in writing.

3 g. Testimony taken at a deposition may be designated as Protected Information,  
4 including DCRIT Information, by making a statement to that effect on the record at the  
5 deposition or, if not, within ten (10) business days from the receipt of the deposition transcript  
6 by providing written notice to all Parties. Any such designation must be made in good faith  
7 and should be limited to the specific testimony containing such Protected Information. All  
8 rough transcripts shall be treated as Protected Information for ten (10) business days from the  
9 receipt of the deposition transcript (or further period to the extent mutually agreed upon by the  
10 Parties).

11 h. If any Protected Information is marked, attached to, discussed or otherwise  
12 incorporated in a deposition transcript, that portion of the transcript containing or discussing  
13 such Protected Information shall be designated Protected Information in the manner specified  
14 in paragraph (e) of this section. The designation shall appear on each page where the Protected  
15 Information is contained or discussed.

16 i. The Parties shall treat Protected Information consistent with the terms of this  
17 Order until such time as that designation is changed either by the Designating Party or  
18 pursuant to a court order.

19 j. A Non-Party who has agreed to be bound by this Order may follow its  
20 procedures for the designation of Protected Information. Where Documents are produced by a  
21 Non-Party, any Receiving Party shall have ten (10) business days from the date it receives the  
22 Documents to designate any of them as Protected Information. Any such production from a  
23 Non-Party will be provisionally treated as Protected Information during this 10-day period to  
24 allow the Receiving Parties to evaluate whether the production contains any Protected  
25 Information.

26 k. An inadvertent failure to designate Discovery Material as Protected Information,  
27 does not, standing alone, constitute a waiver of the Designating Party's right to later do so. To be  
28 considered timely, correction of a designation should be made within 5 business days of

1 discovery of the inadvertent disclosure or production or later if by stipulation of the Designating  
2 and Receiving Parties or by approval of the Court or the Special Master. Upon timely correction  
3 of the designation, the Receiving Party must make reasonable efforts to assure that the material  
4 is treated in accordance with the provisions of this Order. For purposes of this paragraph, the  
5 United States' correction of a designation pertinent to DCRIT Information shall be deemed  
6 timely whenever made.

7 **VI. Challenging Confidentiality Designations**

8 a. If any Party believes in good faith that any Discovery Material has been  
9 improperly designated as Protected Information, including DCRIT Information, the Challenging  
10 Party shall provide the Designating Party and any other Party (whether a Party to the proceeding  
11 or a producing Non-Party) with notice, in writing, identifying the specific Discovery Material  
12 and designation at issue, the nature of its disagreement with the designation of such Discovery  
13 Material, and shall describe with specificity the basis for challenging the designation of each  
14 challenged document in its entirety, or portion(s) or page(s) thereof, as the case may be (the  
15 "Designation Objections"). Blanket challenges or objections, including mass objections to  
16 multiple or categories of documents, are not acceptable. The Designation Objections shall be  
17 provided in an e-mail to the Designating Party's counsel within 30 days of receipt of the  
18 Protected Information unless otherwise extended by agreement or order of the Court or Special  
19 Master. E-mails sent after 5:00 p.m. Pacific Time on a business day will be deemed served on  
20 the following business day.

21 b. The Parties shall attempt to resolve each challenge in good faith and must begin  
22 the process by conferring directly (in voice-to-voice dialogue; other forms of communication  
23 are not sufficient) within 5 business days of the date of service of the Designation Objections.  
24 In conferring, the Challenging Party must explain in detail the basis for its belief that the  
25 Protected Information designation was not proper and must give the Designating Party an  
26 opportunity to review the designated material, to reconsider the circumstances, and, if no  
27 change in designation is offered, to explain the basis for the chosen designation. To the extent  
28 5 business days is not sufficient for the Challenging Party to explain, in detail, its position, it

1 shall, within 5 business days, notify the Designating Party of the amount of additional and  
2 reasonable time needed, up to a maximum of 10 business days.

3 c. Except as set forth in paragraph (d) below, if the Parties are unable to resolve  
4 the dispute between them, either the Challenging Party or Designating Party may, within 7  
5 business days of the conferral in Paragraph VI.b, request a meet and confer with the Special  
6 Master to resolve the designation. If the Parties are not able to resolve the dispute, the  
7 Designating Party shall have thirty (30) days from receipt of the written Designation  
8 Objections to either (i) agree in writing to de-designate the Discovery Material in dispute  
9 and/or (ii) file a motion with the Special Master seeking to uphold any or all designations  
10 Discovery Material addressed by the Designation Objections (the “Designation Motion”). On  
11 any such Designation Motion, either Party may seek any further appropriate relief, including to  
12 seek its fees and costs, if the Special Master finds the Challenging Party’s objections or  
13 Designating Party’s designations were (a) frivolous; (b) without substantial justification; (c)  
14 not made in good faith; (d) employed in a manner or to an extent that caused unwarranted  
15 annoyance, embarrassment, or oppression, or undue burden and expense to the Designating  
16 Party; (e) or litigated with the goal of creating delay, wasting time, or causing the Designating  
17 Party to expend fees or other resources. The burden of proving that the information is  
18 Protected Information shall be on the Designating Party. Pending resolution of the  
19 Designation Motion by the Special Master or Court, the challenged material shall be treated as  
20 Protected Information unless and until the Special Master or Court rules otherwise. In the  
21 event the Designation Objections are neither timely agreed to nor timely addressed in the  
22 Designation Motion, then such Discovery Material shall be de-designated in accordance with  
23 the Designation Objection applicable to such Discovery Material.

24 d. If it cannot be resolved through the meet and confer process, a challenge to a  
25 designation pursuant to this Order shall be submitted to the Court, and not to the Special  
26 Master, if (1) the United States is the Challenging Party or Designating Party; (2) the challenge  
27 pertains to or implicates the designation of DCRIT Information; or (3) the challenge otherwise  
28 implicates the protection of Discovery Material produced by the United States. In any

1 proceeding challenging the designation of DCRIT Information as Protected Information, the  
2 Discovery Material at issue shall be lodged with the Court under seal for *in camera* review and  
3 shall not be subject to a requirement to file or serve redacted copies. Until the Court rules on  
4 the challenge, all Parties shall continue to treat the challenged Discovery Material as Protected  
5 Information, and subject to the restrictions on access and use of DCRIT Information as set  
6 forth in section IX below, if applicable.

7 e. Subject to the time periods set forth in section (a)-(c) above, a Challenging  
8 Party shall have the right to argue that a Discovery Material has been improperly designated as  
9 Protected Information at any time until judgment in this action is final upon a showing of why  
10 it could not have made the challenge at an earlier time.

11 f. Wholesale challenges under this section that do not specify the information or  
12 categories of information the challenging party contends has been improperly designated as  
13 Protected Information or challenges made under this section in bad faith, or solely to burden  
14 the Designating Party, shall be subject to sanctions.

## 15 **VII. Inadvertent Disclosure**

16 a. The inadvertent production by any Party of Discovery Material that is covered  
17 under the attorney-client, attorney work product, and/or any other applicable privilege or  
18 confidentiality obligation, shall not constitute a waiver of any privilege or other protection,  
19 provided that the Producing Party notifies the Receiving Party in writing of the inadvertent  
20 disclosure as soon as practicable following the Producing Party's discovery of the inadvertent  
21 disclosure. In the event that a Receiving Party receives Discovery Material containing suspected  
22 privileged attorney-client communications or attorney work product that the Receiving Party  
23 believes has been inadvertently produced, the Receiving Party shall notify the Disclosing Party  
24 in writing promptly after it is discovered that the privileged Discovery Material may have been  
25 inadvertently produced; the Producing Party shall respond promptly, and at most within 7  
26 calendar days, as to whether the subject Discovery Material was inadvertently produced.  
27 Following written notice of the inadvertent disclosure, the Receiving Party shall promptly return,  
28 destroy, or delete from its databases all copies of the specified Discovery Material and shall

1 make reasonable efforts to retrieve or confirm the destruction of the Discovery Material if the  
 2 Receiving Party previously provided the Discovery Material to Non-Parties. If the Receiving  
 3 Party chooses to destroy such inadvertently produced Discovery Material, the Receiving Party  
 4 shall notify the Producing Party in writing of such destruction within 10 business days of  
 5 receiving the written notice of the inadvertent disclosure. Nothing in this provision shall affect  
 6 the ability of any Receiving Party to challenge whether any withheld or redacted Discovery  
 7 Material has been properly designated as privileged under the attorney-client, attorney work  
 8 product, and/or any other applicable privilege or confidentiality obligation, except that the  
 9 Receiving Party may neither review the disputed Discovery Material until any challenge is ruled  
 10 upon, nor use the disputed Discovery Material in making such challenge.

11 **VIII. Access to and Use of Protected Information Other than DCRIT Information and**  
 12 **Model Files**

13 a. A Receiving Party may use Protected Information only for this action and only  
 14 to the extent authorized by the Court. Such Protected Information may be disclosed only to the  
 15 categories of persons and under the conditions described in this Order. Protected Information  
 16 must be stored and maintained by a Receiving Party at a location and in a secure manner that  
 17 ensures that access is limited to the persons authorized under this Order.

18 b. Unless otherwise ordered by the Court or permitted in writing by the  
 19 Designating Party, a Receiving Party may disclose Protected Information only to:

20 i. the Receiving Party's Outside Counsel of Record in this action, as well  
 21 as employees of said Outside Counsel of Record to whom it is reasonably necessary to disclose  
 22 the information for this litigation;

23 ii. an individual Receiving Party who has signed the "Acknowledgment  
 24 and Agreement to be Bound" (Exhibit A);

25 iii. the trustees, officers, directors, and employees (including House  
 26 Counsel) of a Receiving Party to whom disclosure is reasonably necessary for this litigation  
 27 and who must fully read or be apprised of—and understand their obligations under—this  
 28 Stipulated Protected Order;



iv. Experts (as defined in this Order), consultants, deponents, or other witnesses to whom counsel for a Party believe in good faith it is necessary, for assistance in this action, to disclose specific Protected Information;

v. the Court and its personnel;

vi. any mediator that the Parties may select for alternative dispute resolution, including any employees who the mediator believes in good faith are necessary to assist in the mediation;

vii. court reporters, videographers, and their staff hired to transcribe or record any deposition, hearing, or trial;

viii. professional jury or trial consultants, mock jurors, and Professional Vendors to whom disclosure is reasonably necessary for this litigation and who have signed the “Acknowledgment and Agreement to Be Bound” (Exhibit A);

ix. the original author or recipient of the Protected Information or a custodian or other person who otherwise possessed or knew the information.

**IX. DCRIT Information**

a. The United States shall mark Discovery Material containing DCRIT Information in accordance with section V.a.

b. Parties other than the United States may use DCRIT Information produced under this section only for purposes of settlement discussions, prosecution, or defense of this action or as authorized by the Court.

c. Access to DCRIT Information produced under this section is limited to:

i. Counsel for the Receiving Party;

ii. Experts and Consultants for the Receiving Party that have been disclosed to the United States;

iii. The Court and its personnel;

iv. Court reporters, videographers, and their staff hired to transcribe or record any deposition, hearing, or trial;

v. Other persons only by written consent of the United States; and

vi. Other persons upon order of the Court and on such conditions as may be agreed or ordered.

d. The provisions of this paragraph supersede any conflicting provisions in this Protective Order as applied to DCRIT Information that has been marked “SUBJECT TO PROTECTIVE ORDER – HIGHLY CONFIDENTIAL.”

**X. Model Files**

a. United Water Conservation District shall mark Discovery Material containing Model Files in accordance with section V.a.

b. Parties other than United Water Conservation District may use Model Files produced under this section only for purposes of settlement discussions, prosecution, or defense of this action and for no other purpose except as authorized by the Court.

c. Access to Model Files produced under this section is limited to:

i. Counsel for the Receiving Party;

ii. Experts and Consultants for the Receiving Party that have been disclosed to United Water Conservation District and who have executed an “Acknowledgment and Agreement to Be Bound,” attached hereto as Exhibit A;

iii. The Court and its personnel;

iv. Court reporters, videographers, and their staff hired to transcribe or record any deposition, hearing, or trial;

v. Five individual members of Plaintiffs’ steering committee, who shall be identified to United Water Conservation District in writing in advance, and each of whom shall execute an “Acknowledgment and Agreement to Be Bound,” attached hereto as Exhibit A, provided, however, such designated members of Plaintiffs’ steering committee shall not have possession or custody of, or unilateral access to, the Model Files or copies thereof, but Counsel and retained Experts hereunder may discuss with, and disclose to, information about the Model Files to such five identified members of Plaintiffs’ steering committee, specific parts of the Model Files that need to be discussed in the context of a

team meeting, or may show them the results of any modeling by Plaintiffs' Experts or Counsel using the Model Files <sup>1</sup>;

vi. Other persons only by written consent of United Water Conservation District; and

vii. Other persons upon order of the Court and on such conditions as may be agreed or ordered.

d. The provisions of this paragraph supersede any conflicting provisions in this Protective Order as applied to Model Files that has been marked "SUBJECT TO PROTECTIVE ORDER – HIGHLY CONFIDENTIAL – ATTORNEYS' EYES ONLY."

#### **XI. Protected Material Subpoenaed or Ordered Produced in Other Litigation**

If at any time any Protected Information that is in the possession or control of the Receiving Party is subpoenaed, or otherwise requested by any other person or entity purporting to have authority to require the production of any such information, the Receiving Party shall give written notice within 5 business days to the Designating Party to give the Designating Party an opportunity to move to quash or limit the subpoena. If the Designating Party does not move to quash the subpoena before the Receiving Party's response is due, the Receiving Party may produce any Protected Information no earlier than the date specified for production on the subpoena. If the Designating Party does move to quash or limit the subpoena, the Receiving Party shall not disclose the applicable Protected Information while the motion to quash is pending, unless it is ordered to do so by a court.

#### **XII. Unauthorized Disclosure of Protected Information**

If a Receiving Party learns that, by inadvertence or otherwise, it has disclosed Protected Information to any person or in any circumstance not authorized under this Stipulated Order, the Receiving Party must immediately (a) notify in writing the Designating Party of the

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<sup>1</sup> Any change of the designated committee members shall be for significant reasons such as retirement or death. In case of any need to change any of the five steering committee members, Plaintiffs shall first advise the Court, the Special Master, and United Water Conservation District of the change, and United Water Conservation District shall have the opportunity to object to such new member's receipt of Model Files upon a showing of good cause prior to disclosure to such new steering committee member.

1 unauthorized disclosures, (b) use its best efforts to retrieve all unauthorized copies of the  
2 Protected Information, (c) inform the person or persons to whom unauthorized disclosures  
3 were made of all the terms of this Order, and (d) request such person or persons to execute the  
4 “Acknowledgment and Agreement to Be Bound” that is attached hereto as Exhibit A. For  
5 avoidance of doubt, the Court may order execution of the “Acknowledgment and Agreement to  
6 Be Bound” that is attached hereto as Exhibit A.

7 **XIII. Miscellaneous**

8 a. Nothing in this Order abridges the right of any person to seek its modification  
9 by the Court in the future.

10 b. This Stipulation may be executed in counterparts and shall be deemed  
11 contractually binding upon each Party upon each Party’s execution of this Stipulation,  
12 notwithstanding whether all Parties have executed this Stipulation.

13 c. By stipulating to the entry of this Order no Party waives any right it otherwise  
14 would have to object to disclosing or producing any information or item on any ground not  
15 addressed in this Stipulated Order. Similarly, no Party waives any right to object on any  
16 ground to any Party’s use in evidence or for any other purpose of any material covered by this  
17 Order.

18 **XIV. Subsequently Added Parties.**

19 Any Party added to this action after this Stipulation is presented to the Court for  
20 signature may thereafter become a party to this Order by its counsel’s signing and dating a  
21 copy thereof and filing the same with the Court, and serving copies of such signed and dated  
22 copy upon the other Parties to this Order.

23 **XV. Final Disposition**

24 Within 60 days after the later of: 1) dismissal of all claims and defenses in this action,  
25 with or without prejudice; or 2) final judgment herein after the completion and exhaustion of  
26 all appeals, rehearings, remands, trials, or reviews of this action, including the time limits for  
27 filing any motions or applications for extension of time pursuant to applicable law, each Party  
28 and Non-Party must return all materials designated by any Producing Party under this Order to

1 the Producing Party or Non-Party, or destroy such material, including all copies thereof, and  
2 provide to the Producing Party a written certification of compliance with this provision.  
3 Notwithstanding this provision, Outside Counsel of Record for a Party are entitled to retain  
4 archival copies of all pleadings, filings, trial, deposition, and hearing transcripts, legal  
5 memoranda, correspondence, expert reports, attorney work product, and consultant and expert  
6 work product, and exhibits to any of these materials, even if such materials reflect materials  
7 designated under this Order. Notwithstanding this provision, no Party shall be required to  
8 return or destroy any materials designated under this Order that may exist on any disaster  
9 recovery backup system. Any such archival and/or backup copies of materials designated  
10 under this Order shall remain subject to the provisions of this Order.



## EXHIBIT A

## Acknowledgment and Agreement to be Bound

I hereby acknowledge that I, \_\_\_\_\_[NAME],  
\_\_\_\_\_[POSITION AND EMPLOYER] am  
about to receive Protected Information supplied in connection with this proceeding. I certify that  
I understand that the Protected Information is provided to me subject to the terms and restrictions  
of the Amended Protective Order (“Order”) entered in the matter of *OPV Coalition v. Fox  
Canyon Groundwater Management Agency*, Santa Barbara County Superior Court Case No.  
VENC100555357. I have been given a copy of the Order; I have read it, and I agree to comply  
with and be bound by its terms. I understand and acknowledge that failure to do so comply could  
expose me to sanctions and punishment in the nature of contempt.

I understand that Protected Information, as defined in the Order, including any notes or  
other records that may be made regarding or from any such materials, shall not be disclosed to  
anyone except as expressly permitted by the Order. I will not copy or use, except solely for the  
purposes of this proceeding, any Protected Information obtained pursuant to this Order, except as  
provided therein or otherwise ordered by the Court.

I further understand that I am to retain all copies of all Protected Information provided to  
me in this proceeding in a secure manner, and that all copies of such materials are to remain in  
my personal custody until termination of my participation in this proceeding, whereupon the  
copies of such materials will be returned to counsel who provided me with such materials.

I submit to the jurisdiction of the Santa Barbara County Superior Court for purposes of the  
Protective Order, including without limitation, any proceedings relating to the performance under,  
compliance with, or violation of this Order in this action, even if such enforcement proceedings  
occur after the termination of this action.

I declare under penalty of perjury, under the laws of the State of California, that the foregoing is true and correct.

DATED: \_\_\_\_\_

BY: \_\_\_\_\_

Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Telephone Number

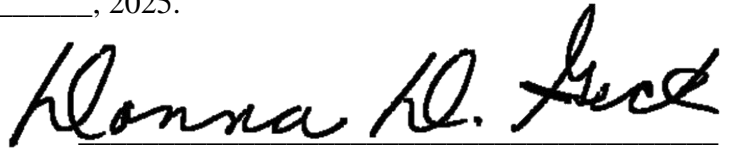
**[PROPOSED] ORDER**

Having reviewed the forgoing and for good cause appearing, the Court hereby approves and enters this Protective Order, as amended.

**IT IS SO ORDERED.**

DATED: \_\_\_\_\_ day of \_\_\_\_\_, 2025.

02/10/2025

A handwritten signature in black ink, reading "Donna D. Geck", written over a horizontal line.

Hon. Donna D. Geck

**PROOF OF SERVICE**

I, Alice Bishop, declare:

I am over the age of eighteen years and not a party to the within action. I am a resident of or employed in the county where the service described below occurred. My business address is 1999 Avenue of the Stars, 8th Floor, Los Angeles, CA 90067-6035. On February 10, 2025, I served the within document(s):

- **NOTICE OF ENTRY OF AMENDED PROTECTIVE ORDER**

- ☒ **Case Anywhere** - by causing the document(s) to be electronically transmitted to the person(s) set forth below via Case Anywhere, per the Court's March 15, 2024 Case Management Order Following February 9, 2024 CMC. I did not receive, within a reasonable time after the transmission, any electronic message or other indication that the transmission was unsuccessful.
- ☐ **U.S. Mail** - by causing the document(s) listed above to be placed in a sealed envelope with postage thereon fully prepaid, in the United States mail at Los Angeles, California, addressed as set forth below. I am readily familiar with the firm's practice of collecting and processing correspondence for mailing. Under that practice it would be deposited with the U.S. Postal Service with postage thereon fully prepaid in the ordinary course of business. I am aware that on motion of the party served, service is presumed invalid if the postal cancellation date or postage meter date is more than one day after date of deposit for mailing in affidavit.
- ☐ **Federal Express** - by putting a true and correct copy thereof, together with an unsigned copy of this declaration, in a sealed envelope designated by the carrier, with delivery fees paid or provided for, for delivery the next business day to the person(s) listed below, and placing the envelope for collection today by the overnight courier in accordance with the firm's ordinary business practices. I am readily familiar with this firm's practice for collection and processing of overnight courier correspondence. In the ordinary course of business, such correspondence collected from me would be processed on the same day, with fees thereon fully prepaid, and deposited that day in a box or other facility regularly maintained by Federal Express, which is an overnight carrier.
- ☐ **Electronic Mail** - by causing the document(s) to be emailed or electronically transmitted to the person(s) at the email addresses set forth below, pursuant to an agreement of the parties to accept service by email or electronic transmission. I did not receive, within a reasonable time after the transmission, any electronic message or other indication that the transmission was unsuccessful.

- 1            ☐    **Personal Service** - by requesting that an agent or employee of First Legal Support  
 2            Services deliver to the office of the recipient named below, either by handing the  
 3            document(s) to the recipient or by leaving the document(s) with the receptionist or  
 4            other person apparently in charge of the recipient's office.

4    Ellison Folk  
 5    Ryan K. Gallagher  
 6    SHUTE, MIHALY, & WEINBERGER LLP  
 7    396 Hayes Street  
 8    San Francisco, CA 94102  
 9    (415) 552-7272  
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 13   *Groundwater Management Agency*

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 John W. Borchard 1986 Trust; CI Trust  
 Dated March 1, 1997; Kimberly J. Milligan  
 Trust; MCM Trust II Dated December 14,  
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Properties Ranch LP; Sally A. McCormick, Trustee of the Testamentary Trust created under Will of James D. McCormick, Jr., deceased, and Sally A. McCormick, Trustee of the 1990 Sally A. McCormick Living Trust; Tee-Kay Enterprises, Inc., ; Triple J & G, ; Yamamoto Investments, a general partnership; Donlon Property Management Company LLC; Beedy Street Properties, LLC; Elizabeth E. Burke and Carl M. Burke, Trustees of the Survivor's Trust created under the Burke Family Trust, Elizabeth E. Burke and Carl M. Burke, Trustees of the Exemption Trust created under the Burke Family Trust and Elizabeth E. Burke, Trustee of the Elizabeth Burke Trust created under the Declaration of Trust for the Margaret E. Borchard Trust; Ann C. Cooluris, Trustee of the Ann C. Cooluris Trust and Helen Mary Cooluris, Trustee of the Helen Mary Cooluris Trust; Diedrich Associates; Diedrich Investments; Edwin Diedrich Jr. Trust; Thomas J. Doud, Trustee of the Charles O'Reilly Doud and Ann Van Lahr Doud Trust; Meridee F. Doud, Trustee of the James R. Doud 1989 Family Trust; Fairbanks McKee Ranch; Gloria Schuck and Gerard M. Friedrich, Trustees of the John and Barbara Friedrich Grandchildren's Trust; GH Land Holdings, LLC; Graham Ranch, LLC; High Family Trust, Pecht Family Trust and Ann Maureen King Trust; Richard F. Maulhardt Jr. and Janet W. Maulhardt, Trustee of the R. F. and J. W. Maulhardt Family Trust dated January 21, 2008; Robert B. Jones Family Limited Partnership; Bob Jones Ranch; Richard R. Jones Revocable Trust; 4324 Vineyard LLC; Mary Kathleen McGrath, Trustee of the Mary Kathleen McGrath Trust, Robert John McGrath, Trustee of the Robert John McGrath Trust, Mary Laura McGrath, Trustee of the Mary Laura McGrath Trust and Molly Kathleen McGrath, Trustee of the Molly Kathleen McGrath Trust; Milton

Diedrich Ranch, Inc.; Rancho Santa Rosa Vista, LLC; TH Land Holdings, LLC; Topstar Nursery; Tres Corderos, LLC; Ray T. Uyemori Irrevocable Trust, dated 12/27/2012, Yukio Mitsuuchi Trust dated 1/29/1986, The Stoll Trust dated August 3, 1993, Hannah-Yamamoto Family Trust dated 7/14/2009, Glen K. Yamamoto Trust dated 5/1/2014, Yamamoto Trust dated August 17, 2013, Shigeru and Hajime Hirashima Trust, Shawn R. Campbell and Ann Constance Campbell, Trustees of the Campbell Family Living Trust; Kayo Chikasawa, Trustee of the David and Kayo Chikasawa Trust A; Zip Two, LLC; Bell Ranch Partners; Yamamoto Farms, LLC; Philip H. McGrath, Trustee of the Philip H. McGrath Trust dated December 19, 2002; Colin McGrath, Trustee of the McGrath Trust dated January 10, 2014; Richard K. McGrath, Trustee of the Richard K. McGrath Living Trust dated December 30, 2022; William B. McGrath, Trustee of the W.B. and Y.T. McGrath Family Trust dated July 31, 2008; Amanda McGrath Brennan, Trustee of the McGrath Trust dated June 25, 2002 as amended and restated; Judith May McGrath, Trustee of the Judith May McGrath 2004 Living Trust dated March 1, 2004, as amended and restated; Colin M. McGrath, Trustee of the McGrath Trust dated October 23, 2009; Lisa M. Packard, Trustee of the Survivor's Trust under the Packard Family Trust dated October 31, 2003; Philip H. McGrath, Trustee of the Philip H. McGrath Trust dated December 19, 2002; Colin M. McGrath, Successor Trustee of the McGrath Trust Dated January 10, 2014; Adonda McGrath Brennan, Successor Trustee of the McGrath Trust dated June 25, 2022 as amended and restated, Judith May McGrath, Trustee of the Judith May McGrath 2004 Living Trust dated March 1, 2004 as amended and restated, Colin M. McGrath, Trustee of the McGrath Trust dated October 23, 2009; Lisa M. Packard,

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I declare under penalty of perjury under the laws of the State of California that the above is true and correct. Executed on February 10, 2025, at Los Angeles, California.



Alice Bishop



# MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

## Motion Item No. 8(a)

**DATE:** May 22, 2025  
**TO:** Board of Directors  
**FROM:** Executive Director  
**SUBJECT:** Groundwater Sustainability Plan Periodic Evaluation

### **SUMMARY**

Groundwater Sustainability Agencies (GSAs) are required to perform a periodic evaluation (PE) of their Groundwater Sustainability Plan (GSP) at least once every five years. The first periodic evaluation of the MBGSA GSP is due in November 2026. The purpose of this staff report is to provide an overview of the GSP periodic evaluation process that will be kicked off in July 2025.

The primary purpose of the GSP periodic evaluation is to communicate to the Department of Water Resources (DWR), interested parties, and the public the progress on GSP implementation. The periodic evaluation is the GSA's written assessment concerning GSP implementation during the evaluation cycle, which, in this case, is the first 5-years of GSP implementation.

The deliverable for the GSP periodic evaluation is a periodic evaluation report. In general, the scope of the report is to provide the following information for each key GSP section:

- What new information has been collected?
- What is the status of the components of the section? Describe any changes.
- Was there a recommended corrective action associated with the section? If so, explain how it was addressed.
- How have actions taken in the section informed changes in basin management?
- Is there a need to change this section of the GSP that would lead to a GSP Amendment? If so, which section has or will be revised in the GSP Amendment?

More details about the required content of the periodic evaluation report can be found in the relevant sections of the GSP Emergency Regulations (Attachment A) and the draft MBGSA periodic evaluation report template (Attachment B). It is noted that a GSP amendment is not anticipated to be required.

As with GSP development, stakeholder outreach and engagement is a required and integral part of the GSP evaluation development process. For this reason, several stakeholder workshops are envisioned.

The proposed schedule for development of the periodic evaluation is provided in Table 1 below. In addition to the items shown in the schedule, regular progress updates will be provided during MBGSA Board meetings. Outreach efforts will be ongoing throughout the project, including emails to interested parties, periodic newsletters, updates at Santa Clara River Watershed Committee meetings, public notices, etc.

**Table 1. Proposed GSP Periodic Evaluation Schedule**

<b>Project Milestone</b>	<b>Date or Period</b>	<b>Comment</b>
Project Kickoff	July 1, 2025	
Process Historical Water Budget	July-Sept. 2025	UWCD to process model output.
Process Shallow Groundwater Level Data	July-Sept. 2025	Prepare a memorandum to include as appendix in PE Report.
Workshop No. 1	Oct. 2025	Topics: (1) What is a GSP Periodic Evaluation Report and Why is MBGSA Preparing It? (2) Shallow Groundwater Level Data Collection Findings (3) Historical Water Budget Update (4) Selection of Future Water Budget Model Simulation
Future Water Budget Model Simulation	Nov. 2025 – Jan 2026	UWCD to run model scenario and process the model output.
Develop Draft PE Report	Nov. 2025 – May 2026	
Workshop No. 2	June 2026	Topic: Summary of Draft PE Report.
Draft PE Report 45-day Public Comment Period	July-Aug. 2026	
Respond to Comments and Prepare Final Draft PE Report	Sept. 2026	
Board Adoption of PE Report	Oct. 2026	
Submittal to DWR	<= Nov. 18, 2026	

**RECOMMENDED ACTIONS**

Receive an overview of the scope, schedule, and budget for completion of the GSP Periodic Evaluation required under SGMA due in November 2026. The Board may provide feedback or direction to staff.

**BACKGROUND**

The GSP was adopted on November 18, 2021 and was approved by the Department of Water Resources on October 26, 2023. The GSP periodic evaluation is due by November 18, 2026.

**FISCAL SUMMARY**

\$230,000 is included in the draft budget to complete the GSP periodic evaluation. Please see Motion Item No. 8(b) for more information.

**ATTACHMENTS**

- A. GSP Emergency Regulations Excerpt
- B. Draft MBGSA Periodic Evaluation Report Template

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

\_\_\_\_ J.Chambers:\_\_\_\_ C.Everts:\_\_\_\_ C.Keeling:\_\_\_\_ J.Tribo:\_\_\_\_



**Section 356.4 of the GSP Emergency Regulations:**

Each Agency shall evaluate its Plan at least every five years and whenever the Plan is amended, and provide a written assessment to the Department. The assessment shall describe whether the Plan implementation, including implementation of projects and management actions, are meeting the sustainability goal in the basin, and shall include the following:

- (a) A description of current groundwater conditions for each applicable sustainability indicator relative to measurable objectives, interim milestones and minimum thresholds.
- (b) A description of the implementation of any projects or management actions, and the effect on groundwater conditions resulting from those projects or management actions.
- (c) Elements of the Plan, including the basin setting, management areas, or the identification of undesirable results and the setting of minimum thresholds and measurable objectives, shall be reconsidered and revisions proposed, if necessary.
- (d) An evaluation of the basin setting in light of significant new information or changes in water use, and an explanation of any significant changes. If the Agency's evaluation shows that the basin is experiencing overdraft conditions, the Agency shall include an assessment of measures to mitigate that overdraft.
- (e) A description of the monitoring network within the basin, including whether data gaps exist, or any areas within the basin are represented by data that does not satisfy the requirements of Sections 352.4 and 354.34(c). The description shall include the following:
  - (1) An assessment of monitoring network function with an analysis of data collected to date, identification of data gaps, and the actions necessary to improve the monitoring network, consistent with the requirements of Section 354.38.
  - (2) If the Agency identifies data gaps, the Plan shall describe a program for the acquisition of additional data sources, including an estimate of the timing of that acquisition, and for incorporation of newly obtained information into the Plan.
  - (3) The Plan shall prioritize the installation of new data collection facilities and analysis of new data based on the needs of the basin.
- (f) A description of significant new information that has been made available since Plan adoption or amendment, or the last five-year assessment. The description shall also include whether new information warrants changes to any aspect of the Plan, including the evaluation of the basin setting, measurable objectives, minimum thresholds, or the criteria defining undesirable results

- (g) A description of relevant actions taken by the Agency, including a summary of regulations or ordinances related to the Plan.
- (h) Information describing any enforcement or legal actions taken by the Agency in furtherance of the sustainability goal for the basin.
- (i) A description of completed or proposed Plan amendments.
- (j) Where appropriate, a summary of coordination that occurred between multiple Agencies in a single basin, Agencies in hydrologically connected basins, and land use agencies.
- (k) Other information the Agency deems appropriate, along with any information required by the Department to conduct a periodic review as required by Water Code Section 10733.

DRAFT REPORT

# Mound Basin Groundwater Sustainability Agency Periodic Evaluation 5-Year Update

Prepared for:



Mound Basin  
Groundwater Sustainability Agency  
Address  
Address

Prepared by:



INTERA Incorporated  
Address  
Address

MONTH 00, 2025

## Executive Summary

Intended to provide a high level overview of GSP implementation activities, address whether implementation is on track for reaching the basin's sustainability goal and provide an overview of significant new information received and included in the assessment.

- Period of time (evaluation cycle)
- Plan amendment (if yes, more info is required)
- Updated GSA information:
- Any modifications to GSA and their member agencies.
- Any changes to governance structure.
- Summary of recommended corrective actions, whether they were addressed
- Describe sustainability goal and whether GSP implementation is on track to meet the sustainability goal.
- General statement on how GSA activities are progressing.
- Summary of significant new information and data that were acquired during the evaluation cycle.
- Summary of stakeholder engagement during the evaluation cycle, including any public comments.

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## List of Appendices

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## Acronyms and Abbreviations

AF	acre-foot/acre-feet
AF/yr	acre-feet per year
Alta MWC	Alta Mutual Water Company
amsl	above mean sea level
Basin	Mound Basin
DMS	Data Management System
DWR	Department of Water Resources, State of California
ET	evapotranspiration
FICO	Farmers Irrigation Company
ft	foot/feet
ft/yr	feet per year
GSA	Groundwater Sustainability Agency
GSP	Groundwater Sustainability Plan
HSU	hydrostratigraphic unit
InSAR	interferometric synthetic aperture radar
M&I	Municipal and Industrial
MBGSA	Mound Basin Groundwater Sustainability Agency
mg/L	milligrams per liter
msl	above mean sea level
SGMA	Sustainable Groundwater Management Act
SMC	Sustainable Management Criteria
TDS	total dissolved solids
United	United Water Conservation District
UWCD	United Water Conservation District
Ventura Water	The City of Ventura's water and wastewater department

## 1.0 Introduction

This section will include a brief description of SGMA, the purpose of the GSP, sustainability goal, and describe the main sections of the Periodic Evaluation.[]

## 2.0 New Information Collected [Article 5 § 356.4(f)]

**§ 356.4 (f)** *A description of significant new information that has been made available since Plan adoption or Amendment, or the last five-year assessment. The description shall also include whether new information warrants changes to any aspect of the Plan, including the evaluation of the basin setting, measurable objectives, minimum thresholds, or the criteria defining undesirable results.*

This section will provide a description of any new information, including significant new data, that the GSA has acquired during the evaluation cycle.

Table 2-1. Example Table

<i>New monitoring data, reports, coordination with other agencies, data provided by the Department</i>		<i>Basin Setting, Sustainable Management Criteria, Projects and Management Actions, Monitoring Network, Coordination Agreement</i>	<i>If yes, include section of the Plan</i>

### 3.0 Groundwater Conditions Relative to Sustainable Management Criteria [Article 5, § 356.4(a)]

**§ 356.4 (a)** *A description of current groundwater conditions for each applicable sustainability indicator relative to measurable objectives, interim milestones and minimum thresholds.*

This section sets the stage for evaluating the GSAs' progress towards achieving groundwater sustainability in their basin.

- State effectiveness of GSP implementation
- If not effective, provide reasons why and pathway to get back on track
- Forecast the likelihood of achieving IM/MO within the next evaluation cycle
- Have any hydrologic or climatic extremes impacted GSP implementation?
- Describe adaptive management strategies used to keep the basin on track
- Discussion of how any recommended corrective actions pertaining to SMC were addressed

#### 3.1 Chronic Lowering of Groundwater Levels Sustainability Indicator

- How were any relevant RCAs resolved?
  - **RCA 4** – amend quantitative definition of URs for chronic lowering of groundwater levels to account for local threshold exceedances in the Coastal Area or provide additional info to support why URs for subsidence will not occur until MTs are exceeded in 50% of RMS in either principal aquifer:
    - Technical analysis / narrative. Re-hash local HCM and scales of land subsidence that has been measured historically.
    - Any critical infrastructure?
    - Re-emphasize the MTs are set at historical lows to prevent subsidence
- Include a brief narrative describing change in groundwater elevations throughout the Subbasin over the evaluation period. Not directly related to SMCs but provides background information that should set the stage for the SMC discussion.
- Describe current conditions relative to MTs, IMs, and MOs.
  - Are the current conditions in the basin achieving the IMs?
- Have any URs occurred over the evaluation cycle?
  - Any MT exceedances that did not constitute URs as quantitatively defined in the GSP
- Progress made, challenges encountered, any adaptive management approaches employed to address MT exceedances, whether GSP implementation is effective thus far, and any other pertinent information related to progress towards achieving sustainability.
- Any conditions impacting beneficial uses and users? E.g., dry wells

- Are other SIs being impacted?
- Describe any changes to SMC, relevant new information, and comparison to previous SMC

### 3.2 Reduction of Groundwater in Storage Sustainability Indicator

- How were any relevant RCAs resolved?
  - **No RCAs for this SI**
- Include a brief narrative describing change in groundwater in storage throughout the Subbasin over the evaluation period. Not directly related to SMCs but provides background information that should set the stage for the SMC discussion
- Describe current conditions relative to MTs, IMs, and MOs.
  - Are the current conditions in the basin achieving the IMs?
  - Updated UWCD model reference
- Have any URs occurred over the evaluation cycle?
  - Any MT exceedances that did not constitute URs as quantitatively defined in the GSP
- Progress made, challenges encountered, any adaptive management approaches employed to address MT exceedances, whether GSP implementation is effective thus far, and any other pertinent information related to progress towards achieving sustainability.
- Any conditions impacting beneficial uses and users? E.g., dry wells
- Are other SIs being impacted?
- Describe any changes to SMC, relevant new information, and comparison to previous SMC

### 3.3 Degraded Water Quality Sustainability Indicator

- How were any relevant RCAs resolved?
  - **RCA 3** – amend quantitative definition of URs for chronic lowering of gw levels to account for local threshold exceedances in the Coastal Area or provide additional info to support why URs will not occur until MTs are exceeded in 100% of RMS.
  - **Response:**
    - Narrative in nature, but re-hashing the types and locations of various beneficial uses / users and sources of water available to these users in the event that WQ conditions locally degrade
- Include a brief narrative describing change in water quality throughout the Subbasin over the evaluation period. Not directly related to SMCs but provides background information that should set the stage for the SMC discussion
- Describe current conditions relative to MTs, IMs, and MOs.
  - Are the current conditions in the basin achieving the IMs?
- Have any URs occurred over the evaluation cycle?
  - Any MT exceedances that did not constitute URs as quantitatively defined in the GSP



- Progress made, challenges encountered, any adaptive management approaches employed to address MT exceedances, whether GSP implementation is effective thus far, and any other pertinent information related to progress towards achieving sustainability.
- Any conditions impacting beneficial uses and users? E.g., dry wells
- Are other SIs being impacted?
- Describe any changes to SMC, relevant new information, and comparison to previous SMC

### 3.4 Seawater Intrusion Sustainability Indicator

- How were any relevant RCAs resolved?
  - **No relevant RCAs**
- Include a brief narrative describing change in chloride concentrations in each principal aquifer.
- Describe current conditions relative to MTs, IMs, and MOs.
  - Are the current conditions in the basin achieving the IMs?
- Have any URs occurred over the evaluation cycle?
  - Any MT exceedances that did not constitute URs as quantitatively defined in the GSP
- Progress made, challenges encountered, any adaptive management approaches employed to address MT exceedances, whether GSP implementation is effective thus far, and any other pertinent information related to progress towards achieving sustainability.
- Any conditions impacting beneficial uses and users? E.g., dry wells
- Are other SIs being impacted?
- Describe any changes to SMC, relevant new information, and comparison to previous SMC

### 3.5 Land Subsidence Sustainability Indicator

- How were any relevant RCAs resolved?
  - **RCA 4** – to be directly addressed in Section 3.2
- Include a brief narrative describing change in land surface elevations over the evaluation period.
- Describe current conditions relative to MTs, IMs, and MOs.
  - Point to SMC discussion in Section 3.1
- Have any URs occurred over the evaluation cycle?
  - Point to UR discussion in Section 3.1
- Progress made, challenges encountered, any adaptive management approaches employed to address MT exceedances, whether GSP implementation is effective thus far, and any other pertinent information related to progress towards achieving sustainability.
- Any conditions impacting beneficial uses and users? E.g., critical infrastructure
- Are other SIs being impacted?
- Describe any changes to SMC, relevant new information, and comparison to previous SMC

## 4.0 Status of Projects and Management Actions [Article 5, § 356.4(b),(f)]

**§ 356.4 (b)** *A description of the implementation of any projects or management actions, and the effect on groundwater conditions resulting from those projects or management actions.*

*(f) A description of significant new information that has been made available since Plan adoption or Amendment, or the last five-year assessment. The description shall also include whether new information warrants changes to any aspect of the Plan, including the evaluation of the basin setting, measurable objectives, minimum thresholds, or the criteria defining undesirable results.*

The purpose of this section is to summarize the GSA implementation activities related to projects and management actions that took place over the course of the evaluation cycle.

- Ongoing projects that have carried over during the evaluation cycle and projects that broke ground but have not become operational

Any projects dropped or new projects was added, or project delays

Any new information/conditions affecting project development

- Anticipated projects to be developed over the next evaluation cycle(s)
- Include evaluations and reporting on the quantified benefits of each project and anticipated benefits of the projects that broke ground or were completed during the evaluation cycle

Table 4-1. Example Summary Table



*Seawater intrusion  
monitoring wells*

*Seawater intrusion  
contingency plan*

*Land subsidence  
contingency plan*

*Groundwater quality  
protection measures*

*Interim shallow  
groundwater data  
collection*

- Address relevance/feasibility of original PMAs and their cost/funding/permitting

- 
- Does the priority of certain projects need to be revisited/re-evaluated?
  - Describe the process for public notice and engagement of interested parties.
  - Describe benefits and impacts to beneficial uses and users (see table above)
  - How are PMAs helping the basin achieve sustainability?
    - Describe groundwater conditions in relation to the MOs
  - Monitoring network and data related to PMAs that are showing progress toward sustainability,
    - Documentation that the project is not impacting nearby beneficial users
  - Assess pending PMAs needed based on the current conditions and expected outcomes of the existing PMAs
  - Describe the potential timeline and/or what is needed for implementation
  - Describe the challenges or setbacks that have prevented or delayed implementation of PMAs
  - Consider re-evaluating projected water budgets and groundwater conditions without PMAs

#### **4.1 Seawater Intrusion Monitoring Wells**

#### **4.2 Seawater Intrusion Contingency Plan**

#### **4.3 Land Subsidence Contingency Plan**

#### **4.4 Groundwater Quality Protection Measures**

#### **4.5 Interim Shallow Groundwater Data Collection and Analysis**

## 5.0 Basin Setting Based on New Information or Changes in Water Use [Article 5, § 356.4(d)]

**§ 356.4 (d)** *An evaluation of the basin setting in light of significant new information or changes in water use, and an explanation of any significant changes. If the Agency's evaluation shows that the basin is experiencing overdraft conditions, the Agency shall include an assessment of measures to mitigate that overdraft.*

This section provides an evaluation of the basin setting based on new information or changes in basin water use.

- Any new changes in the understanding of the basin setting and the causes water use and supply, climate variations, successes and failures of PMAs, or significant new information and data that causes changes in model assumptions and results

### 5.1 Hydrogeologic Conceptual Model [§354.14]

- New data/analyses and any HCM revisions (e.g., basin characterization data)
- Status of filling data gaps

### 5.2 Groundwater Conditions [§354.16]

- New understanding of regional groundwater conditions based on new sources, applications, or tools such as California Groundwater Live, InSAR, Dry Well Reporting System, etc.
- New information that affects evaluation of groundwater quality such as:
  - Changes to regulatory water quality standards affecting SMC
- New constituents of concern or emerging contaminants that may become apparent in the basin:
  - Include a discussion of PFAS if relevant?
- New information on interconnected surface water and GDEs.
  - Re-state information presented in Section 4.5

### 5.3 Water Use Changes and Associated Water Budget

- Describe water use for the evaluation cycle, compared to historical, current, and projected water budgets in GSP.
  - Will require:
    - **Current Water Uses and Budget:** aggregation of water supply data from ARs; development of water budgets from UWCD's updated model

- **Historical Water Budgets:** Update of Historical WBs based on revised UWCD modeling (as appropriate)
  - **Future Water Budgets:** coordination with UWCD for updated modeling, development of updated water budgets / projected water levels; compilation of updated projected water supplies
- Describe changes to land use or cropping patterns that could affect water use.
  - Describe whether changes to surface water supply reliability will affect water budget assumptions.
  - Provide updated current and projected water budgets.
    - Refer to methodology based on whether we obtain UWCD model files
  - Describe updates to the sustainable yield and changes in storage.
  - Any overdraft and quantification of those conditions

assessment of measures to mitigate and the effects of PMAs

## 5.4 Model Updates

- Model updates for the water budget development.
  - If model results are not available, alternative to discuss modeling limitations due to adjudication and develop method to estimate water budget updates based on best available data/science/previous model results/etc.
    - Available data include climate, GWL, pumping, water use, etc., and lateral flows can be estimated using an empirical relationship developed from the GSP model results correlated with gwl/climate data/water year types. Also include range of uncertainty.
- How has GSP implementation informed model revisions, if any?
- Note that model updates may indicate where more monitoring is needed, and the quality of the existing monitoring informs the model revisions.

## 6.0 Monitoring Networks [Article 5, § 356.4(e)]

**§ 356.4 (e)** *A description of the monitoring network within the basin, including whether data gaps exist, or any areas within the basin are represented by data that does not satisfy the requirements of Sections 352.4 and 354.34(c). The description shall include the following:*

- 1)** *An assessment of monitoring network function with an analysis of data collected to date, identification of data gaps, and the actions necessary to improve the monitoring network, consistent with the requirements of Section 354.38.*
- 2)** *If the Agency identifies data gaps, the Plan shall describe a program for the acquisition of additional data sources, including an estimate of the timing of that acquisition, and for incorporation of newly obtained information into the Plan.*
- 3)** *The Plan shall prioritize the installation of new data collection facilities and analysis of new data based on the needs of the basin.*

- Summarize any changes to monitoring networks since the last GSP or Periodic Evaluation.
- Any identified data gaps that have been filled.

If applicable, explain prevention from being filled and what is required to fill data gaps.

- Any new data gaps that have been identified since the previous GSP.
- Functionality of monitoring networks and any changes. Include the following:

Produce monitoring location maps for each principal aquifer.

Discuss any well replacements needed.

Review SMC relative to well construction, and if the monitoring point is not capable of measuring the SMC (i.e., is not deep enough), propose an alternative monitoring approach or well replacement plan.

For each SI, review location of sites, accessibility/viability of sites, and any corrections needed.

- Remaining actions necessary to improve the monitoring networks.
- Summarize any adjustments made to monitoring frequency and density of monitoring sites.
- Summarize any changes to the GSP's monitoring network
- Verify that any updates to the GSP's monitoring network are reflected in the Monitoring Network Module



## 7.0 GSA Authorities and Enforcement Actions [Article 5, § 356.4(g), (h)]

### § 356.4

*(g) A description of relevant actions taken by the Agency, including a summary of regulations or ordinances related to the Plan.*

*(h) Information describing any enforcement or legal actions taken by the Agency in furtherance of the sustainability goal for the basin.*

- Any new authorities the basin's GSAs have gained, established, or exercised since the last GSP submittal and what has been implemented to advance groundwater sustainability
  - relevant actions related to regulations and ordinances applicable to the Plan
- Information describing any enforcement or legal actions taken in the basin to further the sustainability goal
  - any new significant information such as funding and fee actions, metering/reporting, or collecting other data related to allocation programs and pumping reductions

### ***Suggestions:***

- Provide a summary of GSA regulations or ordinances related to the Plan [Water Code 10725, 10726, 10730, and 10731].
- Describe GSA enforcement or legal actions [Water Code 10725.4, 10730, and 10732].
- Describe activities advancing other regulations and orders outside of SGMA that are related to SGMA implementation, if applicable (e.g., legislation such as Senate Bill 55226 [Drought Planning for Small Water Suppliers and Rural Communities], well moratoriums, and land use zoning). <https://water.ca.gov/Programs/Water-Use-And-Efficiency/SB-552>
- Describe how Plan implementation has been affected by external regulatory requirements or executive orders issued by the Governor, if applicable.

## 8.0 Outreach, Engagement, and Coordination With Other Agencies

### [Article 5, 356.4(j)]

**§ 356.4 (j)** *Where appropriate, a summary of coordination that occurred between multiple Agencies in a single basin, Agencies in hydrologically connected basins, and land use agencies.*

- Coordination efforts and activities that occurred between GSAs in hydrologically connected basins, and land use agencies, as well as federal, state, and local agency coordination that was related to SGMA implementation
  - consider the various audiences they need to communicate and interact with
- Demonstrate outreach and engagement responsibilities:
  - Public comment/response submitted to the GSA after the initial Plan submittal or during evaluation cycle and any relevant implemented changes to Plan
  - Public engagement efforts including activities that help the implementation of PMAs, such as project siting and construction, water conservation, and participation in recharge, recycled water use, land repurposing, or domestic well monitoring and reporting programs.
  - How will the GSA address potential impacts on beneficial users?
  - Evaluate and verify that the methods described in the Plan for outreach and engagement activities are relevant to implementation and are being maintained and updated.
- Provide a summary of GSA board, TAC, and other related meetings since the last Periodic Evaluation, including notifications to the list of interested persons [23 CCR § 351(p); Water Code § 10723.4, 10723.2, 10723.8, and 10727.8].
- Coordination with Other Agencies
  - Coordination with other agencies in the same basin or county during implementation efforts that have land use, well permitting and water management responsibilities (e.g., neighboring GSAs in same basin).
  - Coordination with GSAs in hydrologically connected basins to understand implementation activities and potential effects across basin boundaries, and to share data.
  - Reaching out to tribal, federal, state, and other local agencies, as needed, to facilitate implementation activities.
  - Any new inter-agency agreements and efforts are under way.
  - Inter-agency coordination efforts, coordination with local well permitting and land use planning agencies, state and federal agencies, and non-governmental organizations (e.g., related to impacts to drinking water wells, mitigating subsidence before infrastructure

damage, or water quality impairment). Document if any changes were made to the GSP in response to new local requirements by these agencies.

## 9.0 Other Information [§356.4(k)]

§ 356.4 (k) *Other information the Agency deems appropriate, along with any information required by the Department to conduct a periodic review as required by Water Code Section 10733.*

- Any additional information that helps describe progress made toward sustainability goal
  - Revisit § 354.38 and provide information to give DWR a complete overview, such as:
    - Describe relevant interbasin coordination efforts.
    - Discuss how the proposed management of the Basin (including MT/MOs) aligns with the management of adjacent basins.
    - Describe potential impacts to/from adjacent basins, effects on sustainability goals
- Technical and financial challenges DWR should be aware of, to help inform future assistance and services
  - Identify the most significant challenges and assistance needs for the GSA and Plan implementation.
  - Assess how the Plan may affect relevant city and county general plans related to water resources management or other natural resources and land use planning programs (Water Code § 10727.2(g); Water Code § 10727.4(k)(l)).
  - Other general considerations include technical and financial resource limitations, Proposition 218 and other funding stream efforts, shifts in Joint Powers Authority agreements or other aspects of basin governance.
- Consider providing a discussion on legal matters, especially if GSP implementation is affected or may be affected by any legal challenge or adjudication

## 10.0 Summary of Proposed or Completed Revisions to Plan Elements [§356.4(c),(i)]

### § 356.4

*(c) Elements of the Plan, including the basin setting, management areas, or the identification of undesirable results and the setting of minimum thresholds and measurable objectives, shall be reconsidered and revisions proposed, if necessary.*

*(i) A description of completed or proposed Plan Amendments.*

- Summarize the key take-aways
- Describe any completed/proposed Plan Amendments
- End with a brief overview of next steps and how the GSAs intend to use this evaluation to continue moving the basin towards their sustainability goal

## 11.0 References and Technical Studies [§354.4(b)]





# MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

## Motion Item No. 8(b)

**DATE:** May 22, 2025  
**TO:** Board of Directors  
**FROM:** Executive Director and UWCD Finance Staff  
**SUBJECT:** Fiscal Year 2025/2026 Budget and Multi-Year Budget Projection

### **SUMMARY**

The draft Fiscal Year (FY) 2025/2026 Budget and updated Multi-Year Budget Projection have been prepared for consideration (Attachment A). Key budget assumptions and changes relative to last year's projections are described below.

#### **Expenses**

Budgeted expenses are generally consistent with the multi-year budget projection adopted last year. Noteworthy exceptions are as follows:

1. Fiscal Year 2025/2026 costs for Professional Services – Post Groundwater Sustainability Plan (GSP) Adoption have been increased by approximately \$50,000 based on estimates provided by United Water Conservation District and Intera, Inc. for the GSP Periodic Evaluation.

Expense assumptions include the following:

1. No litigation.
2. Five percent (5%) annual inflation.

#### **Operating Reserve**

Consistent with last year's budget and projection, the operating reserve for FY 2025/2026 is \$55,125 and is escalated 5% each year thereafter to account for inflation.

#### **Capital Reserve**

Unused FY 2025/2026 budget was moved to capital reserve, raising the projected FY 2024/2025 year-end capital reserve to \$1,186,585. The capital reserve is budgeted to stay approximately flat, preserving funds for construction of Monitoring Well B scheduled for FY 2026/2027. The capital reserve begins building again in FY 2026/2027 in anticipation of construction of another monitoring well in FY 2031/2032.

### Groundwater Extractions

The FY 2024/2025 year-end projected groundwater extractions and extraction fee revenue were reduced because of lower than assumed City of Ventura pumping during July through December 2024 and an updated groundwater extraction projection for the January through June 2025 semi-annual billing period provided by the City on May 13, 2025. The City of Ventura extractions are lower than assumed in the current year budget because of low water demands, availability of water from the Ventura River, etc.

City of Ventura groundwater extraction assumptions for the FY 2025/2026 budget and multi-year projection have been revised downward based on updated information received from City staff on May 13, 2025. The projection for FY 2025/2026 has been reduced to 600 acre-feet per year (AFY), which is a 1,900 AFY reduction. The projections for FY 2026/2027 through FY 2028/2029 have been reduced to 1,500 AFY, which is a 1,500 AFY reduction. The projection for FY 2029/2030 is 1,000 AFY. The reductions in City of Ventura projected extractions reflects updated information concerning City water demands, availability of other City water supplies, blending requirements for water quality regulation compliance (Mound Basin is the City's poorest quality water supply), and future new City water supplies (i.e., VenturaWaterPure and State Water Interconnection projects).

Groundwater extractions assumed for non-City wells for FY 2025/2026 and beyond are based on the lowest extraction volumes on record since extraction fees began, which is 2,525 AFY. Using the lowest extraction volume on record helps reduce the potential for a revenue shortfall.

### Extraction Fees

Groundwater extraction fees for FY 2025/2026 through FY 2029/2030 were selected to balance the budget (i.e., achieve near-zero unreserved cash each year) and maintain or build the capital reserve to fund the monitoring well projects.

It is noted that the budgeted extraction fee for FY 2025/2026 and the projected extraction fees for the remaining years are significantly higher than the projections adopted last year. The increases are due to (1) the reduction in the current year's anticipated extraction fee revenue due to the lower pumping than assumed, and (2) the reduction in future estimated City of Ventura groundwater extractions.

### **RECOMMENDED ACTIONS**

1. Approve the Fiscal Year 2025/2026 budget and updated multi-year budget projection.
2. Schedule a public hearing to consider adoption of groundwater extraction fees for Fiscal Year 2025/2026.

### **BACKGROUND**

Please see summary.

**FISCAL SUMMARY**

Please see the summary and attachment.

**ATTACHMENTS**

- A. Draft FY 2025/2026 Budget and Multi-Year Budget Projection
- B. Extraction Fee History
- C. Breakdown of Professional Services – Post GSP Adoption

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

J.Chambers: \_\_\_\_\_ C.Everts: \_\_\_\_\_ C.Keeling: \_\_\_\_\_ J.Tribo: \_\_\_\_\_

Item 8(b) Attachment A  
Mound Basin Groundwater Sustainability Agency  
Fiscal Year 25-26 Budget and Multi-Year Budget Projection

		FY 24-25 Adopted Budget	Q1 - Q3 Jul - Mar 2025 Actuals	Q4 April - June 2025 Projection	FY 24-25 Year End Projection	FY 25-26 Draft Budget	FY 26-27 Projected Budget	FY 27-28 Projected Budget	FY 28-29 Projected Budget	FY 29-30 Projected Budget	Comments
Income											
	Groundwater Extractions City of Ventura (AF)	1,600	301	330	631	600	1,500	1,500	1,500	1,000	City of Ventura projections updated 5/13/25. Please see Attachment B for history.
	Groundwater Extractions Others (AF)	2,250	2,022	650	2,672	2,525	2,525	2,525	2,525	2,525	
	Groundwater Extractions Total (AF)	3,850	2,324	980	3,304	3,125	4,025	4,025	4,025	3,525	
	Groundwater Extraction Fee (\$/AF)	\$ 129	\$ 129	\$ 129	\$ 129	\$ 160	\$ 170	\$ 145	\$ 135	\$ 135	Extraction fee rates have increased due to lower extraction volumes experienced in FY 24-25 and lower projected extraction rates.
	40001 · Groundwater Extraction Fees	\$495,137	\$299,701	\$126,420	\$426,121	\$500,000	\$684,250	\$583,625	\$543,375	\$475,875	Assumes 3.75% APY on earnings
	42000 ·Investment Income	\$32,250	\$6,238	\$5,768	\$12,006	\$33,750	\$33,750	\$2,517	\$14,419	\$27,266	
	47001 · Late Fees	\$0	\$2,192	\$0	\$2,192	\$0	\$0	\$0	\$0	\$0	
	Total 47000 · Other Revenue	\$0	\$2,192	\$0	\$2,192	\$0	\$0	\$0	\$0	\$0	Finance Charges on overdue balances
	Total Income	\$527,387	\$308,131	\$132,188	\$440,319	\$533,750	\$718,000	\$586,142	\$557,794	\$503,141	
	Gross Profit	\$527,387	\$308,131	\$132,188	\$440,319	\$533,750	\$718,000	\$586,142	\$557,794	\$503,141	
	Expense										
	52200 · Professional Services										
	52240 · Prof Svcs - IT Consulting	\$8,500	\$0	\$5,000	\$5,000	\$3,000	\$3,150	\$3,308	\$3,473	\$3,647	Website contractor has not billed for services yet.
	52250 · Prof Svcs - Groundwater/GSP Pre										
	52250 · Prof Svcs - Post GSP Adoption	\$147,880	\$42,283	\$30,000	\$72,283	\$207,500	\$216,375	\$185,444	\$119,716	\$94,202	Please see Attachment C for details.
	52270 · Prof Svcs - Accounting	\$10,382	\$5,930	\$4,500	\$10,430	\$24,500	\$11,550	\$27,011	\$12,734	\$29,780	Fiscal audit occurs every two years
	52275 · Prof Svcs - Admin/Clerk of Bd	\$7,718	\$7,282	\$3,750	\$11,032	\$12,000	\$12,600	\$13,230	\$13,892	\$14,586	
	52280 · Prof Svcs - Executive Director	\$20,258	\$7,813	\$7,000	\$14,813	\$21,000	\$22,050	\$23,153	\$24,310	\$25,526	
	Total 52200 · Professional Services	\$194,739	\$63,308	\$50,250	\$113,558	\$268,000	\$265,725	\$252,145	\$174,124	\$167,740	
	52500 · Legal Fees										
	52501 · Legal Counsel	\$6,431	\$3,195	\$3,000	\$6,195	\$7,000	\$7,350	\$7,718	\$8,103	\$8,509	
	Total 52500 · Legal Fees	\$6,431	\$3,195	\$3,000	\$6,195	\$7,000	\$7,350	\$7,718	\$8,103	\$8,509	
	53000 · Office Expenses										
	53010 · Public Information	\$1,391	\$0	\$750	\$750	\$1,500	\$1,575	\$1,654	\$1,736	\$1,823	
	53020 · Office Supplies	\$1,124	\$640	\$750	\$1,390	\$1,500	\$1,575	\$1,654	\$1,736	\$1,823	
	53060 Computer Software	\$0	\$0	\$2,500	\$2,500	\$2,600	\$2,730	\$2,867	\$3,010	\$3,160	Quickbooks Annual Subscription
	53070 Licenses, Permits & Fees	\$1,134	\$0	\$0	\$0	\$1,200	\$1,260	\$1,323	\$1,389	\$1,459	
	53026 · Postage & Mailing	\$702	\$53	\$300	\$353	\$700	\$735	\$772	\$810	\$851	
	53110 · Travel & Training	\$776	\$212	\$200	\$412	\$800	\$840	\$882	\$926	\$972	
	53111 Office Expenses Other	\$158	\$0	\$150	\$150	\$200	\$210	\$221	\$232	\$243	
	Memberships	\$0	\$0	\$0	\$0	\$3,750	\$7,875	\$8,269	\$8,682	\$9,116	Small GSA Coalition fees beginning Jan-June 2026.
	Total 53000 · Office Expenses	\$5,285	\$906	\$4,650	\$5,556	\$12,250	\$16,800	\$17,640	\$18,522	\$19,448	
	53500 · Insurance										
	53510 · Liability Insurance	\$7,661	\$2,099	\$6,000	\$8,099	\$9,000	\$9,450	\$9,923	\$10,419	\$10,940	
	Total 53500 · Insurance	\$7,661	\$2,099	\$6,000	\$8,099	\$9,000	\$9,450	\$9,923	\$10,419	\$10,940	
	70000 · Interest & Debt Service										
	71000 Bank Service Charges	\$270	\$135	\$0	\$135	\$0	\$0	\$0	\$0	\$0	
	Total 70000 · Interest & Debt Service	\$270	\$135	\$0	\$135	\$0	\$0	\$0	\$0	\$0	
	81000 · Contingency - Non Capital Expenditures	\$21,412	\$0	\$0	\$0	\$29,625	\$29,933	\$28,743	\$21,117	\$20,664	
	82000 Capital Expenditures										
	82001 Capital Project Expenditures	\$145,444	\$13,874	\$11,000	\$24,874	\$100,000	\$1,100,000	\$0	\$0	\$50,000	Assume Monitoring Well B permmtting, encroachment permits, and design in FY 25-26 and construction in FY 26-27 at assumed cost of \$1M + geologist and report. Assume Monitoring Well C permitting in FY 29-30.
	82002 Contingency - Capital	\$14,544	\$0	\$0	\$0	\$10,000	\$110,000	\$0	\$0	\$5,000	
	Total Expense	\$395,786	\$83,517	\$74,900	\$158,417	\$435,875	\$1,539,257	\$316,168	\$232,285	\$282,299	
	Net Income	\$131,601	\$224,614	\$57,288	\$281,902	\$97,875	-\$821,257	\$269,974	\$325,509	\$220,842	

Item 8(b) Attachment A  
Mound Basin Groundwater Sustainability Agency  
Fiscal Year 25-26 Budget and Multi-Year Budget Projection

FY 24-25 Adopted Budget	Q1 - Q3 Jul - Mar 2025 Actuals	Q4 April - June 2025 Projection	FY 24-25 Year End Projection	FY 25-26 Draft Budget	FY 26-27 Projected Budget	FY 27-28 Projected Budget	FY 28-29 Projected Budget	FY 29-30 Projected Budget	Comments
Beginning Cash Balance, July 1			\$ 926,109	\$ 1,239,085	\$ 1,213,380	\$ 299,998	\$ 620,285	\$ 965,919	
Projected Cash Inflows			\$ 471,392	\$ 410,170	\$ 625,875	\$ 636,454	\$ 577,919	\$ 536,891	
Projected Cash Outflows			\$ (158,417)	\$ (435,875)	\$ (1,539,257)	\$ (316,168)	\$ (232,285)	\$ (282,299)	Some June expenses may actually be paid during subsequent fiscal year.
Projected Ending Cash Balance, June 30			\$ 1,239,085	\$ 1,213,380	\$ 299,998	\$ 620,285	\$ 965,919	\$ 1,220,512	
Designated for Operating Reserves			\$ 52,500	\$ 55,125	\$ 57,881	\$ 60,775	\$ 63,814	\$ 67,005	
Designated for Capital Reserves			\$ 1,186,585	\$ 1,158,255	\$ 242,117	\$ 559,510	\$ 902,105	\$ 1,153,507	Unused FY 24-25 income added to capital reserve. Capital reserve is for Monitoring Well B construction. Capital reserve in FY 27-28 and beyond is for Monitoring Well C scheduled for construction in FY 31-32.
Total Reserves			\$ 1,239,085	\$ 1,213,380	\$ 299,998	\$ 620,285	\$ 965,919	\$ 1,220,512	
Unreserved Cash, June 30			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

**Item 8(b) Attachment B**  
**Extraction Fee History**

<b>Semi-Annual Period</b>	<b>City Pumping (AF)</b>	<b>Others' Pumping (AF)</b>	<b>Total Pumping (AF)</b>	<b>Fee Rate</b>	<b>City Fees</b>	<b>Others' Fees</b>	<b>Total Fees</b>
<b><i>Historical</i></b>							
2018-1	675	1296	1,970	\$40	\$26,981	\$51,835	\$78,816
2018-2	1855	2337	4,191	\$40	\$74,180	\$93,470	\$167,650
2019-1	1493	1239	2,732	\$35	\$52,242	\$43,377	\$95,620
2019-2	1793	1876	3,669	\$30	\$53,796	\$56,288	\$110,084
2020-1	1184	1024	2,208	\$30	\$35,518	\$30,709	\$66,226
2020-2	1187	2082	3,269	\$28	\$33,233	\$58,294	\$91,527
2021-1	1120	1164	2,284	\$19	\$21,286	\$22,107	\$43,393
2021-2	735	1891	2,626	\$59	\$43,376	\$111,569	\$154,945
2022-1	964	1198	2,162	\$59	\$56,867	\$70,664	\$127,530
2022-2	1572	1938	3,510	\$62	\$97,474	\$120,158	\$217,632
2023-1	396	674	1,069	\$62	\$24,543	\$41,764	\$66,307
2023-2	660	1,892	2,552	\$97	\$63,979	\$183,568	\$247,547
2024-1	684	658	1,343	\$97	\$66,394	\$63,857	\$130,251
2024-2	301	2022	2,323	\$129	\$38,877	\$260,824	\$299,701
<b>Totals:</b>	<b>14,618</b>	<b>21,290</b>	<b>35,908</b>	<b>N/A</b>	<b>\$583,474</b>	<b>\$883,803</b>	<b>\$1,467,277</b>
<b>Percentages:</b>	<b>41%</b>	<b>59%</b>	<b>N/A</b>	<b>N/A</b>	<b>40%</b>	<b>60%</b>	<b>N/A</b>
<b><i>Projected</i></b>							
2025-1	330	650	980	\$129	\$42,570	\$83,850	\$126,420
FY 25/26	600	2,250	2,850	\$175	\$105,000	\$393,750	\$498,750
FY 26/27	1,500	2,250	3,750	\$182	\$272,400	\$408,600	\$681,000
FY 27/28	1,500	2,250	3,750	\$154	\$230,400	\$345,600	\$576,000
FY 28/29	1,500	2,250	3,750	\$145	\$216,900	\$325,350	\$542,250
FY 29/30	1,000	2,250	3,250	\$145	\$144,600	\$325,350	\$469,950
<b>Totals:</b>	<b>6,430</b>	<b>11,900</b>	<b>18,330</b>	<b>N/A</b>	<b>1,011,870</b>	<b>1,882,500</b>	<b>2,894,370</b>
<b>Percentages:</b>	<b>35%</b>	<b>65%</b>	<b>N/A</b>	<b>N/A</b>	<b>35%</b>	<b>65%</b>	<b>N/A</b>



**Item 8(b) Attachment C**  
**Breakdown of Professional Services - Post GSP Adoption**

GSP Implementation Action	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Seawater Intrusion Monitoring Wells for Sustainable Management Criteria Implementation	N/A - Capital Project				
Seawater Intrusion Contingency Plan & Induction Logs	\$ -	\$ 5,000	\$ 50,000	\$ -	\$ -
Land Subsidence Contingency Plan	\$ -	\$ -	\$ 50,000	\$ -	\$ -
Groundwater Quality Protection Measures	N/A - Included in Coordination/Outreach Budget				
Interim Shallow Groundwater Data Collection and Analysis	\$ 15,000	\$ 15,000	\$ -	\$ -	\$ -
Groundwater Level and Quality Monitoring	\$ 8,000	\$ 8,400	\$ 8,820	\$ 9,261	\$ 9,724
Groundwater Management, Coordination, and Outreach	\$ 22,500	\$ 23,625	\$ 24,806	\$ 26,047	\$ 27,349
GSP Annual Reports	\$ 47,000	\$ 49,350	\$ 51,818	\$ 54,408	\$ 57,129
GSP Evaluation & Address DWR Comments	\$ 115,000	\$ 115,000	\$ -	\$ 30,000	\$ -
<b>Total Professional Services - Post GSP Adoption:</b>	<b>\$ 207,500</b>	<b>\$ 216,375</b>	<b>\$ 185,444</b>	<b>\$119,716</b>	<b>\$ 94,202</b>



**MoundBasin**

GROUNDWATER SUSTAINABILITY AGENCY

**Motion Item No. 8(c)**

**DATE:** May 22, 2025  
**TO:** Board of Directors  
**FROM:** Executive Director and UWCD Finance Staff  
**SUBJECT:** Agency Investment Authorization

**SUMMARY**

The Executive Director and Finance Staff recommend transferring \$350,000 from the Agency's checking account to the Agency's Ventura County Treasury Investment Pool account. The proposed transfer amount was selected based on maximizing investment returns while also maintaining adequate cash to pay anticipated operating expenses until the next round of semi-annual groundwater extraction fee payments are received in Fall 2025.

**RECOMMENDED ACTIONS**

Authorize an approved Agency account signer to transfer \$350,000 from the Agency's checking account to the Agency's Ventura County Treasury Investment Pool account.

**BACKGROUND**

The Agency Investment Policy was adopted on November 27, 2023.

**FISCAL SUMMARY**

Approving the recommended transfer will increase Agency revenue.

**ATTACHMENTS**

None.

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

J.Chambers: \_\_\_\_\_ C.Everts: \_\_\_\_\_ C.Keeling: \_\_\_\_\_ J.Tribo: \_\_\_\_\_



### **Motion Item No. 8(d)**

**DATE:** May 22, 2025  
**TO:** Board of Directors  
**FROM:** Executive Director and Finance Staff  
**SUBJECT:** Fiscal Year 2023-24 and Fiscal Year 2024-25 Biennial Audit

#### **SUMMARY**

In May 2019, the Board selected Rogers, Anderson, Malody & Scott (RAMS) to be the Agency's auditor through a competitive selection process. RAMS has audited the Agency's financial statements since Fiscal Year (FY) 2017-18.

RAMS proposes to perform the required audit of the Agency's FY 2023-24 and 2024-25 financial statements for a not-to-exceed cost of \$11,160. Performing a biennial audit saves on administrative costs over the two-year period compared to performing annual audits.

RAMS has certified that their services will be in compliance with Government Code § 12410.6(b), which prohibits the same lead audit partner, coordinating audit partner, or reviewing audit partner from performing audit services for a local agency for more than six consecutive fiscal years.

#### **RECOMMENDED ACTION**

Authorize the Executive Director to execute an engagement letter with Rogers, Anderson, Malody & Scott, LLP to perform the FY 2023-24 and 2024-25 biennial financial audit and prepare the associated annual State Controller's Reports for an amount not-to-exceed \$11,160.

#### **BACKGROUND**

See Summary

#### **FISCAL SUMMARY**

The total cost for the FY 2023-24 and FY 2024-2025 biennial audit and preparation of the State Controller's Report is not to exceed \$11,160. Audit expenses are included in the draft FY 2025-2026 budget.

#### **ATTACHMENT**

RAMS Engagement Letter

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

J.Chambers: \_\_\_\_\_ C.Everts: \_\_\_\_\_ C.Keeling: \_\_\_\_\_ J.Tribo: \_\_\_\_\_

April 8, 2025

To the Board of Directors  
Mound Basin Groundwater Sustainability Agency  
Ventura, California

This letter is provided in connection with our engagement to audit the financial statements of the Mound Basin Groundwater Sustainability Agency (the entity) as of June 30, 2025 and for the two years ended June 30, 2025 and 2024. Professional standards require that we communicate with you certain items including our responsibilities with regard to the financial statement audit and the planned scope and timing of our audit, including significant risks we have identified.

### **Our Responsibilities**

As stated in our engagement letter dated April 8, 2025, we are responsible for conducting our audit in accordance with auditing standards generally accepted in the United States of America, *Government Auditing Standards* and the State Controller's *Minimum Audit Requirements for California Special Districts*, for the purpose of forming and expressing an opinion about whether the financial statements that have been prepared by management, with your oversight, are prepared, in all material respects, in accordance with accounting principles generally accepted in the United States of America, as well as accounting systems prescribed by the California State Controller's Office and State regulations governing special districts. Our audit does not relieve you or management of your respective responsibilities.

Our responsibility relating to other information, whether financial or nonfinancial information (other than financial statements and the auditor's report thereon), included in the entity's annual report includes only the information identified in our report. We have no responsibility for determining whether such information is properly stated. We require that we receive the final version of the annual report (including all the documents that, together, comprise the annual report) in a timely manner prior to the date of the auditor's report, or if that is not possible, as soon as practicable and, in any case, prior to the entity's issuance of such information.

### **Planned Scope of the Audit**

Our audit will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. Our audit is designed to provide reasonable, but not absolute, assurance about whether the financial statements as a whole are free of material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws or governmental regulations. Because of this concept of reasonable assurance and because we will not examine all transactions, there is a risk that material misstatements may exist and not be detected by us.

Our audit will include obtaining an understanding of the entity and its environment, including its internal control, sufficient to assess the risks of material misstatement of the financial statements and as a basis for designing the nature, timing, and extent of further audit procedures, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. However, we will communicate to you at the conclusion of our audit any material weaknesses or significant deficiencies identified. We will also communicate to you:

- Any violation of laws or regulations that come to our attention;
- Our views relating to qualitative aspects of the entity's significant accounting practices, including accounting policies, accounting estimates, and financial statement disclosures;
- Significant difficulties, if any, encountered during the audit;
- Disagreements with management, if any, encountered during the audit;
- Significant unusual transactions, if any;
- The potential effects of uncorrected misstatements on future-period financial statements; and
- Other significant matters that are relevant to your responsibilities in overseeing the financial reporting process.

Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

Certain significant risks are presumptive in most audits and merit attention by the auditors due to the direct impact over financial reporting and internal control processes. Although we are currently in the planning stage of our audit, the following presumptive significant risks are applicable to our audit and require special audit considerations:

- *Management's override of internal controls over financial reporting:* Auditors must consider and respond to the risk of management override of internal controls, which is the intervention by management in handling financial information and making decisions contrary to internal control policy.
- *Revenue recognition:* Auditors must consider and respond to the risk of management subversion of generally accepted accounting principles in determining how and when revenue is recognized.
- *Significant estimates:* Auditors must consider and respond to the risk of management bias in significant accounting estimates. Financial statement areas containing significant estimates can include, but are not limited to, net pension liability and related deferred inflows/outflows, net OPEB liability and related deferred inflows/outflows, leases receivable and related deferred inflows of resources, lease and subscription liabilities, right-to-use assets, depreciation and amortization expenses, and fair value measurements.

We expect to begin our audit on approximately October 27, 2025. Scott Manno, CPA, CGMA is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

This information is intended solely for the information and use of the Board of Directors and management of the entity and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully,

*Rogers, Anderson, Malody & Scott, LLP.*

April 8, 2025

To the Board of Directors  
Mound Basin Groundwater Sustainability Agency  
Ventura, California

The following represents our understanding of the services we will provide the Mound Basin Groundwater Sustainability Agency.

You have requested that we audit the financial statements of the Mound Basin Groundwater Sustainability Agency (the entity), as of June 30, 2025, and June 30, 2024 then ended and the related notes, which collectively comprise the entity's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS), *Government Auditing Standards* and the State Controller's *Minimum Audit Requirements for California Special Districts* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Accounting principles generally accepted in the United States of America (U.S. GAAP), as promulgated by the Governmental Accounting Standards Board (GASB) require that supplementary information, such as management's discussion and analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with GAAS. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI.

The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

1. Management's Discussion and Analysis



## **Auditor Responsibilities**

We will conduct our audit in accordance with GAAS, *Government Auditing Standards* and the State Controller's *Minimum Audit Requirements for California Special Districts*. As part of an audit in accordance with these standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of control;
- Obtain an understanding of the system of internal control in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit;
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation; and
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the entity's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with GAAS, *Government Auditing Standards* and the State Controller's *Minimum Audit Requirements for California Special Districts*. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

Our responsibility as auditors is limited to the periods covered by our audit and does not extend to any other periods.

## **Compliance with Laws and Regulations**

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of the entity's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

## Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- For the preparation and fair presentation of the basic financial statements in accordance with U.S. GAAP;
- For the design, implementation, and maintenance of the system of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
- To provide us with:
  - i. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters;
  - ii. Additional information that we may request from management for the purpose of the audit; and
  - iii. Unrestricted access to persons within the entity and others from whom we determine it necessary to obtain audit evidence.
- For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by us;
- For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current years under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole;
- For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in the system of internal control and others where fraud could have a material effect on the financials; and
- For the accuracy and completeness of all information provided.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited basic financial statements, or if the supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

## **Nonattest Services**

With respect to any nonattest services we perform, we will not assume any management responsibilities on behalf of the entity. However, we will provide advice and recommendations to assist management of the entity in performing its responsibilities.

The following are nonattest services that may be requested by the entity, which can include, but are not limited to the following:

- Propose adjusting or correcting journal entries to be reviewed and approved by management;
- Assist management with drafting the financial statements based on the entity's trial balances;
- Other agreed upon procedures;
- Annual Financial Transaction Report preparation; and
- Assist management with completing the Data Collection Form and submitting to the Federal Audit Clearinghouse.

The entity's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) designing, implementing, and maintaining the system of internal control, including the process used to monitoring the system of internal control.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards, and
- The nonattest services are limited to the services requested by the entity, and agreed to by us. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

## **Reporting**

We will issue a written report upon completion of our audit of the entity's basic financial statements. Our report will be addressed to the Board of Directors of the entity. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinion on the basic financial statements is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or to issue a report as a result of this engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance will not be an objective of the audit and, therefore, no such opinion will be expressed.

## **Other**

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the basic financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

If it is determined a Single Audit is needed subsequent to this engagement letter, we will provide the entity with another engagement letter covering the terms and conditions related to a Single Audit and the Uniform Guidance.

## **Provisions of Engagement Administration, Timing and Fees**

Scott Manno, CPA, CGMA is the engagement partner for the audit services specified in this letter. The engagement partner's responsibilities include supervising the firm's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fee for the audit will be between \$10,305 and \$11,160. We will notify you immediately of any circumstances we encounter that could significantly affect this initial fee estimate. Whenever possible, we will attempt to use the entity's personnel to assist in the preparation of schedules and analysis of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit. Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

Our proposed fee is also dependent on all items requested being completed in the format requested or in a mutually agreed-upon format and uploaded to the Engagement Organizer hosted by our firm in a timely manner in accordance with the agreed-upon audit timeline.

Our fee for this engagement assumes the following: the entity will be adequately prepared for the audit and the entity's financial operations and working trial balance will be consistent from year to year. If, after we receive the working trial balances, we notice there are excessive new accounts over the prior year, or there are excessive subsequent journal entries, or prepared by client workpapers that do not agree to the working trial balances, or there are new funds/functions within the entity, or other changes that necessitate a significant amount of time to address, we will need to come to an agreed-upon change order to address any possible additional costs incurred by the firm. If the need for additional work does come to our attention, we will immediately notify entity staff. If you choose to have us perform the additional work, then such work will be performed at the same hourly rates applicable to the audit work and set forth in an addendum to the contract between the entity and our firm.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

The audit documentation for this engagement is the property of our firm and constitutes confidential information. However, we may be requested to make certain audit documentation available to various regulators, federal agencies, and to the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of our firm's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the regulators. The regulators may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Our firm may transmit confidential information that you provided us to third parties in order to facilitate delivering our services to you. For example, such transmissions might include, but not be limited to exchanging documents via our secure portals. We have obtained confidentiality agreements with all our service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain responsible for the work provided by any third-party service providers used under this agreement. By your signature below, you consent to having confidential information transmitted to entities outside the firm. Please feel free to inquire if you would like additional information regarding the transmission of confidential information to entities outside the firm.

Management is also responsible for the implementation of new standards issued by the GASB. We will provide reasonable assistance in the preparation of the items noted herein, but any significant time needed to complete the financial statements will be billed separately.

*Government Auditing Standards* require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the basic financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

We agree to retain our audit documentation or work papers for a period of at least seven years from the date of our report. Upon expiration of this period, we will be free to destroy our records related to the engagement. However, we do not keep original client documents, so we will return those as they are used during each engagement. It is management's responsibility to retain and protect the records for possible future use, including examination by regulators and federal agencies.

We require that a copy of the final trial balance (i.e., a trial balance ready to audit) be delivered to us at least 10 business days prior to the start of the audit, otherwise we may reschedule the start of the audit.

At the conclusion of our audit engagement, we will communicate to the Board of Directors the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

### **Non-solicit Clause**

We value each and every one of our clients as well as each and every one of our employees. We have spent a great deal of time and resources to locate, train and retain our employees. We respectfully request that you do not solicit our employees to work for you. If you do hire one of our employees within 2 years of when they last worked for our firm, we will be due a finder's fee equal to 50% of the annual salary they were earning as of their last day of employment. Payment will be due within 10 days of your receipt of our invoice.

To ensure that our independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

### **International Alliance Membership**

Our firm is an independent member firm of Alliot Global Alliance, which is an international alliance of independent accounting, law, and specialist firms. Alliot Global Alliance and its member firms are legally distinct and separate entities. These entities are not and shall not be construed to be in the relationship of a parent firm, subsidiary, partner, joint venture, agent, or a network. No Alliot Global Alliance member firm has any authority (actual, apparent, implied, or otherwise) to obligate or bind Alliot Global Alliance or any other Alliot Global Alliance member firm in any manner whatsoever. Equally, neither Alliot Global Alliance nor any other member firm has any authority to obligate or bind us or any other member firm. All Alliot Global Alliance members are independent firms, and as such, they each render their services entirely on their own account (including benefit and risk). In connection with the engagement contemplated by this letter or any other services from time to time provided by us, we may seek advice from or may recommend the retention of an Alliot Global Alliance member firm. Alliot Global Alliance and its other member firms shall have no liability for advice rendered by us or such consulted or retained Alliot Global Alliance member firm. Nor shall we have liability for advice rendered by any of the other Alliot Global Alliance member firms, even if consulted or recommended to you by our firm.



### **Information Exchange/Data Hosting (Engagement Organizer)**

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. The Engagement Organizer is used solely as a method of transferring data and is not intended for the storage of the entity's information. Upon conclusion of the engagement, we will provide the entity with a copy of the deliverables and relevant data from the Engagement Organizer relating to the engagement in a mutually agreed-upon format. If the engagement occurs over multiple years, this exchange will occur at least annually. The data and other content will either be removed from the Engagement Organizer or become unavailable to the entity within a reasonable period of time. If the engagement is multi-year, the completion of the engagement occurs each year when the deliverables are completed for that year. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

Please electronically sign this letter to indicate your acknowledgement of, and agreement with, the arrangements for our audit of the financial statements, including our respective responsibilities. Please download a copy of the letter for your records once you have completed the signature process.

As a reminder, we will not initiate services until we receive the signed letter.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

*Rogers, Anderson, Malachy & Scott, LLP.*

### **RESPONSE:**

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of the Mound Basin Groundwater Sustainability Agency by:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## Report on the Firm's System of Quality Control

August 26, 2024

To Rogers, Anderson, Malody & Scott, LLP and the Peer Review Committee of the California Society of CPAs:

We have reviewed the system of quality control for the accounting and auditing practice of Rogers, Anderson, Malody & Scott, LLP (the firm) in effect for the year ended November 30, 2023. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary). The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

### Firm's Responsibility

The firm is responsible for designing and complying with a system of quality control to provide the firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

### Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the firm's system of quality control based on our review.

### Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including a compliance audit under the Single Audit Act and an audit of an employee benefit plan.

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

### Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Rogers, Anderson, Malody & Scott, LLP in effect for the year ended November 30, 2023, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Rogers, Anderson, Malody & Scott, LLP has received a peer review rating of *pass*.



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**Motion Item No. 8(e)**

**DATE:** May 15, 2025  
**TO:** Board of Directors  
**FROM:** Executive Director  
Clerk of the Board  
**SUBJECT:** Resolution 2025-01 Honoring Director Arne Anselm

**SUMMARY**

Ventura County Public Works Agency appointed Arne Anselm as its representative to the Mound Basin GSA Board, effective June 1, 2022. Since his appointment, Director Anselm proved to be a great addition to the team where he took the time to participate in every meeting and always offered to assist where he could. He also served as the Agency's Treasurer and showed himself to be dependable and responsible outside his normal professional duties. His last day as acting Board member was April 24, 2025. Staff wishes him well in his future endeavors.

**RECOMMENDATION**

Consider adopting Resolution 2025-01, recognizing Director Anselm's dedication for his years of service to the Mound Basin GSA in his role as Treasurer representing the County of Ventura.

**FISCAL SUMMARY**

Not applicable.

**ATTACHMENT**

Resolution 2025-01

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

J.Chambers: \_\_\_\_\_ C.Everts: \_\_\_\_\_ C.Keeling: \_\_\_\_\_ J.Tribo: \_\_\_\_\_



**MoundBasin**

GROUNDWATER SUSTAINABILITY AGENCY

*Resolution 2025-01*

*HONORING*

*Arne Anselm*

**WHEREAS**, Director Anselm has faithfully served as a Member Director on behalf of the County of Ventura since June 1, 2022, for two terms (June 2022 to April 2025) on the Board of Directors of the Mound Basin Groundwater Sustainability Agency, and

**WHEREAS**, Director Anselm has given freely of his time, experience, and knowledge at the expense of his family and professional activities in order to contribute to the success and accomplishments of the Agency, and

**WHEREAS**, Director Anselm was instrumental in supporting the Mound Basin Groundwater Sustainability Agency's groundwater sustainability plan objectives and having served as Board Treasurer between June 2022 through April 2025, and

**WHEREAS**, during his tenure, Director Anselm has served with dignity and distinction and has contributed significantly to the successful operation of the Mound Basin Groundwater Sustainability Agency, now

**THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Mound Basin Groundwater Sustainability Agency take great pleasure in honoring Arne Anselm for his dedicated, loyal, and honorable service.

**PRESENTED BY THE MBGSA BOARD OF DIRECTORS THIS 22<sup>ND</sup> DAY OF MAY 2025.**

\_\_\_\_\_  
Chair  
Catherine Keeling

\_\_\_\_\_  
Vice Chair/Secretary  
Jennifer Tribo

\_\_\_\_\_  
Director  
James Chambers

\_\_\_\_\_  
Director  
Conner Everts