

**THE MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY  
REGULAR BOARD OF DIRECTORS MEETING**

was held on Monday, October 28, 2024, at 1:00 p.m. via Zoom and  
at the City of Ventura, Public Works Facility, Assembly Conference Room,  
336 San Jon Road, Ventura, CA 93002.

**MINUTES**

**DIRECTORS IN ATTENDANCE**

Catherine Keeling, Chair  
Jennifer Tribo, Vice Chair/Secretary  
Arne Anselm, Treasurer  
James Chambers  
Conner Everts

**STAFF IN ATTENDANCE**

Bryan Bondy, Executive Director  
Alex Dominguez, Legal Counsel  
Jackie Lozano, Clerk of the Board

**PUBLIC IN ATTENDANCE**

Sara Guzman, UWCD  
Burt Handy  
Mohammed Hasan, UWCD  
Kathleen Kuepper, UWCD  
Zachary Plummer, UWCD

**OPEN SESSION**

Chair Catherine Keeling called the meeting to order at 1:00 p.m.

**1. PLEDGE OF ALLEGIANCE**

Chair Keeling led the participants in reciting the Pledge of Allegiance.

**2. BOARD OF DIRECTORS ROLL CALL**

**Motion**

All five Directors were present (Anselm, Chambers, Everts, Keeling, and Tribo).

**3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

None were offered.

**4. APPROVAL OF AGENDA**

**Motion**

Action: M/S/C (Everts, Chambers) to approve the October 28, 2024, Agenda.

Voice Vote: All in favor (Anselm, Chambers, Everts, Keeling, Tribo); None opposed.

**5. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

**5a. Approval of Minutes**

**Motion**

Review and approve the Minutes of August 26, 2024, Regular Agency Board meeting.

**5b. Approval of Warrants**

**Motion**

Review a summary report of the September 2024 approved warrants as well as consider approving payment of outstanding vendor invoices for October 2024.

**5c. Monthly Financial Report**

**Information Item**

Review the profit and loss statement and balance sheet for the month of September 2024.

**5d. Fiscal Year-end 2023-2024 Budget Report**

**Information Item**

Review and file the year-end budget report for fiscal year 2023-2024.

Action: M/S/C (Everts, Anselm) to approve August 26, 2024, Minutes, accept and file the Warrants for September 2024, approve the Warrants for October 2024, receive and file the September 2024 Financial Reports, and receive and file the Fiscal Year-end 2023-2024 Budget Report.

Voice Vote: Ayes: Anselm, Chambers, Keeling, and Tribo; Noes: None; Abstained: Everts abstained from Motion 5a. because he was not present during the August 26, 2024, meeting.

**6. BOARD MEMBER ANNOUNCEMENTS**

Director Tribo introduced the City of Ventura's Water Resources Manager Sarah Mulder who was in attendance.

**7. EXECUTIVE DIRECTOR UPDATE**

**Information Item**

Executive Director Bondy summarized the written staff report describing Agency activities since the last regular Board of Directors meeting of August 26, 2024.

Regarding Groundwater Monitoring Well B, Executive Director Bondy requested assistance from Director Tribo to determine if the road right-of-way at the proposed monitoring well site had been transferred to the City of Ventura from the County of Ventura. Director Tribo will follow up and determine who the point of contact would be. Director Chambers inquired if the work is time-sensitive for the contractor. The Executive Director felt it would be ideal to have the well drilled by 2027.

Regarding Groundwater Level Monitoring Well 02N22W16K01S, Director Chambers expressed an interest in seeing images from the downhole inspection camera once they become available.

## **8. MOTION ITEMS**

### **8a. INTERA Inc. Work Order No. 13 for Water Year 2023/2024 Groundwater Sustainability Plan Annual Report**

#### **Motion**

The Executive Director summarized this motion for the Board. There were no questions or comments from the Board or public.

Action: M/S/C (Everts, Chambers) authorizing the Executive Director to issue INTERA Inc. Work Order No. 13 for preparation of the water year 2023/2024 annual report in an amount not to exceed \$37,910 and \$3,790 (10%) contingency to be authorized at the Executive Director's discretion (\$41,700) total authorization.

Voice Vote: Ayes: Anselm, Chambers, Keeling, and Tribo; Noes: None; Absent: None.

### **8b. Stakeholder Engagement Plan Annual Review**

#### **Motion**

The Executive Director summarized this motion for the Board. The Board had no questions or comments. No comments or questions were offered by the public.

Action: M/S/C (Everts, Tribo) approving the current Stakeholder Engagement Plan as is until the next annual review.

Voice Vote: Ayes: Anselm, Chambers, Keeling, and Tribo; Noes: None; Absent: None.

### **8c. Proposed Mound Basin GSA Regular Board of Directors Meeting Schedule for Calendar Year 2025**

#### **Motion**

The Clerk of the Board summarized the motion for the Board. No comments or questions were offered by the public.

Director Tribo mentioned she would follow up with the City Hall to determine whether the conference rooms were equipped with the technology necessary for Zoom and will report out at the next meeting.

Action: M/S/C (Everts, Anselm) approving the proposed meeting schedule as provided for calendar year 2025.

Voice Vote: Ayes: Anselm, Chambers, Keeling, and Tribo; Noes: None; Absent: None.

**9. FUTURE AGENDA ITEMS**

Chair Keeling polled the Directors of any agenda items they would like to hear about in the future. None were offered.

**10. ADJOURNMENT**

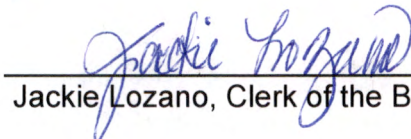
Chair Keeling adjourned the meeting at 1:19 p.m. The next regular Board of Directors meeting is scheduled for Thursday, November 21, 2024, at 1:00 p.m., or call of the Chair.

I certify that the above is a true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors meeting of October 28, 2024.

ATTEST:

  
Jennifer Tribo, Vice chair/Secretary

ATTEST:

  
Jackie Lozano, Clerk of the Board