



**NOTICE IS HEREBY GIVEN that the
Mound Basin Groundwater Sustainability Agency (“Agency”)
Board of Directors (“Board”) will hold its
REGULAR BOARD OF DIRECTORS MEETING
at 1:00 p.m. on Monday, August 26, 2024, at the City of San Buenaventura,
Public Works Facility, Assembly Conference Room,
336 San Jon Road, Ventura, CA 93002.**

To participate in the Board of Directors meeting via Zoom, please access:
<https://us02web.zoom.us/j/87239483889?pwd=ZHBZWjhsdzBhcklRQUZmeUd2QXBzZ09>

Meeting ID: 872 3948 3889 | Passcode: MBGSA

To call into the meeting (audio only), call: (877) 853-5247 (US Toll-free)

Meeting ID: 872 3948 3889

AMENDED AGENDA

OPEN SESSION – CALL TO ORDER 1:00 P.M.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

MOTION

The Clerk of the Board will call roll. Staff requests Board approval to Director Conner Everts request to participate in the Board meeting remotely. In accordance with Teleconferencing Rules under AB 2449, Director Everts informed the Agency’s Executive Director, the Clerk of the Board, and legal counsel of his need to participate remotely for the reason of “just cause” (B) having a contagious illness.

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion or take any action on any items presented during public comments. Such items may only be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. In accordance with Government Code §54954.3(b)(1), public comment will be limited to three (3) minutes per speaker.

4. APPROVAL OF AGENDA

Motion

5. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

5a. Approval of Minutes

Motion

Approve the Minutes from June 24, 2024, Regular Agency Board meeting. A meeting cancellation notice was emailed to the Board and interested parties list as well as posted to the Mound Basin GSA website, Facebook page, and at the City of Ventura and United Water Conservation District regarding its July 22, 2024, Regular Board of Directors meeting.

5b. Approval of Warrants

Motion

Receive and review a summary report of the July 2024 approved warrants as well as consider approving payment of outstanding vendor invoices for August 2024.

5c. Monthly Financial Report

Information Item

Receive the profit and loss statement and balance sheet for the month of August 2024.

6. BOARD MEMBER ANNOUNCEMENTS

Provide updates on matters not on the agenda.

7. EXECUTIVE DIRECTOR UPDATE

Information Item

Provide an informational update on activities since the previous Board meeting.

8. MOTION ITEMS

8a. Reappointment of Stakeholder Directors

Motion

Acknowledge, receive, and consider reappointing the Agriculture and Environmental Stakeholder Directors for a new one-year term of August 2024 through August 2025.

8b. Resolution 2024-05 Amending the Agency's Conflict of Interest Code

Motion

Review and adopt Resolution 2024-05 approving the amendments to the Agency's Conflict of Interest Code as provided (Exhibit A).

8c. Monitoring Well B Permitting Support Services

Motion

Authorize the Executive Director to execute a contract with Jensen Design and Survey, Inc., subject to Agency Counsel review, for an amount not-to-exceed \$43,927, with an additional \$10,982 (25%) contingency to be authorized at the discretion of the Executive Director (\$54,909 total authorization).

8d. Groundwater Extraction Fees Follow-Up Discussion

Motion

Review information about historical groundwater extractions and extraction fees and discuss potential changes to the groundwater extraction fee structure. Provide direction to staff for follow-up actions, if desired.

9. FUTURE AGENDA ITEMS

The Board may suggest issues and/or topics they would like to address at future meetings.

10. ADJOURNMENT

The next regular **Board of Directors Meeting** is scheduled for **Monday, September 23, 2024**, or call of the Chair.

Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at the office of United Water Conservation District located at 1701 North Lombard Street, Suite 200, in Oxnard during normal business hours.

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the Agency's services, programs, or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the Mound Basin Clerk of the Board at (805) 525-4431 or the City of Ventura at (805) 654-7800. Notification of at least 48 hours prior to the meeting will enable the Agency to make appropriate arrangements.

Posted: Friday, August 23, 2024 **(time)** 11:15 a.m. **(attest)** Jackie Lozano
At: <https://moundbasingsa.org>

Posted: Friday, August 23, 2024 **(time)** 11:20 a.m. **(attest)** Jackie Lozano
At: <https://www.facebook.com/moundbasingsa/>

Posted: Friday, August 23, 2024 **(time)** 11:30 a.m. **(attest)** Jackie Lozano
At: United Water Conservation District, 1701 N. Lombard Street, Oxnard, CA 93030

Posted: Friday, August 23, 2024 **(time)** 12:00 p.m. **(attest)** Jackie Lozano
At: City of Ventura, 336 San Jon Road, Ventura, CA 93002



MoundBasin
GROUNDWATER SUSTAINABILITY AGENCY

Motion Item No. 5(a)

DATE: August 26, 2024
TO: Board of Directors
FROM: Clerk of the Board
SUBJECT: Approval of Minutes

RECOMMENDATION

The Board will consider approving the Minutes from June 24, 2024, Regular Board of Directors meeting.

ATTACHMENT

June 24, 2024, draft meeting minutes



**THE MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
REGULAR BOARD OF DIRECTORS MEETING AND PUBLIC HEARING**

was held on Monday, June 24, 2024, at 1:00 p.m. via Zoom and
at the City of Ventura, Public Works Facility, Assembly Conference Room,
336 San Jon Road, Ventura, CA 93002.

MINUTES

DIRECTORS IN ATTENDANCE

Catherine Keeling, Chair
Jennifer Tribo, Vice Chair/Secretary
Arne Anselm, Treasurer
James Chambers
Conner Everts

STAFF IN ATTENDANCE

Bryan Bondy, Executive Director
Alex Dominguez, Legal Counsel
Jackie Lozano, Clerk of the Board

PUBLIC IN ATTENDANCE

Sara Guzman, UWCD
Burt Handy
Zachary Plummer, UWCD

OPEN SESSION

Chair Catherine Keeling called the meeting to order at 1:00 p.m.

1. PLEDGE OF ALLEGIANCE

Chair Keeling led the participants in reciting the Pledge of Allegiance.

2. BOARD OF DIRECTORS ROLL CALL

Four directors were present (Anselm, Chambers, Keeling, and Tribo). Director Everts arrived at 1:05 p.m. during Item No. 7.

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

None were provided.

4. APPROVAL OF AGENDA

Motion

Action: M/S/C (Anselm, Chambers) to approve the June 24, 2024, agenda.

Vote: Ayes: Anselm, Chambers, Keeling, and Tribo; Noes: None; Absent: Everts.

5. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

5a. Approval of Minutes

Motion

Review and approve the Minutes from the May 23, 2024, Regular Agency Board meeting.

5b. Approval of Warrants

Motion

Review and consider approving payment of outstanding vendor invoices for June 2024.

5c. Monthly Financial Reports

Information Item

Review the profit and loss statement, and balance sheet for the month of May 2024.

Action: M/S/C (Anselm, Tribo) to approve the May 23, 2024, Regular Agency meeting minutes, Warrants for June 2024, and file the May 2024 Financial Reports.

Vote: Ayes: Anselm, Chambers, Keeling, and Tribo; Noes: None; Absent: Everts.

6. BOARD MEMBER ANNOUNCEMENTS

None were provided.

7. EXECUTIVE DIRECTOR UPDATE

Information Item

Executive Director Bondy summarized the written staff report describing Agency activities since the last regular Board of Directors meeting of May 23, 2024.

Executive Director Bondy reviewed a map showing property ownership and easements in the vicinity of the area identified for groundwater Monitoring Well B construction (Attachment B of the staff report). Executive Director Bondy explained that further review is needed to identify a preferred location.

Director Everts inquired about the Executive Director's attendance at the SGMA Implementation Summit in June. Executive Director Bondy briefly summarized the conference and said it was helpful to engage with staff from other groundwater sustainability agencies. He noted that the Department of Water Resources (DWR) was largely absent due to budget restrictions prohibiting payment of conference fees. This was disappointing to many attendees because engagement with the DWR

SGMA staff is a key reason to attend. Director Everts stated he would mention this to Secretary for Natural Resources Crowfoot.

Director Chambers asked about the cost for the downhole inspection of well 02N22W16K01S. Executive Director Bondy said the inspection cost would be approximately \$5,000. The well owner will pay for the inspection. If the well is ultimately transferred to MBGSA for continued monitoring, there may be a negotiated reimbursement.

8. MOTION ITEMS

8a. Board Reappointment of United Water Conservation District Representative Catherine P. Keeling

Motion

The Board acknowledged and accepted United Water Conservation District's (UWCD) reappointment of Catherine P. Keeling as its Member Director to the Agency's Board.

Action: M/S/C (Everts, Chambers) to approve UWCD's reappointment of Catherine P. Keeling as its Member Director to the Agency's Board for the term of June 14, 2024, through June 13, 2026.

Vote: Ayes: Anselm, Chambers, Everts, Keeling, Tribo; Noes: None; Absent: None.

8b. Board Reappointment of City of San Buenaventura Representative Jennifer L. Tribo

Motion

The Board acknowledged and accepted the City of San Buenaventura's (City) reappointment of Jennifer L. Tribo as its Member Director to the Agency's Board.

Action: M/S/C (Everts, Anselm) to approve the City's reappointment of Jennifer L. Tribo as its Member Director to the Agency's Board for the term of June 14, 2024, through June 13, 2026.

Vote: Ayes: Anselm, Chambers, Everts, Keeling, Tribo; Noes: None; Absent: None.

8c. PUBLIC HEARING

Resolution 2024-04 A Resolution of the Board of Directors of the Mound Basin Groundwater Sustainability Agency Determining and Establishing a Groundwater Extraction Fee Against all Persons Operating Groundwater Extraction Facilities Within the Mound Basin for the 14th and 15th Semiannual Billing Periods (July-December 2024 and January-June 2025).

Motion

Chair Keeling opened the PUBLIC HEARING at 1:21 p.m. to discuss potential extraction fees, based on the Fiscal Year 2024-25 Budget and the updated five-year financial projection which had been posted on the Agency's website.

The Chair asked if any members of the public wished to offer comment or testimony regarding the proposed groundwater extraction fees to the Board. None were offered. The Clerk provided that no written testimony or e-mails were received from the public to the Board relating to the proposed groundwater extraction fee.

Chair Keeling, having received no request to provide public comment or testimony, closed the PUBLIC HEARING at 1:22 p.m.

Action: M/S/C (Everts, Tribo) to adopt Resolution 2024-04 establishing groundwater extraction fees within the Mound Basin for the 14th and 15th semiannual billing periods (July-December 2024 and January-June 2025).

Vote: Ayes: Anselm, Chambers, Everts, Keeling, Tribo; Noes: None; Absent: None.

8d. Summary of Meeting with the CA Department of Water Resources Concerning the Groundwater Sustainability Plan Recommended Corrective Actions

Motion

The Executive Director briefed the Board on his June 4, 2024, meeting with DWR concerning the GSP Recommended Corrective Actions (RCAs) included in DWR's GSP approval letter.

Most of the meeting was spent discussing the RCAs pertaining to the Depletions of Interconnected Surface Water sustainability indicator. DWR agrees with MBGSA's conclusion that undesirable results for this sustainability indicator are not likely because the estimated depletion rate is very small. However, because there is some non-zero amount of estimated depletion, the GSP will need to be updated to include a qualitative explanation as to why it is insignificant. The GSP will also need to include a discussion of conditions that would trigger adding sustainable management criteria for this sustainability indicator in the future.

Executive Director Bondy was asked about the timing for updating the GSP. He replied that it will be addressed as part of the five-year GSP assessment process, which must be completed by January 2027. Executive Director Bondy said that the Agency may need to reengage the biology consultant to help frame the issues.

The Board expressed their appreciation to Executive Director Bondy for coordinating and attending the meeting with DWR.

No action was taken.

8e. Approve Transfer of Website Hosting and Maintenance Services to CV Strategies

Motion

Executive Director Bondy summarized this request to the Board. No questions or comments were offered.

Action: M/S/C (Everts, Tribo) to approve the transfer of website hosting and maintenance services to CV Strategies and authorizing the associated professional services.

Vote: Ayes: Anselm, Chambers, Everts, Keeling, Tribo; Noes: None; Absent: None.

9. FUTURE AGENDA ITEMS

Chair Keeling polled the Directors of any agenda items they would like to hear about in the future. None were offered.

Legal Counsel answered questions regarding future remote participation by Board members and Brown Act compliance.

10. ADJOURNMENT

Chair Keeling adjourned the meeting at 1:47 p.m. The next regular Board of Directors Meeting is scheduled for Monday, July 22, 2024, or call of the Chair.

I certify that the above is a true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors meeting of June 24, 2024.

ATTEST: _____
Jennifer Tribo, Vice chair/Secretary

ATTEST: _____
Jackie Lozano, Clerk of the Board



Motion Item No. 5(b)

DATE: August 22, 2024
TO: Board of Directors and Executive Director
FROM: Sara Guzman, UWCD
SUBJECT: Approval of Warrants

SUMMARY

The Board will review a summary report for the July 2024 warrants as well as consider approving payment of outstanding vendor invoices for the Mound Basin GSA.

RECOMMENDATION

UWCD accounting staff has prepared the attached August 2024 warrants based on the Mound Basin GSA payables and is recommending approval. All expenditures are in accordance with the Board approved budget and have been reviewed by the Executive Director.

FISCAL SUMMARY

Not applicable.

ATTACHMENTS

- A. Warrant Register Report and Invoices for July 2024
- B. Warrant Register Report and invoices for August 2024

Action: _____
Motion: _____ 2 nd : _____
A.Anselm: _____ J.Chambers: _____ C.Everts: _____ C.Keeling: _____ J.Tribo: _____

Check Detail Report

July 2024

ACCOUNT	TRANSACTION ID	DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
Bank of the Sierra								
	1860							
Bank of the Sierra	1860	07/17/2024	Bill Payment (Check)	11538	County of Ventura- IT Servces Department	--	Uncleared	-\$173.64
Bank of the Sierra	1860	07/17/2024	Bill Payment (Check)	11538	County of Ventura- IT Servces Department	--	--	-\$173.64
	1861							
Bank of the Sierra	1861	07/17/2024	Bill Payment (Check)	11539	Bondy Groundwater Consulting, Inc	--	Uncleared	-\$8,707.63
Bank of the Sierra	1861	07/17/2024	Bill Payment (Check)	11539	Bondy Groundwater Consulting, Inc	--	--	-\$8,707.63
	1862							
Bank of the Sierra	1862	07/17/2024	Bill Payment (Check)	11540	insureCAL Insurance Agency	--	Uncleared	-\$4,960.47
Bank of the Sierra	1862	07/17/2024	Bill Payment (Check)	11540	insureCAL Insurance Agency	--	--	-\$4,960.47
	1863							
Bank of the Sierra	1863	07/17/2024	Bill Payment (Check)	11541	United Water Conservation District	--	Uncleared	-\$3,996.56
Bank of the Sierra	1863	07/17/2024	Bill Payment (Check)	11541	United Water Conservation District	--	--	-\$3,996.56

COUNTY OF VENTURA

IT SERVICES DEPARTMENT

ISF BILLING INVOICE DETAILS

Mound Basin Grndwtr Sustainability Agency
 PO Box 3544
 Ventura, CA 93006-3544

T M Charge Period 05/01/24 - 05/31/24
Service Contract Charge Period 06/01/24 - 06/30/24
Billing Period AP11
Invoice Date 06/27/2024
Invoice Number INV0310335
PO Number
PO Note

Code MBGSA
Contact
Phone
Mail #

Activity GATV
Function GFUN
Program
Phase
Task

INFORMATION TECHNOLOGY ISF

Account#: 2202

LABOR

NAME	TICKET	CONTACT	DESCRIPTION	STANDBY		REGULAR		OVERTIME		AMOUNT
				RATE	HRS	RATE	HRS	RATE	HRS	
DEANE, CRAIG	SREQ532364	SOLANKI, RITESH	PHP UPGRADE FOR - MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY	0.00	0.00	86.82	2.00	0.00	0.00	173.64

LABOR SUBTOTAL: 2.00 173.64

TOTAL INFORMATION TECHNOLOGY ISF CHARGES: 173.64

ISF BILLING SUMMARY

ACT: GATV **FUNC:** GFUN **PGM:** **PHASE:** **TASK:**

DESCRIPTION	CURRENT INV. CHARGES	YTD CHARGES
INFORMATION TECHNOLOGY ISF ACCOUNT#: 2202		
ADJUSTMENT - 9712	0.00	1,019.39
LABOR - 9712	173.64	892.67
ACCOUNT #: 2202 SUBTOTAL	173.64	1,912.06
TOTALS		YTD TOTAL: 1,912.06
INVOICE TOTAL	173.64	
BALANCE FWD	260.46	
PLEASE PAY THIS AMOUNT	434.10	

Reviewed by BB 7/15/24
 Account: 52240 -
 Prof Svcs - IT Consulting

← Paid last month

Remit to: County of Ventura IT Services, 800 S. Victoria Avenue #1100, Ventura, CA 93009

If you have any questions or concerns about this invoice, please contact the ITSD Service Desk at 658-4357, and open a Service Request with a category of "billing". The service request will automatically be routed to IT Services Fiscal Staff for action.

**Bondy Groundwater Consulting, Inc.
Invoice for Professional Consulting Services**

Mound Basin GSA Groundwater Sustainability Plan Support Services

Client Contract No. N/A

Invoice Period: June 1-30, 2024

Bondy Groundwater Consulting, Inc.



bryan@bondygroundwater.com



Client: Mound Basin GSA

P.O. Box 3544

Ventura, CA 93006-3544

Project #: 100

Invoice #: 100-06

Invoice Date: 7/1/2024

Description of Services

Labor	Hours	Rate	Subtotal
<u>Executive Dir. - GSP Implementation (Acct: 52250)</u>	26.75	\$220.00	\$5,885.00
<ul style="list-style-type: none"> • Travel to Sacramento (split with UVRGA) • Attend meeting on 6/4 with DWR re: GSP recommended corrective actions (split with UVRGA) • Attend SGMA Summit (split with UVRGA) • Return travel from Sacramento (split with UVRGA) • Prepare notes to document DWR meeting discussions • Prepare staff report re: 6/4 DWR meeting re: GSP recommended corrective actions • Prepare GSP implementation portion of Executive Director's report for 6/24 Board meeting • Coordination re: right-of-way mapping for Monitoring Well B • Review draft right-of-way mapping deliverable for Monitoring Well B • Coordination w/ UWCD re: groundwater level monitoring • Coordination re: semi-annual groundwater level data upload to DWR • Attend 6/24 Board meeting (GSP implementation items) • Coordination re: City of Ventura report of leaking (artesian) monitoring wells at wastewater treatment plant • Site visit to assess and fix leaking (artesian) monitoring wells at wastewater treatment plant • Site visit to recon potential construction areas for Monitoring Well B 			
<u>Executive Director - Management (Acct: 52280)</u>	9.75	\$220.00	\$2,145.00
<ul style="list-style-type: none"> • Review groundwater extraction fee staff report and resolution for 6/24 Board meeting • Review staff reports re: director reappointments for 6/24 Board meeting • Prepare administrative portion of Executive Director's report for 6/24 Board meeting • Prepare staff report re: website contractor change • Review and edit draft minutes for 5/23 Board meeting • Coordination re: website host / service contractor change • Attend 6/24 Board meeting (management items) • 6/24 Board meeting follow-ups (management action items) • Compile historical extraction fee information • Discuss agricultural extraction fee concerns with Director Tribo • Coordination w/ other small GSAs re: lobbying for small GSA funding • Misc. coordination w/ finance staff • Misc. coordination w/ Board clerk • Review vendor invoices 			
Subtotal Labor:			\$8,030.00

Invoice continued on next page

Expenses

Date	Description	Units	Rate	Subtotal
<u>Executive Dir. - GSP Implementation (Acct: 52250)</u>				
6/3/2024	Mileage Ventura - Burbank airport (split with UVRGA)	31	\$0.670	\$20.77
6/3/2024	UBER Sacramento Airport to hotel (split with UVRGA)	1	\$21.46	\$21.46
6/3/2024	5% markup	1	\$1.07	\$1.07
6/4/2024	UBER return from DWR meeting (split with UVRGA)	1	\$5.45	\$5.45
6/4/2024	5% markup	1	\$0.27	\$0.27
6/6/2024	UBER Hotel to Sacramento Airport (split with UVRGA)	1	\$14.91	\$14.91
6/6/2024	5% markup	1	\$0.74	\$0.74
Various	Sacramento trip lunches (split with UVRGA)	1	\$23.06	\$23.06
Various	5% markup	1	\$1.15	\$1.15
Various	Airport Parking (split with UVRGA)	1	\$27.00	\$27.00
Various	5% markup	1	\$1.35	\$1.35
Various	Hotel and breakfasts (split with UVRGA)	1	\$489.05	\$489.05
Various	5% markup	1	\$24.45	\$24.45
6/6/2024	Mileage Burbank airport - Ventura (split with UVRGA)	31	\$0.670	\$20.77
6/26/2024	Mileage RT Ventura - leaking monitoring wells	19	\$0.670	\$12.73

Subtotal Expenses for Exec. Dir. GSP Implementation (52250): \$664.23

Executive Director - Management (Acct: 52280)

6/24/2024	Mileage RT Ventura - Board Meeting	20	\$0.670	\$13.40
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Subtotal Expenses for Exec. Dir - Management (52280): \$13.40

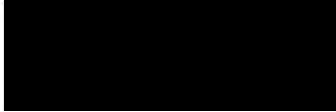
Subtotal Expenses: \$677.63

Invoice Total (Please pay this amount): **\$8,707.63**

Thank you for your business. The opportunity to add value is appreciated!

Invoice Backup

Payments



\$42.92

**Split with UVRGA
50/50**

[Switch Payment Method](#)

[Download PDF](#)

You rode with ROSS

4.99 Rating

Has passed a multi-step safety screen

Transportation Network Company: Uber Technologies, Inc.

When you ride with Uber, your trips are insured in case of a covered accident.

[Learn more](#)

Comfort 11.55 miles | 15 min

- 5:12 PM
Airport Blvd & Lindbergh Dr,
Sacramento, CA 95837, US
- 5:28 PM
1006 4th St, Sacramento, CA
95814, US



\$10.91

**Split with UVRGA
50/50**

[Switch Payment Method](#)

[Download PDF](#)

You rode with Ahmad

4.91 Rating

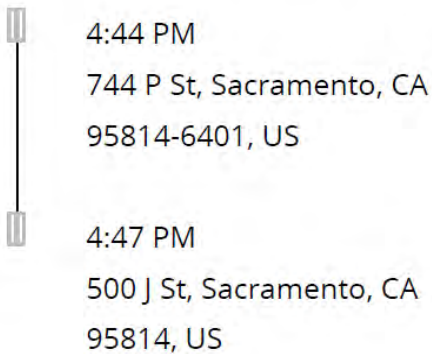
Has passed a multi-step safety screen

Transportation Network Company: Uber Technologies, Inc.

When you ride with Uber, your trips are insured in case of a covered accident.

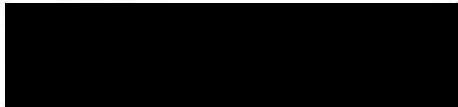
[Learn more](#)

UberX 0.73 miles | 3 min



Access for All Fee <input type="checkbox"/>	\$0.10
Tip	\$5.38

Payments



\$29.82

**Split with UVRGA
50/50**

[Switch Payment Method](#)

[Download PDF](#)

You rode with Marquita

4.96 Rating

Has passed a multi-step safety screen

Transportation Network Company: Uber Technologies, Inc.

When you ride with Uber, your trips are insured in case of a covered accident.

[Learn more](#)

UberX 17.94 miles | 26 min

- 11:05 AM
 - 1006 4th St, Sacramento, CA 95814, US
- 11:32 AM
 - 2190 CR-E14, Sacramento, CA 95835, US

Split with UVRGA
50/50



Echo & Rig
500 J Street
Sacramento, CA 95813

Server: Alexander DOB: 06/04/2024
01:18 PM 06/04/2024
Table 106/3 4/40030

Famous Famiglia SAC

6900 Airport Blvd June 6, 2024
Sacramento Airport 12:08 PM
Sacramento, CA Melissa
95837
(916) 877-3471
www.FamousFamiglia.com

SALE

4194307

Magnetic card present: BONDY BRYAN
Card Entry Method: S

Approval: 00410Q

Amount: \$21.75
+ Tip: 4
= Total: 25.75

I agree to pay the above
total amount according to the
card issuer agreement.

X

Come Again!

Receipt: jXP2
Authorization: 00617Q

Mastercard
AID A0 00 00 00 04 10 10

FOR HERE

Spinach & Mush Slice x 2 \$12.10
(\$6.05 each)
Water Large \$4.50

Subtotal \$16.60
Sales Tax (7.75%) \$1.29
Tip \$2.49

Total \$20.38
\$20.38

"Thank you for your business.
It's a pleasure to serve you."

Hollywood Burbank Airport
2627 North Hollywood Way
Burbank, CA 91505
818-840-8888

LOT C EL W 06/06/24 15:07
Receipt 001936

Short-term parking tkt
C - No. 099700
06/03/24 13:55
06/06/24 15:07
Period 3d1h13'

\$54.00

Total \$54.00

\$54.00

Merch: 323134522733
Auth: 00684Q
Type: Swiped

Sub Total \$54.00

F 8638020 - 1/1



Amounts in USD.
Date=Receipt

VALIDATION
ARBITRAGE



THE EXCHANGE CURIO BY HILTON SACRAMENTO, CA
 1006 4TH ST.
 SACRAMENTO, CA 95814
 United States of America
 TELEPHONE 916-931-3300 • FAX 916-931-3301
 Reservations
 www.hilton.com or 1 800 HILTONS

Bondy, Bryan



UNITED STATES OF AMERICA

Room No: 103K1
 Arrival Date: 6/3/2024 4:03:00 PM
 Departure Date: 6/6/2024 11:03:00 AM
 Adult/Child: 1/0
 Cashier ID: MJORDAN50
 Room Rate: 274.00
 AL:
 HH # 868481505 SILVER
 VAT #
 Folio No/Che 97797 A

Confirmation Number: 3515166970

THE EXCHANGE CURIO BY HILTON SACRAMENTO, CA 6/6/2024 11:02:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
6/3/2024	GUEST ROOM	MARTINEZ 1006	346742	\$274.00		
6/3/2024	CITY OCCUPANCY TAX	MARTINEZ 1006	346742	\$32.88		
6/3/2024	STATE TOURISM FEE	MARTINEZ 1006	346742	\$0.53		
6/3/2024	SAC TOURISM ASSESSMENT TAX	MARTINEZ 1006	346742	\$8.22		
6/3/2024	SAC TOURISM INFRA DIST TAX	MARTINEZ 1006	346742	\$2.74		
6/4/2024	LOUNGE BFAST	LINTR	346975	\$22.00		
6/4/2024	F&B SALES TAX	LINTR	346975	\$1.93		
6/4/2024	LOUNGE BEV	LINTR	346976	\$5.00		
6/4/2024	F&B SALES TAX	LINTR	346976	\$0.44		
6/4/2024	LOUNGE TIPS	LINTR	346977	\$5.00		
6/4/2024	DAILY F&B CREDIT ALLOW	JGOUDY	347229		(\$20.00)	
6/4/2024	GUEST ROOM	JGOUDY	347269	\$275.00		
6/4/2024	CITY OCCUPANCY TAX	JGOUDY	347269	\$33.00		
6/4/2024	STATE TOURISM FEE	JGOUDY	347269	\$0.54		
6/4/2024	SAC TOURISM ASSESSMENT TAX	JGOUDY	347269	\$8.25		
6/4/2024	SAC TOURISM INFRA DIST TAX	JGOUDY	347269	\$2.75		
6/5/2024	LOUNGE BFAST	LINTR	347483	\$40.00		
6/5/2024	F&B SALES TAX	LINTR	347483	\$3.50		
6/5/2024	LOUNGE BEV	LINTR	347484	\$5.00		
6/5/2024	F&B SALES TAX	LINTR	347484	\$0.44		
6/5/2024	LOUNGE TIPS	LINTR	347485	\$9.00		
6/5/2024	DAILY F&B CREDIT ALLOW	JGOUDY	347677		(\$20.00)	
6/5/2024	GUEST ROOM	JGOUDY	347710	\$261.00		
6/5/2024	CITY OCCUPANCY TAX	JGOUDY	347710	\$31.32		
6/5/2024	STATE TOURISM FEE	JGOUDY	347710	\$0.51		
6/5/2024	SAC TOURISM ASSESSMENT TAX	JGOUDY	347710	\$7.83		
6/5/2024	SAC TOURISM INFRA DIST TAX	JGOUDY	347710	\$2.61		
6/6/2024	LOUNGE BFAST	LINTR	347894	\$18.00		
6/6/2024	F&B SALES TAX	LINTR	347894	\$1.58		
6/6/2024	LOUNGE BEV	LINTR	347895	\$5.00		
6/6/2024	F&B SALES TAX	LINTR	347895	\$0.44		

← Minus \$25 paid by colleauge

Bondy, Bryan

UNITED STATES OF AMERICA

Room No: 103/K1
 Arrival Date: 6/3/2024 4:03:00 PM
 Departure Date: 6/6/2024 11:03:00 AM
 Adult/Child: 1/0
 Cashier ID: MJORDAN50
 Room Rate: 274.00
 AL:
 HH #: 868481505 SILVER
 VAT #
 Folio No/Che: 97797 A

Confirmation Number: 3515166970

THE EXCHANGE CURIO BY HILTON SACRAMENTO, CA 6/6/2024 11:02:00 AM

DATE	DESCRIPTION	ID	REF NO	CHARGES	CREDIT	BALANCE
6/6/2024	LOUNGE TIPS	LINTR	347896	\$4.60		
6/6/2024	DAILY F&B CREDIT ALLOW	YAJFLOR ES	348447		(\$20.00)	
6/6/2024	MC *9562	YAJFLOR ES	348448		(\$1,003.11)	
BALANCE						\$0.00

Hilton Honors(R) stays are posted within 72 hours of checkout. To check your earnings or book your next stay at more than 6,500+ hotels and resorts in 119 countries, please visit Honors.com

Minus \$25 paid by
colleauge

Revised total = \$978.11

**Split with UVRGA
50/50**

Mound Basin Groundwater Sustainability Agency
 1701 N Lombard St, 200
 Oxnard, CA 93030

INVOICE
Invoice No: 201501027INV

Invoice Date: 07/16/2024				
Description	Policy Number	Eff Date	Line of Business	Due
Renewal - 7/28/2024 - 7/28/2025			General Liability	\$4,960.47

Total: \$4,960.47

Reviewed by BB 7/16/24
Account: 53510 - Liability Insurance
Class: Unclassified

Detach and return this portion with your payment

Customer: Mound Basin Groundwater Sustainability Agency

Invoice No: 201501027INV

MAIL TO:

insureCAL Insurance Agency
 3508 Dale Rd
 Modesto, CA 95356

Due Date: 07/26/2024	
Amount Due	Enclosed
\$4,960.47	

June 1, 2024

Invoice #62
Administrative & Accounting Services
Mound Basin Groundwater Sustainability Agency and Groundwater Sustainability Plan

May 2024

General & Administrative Personnel Position	Hourly Rate	# of Hours	Total
Administrative Assistant III - RP Jackie Lozano	65.22	18.75	1,222.88
Technology Systems Manager - Plummer, Zachary	126.48	4.00	505.92
<i>Subtotal Administrative Staff</i>			1,728.80
Finance Supervisor - RP, Sara Guzman	97.08	7.25	703.83
Accountant, Taylor Jones	78.28	4.50	352.26
Accountant, Arianna Escobar	78.28	14.00	1,095.92
<i>Subtotal Accounting Staff</i>			2,152.01
Total Personnel		48.50	3,880.81
Non-Personnel Expenses Description			Total
DWR Grant Category (b) Model and Studies			
Administrative Expenses			
Mileage Reimbursement			31.76
Postage			14.96
Copies, presentation covers			78.00
Credit for Duplicate Fedex Shipping Charge (Invoice #55)			(9.20)
NOV. Mileage Discrepancy (Invoice #56)			0.23
Total Non-Personnel			115.75
TOTAL	Reviewed by BB 7/15/24 Account: 52270 · Prof Svcs - Accounting: \$2,152.01 Account: 52275 · Prof Svcs - Admin/Clerk: \$1,728.80 Account: 53020 · Office Supplies: \$78.00 Account: 53026 · Postage and Mailing: \$5.76 Account: 53110 · Travel and Training: \$31.99		3,996.56



Time and Attendance History Report- PA account

Payroll Set: 01 - United Water Conservation District

Employee Number: 1205 Employee Name: Escobar, Arianna Mariah Department: Finance - Finance

Position: Accountant - Accountant

Date	Activity	Hours	Status	Description	Project Account	Project Name
04/16/2024	RP - 50 - Reimbursable	1	Transferred	Reviewing Payments	3310200	Mound Basin GSA - Salary
04/18/2024	RP - 50 - Reimbursable	2	Transferred	Monthly Invoice	3310200	Mound Basin GSA - Salary
04/23/2024	RP - 50 - Reimbursable	1	Transferred	GW adjustments	3310200	Mound Basin GSA - Salary
04/26/2024	RP - 50 - Reimbursable	1	Transferred	GW Adjustments	3310200	Mound Basin GSA - Salary
04/29/2024	RP - 50 - Reimbursable	2	Transferred	23-2 GW Adj	3310200	Mound Basin GSA - Salary
05/07/2024	RP - 50 - Reimbursable	5	Transferred		3310200	Mound Basin GSA - Salary
05/15/2024	RP - 50 - Reimbursable	1	Transferred	Updating Accounts and Transaction history reports	3310200	Mound Basin GSA - Salary
05/23/2024	RP - 50 - Reimbursable	1	Transferred	Creating updated contact list report	3310200	Mound Basin GSA - Salary
Escobar - Accountant Total:		<u>14</u>				
Escobar Total:		<u>14</u>				

Employee Number: 1108 Employee Name: Guzman, Sara Katherine Department: Finance - Finance

Position: Finance Supervisor - Finance Supervisor

Date	Activity	Hours	Status	Description	Project Account	Project Name
04/30/2024	RP - 50 - Reimbursable	0.5	Transferred	Review revised invoices for late reporters & cashiering.	3310200	Mound Basin GSA - Salary
05/06/2024	RP - 50 - Reimbursable	5	Transferred	Create FY 24/25 budget, upload extraction report, update mid-yr budget report. review UWCD Inv. #61.	3310200	Mound Basin GSA - Salary
05/13/2024	RP - 50 - Reimbursable	1.75	Transferred	Add new bank & complete March& april bank rec., review AP checks, create board reports. Make updates to FY 24/25 budget & FY 23/24 mid-yr budget report	3310200	Mound Basin GSA - Salary
Guzman - Finance Supervisor Total:		<u>7.25</u>				
Guzman Total:		<u>7.25</u>				

Employee Number: 1197 Employee Name: Jones, Taylor Nicole Department: Finance - Finance

Position: Accountant - Accountant

Date	Activity	Hours	Status	Description	Project Account	Project Name
04/17/2024	RP - 50 - Reimbursable	1.75	Transferred	MBGSA AP Work: Entering Invoices, Cutting Checks, Running Reports	3310200	Mound Basin GSA - Salary
05/07/2024	RP - 50 - Reimbursable	1.25	Transferred	MBGSA: Phone Call and Email Correspondance with County IT Department Regarding Proposed Costs for FY 24-25.	3310200	Mound Basin GSA - Salary
05/16/2024	RP - 50 - Reimbursable	1.5	Transferred	MBGSA AP Work: Entering Invoices, Cutting Checks, Running Reports	3310200	Mound Basin GSA - Salary
Jones - Accountant Total:		<u>4.5</u>				
Jones Total:		<u>4.5</u>				

Employee Number: [1114](#) Employee Name: Lozano, Jacquelyn Elaine Department: Admin - Admin

Position: Admin Asst III - Administrative Assistant III

Date	Activity	Hours	Status	Description	Project Account	Project Name
04/15/2024	RP - 50 - Reimbursable	1	Transferred	MBGSA, prepared, posted and emailed cancellation notice for April 22 BOD meeting	3310200	Mound Basin GSA - Salary
04/16/2024	RP - 50 - Reimbursable	0.75	Transferred	MBGSA, picked up GSA mail from PO Box in Ventura, processed at HQ upon return.	3310200	Mound Basin GSA - Salary
04/18/2024	RP - 50 - Reimbursable	0.5	Transferred	MBGSA, followed up w-staff re: BBondy email change of financial institutions	3310200	Mound Basin GSA - Salary
04/24/2024	RP - 50 - Reimbursable	2.5	Transferred	MBGSA, met w-Directors Tribo at the City of Ventura and Anselm at the County of Ventura to get the checks signed; retrieved the mail from POBox in Ventura and processed upon return to office	3310200	Mound Basin GSA - Salary
04/30/2024	RP - 50 - Reimbursable	0.25	Transferred	MBGSA, retrieved mail from POBox while in Ventura	3310200	Mound Basin GSA - Salary
05/06/2024	RP - 50 - Reimbursable	0.5	Transferred	MBGSA, updated website and Facebook with current mtg information.	3310200	Mound Basin GSA - Salary
05/07/2024	RP - 50 - Reimbursable	0.75	Transferred	MBGSA, looked into requesting quote for web hosting/management; emailed BB, talked with Admin re: Board member reappointments	3310200	Mound Basin GSA - Salary
05/08/2024	RP - 50 - Reimbursable	1.5	Transferred	MBGSA, drafted public notice document and started researching new fee schedule for public hearing; emailed legal counsel re: Prop 218; updated draft agenda	3310200	Mound Basin GSA - Salary
05/09/2024	RP - 50 - Reimbursable	2	Transferred	MBGSA, retrieved mail from pobox in Ventura and processed at HQ; Emailed legal counsel to request review of resolution to change financial institutions; emailed City of Ventura to request documentation for reappointment; reached out to insureCAL	3310200	Mound Basin GSA - Salary
05/14/2024	RP - 50 - Reimbursable	0.75	Transferred	MBGSA, drafted public hearing staff report and resolution	3310200	Mound Basin GSA - Salary
05/20/2024	RP - 50 - Reimbursable	0.75	Transferred	MBGSA, retrieved mail while in Ventura ; emailed executed Bank of the Sierra form to B. Suggs	3310200	Mound Basin GSA - Salary
05/22/2024	RP - 50 - Reimbursable	2	Transferred	MBGSA, created staff report re: keeling reappointment and emailed along with resolution to staff for review-edit; finalized gw fee public hearing notice and emailed request for publication to VC Star	3310200	Mound Basin GSA - Salary
05/23/2024	RP - 50 - Reimbursable	5.5	Transferred	MBGSA, completed VC Auditor form for Directors signatures; prepared for and participated in GSA meeting in Ventura; went to post office to inquire about change of address; processed signed checks; sent follow-up email to Directors.	3310200	Mound Basin GSA - Salary

Lozano - Administrative Assistant III Total: 18.75

Lozano Total: 18.75

Employee Number: [1054](#) Employee Name: Plummer, Zachary A Department: Admin - Admin

Position: Tech Sys Manager T6 - Technology Systems Manager

Date	Activity	Hours	Status	Description	Project Account	Project Name
05/23/2024	RP - 50 - Reimbursable	4	Transferred	AV support for 2 months of Mound Basin GSA meetings	3310200	Mound Basin GSA - Salary

Plummer - Technology Systems Manager Total: 4

Plummer Total: 4



Project Account Distribution Report

Payment Date Range: 5/1/2024 - 5/31/2024

Expense Date Range: -

By: Employee

Payroll Set: 01 - United Water Conservation District

Employee: 1054 - Plummer, Zachary A

EARNINGS

Project #	Project Name	Proj. Acct. #	Proj. Acct. Name	GL Account #	%	GL Account Name	Pay Code	Position Code	Pay Date	Exp. Date	Rate	Units	Pay Amt
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-100-51110	100.00 %	Regular Salary	RP	Technology Systems M	05/31/2024	05/31/2024	64.65	4	258.6	
Earnings Total:												4	258.6

Employee: 1108 - Guzman, Sara Katherine

EARNINGS

Project #	Project Name	Proj. Acct. #	Proj. Acct. Name	GL Account #	%	GL Account Name	Pay Code	Position Code	Pay Date	Exp. Date	Rate	Units	Pay Amt
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-100-51110	98.00 %	Regular Salary	RP	Finance Supervisor	05/17/2024	05/17/2024	56.66	5.38	305.39	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	1.00 %	Regular Salary	RP	Finance Supervisor	05/17/2024	05/17/2024	56.66	0.06	3.12	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	1.00 %	Regular Salary	RP	Finance Supervisor	05/17/2024	05/17/2024	56.66	0.06	3.12	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	1.00 %	Regular Salary	RP	Finance Supervisor	05/31/2024	05/31/2024	56.66	0.02	0.99	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	98.00 %	Regular Salary	RP	Finance Supervisor	05/31/2024	05/31/2024	56.66	1.71	97.18	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	1.00 %	Regular Salary	RP	Finance Supervisor	05/31/2024	05/31/2024	56.66	0.02	0.99	
Earnings Total:												7.25	410.79

Employee: 1114 - Lozano, Jacquelyn Elaine

EARNINGS

Project #	Project Name	Proj. Acct. #	Proj. Acct. Name	GL Account #	%	GL Account Name	Pay Code	Position Code	Pay Date	Exp. Date	Rate	Units	Pay Amt
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-100-51110	1.00 %	Regular Salary	RP	Administrative Assistar	05/03/2024	05/03/2024	35.42	0.05	1.68	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-100-51110	0.25 %	Regular Salary	RP	Administrative Assistar	05/03/2024	05/03/2024	35.42	0.01	0.42	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-100-51110	92.75 %	Regular Salary	RP	Administrative Assistar	05/03/2024	05/03/2024	35.42	4.4	156.05	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-100-51110	6.00 %	Regular Salary	RP	Administrative Assistar	05/03/2024	05/03/2024	35.42	0.29	10.1	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-100-51110	1.00 %	Regular Salary	RP	Administrative Assistar	05/17/2024	05/17/2024	35.42	0.05	1.77	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	6.00 %	Regular Salary	RP	Administrative Assistar	05/17/2024	05/17/2024	35.42	0.3	10.63	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-100-51110	92.75 %	Regular Salary	RP	Administrative Assistar	05/17/2024	05/17/2024	35.42	4.64	164.26	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-100-51110	0.25 %	Regular Salary	RP	Administrative Assistar	05/17/2024	05/17/2024	35.42	0.01	0.44	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-100-51110	1.00 %	Regular Salary	RP	Administrative Assistar	05/31/2024	05/31/2024	35.42	0.09	3.19	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-100-51110	92.75 %	Regular Salary	RP	Administrative Assistar	05/31/2024	05/31/2024	35.42	8.35	295.66	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-100-51110	0.25 %	Regular Salary	RP	Administrative Assistar	05/31/2024	05/31/2024	35.42	0.02	0.8	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-100-51110	6.00 %	Regular Salary	RP	Administrative Assistar	05/31/2024	05/31/2024	35.42	0.54	19.13	
Earnings Total:												18.75	664.13

Employee: 1197 - Jones, Taylor Nicole

EARNINGS

Project #	Project Name	Proj. Acct. #	Proj. Acct. Name	GL Account #	%	GL Account Name	Pay Code	Position Code	Pay Date	Exp. Date	Rate	Units	Pay Amt
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	0.50 %	Regular Salary	RP	Accountant	05/03/2024	05/03/2024	36.4	0.01	0.32	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	1.00 %	Regular Salary	RP	Accountant	05/03/2024	05/03/2024	36.4	0.02	0.64	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	97.99 %	Regular Salary	RP	Accountant	05/03/2024	05/03/2024	36.4	1.71	62.42	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	0.50 %	Regular Salary	RP	Accountant	05/03/2024	05/03/2024	36.4	0.01	0.32	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	1.01 %	Regular Salary	RP	Accountant	05/17/2024	05/17/2024	38.21	0.01	0.48	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	97.99 %	Regular Salary	RP	Accountant	05/17/2024	05/17/2024	38.21	1.22	46.8	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	0.50 %	Regular Salary	RP	Accountant	05/17/2024	05/17/2024	38.21	0.01	0.24	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	0.50 %	Regular Salary	RP	Accountant	05/17/2024	05/17/2024	38.21	0.01	0.24	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	97.99 %	Regular Salary	RP	Accountant	05/31/2024	05/31/2024	38.21	1.46	56.17	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	0.99 %	Regular Salary	RP	Accountant	05/31/2024	05/31/2024	38.21	0.02	0.57	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	0.51 %	Regular Salary	RP	Accountant	05/31/2024	05/31/2024	38.21	0.01	0.29	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	0.51 %	Regular Salary	RP	Accountant	05/31/2024	05/31/2024	38.21	0.01	0.29	
Earnings Total:												4.5	168.78

Employee: 1205 - Escobar, Arianna Mariah

EARNINGS

Project #	Project Name	Proj. Acct. #	Proj. Acct. Name	GL Account #	%	GL Account Name	Pay Code	Position Code	Pay Date	Exp. Date	Rate	Units	Pay Amt
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	100.00 %	Regular Salary	RP	Accountant	05/03/2024	05/03/2024	38.21	5	191.05	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	100.00 %	Regular Salary	RP	Accountant	05/17/2024	05/17/2024	38.21	7	267.47	
3310	Mound Basin GSA SGI3310 Mound Bsn (Mound Basin GSA - S:	050-110-51110	100.00 %	Regular Salary	RP	Accountant	05/31/2024	05/31/2024	38.21	2	76.42	
Earnings Total:												14	534.94

June 1, 2024

Office Supplies and Postage Usage, May 2024
Invoice #62

Jackie:

Date	Description	# of imprints	# of items mailed	cost per manilla env. (\$0.65)*	cost for postage (\$0.68)	cost for postage - other	cost per copy (\$0.25)	SUBTOTAL	# of covers	cost per cover (\$0.77)	SUBTOTAL COVERS	TOTAL
5/20/2024	Sign-in sheet	1	0	\$0.00	\$0.00	\$0.00	\$0.25	\$0.25	0	\$0.00	\$0.00	\$0.25
5/20/2024	Agenda packet for BOD plus one public copy (6 copies)	231	0	\$0.00	\$0.00	\$0.00	\$57.75	\$57.75	0	\$0.00	\$0.00	\$57.75
5/20/2024	Agenda (10 copies)	30	0	\$0.00	\$0.00	\$0.00	\$7.50	\$7.50	0	\$0.00	\$0.00	\$7.50
05/20/24	Two resolutions, one bank letter, and meeting minutes	6	0	\$0.00	\$0.00	\$0.00	\$1.50	\$1.50	0	\$0.00	\$0.00	\$1.50
05/23/24	Copied and mailed checks	3	2	\$0.00	\$1.36	\$0.00	\$0.75	\$2.11	0	\$0.00	\$0.00	\$2.11
05/30/24	Public Hearing notice mailing to customers	41	20	\$0.00	\$13.60	\$0.00	\$10.25	\$23.85	0	\$0.00	\$0.00	\$23.85
TOTAL		312	22	\$0.00	\$14.96	\$0.00	\$78.00	\$92.96	0	\$0.00	\$0.00	\$92.96

*Agency purchased its own #10 letter-sized envelopes. This cost is for larger 9 x 12 manilla envelopes.

Total Office Supplies	\$78.00
Total Postage	\$14.96
Total	\$92.96

May 2024

Jackie:

Date	Item	From	To	Purpose	Total Miles	Reimbursement (@rate: 0.67)	GSA/UWCD
05/09/24	Mileage, one-way (20.2 miles one-way)	US post office, Fillmore 333 Central Avenue	US post office, Ventura 41 S. Wake Forest Ave.	Retrieved MBGSA mail from POBox from Ventura, then drove to HQ	20.2	\$13.53	Mound Basin
05/20/24	Mileage, one-way (2.5 miles one-way)	Ventura, CA	US post office, Ventura 41 S. Wake Forest Ave.	Retrieved MBGSA mail from POBox while running errands in Ventura	2.5	\$1.68	Mound Basin
05/23/24	Mileage, one-way (11 miles one-way)	Oxnard office, Oxnard 1701 N. Lombard Street	City of Ventura 336 Sanjon Road Ventura	Clerk of the Board and provided support for regular BOD meeting	11.0	\$7.37	Mound Basin
05/23/24	Mileage, one-way (3.8 miles one-way)	City of Ventura 336 Sanjon Road Ventura	US post office, Ventura 41 S. Wake Forest Ave.	Retrieved MBGSA mail from POBox and received information on change of address	3.8	\$2.55	Mound Basin
05/23/24	Mileage, one-way (7.7 miles one-way)	US post office, Ventura 41 S. Wake Forest Ave.	HQs, Oxnard 1701 N. Lombard Street	Returned back to HQ	7.7	\$5.16	Mound Basin
05/31/24	Mileage, roundtrip (2.2 miles one-way)	HQs, Oxnard 1701 N. Lombard Street	US post office, Oxnard 1961 N. C Street	Mailed 20 notification letters for MBGSA	4.4	\$1.48	Mound Basin
						\$31.76	
						Total	\$31.76

Check Detail Report

August 2024

ACCOUNT	TRANSACTION ID	DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLEARED	AMOUNT
Bank of the Sierra	1875							
Bank of the Sierra	1875	08/20/2024	Bill Payment (Check)	11543	Encompass Consulting Group, Inc.		Uncleared	-\$4,750.00
Bank of the Sierra	1875	08/20/2024	Bill Payment (Check)	11543	Encompass Consulting Group, Inc.			-\$4,750.00
	1876							
Bank of the Sierra	1876	08/20/2024	Bill Payment (Check)	11544	Gannett Media Corp		Uncleared	-\$654.52
Bank of the Sierra	1876	08/20/2024	Bill Payment (Check)	11544	Gannett Media Corp			-\$654.52
	1877							
Bank of the Sierra	1877	08/20/2024	Bill Payment (Check)	11545	INTERA Incorporated		Uncleared	-\$4,545.00
Bank of the Sierra	1877	08/20/2024	Bill Payment (Check)	11545	INTERA Incorporated			-\$4,545.00
	1878							
Bank of the Sierra	1878	08/20/2024	Bill Payment (Check)	11546	United Water Conservation District		Uncleared	-\$4,146.29
Bank of the Sierra	1878	08/20/2024	Bill Payment (Check)	11546	United Water Conservation District			-\$4,146.29
	1879							
Bank of the Sierra	1879	08/20/2024	Bill Payment (Check)	11547	Bondy Groundwater Consulting, Inc		Uncleared	-\$1,662.73
Bank of the Sierra	1879	08/20/2024	Bill Payment (Check)	11547	Bondy Groundwater Consulting, Inc			-\$1,662.73



Encompass Consultant Group, Inc.
 333 N. Lantana St., Suite 287
 Camarillo, CA 93010
 (805) 322-4443

Mound Basin GSA

P.O. Box 3544
 Ventura, CA 93006

INVOICE

Invoice Date: 7/10/24
 Due Date: 8/9/24
 Total Amount: \$4,750.00
 Number: 05697
 Invoice Period: 06/01/24 - 06/30/24
 Project Code: 0973
 Project: Mound Basin Harbor Blvd Site Study

INVOICE SUMMARY

Description	Total Budget	Remaining Budget		Prior Billings		This Invoice	
		%	\$	% Billed	\$ Billed	% Billed	\$ Billed
Task 1: Title Reports	\$4,125.00	--	--	100.00%	\$4,125.00	--	--
Task 2: Record Boundary Exhibit	\$4,750.00	--	--	--	--	100.00%	\$4,750.00
BUDGET TOTALS	\$8,875.00		--		\$4,125.00		\$4,750.00

TOTAL AMOUNT DUE \$4,750.00

Reviewed by BB 7/17/24
 Account: 82000 - Capital Expenditures



ACCOUNT NAME		ACCOUNT #	PAGE #
United Water Conserv Legals		1251520	1 of 1
INVOICE #	BILLING PERIOD	PAYMENT DUE DATE	
0006532631	Jun 1- Jun 30, 2024	July 20, 2024	
PREPAY (Memo Info)	UNAPPLIED (included in amt due)	TOTAL CASH AMT DUE*	
\$0.00	\$0.00	\$654.52	

BILLING ACCOUNT NAME AND ADDRESS

United Water Conserv Legals
 1701 Lombard St. Ste. 200
 Oxnard, CA 93030-8235



Legal Entity: Gannett Media Corp.
Terms and Conditions: Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited.
 All funds payable in US dollars.

BILLING INQUIRIES/ADDRESS CHANGES 1-877-736-7612 or smb@ccc.gannett.com

FEDERAL ID 47-2390983

To sign-up for E-mailed invoices and online payments please contact abgspecial@gannett.com. Previous account number: 304053

Date	Description	Amount
6/1/24	Balance Forward	\$414.48
6/27/24	PAYMENT - THANK YOU	-\$414.48

Package Advertising:

Start-End Date	Order Number	Product	Description	PO Number	Package Cost
6/10/24-6/17/24	10211462	VCS Ventura County Star	Public Hearing Notice		\$654.52

RECEIVED
 JUL 12 2024

Reviewed by BB 8/19/24
Account: 53010 - Public Information

As an incentive for customers, we provide a discount off the total invoice cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and Save!

Total Cash Amount Due	\$654.52
Service Fee 3.99%	\$26.12
*Cash/Check/ACH Discount	-\$26.12
*Payment Amount by Cash/Check/ACH	\$654.52
Payment Amount by Credit Card	\$680.64

PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT

ACCOUNT NAME		ACCOUNT NUMBER		INVOICE NUMBER		AMOUNT PAID
United Water Conserv Legals		1251520		0006532631		
CURRENT DUE	30 DAYS PAST DUE	60 DAYS PAST DUE	90 DAYS PAST DUE	120+ DAYS PAST DUE	UNAPPLIED PAYMENTS	TOTAL CASH AMT DUE*
\$654.52	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$654.52
REMITTANCE ADDRESS (Include Account# & Invoice# on check)				TO PAY WITH CREDIT CARD PLEASE CALL:		TOTAL CREDIT CARD AMT DUE
Gannett California LocaliQ PO Box 631437 Cincinnati, OH 45263-1437				1-877-736-7612		\$680.64
				To sign up for E-mailed invoices and online payments please contact abgspecial@gannett.com		

0001251520000000000000065326310006545266303

Order Confirmation

Not an Invoice

Account Number:	1251520
Customer Name:	United Water Conserv Legals
Customer Address:	United Water Conserv Legals 1701 Lombard ST # 200 Oxnard CA 93030-8235
Contact Name:	Tracy Oehler
Contact Phone:	
Contact Email:	TracyO@unitedwater.org
PO Number:	

Date:	07/18/2024
Order Number:	10211462
Prepayment Amount:	\$ 0.00

Column Count:	2.0000
Line Count:	46.0000
Height in Inches:	0.0000

Print

Product	#Insertions	Start - End	Category
VCS Ventura County Star	2	06/10/2024 - 06/17/2024	Govt Public Notices
VCS vcstar.com	2	06/10/2024 - 06/17/2024	Govt Public Notices

As an incentive for customers, we provide a discount off the total order cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and save!

Total Cash Order Confirmation Amount Due	\$654.52
Tax Amount	\$0.00
Service Fee 3.99%	\$26.12
Cash/Check/ACH Discount	-\$26.12
Payment Amount by Cash/Check/ACH	\$654.52
Payment Amount by Credit Card	\$680.64

Order Confirmation Amount	\$654.52
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Ad Preview

PUBLIC HEARING NOTICE MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY

PUBLIC HEARING TO CONSIDER THE ADOPTION OF A RESOLUTION GROUNDWATER EXTRACTION FEE

DATE AND TIME: Monday, June 24, 2024, at 1:00 p.m. or as soon thereafter as possible.

LOCATION: City of Ventura, Public Works Facility (address is 336 San Jon Road, Ventura, California 93002), and virtually via Zoom. To participate in the Public Hearing via Zoom, access:

[https://us02web.zoom.us/j/87239483889?](https://us02web.zoom.us/j/87239483889?pwd=ZHBZWihsdzBhcklRQUZmeUd2QXBZNz09)

[pwd=ZHBZWihsdzBhcklRQUZmeUd2QXBZNz09](https://us02web.zoom.us/j/87239483889?pwd=ZHBZWihsdzBhcklRQUZmeUd2QXBZNz09)

Meeting ID: 872 3948 3889 | Passcode: MBGSA

To call into the Public Hearing (audio only), call: (877) 853-5247 (US Toll-free) Meeting ID: 872 3948 3889

PURPOSE: Notice is hereby given that the Mound Basin Groundwater Sustainability Agency Board of Directors will hold a public hearing to consider the adoption of a groundwater extraction fee to fund the costs of its groundwater sustainability program, including, but not limited to, preparation, adoption, and amendment of a groundwater sustainability plan, and investigations, inspections, compliance assistance, enforcement, and program administration, including a prudent reserve for the Mound Sub-Basin of the Santa Clara River Valley Groundwater Basin (Department of Water Resources Sub-Basin # 4-004.03). The proposed groundwater extraction fee of \$129.00 per acre-foot of water would be imposed on groundwater extraction within the Subbasin. If adopted, the fee will become effective July 1, 2024. The data upon which the proposed fee is based is available for review at: <https://www.moundbasin9sa.org/>

All interested persons are invited to attend, participate, and present written testimony, oral testimony, or both. Written communications may be filed at any time prior to the conclusion of the public hearing and should be addressed to: MBGSA Board of Directors, 1701 N. Lombard Street, Suite 200, Oxnard, California 93030. **NOTE:** In compliance with the Americans with Disabilities Act, if you need assistance participating in this public hearing, please contact Jackie Lozano by email at jackiel@unitedwater.org or by phone at (805) 525-4431.

For further information, contact Jackie Lozano, Clerk of the Board, by email at jackiel@unitedwater.org or by phone at (805) 525-4431.

PUBLISH: June 10, 17, 2024; Ad#10211462



INTERA Incorporated
 9600 Great Hills Trail, Suite 300W
 Austin, TX 78759
 +1 (512) 425 2000
 INTERA.com

Mound Basin Groundwater Sustainability Agency
Bryan Bondy
 c/o United Water Conservation District
 1701 N. Lombard Street, Suite 200
 Oxnard, CA 93030

Invoice Number: **06-24-37**
 Date: 07/23/2024
 Terms: Net 30 Days

Billing Period: 06/01/24 - 06/30/24

Project: MBGSA.M001.SRVCS
 Mound Basin Groundwater Sustainability Planning Support
 Project Manager: Abhishek Singh

Summary of Work Provided:

- 1) Sacramento DWR meeting/prep
- 2) SGMA GWL coordination/data processing/upload
- 3) Update DMS

WO #12 As-Needed GSP Implementation Support

Task 12.1 As-Needed GSP Implementation Support Services

Professional Services

	Hours	Rate (\$/hr)	Billed Amount
<u>Principal Eng/Sci I</u>			
Abhishek Singh	4.00	285.00	\$1,140.00
<u>Sr. Eng/Sci II</u>			
Steven L. Humphrey	5.00	205.00	\$1,025.00
<u>Eng/Sci I</u>			
Erick N. Fox	14.00	170.00	\$2,380.00
<i>Task 12.1: Professional Services Subtotal</i>			\$4,545.00
Task 12.1 Total			\$4,545.00

WO #12 As-Needed GSP Implementation Support Subtotal \$4,545.00

INVOICE TOTAL \$4,545.00

Reviewed by BB 8/19/24
Account: 52250 - Prof Svcs - Technical Services for GSP Implementation

Please remit payment to:

**INTERA Incorporated
9600 Great Hills Trail, Suite 300W
Austin, TX 78759
FEIN:**

By ACH to:

**JPMorgan Chase Bank
New York, NY**

By Wire Transfer to:

**INTERA Incorporated
JPMorgan Chase Bank
New York, NY

INTERA Incorporated**

Invoice Summary by Phase

Description	Contract Amount	Prior Billed	Current Billed	Total Billed	Remaining
WO #12 As-Needed GSP Implementation Support					
Task 12.1 As-Needed GSP Implementation Support Services	50,000.00	2,285.00	4,545.00	6,830.00	43,170.00
Total	50,000.00	2,285.00	4,545.00	6,830.00	43,170.00

July 1, 2024

Invoice #63
Administrative & Accounting Services
Mound Basin Groundwater Sustainability Agency and Groundwater Sustainability Plan

June 2024

General & Administrative Personnel Position	Hourly Rate	# of Hours	Total
Administrative Assistant III - RP Jackie Lozano	65.22	15.50	1,010.91
<i>Subtotal Administrative Staff</i>			<i>1,010.91</i>
Finance Supervisor - RP, Sara Guzman	97.08	0.50	48.54
Accountant, Miriam Cisneros	78.28	7.75	606.67
Accountant, Jeanessa Lopez	78.28	3.00	234.84
<i>Subtotal Accounting Staff</i>			<i>890.05</i>
Total Personnel		26.75	1,900.96
Non-Personnel Expenses Description			Total
Administrative Expenses			
Mileage Reimbursement			24.72
Postage			1.36
Copies, presentation covers			59.25
QuickBooks Annual Subscription Charge			2,160.00
Total Non-Personnel			2,245.33
TOTAL			4,146.29

Reviewed by BB 8/19/24

Account: 52270 · Prof Svcs - Accounting: \$890.05
 Account: 52275 · Prof Svcs - Admin/Clerk: \$1,010.91
 Account: 53020 · Office Supplies: \$59.25
 Account: 53026 · Postage and Mailing: \$1.36
 Account: 53110 · Travel and Training: \$24.72
 Account: ????? · Software: \$2,160.00



Time and Attendance History Report- PA account

Payroll Set: 01 - United Water Conservation District

Employee Number: [1108](#) Employee Name: **Guzman, Sara Katherine** Department: Finance - Finance

Position: Finance Supervisor - Finance Supervisor

Date	Activity	Hours	Status	Description	Project Account	Project Name
06/19/2024	RP - 50 - Reimbursable	0.5	Transferred	Review AP, create meeting reports, upload items to dropbox.	3310200	Mound Basin GSA - Salary
Guzman - Finance Supervisor Total:		0.5				
Guzman Total:		0.5				

Employee Number: [1180](#) Employee Name: **Lopez, Jeanessa** Department: Finance - Finance

Position: Accountant - Accountant

Date	Activity	Hours	Status	Description	Project Account	Project Name
06/12/2024	RP - 50 - Reimbursable	3	Transferred	Mound Basin Invoice #62 Prep	3310200	Mound Basin GSA - Salary
Lopez - Accountant Total:		3				
Lopez Total:		3				

Employee Number: [1114](#) Employee Name: **Lozano, Jacquelyn Elaine** Department: Admin - Admin

Position: Admin Asst III - Administrative Assistant III

Date	Activity	Hours	Status	Description	Project Account	Project Name
05/28/2024	RP - 50 - Reimbursable	1	Transferred	MBGSA, followed up on emails: City of Ventura reappointment, insureCal pollution insurance, CV strategies website, Bank of the Sierra RDC form	3310200	Mound Basin GSA - Salary
05/29/2024	RP - 50 - Reimbursable	1.75	Transferred	MBGSA, completed USPS change of address online form; coordinated with CV strategies setting a teleconference mtg; emailed - approved VCStar publication to run and invoice	3310200	Mound Basin GSA - Salary
05/30/2024	RP - 50 - Reimbursable	2.5	Transferred	MBGSA, finalized, posted, emailed, and prepared mailing of public hearing notice (updated website, created labels and an insert for notification of new mailing address)	3310200	Mound Basin GSA - Salary
05/31/2024	RP - 50 - Reimbursable	1.25	Transferred	MBGSA, dropped off notices at post office in Oxnard; assisted CFO with CBB requests (authorized signer forms, and locating the EIN); completed and emailed updated ASWT form to County	3310200	Mound Basin GSA - Salary
06/06/2024	RP - 50 - Reimbursable	1.5	Transferred	MBGSA, drafted May 23 meeting minutes	3310200	Mound Basin GSA - Salary
06/10/2024	RP - 50 - Reimbursable	1.25	Transferred	MBGSA, finished up May meeting minutes, uploaded to Dropbox.; HQ to Ventura to turn in POBox key and close POBox account.	3310200	Mound Basin GSA - Salary
06/12/2024	RP - 50 - Reimbursable	3	Transferred	MBGSA, created staff reports and researched info for Keeling and Tribo reappointments; drafted June agenda	3310200	Mound Basin GSA - Salary
06/17/2024	RP - 50 - Reimbursable	0.25	Transferred	MBGSA, downloaded from Dropbox and emailed GW extraction fee staff report and resolution to legal counsel for review	3310200	Mound Basin GSA - Salary
06/20/2024	RP - 50 - Reimbursable	3	Transferred	MBGSA, virtual mtg. w-CV Strategies re: website hosting and services; prepared agenda packet documents, assembled packet, posted to website, Facebook, emailed City of Ventura, worked w-Sara to amend packet doc; emailed Directors/stakeholders	3310200	Mound Basin GSA - Salary
Lozano - Administrative Assistant III Total:		15.5				
Lozano Total:		15.5				



Time and Attendance History Report- PA account

United Water Conservation District, CA

Employee Detail

03/17/2024 to 06/22/2024

Payroll Set: 01 - United Water Conservation District

Employee Number: 1206 Employee Name: Cisneros, Miriam Department: Finance - Finance

Position: Accountant - Accountant

Date	Activity	Hours	Status	Description	Project Account	Project Name
03/20/2024	RP -- 50 -- Reimbursable (GSA)	2	Transferred	FPGSA & MBGSA CRP	3320200	Fillmore/Piru GSA - Salary
03/28/2024	RP -- 50 -- Reimbursable (GSA)	1	Transferred	FPBGSA & MBGSA Deposits	3320200	Fillmore/Piru GSA - Salary
04/01/2024	RP -- 50 -- Reimbursable (GSA)	2	Transferred	FPBSA & MBGSA CRP	3320200	Fillmore/Piru GSA - Salary
04/03/2024	RP -- 50 -- Reimbursable (GSA)	2	Transferred	FPBSA & MBGSA CRP	3320200	Fillmore/Piru GSA - Salary
04/04/2024	RP -- 50 -- Reimbursable (GSA)	2	Transferred	FPBSA & MBGSA CRP	3320200	Fillmore/Piru GSA - Salary
04/06/2024	RP -- 50 -- Reimbursable (GSA)	4	Transferred	FPBSA & MBGSA CRP	3320200	Fillmore/Piru GSA - Salary
04/09/2024	RP -- 50 -- Reimbursable (GSA)	4	Transferred	FPBSA & MBGSA CRP	3320200	Fillmore/Piru GSA - Salary
04/10/2024	RP -- 50 -- Reimbursable (GSA)	3	Transferred	FPBGSA CRP	3320200	Fillmore/Piru GSA - Salary
04/11/2024	RP -- 50 -- Reimbursable (GSA)	3	Transferred	MBGSA CRP	3320200	Fillmore/Piru GSA - Salary
04/16/2024	RP -- 50 -- Reimbursable (GSA)	2	Transferred	FPBGSA DEPOSITS	3320200	Fillmore/Piru GSA - Salary
04/18/2024	RP -- 50 -- Reimbursable (GSA)	4	Transferred	FPBGSA Processing Deposits	3320200	Fillmore/Piru GSA - Salary
04/19/2024	RP -- 50 -- Reimbursable (GSA)	2	Transferred	FPBGSA DEPOSITS	3320200	Fillmore/Piru GSA - Salary
04/22/2024	RP -- 50 -- Reimbursable (GSA)	1	Transferred	FPGSA DEPOSITS	3320200	Fillmore/Piru GSA - Salary
04/24/2024	RP -- 50 -- Reimbursable (GSA)	6	Transferred	FPBGSA CRP	3320200	Fillmore/Piru GSA - Salary
05/01/2024	RP -- 50 -- Reimbursable (GSA)	1	Transferred	FPBGSA Deposits	3320200	Fillmore/Piru GSA - Salary
05/07/2024	RP -- 50 -- Reimbursable (GSA)	4	Transferred	FPBGSA CRP	3320200	Fillmore/Piru GSA - Salary
05/09/2024	RP -- 50 -- Reimbursable (GSA)	1	Transferred		3320200	Fillmore/Piru GSA - Salary
05/14/2024	RP -- 50 -- Reimbursable (GSA)	1	Transferred		3320200	Fillmore/Piru GSA - Salary
05/17/2024	RP -- 50 -- Reimbursable (GSA)	1	Transferred		3320200	Fillmore/Piru GSA - Salary
05/20/2024	RP -- 50 -- Reimbursable (GSA)	1	Transferred		3320200	Fillmore/Piru GSA - Salary
05/21/2024	RP -- 50 -- Reimbursable (GSA)	1	Transferred		3320200	Fillmore/Piru GSA - Salary
05/23/2024	RP -- 50 -- Reimbursable (GSA)	2	Transferred		3320200	Fillmore/Piru GSA - Salary
05/30/2024	RP -- 50 -- Reimbursable (GSA)	2	Transferred		3320200	Fillmore/Piru GSA - Salary
06/06/2024	RP -- 50 -- Reimbursable (GSA)	1	Transferred		3320200	Fillmore/Piru GSA - Salary
06/20/2024	RP -- 50 -- Reimbursable (GSA)	1	Transferred		3320200	Fillmore/Piru GSA - Salary

Cisneros - Accountant Total: 54

Cisneros Total: 54

75% Allocation to FPBGSA: 14.25

25% Allocation to Mound: 4.75

Mound Basin GSA Hours: 3

Total Removed from report to allocate to Mound Basin GSA: 7.75

Eligible FPBGSA Hours: 32

75% of Allocation: 14.25

Total FPBGSA Time: 46.25

Double Check: 0



Project Account Distribution Report

Payment Date Range: 6/1/2024 - 6/30/2024

Expense Date Range: -

By: Employee

Payroll Set: 01 - United Water Conservation District

Employee: 1044 - Lindquist, John C

EARNINGS

Employee: 1108 - Guzman, Sara Katherine

EARNINGS

Project #	Project Name	Proj. Acct. #	Proj. Acct. Name	GL Account #	%	GL Account Name	Pay Code	Position Code	Pay Date	Exp. Date	Units
3310	Mound Basin GSA SGN3310 Mound Bsn (Mound Basin GSA - S:050-110-51110				98.02 %	Regular Salary	RP	Finance Supervisor	06/28/2024	06/28/2024	0.48
3310	Mound Basin GSA SGN3310 Mound Bsn (Mound Basin GSA - S:050-110-51110				0.99 %	Regular Salary	RP	Finance Supervisor	06/28/2024	06/28/2024	0.01
3310	Mound Basin GSA SGN3310 Mound Bsn (Mound Basin GSA - S:050-110-51110				0.99 %	Regular Salary	RP	Finance Supervisor	06/28/2024	06/28/2024	0.01
Earnings Total:											0.5

Employee: 1114 - Lozano, Jacquelyn Elaine

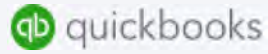
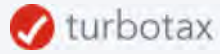
EARNINGS

Project #	Project Name	Proj. Acct. #	Proj. Acct. Name	GL Account #	%	GL Account Name	Pay Code	Position Code	Pay Date	Exp. Date	Units
3310	Mound Basin GSA SGN3310 Mound Bsn (Mound Basin GSA - S:050-100-51110				0.25 %	Regular Salary	RP	Administrative Assistant III	06/14/2024	06/14/2024	0.02
3310	Mound Basin GSA SGN3310 Mound Bsn (Mound Basin GSA - S:050-100-51110				1.00 %	Regular Salary	RP	Administrative Assistant III	06/14/2024	06/14/2024	0.08
3310	Mound Basin GSA SGN3310 Mound Bsn (Mound Basin GSA - S:050-100-51110				6.00 %	Regular Salary	RP	Administrative Assistant III	06/14/2024	06/14/2024	0.48
3310	Mound Basin GSA SGN3310 Mound Bsn (Mound Basin GSA - S:050-100-51110				92.75 %	Regular Salary	RP	Administrative Assistant III	06/14/2024	06/14/2024	7.42
3310	Mound Basin GSA SGN3310 Mound Bsn (Mound Basin GSA - S:050-100-51110				1.00 %	Regular Salary	RP	Administrative Assistant III	06/28/2024	06/28/2024	0.08
3310	Mound Basin GSA SGN3310 Mound Bsn (Mound Basin GSA - S:050-100-51110				6.00 %	Regular Salary	RP	Administrative Assistant III	06/28/2024	06/28/2024	0.45
3310	Mound Basin GSA SGN3310 Mound Bsn (Mound Basin GSA - S:050-100-51110				0.25 %	Regular Salary	RP	Administrative Assistant III	06/28/2024	06/28/2024	0.02
3310	Mound Basin GSA SGN3310 Mound Bsn (Mound Basin GSA - S:050-100-51110				92.75 %	Regular Salary	RP	Administrative Assistant III	06/28/2024	06/28/2024	6.95
Earnings Total:											15.5

Employee: 1180 - Lopez, Jeanessa

EARNINGS

Project #	Project Name	Proj. Acct. #	Proj. Acct. Name	GL Account #	%	GL Account Name	Pay Code	Position Code	Pay Date	Exp. Date	Units
3310	Mound Basin GSA SGN3310 Mound Bsn (Mound Basin GSA - S:050-110-51110				1.00 %	Regular Salary	PN	Accountant	06/14/2024	06/14/2024	
3310	Mound Basin GSA SGN3310 Mound Bsn (Mound Basin GSA - S:050-110-51110				0.50 %	Regular Salary	RP	Accountant	06/28/2024	06/28/2024	0.02
3310	Mound Basin GSA SGN3310 Mound Bsn (Mound Basin GSA - S:050-110-51110				96.50 %	Regular Salary	RP	Accountant	06/28/2024	06/28/2024	2.88
3310	Mound Basin GSA SGN3310 Mound Bsn (Mound Basin GSA - S:050-110-51110				1.50 %	Regular Salary	RP	Accountant	06/28/2024	06/28/2024	0.05
3310	Mound Basin GSA SGN3310 Mound Bsn (Mound Basin GSA - S:050-110-51110				0.50 %	Regular Salary	RP	Accountant	06/28/2024	06/28/2024	0.02
3310	Mound Basin GSA SGN3310 Mound Bsn (Mound Basin GSA - S:050-110-51110				1.00 %	Regular Salary	PN	Accountant	06/28/2024	06/28/2024	
3310	Mound Basin GSA SGN3310 Mound Bsn (Mound Basin GSA - S:050-110-51110				1.00 %	Regular Salary	RP	Accountant	06/28/2024	06/28/2024	0.03
Earnings Total:											3



Company ID 9130356692165206

Bill number 10001311299338 Charge date 05/31/2024

QuickBooks Online Advanced	x 1	\$2,160.00
		RECURRING
Price		\$2,160.00
Subtotal		\$2,160.00

\$2,160.00

Total **\$2,160.00**

**Bondy Groundwater Consulting, Inc.
 Invoice for Professional Consulting Services**

Mound Basin GSA Groundwater Sustainability Plan Support Services

Client Contract No. N/A

Invoice Period: July 1-31, 2024

Bondy Groundwater Consulting, Inc.



Client: Mound Basin GSA
 P.O. Box 3544
 Ventura, CA 93006-3544

Project #: 100

Invoice #: 100-07

Invoice Date: 8/1/2024

Description of Services

Labor	Hours	Rate	Subtotal
<u>Executive Dir. - GSP Implementation (Acct: 52250)</u>	5.00	\$220.00	\$1,100.00
<ul style="list-style-type: none"> • Zoom call with driller re: feasibility of potential Monitoring Well B drilling construction on County road right-of-way • Coordination re: Stakeholder Director appointments for 24/25 • Site visit with driller re: feasibility of potential Monitoring Well B drilling construction on County road right-of-way • Prepare and issue Request for Proposals for Monitoring Well B permitting support services 			
<u>Executive Director - Management (Acct: 52280)</u>	2.50	\$220.00	\$550.00
<ul style="list-style-type: none"> • Coordination w/ Clerk re: insurance matters • Coordination w/ Clerk re: website vendor transition matters • Coordination w/ other small GSAs re: lobbying for small GSA funding • Misc. coordination w/ finance staff • Misc. coordination w/ Board clerk • Review vendor invoices 			
Subtotal Labor:			\$1,650.00

Expenses

Date	Description	Units	Rate	Subtotal
<u>Executive Dir. - GSP Implementation (Acct: 52250)</u>				
7/18/2024	Mileage - site visit with well driller at MW-B site	19	\$0.670	\$12.73
Subtotal Expenses for Exec. Dir. GSP Implementation (52250):				\$12.73
Subtotal Expenses:				\$12.73

Invoice Total (Please pay this amount): **\$1,662.73**

Thank you for your business. The opportunity to add value is appreciated!



MoundBasin
GROUNDWATER SUSTAINABILITY AGENCY

Information Item No. 5(c)

DATE: August 20, 2024
TO: Board of Directors and Executive Director
FROM: Sara Guzman, UWCD
SUBJECT: Monthly Financial Reports

SUMMARY

The Board will receive the monthly financial reports for the Mound Basin GSA.

INFORMATIONAL ITEM

UWCD accounting staff has prepared financial reports based on the Mound Basin GSA revenue and expenses for the month of July 2024.

FISCAL SUMMARY

Not applicable.

ATTACHMENTS

- A. July 2024 Profit/Loss Statement
- B. July 2024 Balance Sheet

Mound Basin, GSA

Budget vs. Actuals: Budget FY 24-2025 - FY25 P&L

July 2024

	JUL 2024		TOTAL	
	ACTUAL	BUDGET	ACTUAL	BUDGET
Income				
40001 Groundwater Extraction Fees		0.00	\$0.00	\$0.00
42000 Investment Income	6,238.15	0.00	\$6,238.15	\$0.00
Total Income	\$6,238.15	\$0.00	\$6,238.15	\$0.00
GROSS PROFIT	\$6,238.15	\$0.00	\$6,238.15	\$0.00
Expenses				
52200 Professional Services			\$0.00	\$0.00
52240 Prof Svcs - IT Consulting		708.33	\$0.00	\$708.33
52250 Prof Svcs - Post GSP Adoption	1,112.73	12,323.37	\$1,112.73	\$12,323.37
52270 Prof Svcs - Accounting		865.17	\$0.00	\$865.17
52275 Prof Svcs - Admin/Clerk of Bd		643.17	\$0.00	\$643.17
52280 Prof Svcs - Executive Director	550.00	1,688.20	\$550.00	\$1,688.20
Total 52200 Professional Services	1,662.73	16,228.24	\$1,662.73	\$16,228.24
52500 Legal Fees			\$0.00	\$0.00
52501 Legal Counsel		535.94	\$0.00	\$535.94
Total 52500 Legal Fees		535.94	\$0.00	\$535.94
53000 Office Expenses		0.00	\$0.00	\$0.00
53010 Public Information		115.94	\$0.00	\$115.94
53020 Office Supplies		93.69	\$0.00	\$93.69
53026 Postage & Mailing		58.50	\$0.00	\$58.50
53070 Licenses, Permits & Fees		94.50	\$0.00	\$94.50
53110 Travel & Training		64.63	\$0.00	\$64.63
Total 53000 Office Expenses		427.26	\$0.00	\$427.26
53111 Office Expenses - Other		13.13	\$0.00	\$13.13
53500 Insurance			\$0.00	\$0.00
53510 Liability Insurance		0.00	\$0.00	\$0.00
Total 53500 Insurance		0.00	\$0.00	\$0.00
71000 Bank Service Charges	45.00	0.00	\$45.00	\$0.00
81000 Contingency - Non Capital Expen		0.00	\$0.00	\$0.00
82000 Capital Expenditures			\$0.00	\$0.00
82001 Capital Project Expenditures		0.00	\$0.00	\$0.00
82002 Contingency - Capital		0.00	\$0.00	\$0.00
Total 82000 Capital Expenditures		0.00	\$0.00	\$0.00
Total Expenses	\$1,707.73	\$17,204.57	\$1,707.73	\$17,204.57
NET OPERATING INCOME	\$4,530.42	\$ -17,204.57	\$4,530.42	\$ -17,204.57
NET INCOME	\$4,530.42	\$ -17,204.57	\$4,530.42	\$ -17,204.57

Mound Basin, GSA

Balance Sheet

As of July 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10000 Bank of the Sierra	400,124.45
10100 Ventura County Investment Pool	506,778.78
Total Bank Accounts	\$906,903.23
Accounts Receivable	
11000 Accounts Receivable	0.12
Total Accounts Receivable	\$0.12
Other Current Assets	
12000 Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$906,903.35
TOTAL ASSETS	\$906,903.35
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable	15,758.54
Total Accounts Payable	\$15,758.54
Other Current Liabilities	
20001 Advance from City of Ventura	0.00
20002 Advance from County of Ventura	0.00
20003 Cash Advance to Open Account	0.00
20510 Interest Payable	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$15,758.54
Total Liabilities	\$15,758.54
Equity	
32000 Retained Earnings	886,614.39
Net Income	4,530.42
Total Equity	\$891,144.81
TOTAL LIABILITIES AND EQUITY	\$906,903.35



Information Item No. 7

DATE: August 26, 2024
TO: Board of Directors
FROM: Executive Director
SUBJECT: Executive Director Update

SUMMARY

The following are updates on Agency activities since the last Board meeting.

1. Administrative:

- a. IT maintenance of the Agency's email accounts and website were transitioned to CV Strategies in August. As part of this process, an email address was created for finance staff (billing@moundbasingsa.org). Additionally, the admin email address (admin@moundbasingsa.org), which has not been actively used since Clerk of the Board staff changed several years ago, will now be monitored by the Clerk of the Board. The Executive Director's email address is unchanged (bryan@moundbasingsa.org).
- b. The Clerk of the Board and Executive Director worked on the required biennial review of the Agency's Conflict of Interest Code. Please see Motion Item No. 8(b) for more information.

2. Financial:

- a. During its May 23, 2024, meeting, the Agency's Board of Directors adopted Resolution 2024-03 authorizing changing the Agency's banking relationship from the Bank of the Sierra to Citizens Business Bank. Subsequently, staff established a bank account for the Agency with Citizens Business Bank and are ready to begin utilizing the new account. Finance staff have prepared a check in the amount of \$375,000.00 for the initial deposit to Citizens Business Bank. After taking into consideration the current outstanding vendor payments this will leave about \$9K buffer in the Bank of Sierra Account, which will remain until all outstanding checks have cleared transition of any autopayments is confirmed.

3. Legal: No reportable activity.

4. Groundwater Sustainability Plan (GSP) Implementation:

- a. GSP: No reportable activity.
- b. Small GSA Coalition: The Executive Director participated in a Small GSA Coalition teleconference call on August 6. The proposed language to earmark funding for small GSAs in the climate bond measure was not included in the bill. Coalition participants discussed where to focus the coalition's efforts next. This conversation will continue in September.
- c. Groundwater Monitoring Well B: The Executive Director issued requests for proposals to firms for assistance with permitting for the monitoring well. Please see Agenda Item No. 8(c) for more information.
- d. Groundwater Level Monitoring Well 02N22W16K01S: This private well is included in the GSP groundwater level monitoring program and the owner intends to destroy it. The owner is open to transferring responsibility for the well if we MBGSA would like to continue monitoring the well. MBGSA is agreeable if the well is in good condition. On May 31, 2024, the well owner agreed to perform a downhole inspection of the well. The Executive Director reached out to the well owner for an update and hopes to hear back before the August 26 Board meeting.
- e. Shallow Groundwater Level Monitoring: Monitoring activities are ongoing by UWCD on behalf of MBGSA.

5. Miscellaneous: None.

6. Correspondence: None.

INFORMATIONAL ITEM

Receive an update from the Executive Director on activities since the previous Board meeting.

BACKGROUND

Not applicable

FISCAL SUMMARY

Not applicable

ATTACHMENTS

None



MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

Motion Item No. 8(a)

DATE: August 26, 2024
TO: Board of Directors
FROM: Executive Director
SUBJECT: Reappointment of Stakeholder Directors

SUMMARY

Pursuant to Agency Bylaws Sections 2.4 and 2.5 and Joint Powers Agreement (JPA) Section 6.4, Stakeholder Directors serve one-year terms. The terms for Directors Chambers and Everts ended on July 31, 2024.

Stakeholder Director appointment procedures are set forth in JPA Sections 6.3.4 and 6.3.5. The Agricultural Stakeholder Director is appointed by Mound Basin Agricultural Water Group (MBAWG) or the Ventura County Farm Bureau, if MBAWG does not make a nomination. The Environmental Stakeholder Director is appointed collectively by the twelve organizations listed in the JPA known as the “Santa Clara River Environmental Groundwater Committee” or The Nature Conservancy, if the committee does not make a nomination. Directors Chambers and Everts have been nominated for reappointment (Attachment A). No other individuals were nominated for either Stakeholder Director position.

JPA Sections 6.3.4 and 6.3.5 require a unanimous vote of the Member Directors to appoint Stakeholder Directors.

RECOMMENDED ACTION

Reappoint the current Stakeholder Directors for the August 2024 through August 2025 term.

BACKGROUND

Please see summary.


ATTACHMENTS

A. Stakeholder Director Nominations

Action: _____ Motion: _____ 2 nd : _____ A.Anselm: _____ J.Chambers: _____ C.Everts: _____ C.Keeling: _____ J.Tribo: _____

Best Regards,

--

Bryan Bondy, PG, CHG
Executive Director
MBGSA


6.3.4 One (1) **Agricultural Stakeholder Director** unanimously selected by the Member Directors from a list of one or more qualified nominees submitted by the MBAWG, or the Farm Bureau if the MBAWG is unwilling or unable to nominate potential directors. The MBAWG, or the Farm Bureau, shall submit its nominee(s) to the Member Directors pursuant to a process specified in the Bylaws, unless directed otherwise by the Member Directors until such time as the Bylaws have been adopted. The Member Directors shall consider the nominee(s) at a regular meeting and at that meeting shall approve and appoint the Agricultural Stakeholder Director. In the absence of a unanimous vote of approval and appointment by the Member Directors, the Member Directors can request different nominations.

6.3.5 One (1) **Environmental Stakeholder Director** unanimously selected by the Member Directors from a nominee nominated by the following environmental organizations collectively:

1. Friends of the Santa Clara River
2. California Trout
3. National Audubon Society
4. Sierra Club
5. Santa Clara River Watershed Conservancy
6. Los Padres ForestWatch
7. Central Coast Alliance United for a Sustainable Economy
8. The Nature Conservancy
9. Wishtoyo Foundation
10. Keep Sespe Wild
11. Surfrider Foundation
12. CFROG (Citizens for Responsible Oil & Gas)

or, The Nature Conservancy if, and only if, the aforementioned list of organizations is unwilling or unable to nominate a potential Environmental Stakeholder Director. If the Member Directors do not accept a potential Environmental Stakeholder Director nominated by the aforementioned list of organizations or The Nature Conservancy, as applicable, the Member Directors shall request an additional nomination, as necessary. The aforementioned list of organizations shall submit its nominee to the Member Directors pursuant to a process specified in the Bylaws, unless directed otherwise by the Member Directors. The Member Directors shall consider the nominee(s) at a regular meeting and at that meeting shall approve and appoint the Environmental Stakeholder Director.

This message was scanned by Microsoft.

Bryan Bondy

From: Neal P. Maguire [REDACTED]
Sent: Tuesday, June 25, 2024 8:51 PM
To: Bryan Bondy
Subject: Re: MBGSA Stakeholder Director Appointments for August 2024 - August 2025

Bryan, MBAWG renominated Jim.

On Jun 24, 2024, at 11:13 PM, Bryan Bondy [REDACTED] wrote:

Dear Jim and Conner,

I hope this message finds you doing well. I am writing to remind you that your MBGSA stakeholder director terms will expire in August.

Please work with your stakeholder groups to complete the nomination process for the 2024-2025 terms by August.

For your reference, I have pasted the relevant sections of the JPA concerning stakeholder director appoints below.

Please confirm and please keep Jackie and I informed of status.

Thank you!

Best Regards,

--

Bryan Bondy, PG, CHG
Executive Director
MBGSA
805-212-0484

6.3.4 One (1) **Agricultural Stakeholder Director** unanimously selected by the Member Directors from a list of one or more qualified nominees submitted by the MBAWG, or the Farm Bureau if the MBAWG is unwilling or unable to nominate potential directors. The MBAWG, or the Farm Bureau, shall submit its nominee(s) to the Member Directors pursuant to a process specified in the Bylaws, unless directed otherwise by the Member Directors until such time as the Bylaws have been adopted. The Member Directors shall consider the nominee(s) at a regular meeting and at that meeting shall approve and appoint the Agricultural Stakeholder Director. In the absence of a unanimous vote of approval and appointment by the Member Directors, the Member Directors can request different nominations.

6.3.5 One (1) **Environmental Stakeholder Director** unanimously selected by the Member Directors from a nominee nominated by the following environmental organizations collectively:

1. Friends of the Santa Clara River
2. California Trout
3. National Audubon Society
4. Sierra Club
5. Santa Clara River Watershed Conservancy
6. Los Padres ForestWatch
7. Central Coast Alliance United for a Sustainable Economy
8. The Nature Conservancy
9. Wishtoyo Foundation
10. Keep Sespe Wild
11. Surfrider Foundation
12. CFROG (Citizens for Responsible Oil & Gas)

or, The Nature Conservancy if, and only if, the aforementioned list of organizations is unwilling or unable to nominate a potential Environmental Stakeholder Director. If the Member Directors do not accept a potential Environmental Stakeholder Director nominated by the aforementioned list of organizations or The Nature Conservancy, as applicable, the Member Directors shall request an additional nomination, as necessary. The aforementioned list of organizations shall submit its nominee to the Member Directors pursuant to a process specified in the Bylaws, unless directed otherwise by the Member Directors. The Member Directors shall consider the nominee(s) at a regular meeting and at that meeting shall approve and appoint the Environmental Stakeholder Director.



Motion Item No. 8(b)

DATE: August 26, 2024
TO: Board of Directors
FROM: Executive Director
Clerk of the Board
SUBJECT: Resolution 2024-05 Amending the Agency's Conflict of Interest Code

SUMMARY

In June 2024, Mound Basin Groundwater Sustainability Agency (Agency) received an email from the County of Ventura (County) requesting review of its current conflict of interest code (COIC) and determine, based on the questions provided, if an amendment is necessary.

Upon review, it was determined by the Clerk of the Board with guidance from United Water Conservation District's Executive Assistant and Agency's legal counsel that an amendment would be necessary. A red-lined version of the amendment is attached for your review (Attachment D). In comparison, you can view and download the filed version with the County via their website at <http://www.ventura.org/cob/coic> and is also provided as Attachment E.

Required submittals are requested by the County no later than October 1, 2024. The County's Clerk of the Board's Office will submit all amended codes to the Board of Supervisors for adoption in the Fall of 2024. A confirmation of approval will be sent to Filing Officials, and the approved code will be replaced on the website.

RECOMMENDED ACTIONS

Board review and adoption of Resolution 2024-05 (Attachment B) approving the amendment to the Agency's COIC as provided and sign the 2024 Local Agency Biennial Notice (Attachment A), and/or provide guidance as necessary.

BACKGROUND

Pursuant to Government Code § 87306.5, every local government agency is required to review its COIC biennially and submit the Local Agency Biennial Notice to its code reviewing body. Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

Gov. Code § 87200 et seq. requires all “officials who manage public investments” to disclose, in a Form 700, all of their economic interests pursuant to the Political Reform Act. Included with the Template Conflict of Interest Code is an “Appendix - Designating Officials Who Manage Public Investments” to assist your agency/department in identifying any such officials within your agency/department and designating the Filing Officer/Location for each.

FISCAL SUMMARY

None.

ATTACHMENTS

- A. 2024 Local Agency Biennial Notice
- B. Resolution 2024-05 and Exhibit A (clean version)
- C. Conflict of Interest Code Exhibit A (red-lined version)
- D. Current County-approved COIC on File

Action: _____
Motion: _____ 2 nd : _____
A.Anselm: _____ J.Chambers: _____ C.Everts: _____ C.Keeling: _____ J.Tribo: _____

2024 Local Agency Biennial Notice

Name of Agency: Mound Basin Groundwater Sustainability Agency
 Mailing Address: c/o United Water Conservation District, 1701 N. Lombard St., Oxnard, CA 93030
 Contact Person: Jackie Lozano Phone No. 805-525-4431
 Email: jackiel@unitedwater.org Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency’s code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that *(check one BOX)*:

An amendment is required. The following amendments are necessary:

(Check all that apply.)

- Include new positions
- Revise disclosure categories
- Revise the titles of existing positions
- Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- Other *(describe)* Upon review, removed position titles since those titles did not exist separately from the Members of the Board of Directors.

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency’s code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2024**, or by the date specified by your agency, if earlier, to: **E-Mail to: form700clerk@ventura.org**

or
**Mail to: Clerk of the Board of Supervisors
 800 S. Victoria Avenue, L# 1920
 Ventura, CA 93009-1920**

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

**BOARD OF DIRECTORS OF THE
MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
RESOLUTION NO. 2024-05**

**APPROVING AN AMENDMENT TO THE CONFLICT OF INTEREST CODE
FOR THE COUNTY OF VENTURA**

The Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the Mound Basin Groundwater Sustainability Agency (herein referred to as "Agency") and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the Agency. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Filing Officer specified for that position in Exhibit A.

IN PREPARING FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.

APPROVED AND ADOPTED this 26th day of August 2024.

AYES:

NOES:

ABSTAIN:

ABSENT:

Catherine P. Keeling
Board Chair

ATTEST:

Jennifer L. Tribo
Board Vice-chair/Secretary

EXHIBIT A – DESIGNATED POSITIONS AND FILING OFFICERS

# of POSITIONS	POSITION TITLE	DISCLOSURE CATEGORIES (From Exhibit B)	FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC])
5	Members of the Board of Directors	1	COB
1	Executive Director	1	COB
2	General Counsel	1	COB
1	Secretary	1	COB
1	Treasurer	1	COB
Consultants ¹			

¹ The disclosure, if any, required of a consultant will be determined on a case-by-case basis by the head of the agency or designee. The determination of whether a consultant has disclosure requirements should be made in writing on a Fair Political Practices Commission Form 805. The determination should include a description of the consultant's duties and based upon that description, a statement of the extent, if any, of the disclosure requirements. Each Form 805 is a public record and should be retained for public inspection either in the same manner and location as the Conflict of Interest Code, or with appropriate documentation at the location where the Conflict of Interest Code is maintained, cross-referencing to the Form 805.

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

Category 1 – BROADEST DISCLOSURE

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

Category 2 – REAL PROPERTY

[SEE FORM 700 SCHEDULE B]

All interests in real property, including interests in real property held by business entities and trusts in which the public official holds a business position or has an investment or other financial interest.

Category 3 – LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which engage in land development, construction, or real property acquisition or sale.

Category 4 – PROCUREMENT

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

Category 5 – REGULATION AND PERMITTING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

Category 6 – FUNDING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which receive grants or other funding from or through the designated position's agency or department.

**APPENDIX – DESIGNATING OFFICIALS WHO
MANAGE PUBLIC INVESTMENTS**

Pursuant to Government Code section 87200 et seq., certain city and county officials, as well as all “other officials who manage public investments,” are required to disclose their economic interests in accordance with the Political Reform Act. This Appendix provides the relevant definitions for determining which public officials qualify as “other officials who manage public investments,” designates the agency’s positions which qualify as such, and states the Filing Officer for each designated position.

APPLICABLE DEFINITIONS

As set forth in 2 California Code of Regulations section 18701, the following definitions apply for the purposes of Government Code section 87200:

- (4) “Other public officials who manage public investments” means:
- (5) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;

(B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and

© Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B) above.

(2) “Public investments” means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

- (6) “Public moneys” means all moneys belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party.
- (7) “Management of public investments” means the following non-ministerial functions: directing the investment of public moneys; formulating or approving investment policies; approving or establishing guidelines for asset allocations; or approving investment transactions.

DESIGNATED POSITIONS AND FILING OFFICERS

Based on the foregoing, the following agency positions and/or consultants qualify as “other officials who manage public investments” and shall file Statements of Economic Interests (Form 700) pursuant to Government Code section 87200 et seq. with the below-designated Filing Officers:

# of POSITIONS	POSITION TITLE/CONSULTANT	FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency's Clerk [AC])

EXHIBIT A – DESIGNATED POSITIONS AND FILING OFFICERS

# of POSITIONS	POSITION TITLE	DISCLOSURE CATEGORIES (From Exhibit B)	<u>FILING OFFICER</u> <u>(Designate County Clerk of Board [COB] or Local Agency's Clerk [AC])</u>
5	Members of the Board of Directors	1	<u>COB</u>
<u>1</u>	<u>Executive Director</u>	<u>1</u>	<u>COB</u>
5	Alternate Directors	4	
<u>12</u>	General Counsel	1	<u>COB</u>
4	Assistant General Counsel	2, 4	
4	<u>Executive Director</u>	4	
4	Assistant Executive Director	2, 4	
1	Secretary	1	<u>COB</u>
4	Assistant Secretary	4	
1	Treasurer	1	<u>COB</u>
Consultants ¹			

¹ The disclosure, if any, required of a consultant will be determined on a case-by-case basis by the head of the agency or designee. The determination of whether a consultant has disclosure requirements should be made in writing on a Fair Political Practices Commission Form 805. The determination should include a description of the consultant's duties and based upon that description, a statement of the extent, if any, of the disclosure requirements. Each Form 805 is a public record and should be retained for public inspection either in the same manner and location as the Conflict of Interest Code, or with appropriate documentation at the location where the Conflict of Interest Code is maintained, cross-referencing to the Form 805.

EXHIBIT B – DISCLOSURE CATEGORIES

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

Category 1 – BROADEST DISCLOSURE

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

Category 2 – REAL PROPERTY

[SEE FORM 700 SCHEDULE B]

All interests in real property, including interests in real property held by business entities and trusts in which the public official holds a business position or has an investment or other financial interest.

Category 3 – LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which engage in land development, construction, or real property acquisition or sale.

Category 4 – PROCUREMENT

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

Category 5 – REGULATION AND PERMITTING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

Category 6 – FUNDING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All investments, business positions and sources of income, gifts, loans and travel payments, from sources which receive grants or other funding from or through the designated position's agency or department.

APPENDIX – DESIGNATING OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Pursuant to Government Code section 87200 et seq., certain city and county officials, as well as all “other officials who manage public investments,” are required to disclose their economic interests in accordance with the Political Reform Act. This Appendix provides the relevant definitions for determining which public officials qualify as “other officials who manage public investments,” designates the agency’s positions which qualify as such, and states the Filing Officer for each designated position.

APPLICABLE DEFINITIONS

As set forth in 2 California Code of Regulations section 18701, the following definitions apply for the purposes of Government Code section 87200:

- (4) “Other public officials who manage public investments” means:
- (5) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;

(B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and

© Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B) above.

(2) “Public investments” means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

- (6) “Public moneys” means all moneys belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party.
- (7) “Management of public investments” means the following non-ministerial functions: directing the investment of public moneys; formulating or approving investment policies; approving or establishing guidelines for asset allocations; or approving investment transactions.

DESIGNATED POSITIONS AND FILING OFFICERS

Based on the foregoing, the following agency positions and/or consultants qualify as “other officials who manage public investments” and shall file Statements of Economic Interests (Form 700) pursuant to Government Code section 87200 et seq. with the below-designated Filing Officers:

# of POSITIONS	POSITION TITLE/CONSULTANT	FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency’s Clerk [AC])

AUG 10 2022

Clerk of the Board

2022 Local Agency Biennial Notice

Name of Agency: Mound Basin Groundwater Sustainability Agency

Mailing Address: P.O. Box 3544, Ventura, CA 93006-3544

Contact Person: Jackie Lozano Phone No. (805) 525-4431

Email: jackiel@unitedwater.org Alternate Email: _____

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one BOX):

- An amendment is required. The following amendments are necessary:**
 (Check all that apply.)
 - Include new positions
 - Revise disclosure categories
 - Revise the titles of existing positions
 - Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
 - Other (describe) _____
- The code is currently under review by the code reviewing body.**
- No amendment is required.** (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.


 Signature of Chief Executive Officer

8/10/2022
 Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 3, 2022**, or by the date specified by your agency, if earlier, to: **E-Mail to: form700clerk@ventura.org**

or
Mail to: Clerk of the Board of Supervisors
800 S. Victoria Avenue, L# 1920
Ventura, CA 93009-1920

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.

21 May 2018

Clerk of the Board

BOARD OF DIRECTORS

MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY

REVISED RESOLUTION 2018-2

A RESOLUTION OF THE MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY (AGENCY) ADOPTING A CONFLICT OF INTEREST CODE

The Political Reform Act, Government Code section 81000 et seq., requires local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code Regs., § 18730) which contains the terms of a standard Conflict of Interest Code, which may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act after public notice and hearings.

The terms of California Code of Regulations, Title 2, Section 18730, and any amendment to it duly adopted by the Fair Political Practices Commission, are hereby incorporated by reference as the Conflict of Interest Code for the **Mound Basin Groundwater Sustainability Agency**, and along with the attached Exhibit A, which designates positions requiring disclosure and Exhibit B, which sets forth disclosure categories for each designated position, constitute the Conflict of Interest Code of the **Mound Basin Groundwater Sustainability Agency**. Persons holding positions designated in Exhibit A shall file Form 700 Statements of Economic Interests with the Clerk of the Ventura County Board of Supervisors' Office which shall be the Filing Officer.

IN PREPARING THE FORM 700, DESIGNATED FILERS NEED ONLY DISCLOSE THOSE FINANCIAL INTERESTS FALLING WITHIN THE DISCLOSURE CATEGORIES DESIGNATED FOR THAT FILER'S POSITION AS STATED IN EXHIBITS A AND B.

APPROVED AND ADOPTED this 17th day of May, 2018:

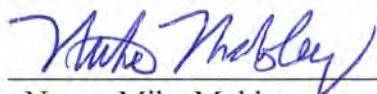
By: 
Print Name: Mike Mobley
Title: Chair of the Mound Basin GSA Board

EXHIBIT A – DESIGNATED POSITIONS

# of POSITIONS	POSITION TITLE	DISCLOSURE CATEGORIES (From Exhibit B)
5	Members of the Board of Directors	1
5	Alternate Directors	1
1	General Counsel	1
1	Assistant General Counsel	2, 4
1	Executive Director	1
1	Assistant Executive Director	2, 4
1	Secretary	1
1	Assistant Secretary	1
1	Treasurer	1
Consultants ¹		

¹ The disclosure, if any, required of a consultant will be determined on a case-by-case basis by the head of the agency or designee. The determination of whether a consultant has disclosure requirements should be made in writing on a Fair Political Practices Commission Form 805. The determination should include a description of the consultant’s duties and based upon that description, a statement of the extent, if any, of the disclosure requirements. Each Form 805 is a public record and should be retained for public inspection either in the same manner and location as the Conflict of Interest Code, or with appropriate documentation at the location where the Conflict of Interest Code is maintained, cross-referencing to the Form 805.

EXHIBIT B – DISCLOSURE CATEGORIES

The terms *italicized* below have specific meaning under the Political Reform Act. In addition, the financial interests of a spouse, domestic partner and dependent children of the public official holding the designated position may require reporting. Consult the instructions and reference pamphlet of the Form 700 for explanation.

Category 1 – BROADEST DISCLOSURE

[SEE FORM 700 SCHEDULES A-1, A-2, B, C, D and E]

- (1) All sources of *income, gifts, loans and travel payments*;
- (2) All *interests in real property*; and
- (3) All *investments and business positions in business entities*.

Category 2 – REAL PROPERTY

[SEE FORM 700 SCHEDULE B]

All *interests in real property*, including *interests in real property* held by *business entities* and trusts in which the public official holds a business position or has an *investment* or other financial interest.

Category 3 – LAND DEVELOPMENT, CONSTRUCTION AND TRANSACTION

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which engage in land development, construction, or real property acquisition or sale.

Category 4 – PROCUREMENT

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which provide services, supplies, materials, machinery or equipment which the designated position procures or assists in procuring on behalf of their agency or department.

Category 5 – REGULATION AND PERMITTING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which are subject to the regulatory, permitting or licensing authority of, or have an application or license pending before, the designated position's agency or department.

Category 6 – FUNDING

[SEE FORM 700 SCHEDULES A-1, A-2, C, D and E]

All *investments, business positions* and sources of *income, gifts, loans and travel payments*, from sources which receive grants or other funding from or through the designated position's agency or department.

**APPENDIX - DESIGNATING OFFICIALS WHO
MANAGE PUBLIC INVESTMENTS**

Pursuant to Government Code section 87200 et seq., certain city and county officials, as well as all “other officials who manage public investments,” are required to disclose their economic interests in accordance with the Political Reform Act. This Appendix provides the relevant definitions for determining which public officials qualify as “other officials who manage public investments,” designates the agency’s positions which qualify as such, and states the Filing Officer for each designated position.

APPLICABLE DEFINITIONS

As set forth in 2 California Code of Regulations section 18701, the following definitions apply for the purposes of Government Code section 87200:

(1) “Other public officials who manage public investments” means:

(A) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;

(B) High-level officers and employees of public agencies who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This category shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and

(C) Individuals who, pursuant to a contract with a state or local government agency, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in subdivision (1)(B) above.

(2) “Public investments” means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

(3) “Public moneys” means all moneys belonging to, received by, or held by, the state, or any city, county, town, district, or public agency therein, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidences of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which a public agency is a party.

(4) “Management of public investments” means the following non-ministerial functions: directing the investment of public moneys; formulating or approving investment policies; approving or establishing guidelines for asset allocations; or approving investment transactions.

DESIGNATED POSITIONS AND FILING OFFICERS

Based on the foregoing, the following agency positions and/or consultants qualify as “other officials who manage public investments” and shall file Statements of Economic Interests (Form 700) pursuant to Government Code section 87200 et seq. with the below-designated Filing Officers:

# of POSITIONS	POSITION TITLE/CONSULTANT	FILING OFFICER (Designate County Clerk of Board [COB] or Local Agency’s Clerk [AC])




**BOARD MINUTES
BOARD OF SUPERVISORS, COUNTY OF VENTURA, STATE OF CALIFORNIA**

**SUPERVISORS MATT LAVERE, LINDA PARKS,
KELLY LONG, ROBERT O. HUBER AND VIANEY LOPEZ
November 1, 2022 at 8:30 a.m.**

CONSENT – COUNTY EXECUTIVE OFFICE – Approval of the 2022 Biennial Notices for the Board of Supervisors-District Office Staff and the Ventura County Public Financing Authority; Adoption of Conflict of Interest Codes for 127 Local Agencies; and Receive and File the 2022 Biennial Notices.

(X) All Board members are present.

(X) Upon motion of Supervisor Parks, seconded by Supervisor Huber, and duly carried, the Board hereby approves the recommendations as stated in the respective Board letters for Consent Items 12 – 44 and 46 – 62, with a revised Exhibit 2 for Item 24 and a revised Board letter and revised Exhibit 1 for Item 37.

By: 
Lori Key
Deputy Clerk of the Board



MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

Motion Item No. 8(c)

DATE: August 26, 2024
TO: Board of Directors
FROM: Executive Director
SUBJECT: Monitoring Well B Permitting Support Services

RECOMMENDATION

Authorize the Executive Director to execute a contract with Jensen Design and Survey, Inc. (Jensen), subject to Agency Counsel review, for an amount not-to-exceed \$43,927, with an additional \$10,982 (25%) contingency to be authorized at the discretion of the Executive Director (\$54,909 total authorization).

SUMMARY

Groundwater Monitoring Well B is called for in the Mound Basin Groundwater Sustainability Agency's (Agency) Groundwater Sustainability Plan (GSP) to provide data necessary to implement the sustainable management criteria for the seawater intrusion sustainability indicator (please see Attachment A for a map).

The Executive Director and Director Chambers met with a landowner representative at the proposed Monitoring Well B location following the January 22, 2024, Board meeting. The landowner representative noted that there are numerous easements in the vicinity of the proposed Monitoring Well B site and suggested that the Agency work with a surveyor to map existing right-of-way before continuing discussions about a new easement for Monitoring Well B. In February 2024, the Board approved a Professional Services Agreement with Encompass Consulting Group to map right-of-way. Based on that work, a preferred location for Monitoring Well B was identified in the Ventura County (County) road right-of-way for Harbor Boulevard (Attachment B).

It is anticipated that three permits will be required for monitoring well construction at the preferred location: (1) encroachment permit, (2) coastal development permit, and (3) well permit. On July 29, 2024, the Executive Director issued a Request for Proposals (RFP) to ten engineering firms for permitting support services for the encroachment and coast development permits. Note, the well permit application will be the responsibility of the drilling contractor and will be included in the bid for construction services.

Two firms submitted proposals for the permitting support services, Robert Williams Company LLC (RWC) (Attachment D) and Jensen (Attachment E). Both firms' submittals were responsive to the RFP requirements, and both are qualified to provide the requested services. However, Jensen's estimated fee of \$43,927 is significantly lower than RWC's \$96,360 estimated fee. For this reason, it is recommended that the Board authorize the Executive Director to execute a contract with Jensen, subject to Agency Counsel review for an amount not-to-exceed \$43,927, with an additional \$10,982 (25%) contingency to be authorized at the discretion of the Executive Director (\$54,909 total authorization).

It is noted that 25 percent contingency is higher than normal, but is recommended for the following reasons:

1. It is recommended that a Dig Alert callout be performed prior to beginning the permitting process to verify there are no buried utilities in the proposed construction area. These services are not included in the RFP scope of work.
2. Available records indicate the construction area is located on County's right-of-way, but Harbor Boulevard does not appear on the County's road inventory, suggesting that the right-of-way may have been transferred to the City of Ventura at some point in time. Additional services not included in the RFP scope of work will be required to identify which entity is the encroachment permitting agency.
3. Additional coordination not contemplated in the RFP scope of work may be required during the permitting process to address issues associated with the regional bike path that traverses the project construction area.
4. The RFP instructed the respondents to assume the scope of the coast development permit application will be identical to that which was submitted for Monitoring Well A. It is possible that additional requirements may apply to the Monitoring Well B site that did not apply to the Monitoring Well A site.

FISCAL SUMMARY

The current fiscal year budget includes \$145,444 for capital expenditures and an additional \$14,544 in capital expenditure contingency.

ATTACHMENTS

- A. Map from GSP Showing Monitoring Well B Location
- B. Right-of-Way Map Showing Proposed Monitoring Well B Construction Location
- C. Request for Proposals
- D. RWC Proposal
- E. Jensen Proposal

Action: _____
Motion: _____ 2 nd : _____
A.Anselm:_____ J.Chambers:_____ C.Everts:_____ C.Keeling:_____ J.Tribo:_____

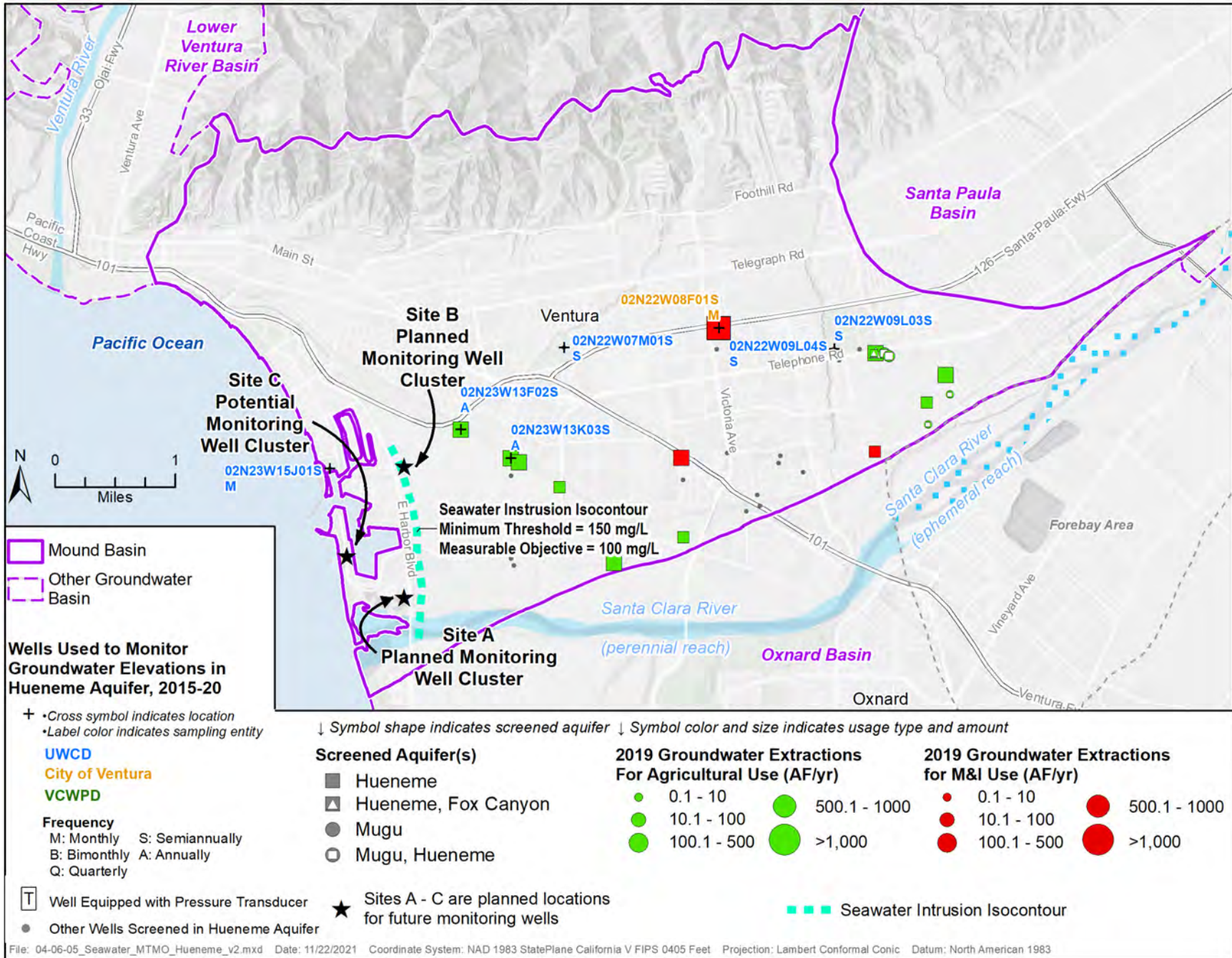


Figure 4.6-05 Map Showing Seawater Intrusion Minimum Threshold and Measurable Objective, Hueneme Aquifer.

SHOZI EASEMENTS

EASEMENTS SHOWN HEREON HAVE BEEN COMPILED FROM RECORD INFORMATION PROVIDED BY FIDELITY NATIONAL TITLE COMPANY IN PRELIMINARY CONDITION OF TITLE ORDER NO. VTO-02544, DATED FEBRUARY 21, 2024. SEE EASEMENT NOTES AND SAID PRELIMINARY REPORT OF TITLE FOR ADDITIONAL INFORMATION. ENCOMPASS CONSULTANT GROUP CANNOT WARRANT OR GUARANTEE THE ACCURACY OF SAID REPORT. REPORT ITEMS NOT AFFECTING SUBJECT LOTS, OR NOT PLOTTABLE, ARE INTENTIONALLY OMITTED FROM THE LISTINGS BELOW.

- 3 RESERVED BY: SAN MIGUEL MUTUAL WATER COMPANY
PURPOSE: RIGHTS-OF-WAY FOR PIPELINES, TOGETHER WITH THE RIGHT TO LAY WATER OR GAS CONDUITS BENEATH THE SURFACE OF SAID LAND
RECORDING NO: BOOK 112, PAGE 495, OF DEEDS
BLANKET EASEMENT
- 4 RESERVED BY: VENTURA FARMING COMPANY
PURPOSE: RIGHT OF ENTRY AND OF WAY FOR LAYING AND MAINTAINING PIPELINES OR CONDUITS, PRIVATE ROADS
RECORDING NO: BOOK 133, PAGE 116, OF DEEDS
- 6 GRANTED TO: COUNTY OF VENTURA
PURPOSE: PUBLIC ROAD AND/OR HIGHWAY
RECORDING DATE: OCTOBER 6, 1938
RECORDING NO: BOOK 546, PAGE 495, OF OFFICIAL RECORDS
- 8 GRANTED TO: UNION OIL COMPANY OF CALIFORNIA
PURPOSE: TWO PIPELINES
RECORDING DATE: AUGUST 10, 1951
RECORDING NO: BOOK 1014, PAGE 470, OF OFFICIAL RECORDS
- 9 GRANTED TO: VENTURA COUNTY
PURPOSE: PUBLIC ROAD
RECORDING DATE: DECEMBER 3, 1958
RECORDING NO: BOOK 1679, PAGE 91, OF OFFICIAL RECORDS
- 10 GRANTED TO: RICHFIELD OIL CORPORATION
PURPOSE: PIPELINES
RECORDING DATE: SEPTEMBER 23, 1959
RECORDING NO: BOOK 1780, PAGE 359, OF OFFICIAL RECORDS
- 12 GRANTED TO: RICHFIELD OIL CORPORATION
PURPOSE: PIPELINES
RECORDING DATE: SEPTEMBER 30, 1959
RECORDING NO: BOOK 1782, PAGE 592, OF OFFICIAL RECORDS
- 13 GRANTED TO: RICHFIELD OIL CORPORATION
PURPOSE: PIPELINES, INGRESS AND EGRESS
RECORDING NO: BOOK 1783, PAGE 275, OF OFFICIAL RECORDS
- 14 GRANTED TO: VENTURA COUNTY FOOD CONTROL DISTRICT
PURPOSE: FOR CONSTRUCTION, REPAIR AND OPERATION OF A FLOOD CONTROL CHANNEL
RECORDING DATE: OCTOBER 9, 1959
RECORDING NO: BOOK 1786, PAGE 172, OF OFFICIAL RECORDS
- 15 GRANTED TO: VENTURA COUNTY FOOD CONTROL DISTRICT
PURPOSE: FOR CONSTRUCTION, REPAIR AND OPERATION OF A FLOOD CONTROL CHANNEL
RECORDING DATE: OCTOBER 9, 1959
RECORDING NO: BOOK 1786, PAGE 174, OF OFFICIAL RECORDS
- 17 GRANTED TO: CITY OF SAN BUENAVENTURA
PURPOSE: SANITARY SEWER PIPELINES
RECORDING DATE: FEBRUARY 19, 1960
RECORDING NO: BOOK 1832, PAGE 377, OF OFFICIAL RECORDS
- 18 GRANTED TO: SOUTHERN CALIFORNIA EDISON
PURPOSE: AN ELECTRIC LINE CONSISTING OF POLES, NECESSARY GUYS AND ANCHOR, CROSSARM, WIRES, AND FIXTURES
RECORDING DATE: APRIL 8, 1960
RECORDING NO: BOOK 1857, PAGE 352, OF OFFICIAL RECORDS
- 19 GRANTED TO: STATE OF CALIFORNIA
PURPOSE: ABUTTER'S RIGHTS RELINQUISHED
RECORDING NO: BOOK 1878, PAGE 114, OF OFFICIAL RECORDS
- 21 GRANTED TO: PACIFIC TELEPHONE AND TELEGRAPH COMPANY
PURPOSE: PUBLIC UTILITIES
RECORDING DATE: FEBRUARY 19, 1960
RECORDING NO: BOOK 2917, PAGE 438, OF OFFICIAL RECORDS

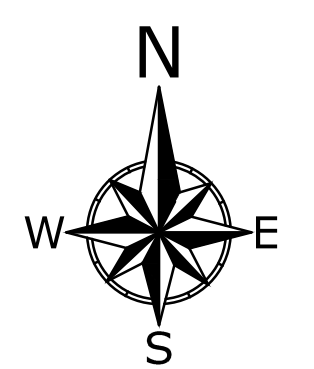
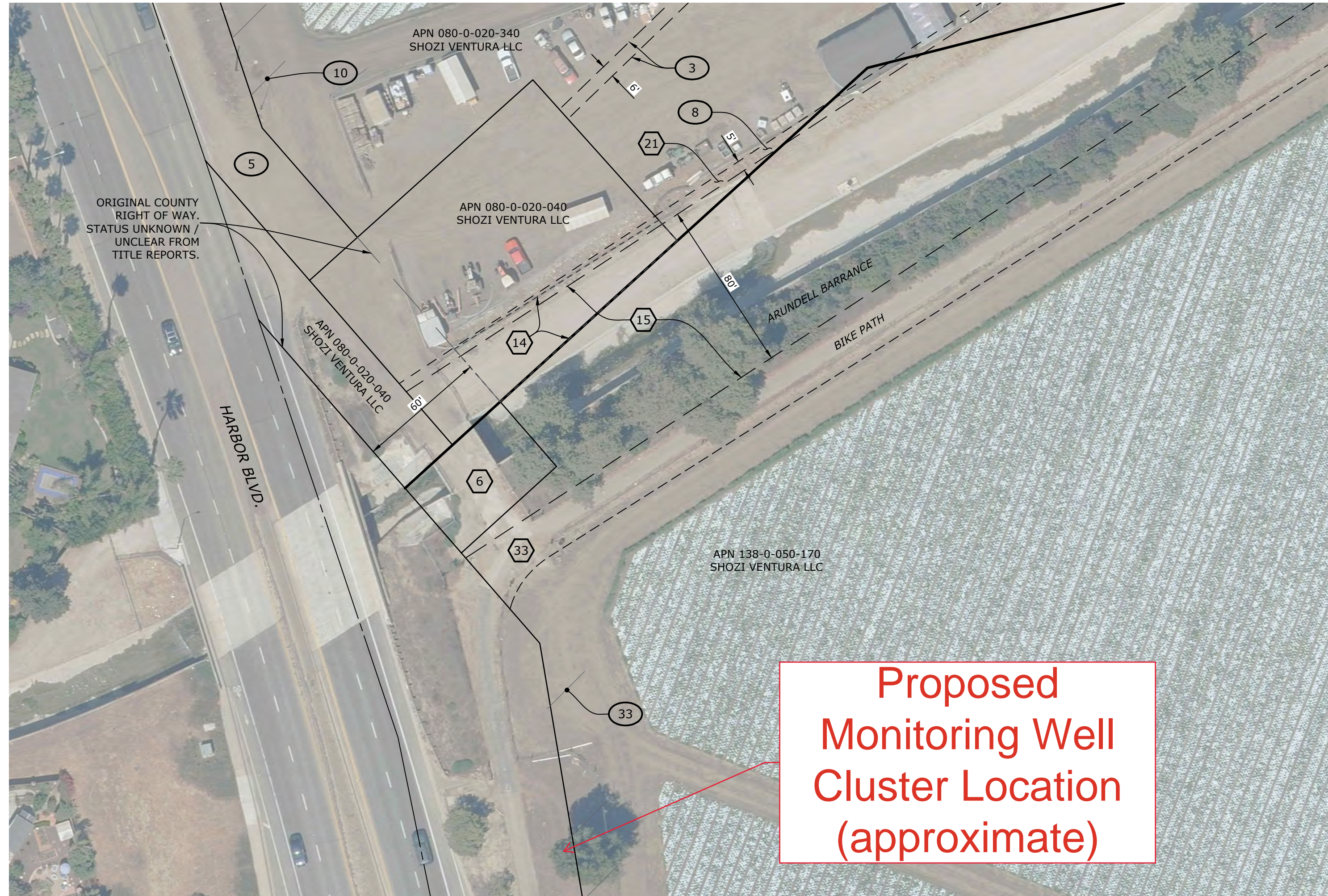
VENTURA HARBOR RANCH PARTNERS EASEMENTS

EASEMENTS SHOWN HEREON HAVE BEEN COMPILED FROM RECORD INFORMATION PROVIDED BY FIDELITY NATIONAL TITLE COMPANY IN PRELIMINARY CONDITION OF TITLE ORDER NO. VTO-02545, DATED FEBRUARY 29, 2024. SEE EASEMENT NOTES AND SAID PRELIMINARY REPORT OF TITLE FOR ADDITIONAL INFORMATION. ENCOMPASS CONSULTANT GROUP CANNOT WARRANT OR GUARANTEE THE ACCURACY OF SAID REPORT. REPORT ITEMS NOT AFFECTING SUBJECT LOTS, OR NOT PLOTTABLE, ARE INTENTIONALLY OMITTED FROM THE LISTINGS BELOW.

- 2 GRANTED TO: SAN MIGUEL MUTUAL WATER COMPANY
PURPOSE: RIGHTS OF WAY FOR PIPELINES, TOGETHER WITH THE RIGHT TO LAY WATER OR GAS CONDUITS BENEATH THE SURFACE OF SAID LAND
RECORDING NO: BOOK 124, PAGE 125, OF DEEDS
EXACT LOCATION AND EXTENT OF EASEMENT IS NOT DISCLOSED OF RECORD.
- 3 GRANTED TO: SAN MIGUEL MUTUAL WATER COMPANY
PURPOSE: WATER PIPELINE
RECORDING DATE: JULY 27, 1920
RECORDING NO: BOOK 176, PAGE 230, OF DEEDS
- 4 GRANTED TO: SOUTHERN CALIFORNIA EDISON
PURPOSE: AN ELECTRIC LINE CONSISTING OF POLES, NECESSARY GUYS AND ANCHORS, CROSSARMS, WIRES, AND OTHER FIXTURES
RECORDING NO: BOOK 704, PAGE 291, OF OFFICIAL RECORDS
BLANKET IN NATURE OVER ASSESSOR PARCEL 080-0-020-220
- 5 GRANTED TO: RICHFIELD OIL CORPORATION
PURPOSE: PIPELINES
RECORDING DATE: SEPTEMBER 29, 1959
RECORDING NO: BOOK 1782, PAGE 330, OF OFFICIAL RECORDS
- 6 GRANTED TO: CITY OF SAN BUENAVENTURA
PURPOSE: SANITARY SEWER PIPELINE
RECORDING DATE: FEBRUARY 19, 1960
RECORDING NO: BOOK 1832, PAGE 386, OF OFFICIAL RECORDS
OUT OF AREA - NORTH OF 101
- 8 GRANTED TO: SAN MIGUEL MUTUAL WATER COMPANY
PURPOSE: UTILITIES
RECORDING NO: BOOK 2917, PAGE 438, OF OFFICIAL RECORDS
- 10 GRANTED TO: CITY OF SAN BUENAVENTURA
PURPOSE: EASEMENT AGREEMENT FOR EUCALYPTUS TREES
RECORDING DATE: JUNE 27, 1977
RECORDING NO: BOOK 4881, PAGE 865, OF OFFICIAL RECORDS
- 11 EXECUTED BY: DONNA GEESY
PURPOSE: EASEMENT DEED BY COURT ORDER
RECORDING DATE: DECEMBER 27, 2013
RECORDING NO: 20131227-00205739, OF OFFICIAL RECORDS
BLANKET IN NATURE OVER ASSESSOR PARCEL 080-0-020-220
- 12 EXECUTED BY: SHOZI LLC
PURPOSE: WELL SITE EASEMENT
RECORDING DATE: NOVEMBER 28, 2017
RECORDING NO: 20171128-0014105, OF OFFICIAL RECORDS
OUT OF AREA - NORTH OF 101
- 13 EXECUTED BY: VENTURA HARBOR RANCH PARTNERS AND SHOZI LLC
PURPOSE: PIPELINE AND ACCESS
RECORDING DATE: NOVEMBER 28, 2017
RECORDING NO: 20171128-0014106, OF OFFICIAL RECORDS
OUT OF AREA - NORTH OF 101
- 15 EXECUTED BY: VENTURA HARBOR RANCH PARTNERS AND SHOZI LLC
PURPOSE: PIPELINE AND ACCESS
RECORDING DATE: NOVEMBER 28, 2017
RECORDING NO: 20171128-0014108, OF OFFICIAL RECORDS
OUT OF AREA - NORTH OF 101

- 22 GRANTED TO: MARY W. MAXWELL
PURPOSE: ROAD
RECORDING DATE: JULY 29, 1966
RECORDING NO: BOOK 3023, PAGE 580, OF OFFICIAL RECORDS
- 23 IN FAVOR OF: COUNTY OF VENTURA
PURPOSE: PUBLIC ROAD
RECORDING DATE: NOVEMBER 2, 1966
RECORDING NO: BOOK 3063, PAGE 431, OF OFFICIAL RECORDS
- 24 GRANTED TO: MARY W. MAXWELL
PURPOSE: ROAD
RECORDING DATE: JANUARY 31, 1967
RECORDING NO: BOOK 3099, PAGE 133, OF OFFICIAL RECORDS
- 27 EXECUTED BY: CITY OF VENTURA AND PROPERTY OWNERS
PURPOSE: EASEMENT AGREEMENT FOR EUCALYPTUS TREES
RECORDING DATE: JUNE 27, 1977
RECORDING NO: BOOK 4881, PAGE 865, OF OFFICIAL RECORDS
- 29 GRANTED TO: SOUTHERN CALIFORNIA EDISON
PURPOSE: PUBLIC UTILITIES
RECORDING DATE: MAY 13, 1983
RECORDING NO: 49650, OF OFFICIAL RECORDS
- 30 GRANTED TO: SOUTHERN CALIFORNIA EDISON
PURPOSE: PUBLIC UTILITIES
RECORDING DATE: JULY 29, 1983
RECORDING NO: 82454, OF OFFICIAL RECORDS
DESCRIPTION IS AMBIGUOUS AND TRUE POSITION MAY HAVE OTHER INTERPRETATIONS
- 31-32 GRANTED TO: SAN MIGUEL MUTUAL WATER COMPANY
PURPOSE: WATER WELLS
RECORDING DATE: JANUARY 20, 1984
RECORDING NO: 7050, OF OFFICIAL RECORDS
BLANKET IN NATURE OVER ASSESSOR PARCELS 080-0-020-340 AND 138-0-050-170
- 33 GRANTED TO: CITY OF SAN BUENAVENTURA
PURPOSE: BIKE PATH
RECORDING DATE: OCTOBER 16, 1991
RECORDING NO: 91-152932, OF OFFICIAL RECORDS
- 38 GRANTED TO: SOUTHERN CALIFORNIA EDISON
PURPOSE: PUBLIC UTILITIES
RECORDING DATE: AUGUST 16, 2017
RECORDING NO: 20170816-00106146, OF OFFICIAL RECORDS

DETAIL A
SCALE: 1" = 40'



SCALE: 1"=400'
0 400 800 1200

SURVEY NOTES:

1. THE BOUNDARY LINES SHOWN HEREON ARE BASED UPON RECORD COMPILED INFORMATION FROM VARIOUS RECORDS IN THE COUNTY OF VENTURA AS IDENTIFIED IN PRELIMINARY CONDITION OF TITLE REPORTS PREPARED BY FIDELITY NATIONAL TITLE (ORDER NO. VTO-02544, DATED FEBRUARY 21, 2024 AND ORDER NO. VTO-02545, DATED FEBRUARY 29, 2024). THIS INFORMATION HAS BEEN TRANSLATED AND ROTATED TO GENERALLY FIT SEVERAL MONUMENTS OF RECORD THAT WERE LOCATED IN THE FIELD. THIS SURVEY DOES NOT CONSTITUTE A BOUNDARY ESTABLISHMENT SURVEY.
2. BACKGROUND IMAGERY OBTAINED FROM AERIAL PHOTOGRAPHY TAKEN IN 2022 AND IS FOR GENERAL REFERENCE ONLY.

REVISIONS			
MARK	DATE	DESCRIPTION	BY



ECG
Encompass Consultant Group
333 N. LANTANA ST., SUITE 287, CAMARILLO, CA 93010
PHONE: 805.322.4443 WEBSITE: WWW.ECGCIVIL.COM

DATE: 6/19/2024
PROJECT SURVEYOR P.L.S.

MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
HARBOR BOULEVARD SITE STUDY
VENTURA, CA

SCALE: HORIZ. 1"= 400' VERT. N/A

WORK ORDER: 0973
DRAWN BY: JHM
CHECKED BY: JPF

SHEET NO. 1 OF 1



**MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
REQUEST FOR PROPOSALS (RFP)
FOR
MONITORING WELL CLUSTER
ENCROACHMENT AND COASTAL DEVELOPMENT PERMITTING SUPPORT**

INTRODUCTION

The Mound Basin Groundwater Sustainability Agency (MBGSA or Agency) is seeking proposals from firms to assist the Agency's Executive Director with obtaining an encroachment permit from the Ventura County Transportation Department and a Coastal Development Permit (CDP) from the City of San Buenaventura for a proposed groundwater monitoring well cluster the intersection of Harbor Blvd and Arundell Barranca in the City of San Buenaventura.

BACKGROUND INFORMATION

MBGSA is proposing to construct a monitoring well cluster at the location indicated on Exhibit A. The purpose of the monitoring well cluster is to monitor groundwater for seawater intrusion pursuant to the Agency's [groundwater sustainability plan](#) (GSP).

QUALIFICATIONS

1. Experience negotiating long-term encroachment agreements with Ventura County Transportation Department.
2. Respondent must employ or team with a licensed surveyor and licensed civil engineer. The licensed civil engineer will be expected to sign and seal the permit applications, if required by the permitting agencies.
3. Experience obtaining Coastal Development Permits from the City of San Buenaventura is preferred, but not required.

SCOPE OF WORK

Task 1 – Encroachment Permit

1. Attend a project kickoff meeting / site visit with MBGSA staff to discuss the project.
2. Prepare a draft site plan suitable for the encroachment permit application. The site plan shall show the proposed monitoring well cluster location, construction area, construction equipment layout, equipment laydown area(s), materials storage area(s), sound abatement equipment, safety barriers, work vehicle parking areas, temporary re-routing of the bike path during construction, and other features as required. MBGSA has consulted with a drilling contractor concerning construction feasibility and can provide input concerning construction layout. The site plans shall include notes and details as necessary, such as tree removal, tree replacement, and clearing, grubbing and light grading required.



Post Office Box 3544
Ventura, CA 93006-3544
(805) 525-4431
<https://moundbasingsa.org>

3. Prepare a draft traffic control plan.
4. Prepare a monitoring well construction detail based on construction information provided by MBGSA staff (e.g., the Respondent does not need to provide hydrogeologic services for this project).
5. Respond to comments from MBGSA staff and drilling contractor on the plan sheets and monitoring well cluster detail.
6. Coordinate pre-application meeting with Ventura County Transportation Department staff and MBGSA staff to discuss the project. Submit the plans and details to Ventura County staff prior to the meeting.
7. Attend and lead a pre-application meeting with Ventura County Transportation Department staff and MBGSA staff.
8. Prepare a draft encroachment permit application for MBGSA review.
9. Respond to comments from MBGSA staff.
10. Submit the final encroachment permit application to the Ventura County Transportation Department (Respondent shall include permit application fees and deposit (if applicable) in its proposal).
11. Respond to Ventura County Transportation Department staff questions.

Task 2 – Coastal Development Permit

1. Coordinate a pre-application meeting with City of San Buenaventura and MBGSA staff.
2. Attend and lead a pre-application meeting with City of San Buenaventura and MBGSA staff.
3. Prepare a draft CDP permit application for MBGSA staff review. Please see Exhibit B for example CDP permit application from MBGSA's previous monitoring well project. Respondent shall be responsible for preparing all elements of the permit application with input from MBGSA.
4. Respond to comments from MBGSA staff.
5. Submit the final CDP permit application to the City of San Buenaventura (Respondent shall include permit application fees and deposit (if applicable) in its proposal).
6. Respond to City of San Buenaventura staff questions.
7. Attend the administrative hearing concerning the permit application, if necessary.

Project management shall be included in each task.

SUBMISSION REQUIREMENTS

The proposal shall be letter style and brief. Please include the following information:

- Brief statement of respondent's qualifications and relevant experience;
- Identification of key staff plus resumes;
- Proposed budget for tasks identified in this RFP.



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- Fee Schedule - This section should identify the billing rates for personnel who will work on this project, as well as other costs or expenses that would be charged in conjunction with the work.
- References - The names, addresses, and telephone numbers of three (3) public agency clients who have contracted with the Respondent for services similar to those described in this RFP within the last five years.

All costs incurred in the preparation of a proposal responding to this RFP will be the responsibility of the Respondent and will not be reimbursed by the Agency. The Agency reserves the right to contract with any firm or firms responding to this RFP, regardless of the teaming arrangements proposed in the proposals.

SCHEDULE

To the extent achievable, the following schedule shall govern the RFP. The Agency reserves the right to modify the dates below.

- Availability of the Request for Proposals and Qualifications: July 29, 2024
- Deadline for Submission of Questions: August 12, 2024
Questions should be submitted to Bryan Bondy, Executive Director at bryan@moundbasingsa.org
- Closing Date for the receipt of proposals: August 19, 2024 by 5:00pm.

SUBMITTALS

Proposals should be sent to Bryan Bondy, Executive Director at bryan@moundbasingsa.org.

EVALUATION CRITERIA

The Agency Executive Director will review the proposals and make a recommendation for final approval by the Agency Board of Directors. Although not anticipated, the Agency Board of Directors may request an interview meeting and/or responses to written questions with some qualified Respondents prior to final selection. The proposals will be reviewed with the following general criteria:

- Respondents experience with similar projects;
- Labor rates and budget; and
- Reference recommendations.
- Interviews/responses to written questions (if conducted)

EXHIBITS

- A. Monitoring Well Cluster Location Map
- B. Example CDP Application



Robert William Company LLC
Engineering & Land Planning Division

216 N. 8th Street * PO Box 1025, Santa Paula, CA 93061
Office: 805-671-9811 * Email: leslie@rwc-llc.com

Mr. Bryan Bondy, Executive Director
Mound Basin Groundwater Sustainability Agency
c/o United Water Conservation District
1701 Lombard St Ste 200
Oxnard, CA 93030
(805) 525-4431
<https://moundbasingsa.org>

August 19, 2024

Re: Monitoring Well Cluster Encroachment and Coastal Development Permitting Support, Fee Estimate Proposal.

Dear Mr. Bondy,

Pursuant to your request, below please find our proposal for the Mound Basin Groundwater Sustainability Agency (MBGSA), Monitoring Well Cluster Encroachment and Coastal Development Permitting Support related work, designated as “Task 1 – Encroachment Permit (EP)” and “Task 2 – Coastal Development Permit (CDP)” (Project). RWC has teamed with Dreaming Tree Civil (Heather O’Connell, RCE) and G.P Salmen & Associates (Gary Salmen, PLS) to provide you with all-encompassing experience and licensure per the requirements of the RFP. RWC has worked with these consultants on numerous occasions for successful project outcomes and is pleased to present you with the enclosed proposal scope and approach.

Tasks and associated fees that are presented herein are reflective of past similar project experience with coastal development and encroachment permit work. For the purposes of this proposal, it has been assumed that the CDP will be permitted under the City, the Project is within City jurisdiction, as proposed, and is consistent with the City’s Local Coastal Program, Land Use Plan (LUP) and the recent LUP Amendment.

Following is a background section, scope of work descriptions and hours to accomplish each project task leading to the fee estimates.

BACKGROUND

MBGSA is proposing to construct a monitoring well cluster at the intersection of Harbor Blvd and Arundell Barranca in the City of San Buenaventura. The purpose of the monitoring well cluster is to monitor groundwater for seawater intrusion pursuant to the Agency’s groundwater sustainability plan (GSP). The agency’s Executive Director is seeking assistance/support with obtaining the Monitoring Well Encroachment Permit and the Coastal Development Permits for this project.

The deliverable for Task 1 will be a finalized encroachment permit application to the Ventura County Public Works Agency Roads & Transportation Division (VCTD/Transportation), and our team will be responsible for submitting and responding to any VCTD staff questions as described below. For Task 2, the deliverable will be a finalized Coastal Development Permit application package to the City of Ventura. The Project Team will be responsible for submitting the application and responding to any City questions as described below.

TEAM STATEMENT OF QUALIFICATIONS & RELEVANT EXPERIENCE

We, as team members with the following relevant qualifications and experience, with a combined 70+ years of Civil Engineering experience, and a combined 60+ years of Planning/Project Management experience, propose to complete the work, as outlined by

MBGSA's RFP, by performing the work as described in the Scope of Work and Fee Estimate that follows.

Qualifications Relevant Experience:

RWC:

County of Ventura: Design of flood and deflection walls. Permitting through Coastal Commission.

County of Ventura: Design of storm water and drainage. Permitting through Coastal Commission.

City of Santa Paula, Santa Paula Airport: Assist with bank protection and hydraulic modeling.

Santa Rosa Valley: Grading, roadways, stormwater plan, hydrology, and hydraulics for 18 estates.

Moorpark: Grading, planning, roadways, water, sewer, stormwater plans, detention basin, and drainage for 575 single-family homes to be constructed by Lennar.

City of Ventura: Consulting development services and plan check engineer. Included review of 200+ fine grade plans for new single-family homes.

Ventura County: Shoring and road plate design and coordination for dozens of sewer and dry utilities installations for G&A Utilities.

Ventura County: Traffic control plans throughout the county for TORO Enterprises.

Ventura: Waterline analysis, pre-construction drawings, and planning to help relocate existing 24" waterline for Alta Mutual Water Company.

Ventura: Street curb and gutter plans for Sanjon Village.

Oxnard: Feasibility study, structural inspection, and assessment of the condition of an existing steel building.

Ventura: Foundation design of a new construction single-family home that utilized mat foundation system to mitigate effects of expansive soils.

Los Angeles: Entitlements and construction of mainline and lateral sewer replacement.

Santa Barbara: Design and construction of private water systems.

City of Santa Paula: Project management, environmental management, entitlements, and design for police station renovations.

City of Santa Paula: Environmental management on behalf of Patriot Environmental of underground sewer system repair, which required HAZWOPER certification.

Santa Paula: Industrial new construction and project management for Hot Line Construction.

Lake Havasu City: Entitlements, planning, and design for 40-acre commercial mixed-use development.

Three Forks/Bozeman: Facilitate entitlements with local and state agencies for commercial hangar development.

Vernal: Entitlements and design of streets, water, and electrical for 12 lot subdivision.

City of Port Hueneme – Cross-Base Pipeline: Project entailed the 7,300-L.F. extension of an 18” pipeline within the Coastal Zone. Project components entailed oversight of Coastal development Permit application and consistency analysis through Ventura County’s Local Coastal Plan. Encroachment permits were also obtained for the project during survey and geotechnical investigation through VCTD. (2020-2023)

Nyeland Acres Mutual Water Company – “Dogleg” Pipeline Replacement Project: The Project includes the replacement of approximately 1,080-LF of 8” C-900 PVC distribution pipeline within County maintained right-of-way (ROW). Permitting, coordination and project components included consultation with Ventura County Transportation Division for EP, design and construction adjacent to County storm drains and in County ROW. State Grant Funding, Prop.1 administered by Calleguas Municipal Water District. (2023-Present)

Shalom Institute, Malibu, Los Angeles County – Shalom Institute Woolsey Fire Campus Rebuild: Review and redesign of campus water system to serve completely rebuilt and re-envisioned site within Los Angeles County coastal zone. Project coordination for CDP application package for water system redesign and rebuild. (2020-Present)

TEAM YEARS OF EXPERIENCE

Civil Engineering – 70+ years
Planning/Project Management – 60+ years

IDENTIFICATION OF KEY PROJECT TEAM MEMBERS

RWC:

Managing Partner	Bill Lindsay
Engineering Manager	Randy Toedter, PE RCE: 047648
Assistant Engineer	Wade Lewis, PE
Architect/Senior Planner	Christina Grina
Project Manager/Engineer	Carolina Rodriguez, EIT

DREAMING TREE CIVIL ENGINEERING:

Principal	Heather O’Connell, PE, QSD RCE: 73119
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GP SALMEN & ASSOCIATES:

Principal	Gary P. Salmen, LS LS: 5018
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*See Exhibit A for Team Member resumes.

SCOPE OF WORK & FEE ESTIMATE

Task 1: Encroachment Permit

Item	Scope of Work Descriptions	Hours			
		A	B	C	D
1.	Coordinate and attend a project kickoff meeting / site visit with MBGSA staff to discuss the project. Collect construction feasibility and construction layout information already gathered by MBGSA. Collect information pertaining to the Monitoring well construction detail that is the subject of item 4.	2	2	3	3
2.	Prepare a draft site plan suitable for the encroachment permit application. The site plan shall show the proposed monitoring well cluster location, construction area, construction equipment layout, equipment laydown area(s), materials storage area(s), sound abatement equipment, safety barriers, work vehicle parking areas, temporary re-routing of the bike path during construction, and other features as required. The site plans shall include notes and details as necessary, such as tree removal, tree replacement, and clearing, grubbing and light grading required.	2	10	46	69
3.	Prepare a draft traffic control plan.	2	5	23	46
4.	Prepare a monitoring well construction detail based on construction information provided by MBGSA staff (e.g., the Respondent does not need to provide hydrogeologic services for this project).	2	5	23	36
5.	Respond to comments from MBGSA staff and drilling contractor on the site plan sheets and monitoring well cluster detail.	0	2	6	12
6.	Coordinate pre-application meeting with Ventura County Transportation Department staff and MBGSA staff to discuss the project. Submit the plans and details to Ventura County staff prior to the meeting.	0	2	6	12
7.	Attend and lead a pre-application meeting with Ventura County Transportation Department staff and MBGSA staff.	2	2	6	12
8.	Prepare a draft encroachment permit application for MBGSA review.	0	5	12	18
9.	Respond to comments from MBGSA staff.	0	2	6	12
10.	Submit the final encroachment permit application to the Ventura County Transportation Department (Respondent shall include permit application fees and deposit (if applicable) in its proposal).	3	5	19	0
11.	Respond to Ventura County Transportation Department staff questions up to 3 rounds of 3 rounds of resubmittal.	0	2	6	12
Task 1 Total Hours		13	42	156	232

Task 1: Encroachment Permit Recap

A.	Principal	13	Hrs	@ \$200	=	\$2,600
B.	Senior Engineer	42	Hrs	@ \$150	=	6,300
C.	Project Manager	156	Hrs	@ \$135	=	21,060
D.	Draftsman	232	Hrs	@ \$75	=	17,400
Encroachment Permit Total						\$47,360

Task 2: Coastal Development Permit

Item	Scope of Work Descriptions	Hours			
		A	B	C	D
1.	Coordinate a pre-application meeting with City of San Buenaventura and MBGSA staff.	2	2	3	6
2.	Attend and lead a pre-application meeting with City of San Buenaventura and MBGSA staff.	2	2	13	20
3.	Prepare a draft CDP permit application for MBGSA staff review Please see Exhibit B for example CDP permit application from MBGSA's previous monitoring well project. Respondent shall be responsible for preparing all elements of the permit application with input from MBGSA.	2	6	52	78
4.	Respond to comments from MBGSA staff.	0	2	7	13
5.	Submit the final CDP permit application to the City of San Buenaventura (Respondent shall include permit application fees and deposit (if applicable) in its proposal).	3	6	21	26
6.	Respond to City of San Buenaventura staff questions up to 3 rounds of re-submittal.	0	2	7	13
7.	Attend the administrative hearing concerning the permit application, if necessary.	2	2	3	6
Task 2 Total Hours		11	22	106	162

Task 2: Coastal Development Permit Recap

A.	Principal	11	Hrs	@	\$200	=	\$2,200
B.	Senior Engineer	22	Hrs	@	\$150	=	3,300
C.	Project Manager	106	Hrs	@	\$135	=	14,310
D.	Draftsman	162	Hrs	@	\$75	=	<u>12,150</u>
Coastal Development Permit Total							\$31,960

Other Costs and Expenses

Item	Scope of Work Descriptions	Estimated Fees			
		A	B	C	D
1.	Encroachment Permit Fees-Per FY 2025 Fee Schedule	\$2,000			
2.	Coastal Development Permit Fees-Per 2024 Fee Schedule	\$5,000			
3.	Total Barricade Service	\$7,200			
4.	Boundary recovery and legal description for easement preparation as necessary and/or as directed by Client.	See hourly rate, unable to estimate until directed by Client			
Total Hours		\$14,200			

Other Costs and Expenses Recap/Contingency

20% Contingency \$2,840

Other Costs and Expenses Total \$17,040

* Total is a projected number only. Once subconsultant scopes are completed, projected survey number can be provided.

FEE ESTIMATE RECAP¹

Task 1	\$47,360
Task 2	31,960
Other Costs and Expenses 3	<u>17,040</u>
FEE ESTIMATE TOTAL	\$96,360

¹ Tentative

- G. Permitting through any other agency other than those outlined in work scope tasks.
- H. CEQA other than the Environmental Form associated with the CDP application.
- I. Change orders and record drawings. Agency regulations may require that "as built" and/or record drawings are prepared after construction that reflect field changes and change orders.
- J. Drainage outfall permitting into Arundell or other drainage course.
- K. Biological or other environmental constraints permitting or assessments are excluded.
- L. NPDES permitting is excluded (any discharge related to well construction).

REFERENCES

The names, addresses, and telephone numbers of public agency clients who have contracted with our team members for services similar to those described in this RFP within the last five years have been included here:

RWC

1. Rowena Mason, Director
Santa Paula Airport
28 Wright Taxi
Santa Paula, CA 93060
805-933-1155
2. Justin Formanek, Director
Blanchard Community Library
119 N. 8th Street
Santa Paula, CA 93060
(805) 754-8992
3. Greg Barnes, Parks & Recreation Director
City of Santa Paula
P.O. Box 569
Santa Paula, CA 93061
(805) 933-4226, ext. 350

DREAMING TREE CIVIL ENGINEERING:

4. Charles Cable, PE, City of Port Hueneme, City Engineer (805) 986-6658
Ray Gutierrez, PE, City of Port Hueneme, Senior Engineer (805) 986-6599
250 N. Ventura Road
Port Hueneme, CA 93041
5. Kristine McCaffrey, PE, Calleguas MWD, General Manager
2100 E. Olsen Rd.
Thousand Oaks CA 91360
(805) 579-7173

SCHEDULE

We are available to begin work immediately. The Project Team is committed to adherence to Mound GSA's required timeline.

NOTICE OF LICENSURE:

As required under the California Codes and Regulations, Title 16, Chapter 5, Section 463.5, Notice of Licensure, client is hereby advised that Heather O'Connell, PE, QSD is licensed by the State of California to provide Civil Engineering services (License Number 73119). Specific project services will be provided under Mrs. O'Connell's direction.

Please call if you have any questions or require further information.

Sincerely,



Bill Lindsay, Managing Partner
RWC, LLC

Entire Scope

Authorized for MBGSA (Print Name)

Date

DREAMING TREE CIVIL

Heather O'Connell, PE, QSD



Professional Development

- Certified Floodplain Manager Review Course, DWR
- California Environmental Quality Act Training
- EPA's Rules on Compensatory Mitigation for Impact on Wetlands and Other Waters
- HEC/RAS 3.1, 4.1 Training Seminars, ASCE
- Los Angeles County Watershed Management Modeling System (WMMS) Training, 2016
- US Army Corps of Engineers Section 404 Permit Training
- Slope Stabilization Training

Affiliations

- American Public Works Association
- California Stormwater Quality Association
- Association of Water Agencies, Ventura County
- Association of State Floodplain Managers

Areas of Expertise (2024 Current)

- Water system evaluation studies, compliance and design
- Hydraulic system modeling and hydrologic studies
- Infrastructure improvement, rehabilitation, and design for water, sewer, and storm drain facilities
- Grading and drainage design
- Sewer studies including monitoring for capacity evaluation design improvements, inflow and infiltration (I/I) studies
- Water System analysis, reporting and studies to satisfy DDW State Water Quality Control Board requirements.
- Feasibility option analysis and cost valuations for improvements and design options
- Stormwater Pollution Prevention Plans
- Stormwater quality treatment design analysis
- Post Construction Stormwater Requirements and Management Plans, Best Management Practice (BMP) sizing, selection and low impact development (LID) design
- Floodplain development and Federal Emergency Management Agency compliance
- State Water Resources and Regional Water Quality Control Board compliance
- Water quality and treatment design options
- Design team project management

Years of Experience

- Total: 28

Licensing

- Professional Civil Engineer, CA No. 73119

Certification

- Qualified SWPPP Developer/Practitioner, CA No. 00663

Education

- BS, Civil Engineering, University of Texas at El Paso, TX, 1997

Business Establishment

- Established Dreaming Tree Civil, Civil Engineering Consulting Ventura, CA, 2018

Ms. O'Connell specializes in engineering design, permitting, and environmental compliance. Heather provides team management for projects within various fields such as new water, wastewater, and stormwater infrastructure design. She has also successfully guided strategic site layout and design elements, incorporating new utilities, grading, drainage, and low-impact development (LID) features for redevelopment projects in challenging infill urban areas -- including calculations for post construction stormwater requirements (PCR's) and design of structural, source control and treatment Best Management Practices (BMPs). Heather maintains progressive working knowledge of the constantly evolving National Pollutant Discharge Elimination System (NPDES) permits, state and regional guidelines to ensure project regulatory compliance.

Heather has design experience for projects ranging from small single-family residential and private landowner projects to large-scale subdivision tracts, mining, oilfield and agricultural operations, commercial, industrial, and public works projects.

She has a particular focus in site design option evaluation for new and redevelopment sites for critical project components including new infrastructure, grading and drainage, potable domestic water and fire protection systems, well piping and plumbing design, irrigation, and process water supplies, distribution, recycling, and reuse projects. Heather has worked with numerous industrial, commercial, oilfield and agricultural industry customers. Some of the representative projects showcasing her varied experience are included in the following brief project excerpts:

Calleguas Municipal Water District, Thousand Oaks, Lake Bard Erosion Prevention Project and Site Drainage Improvements. *Supervising Engineer.* Oversight of design report and preliminary plan and cost estimate preparation for Lake Bard site Dike 1 and Main Dam erosion prevention and associated remedial earthwork to repair onsite storm drain and surface water features including design of road drains, rip rap channels and swales, culvert sizing and outlet works improvements. (2017-2018)

City of Port Hueneme, Cross-Base Pipeline Extension Project, Port Hueneme, CA. *Project Lead Engineer/Project Manager.* Engineer responsible for the preparation of project plan preparation, project team lead managing survey, geotechnical, environmental consultants to complete design report, and 50% complete plan set for agency review and distribution. Coastal development initial constraints analysis for pipeline project. Encroachment permit for exploratory geotechnical borings and survey within County and City of Oxnard right-of-way. Oversight and preparation, calibration, demand review and analysis of extensive City of Port Hueneme hydraulic water system model network, including Channel Islands Beach Community Services District water system networks to evaluate proposed project implementation to local existing water system. (2020-2023)

Los Angeles Department of Water and Power (LADWP), Castaic Lake Power Plant Dredging and Grading Design, Los Angeles, CA. *Project Manager/Supervising Engineer.* The Castaic Lake power generation facility requires Lake dredging and clean out periodically to maintain pumping capacity for power generation. Heather worked to oversee the design team to establish a short-term and long-term maintenance strategy for Lake dredging. The subject design report and preliminary design plans outlining quantity dredging analysis to account for sediment deposition along Lake sub-watersheds areas and locally dredged areas to be maintained immediately as well as on an annual basis. Dredging studies utilized and managed for design of plans and design report included bathymetric lake survey, side-scan sonar imaging and traditional survey methods. (2016-2017)

Nylend Acres Mutual Water Company, Replacement 8" Pipeline, Oxnard, CA. *Design Principal Engineer/Project Manager.* Preparation of design plans for integral replacement distribution pipeline within County Right-of-way. Ms. O'Connell is providing design services for the domestic water and fire protection water system(s) design, State Proposition 1 Grant administration assistance/oversight, coordination with Agency personnel include Calleguas Municipal Water District (assistance with grant reporting and monitoring), County of Ventura encroachment permit Transportation Division coordination for design elements, State Division of Drinking Water, Water Resources application for separation waiver for potable water line and proximity to County storm drain facilities. (2023-Present)

Crestview Mutual Water Company, New Wells 7 & 8 Projects, Camarillo, CA. *Principal/Design Engineer.* Responsible for engineering design for a new replacement 1,500 gpm deep well (1400' bgs) demand calculations for plumbing and deep well valves to connect to two pressure zones within hillside water company 8-inch and 10-inch pipelines. Includes full site development, grading, well pump station plans and plumbing, well instrumentation and controls building and well natural gas backup generator, site grading, drainage and erosion control design. Site construction layout drawings, drilling equipment, sound barriers sedimentation tanks, drilling mud disposal areas, etc. (2018- 2023)

SBCAG, Preliminary Engineering-South Coast 101 HOV Lanes, Santa Barbara, CA. *Supervising Engineer.* California Department of Transportation (Caltrans) is currently working on the design of high-occupancy vehicle (HOV) lanes and the rehabilitation of existing lanes within the Santa Barbara County area. As part of the HOV project, scour analyses were performed for the US 101 bridge crossings over Romero, San Ysidro, and Oak creeks to support proposed bridge modifications. Flow, depth, and velocity conditions at each site were obtained from a HEC-RAS model at each of the bridge crossings. Scour calculations were based on the methods outlined in the Federal Highway Administration Hydraulic Engineering Circular No. 18 and performed using the HEC-RAS model output. Total scour depths were reported at each bridge replacement sites for two future project conditions in support of foundation design of the bridge abutment modifications. (2017)

Cloverdale Mutual Water Company, Ventura County, CA. *Principal Engineer.* Prepare plans and engineering studies for system Water Availability Report for Ventura County mutual water company permitting and infrastructure improvements. Projects include evaluation of nitrate treatment system options, new above ground bolted steel water tank, new well system design, back-up generator and new booster pump station, and new back-up generator for supplementary power. Project includes critical housing element interface with County regarding water infrastructure improvements for low income housing in disadvantaged communities. (2018-Present)

Water Replenishment District (WRD), Goldsworthy Desalter MTBE Treatability Study, City of Torrance, CA. *Supervising Engineer.* This project includes preparation of a treatability study for WRD to provide to the State Department of Water Resources, Drinking Water Division to analyze the treatment technologies to treat Methyl Tertiary Butyl Ether (MTBE) in drinking water. The supply wells to the Goldsworthy Desalter, a reverse-osmosis (RO) water treatment facility, in the City of Torrance are experiencing occurrences of detectable levels of MTBE in their raw source water. DDW required a detailed analysis to be performed to evaluate various listed Best Available Technologies (BATs) to treat MTBE in the water and provide system design layout (2017).



1143 E. Main Street, Ventura, CA 93001 | 805.701.8755 | heather@dreamingtrecivil.com

2024 STANDARD FEE SCHEDULE¹

STAFF	HOURLY RATE
PRINCIPAL DESIGN ENGINEER, PE, QSD	\$200
DESIGN ENGINEER	\$165
PERMIT SPECIALIST/ PROCESSOR	\$155
DRAFTER/DESIGNER/3D CAD	\$135
OFFICE/ADMIN ASSISTANT	\$100

Sub-Consultants: At cost + 15% administrative fee

Mileage: Federal standard 2023 reimbursement rate = 65.5 cents/mile

Copies/Plots/Reimbursables/Travel out of area/Airfare: At cost + 15% administrative fee

Expert Witness Services: Two and half times (2½) standard hourly rate and will include all time for research, deposition, court appearance and expert testimony.

¹ Fee Schedule modified annually, every January

CAROLINA R. RODRIGUEZ

CAROLINA@RWC-LLC.COM

EXPERIENCE

RWC, LLC | Project Manager/Engineer | June 2007 – Present

Current/Recent Relevant Projects (2024):

- **Alta Mutual Water Company - Pipeline Redesign Project**
- **Brandis Bardin Mutual Water Company – WAL**

General Key Responsibilities:

- Conduct water resource project permitting, environmental compliance, analysis, design, and management.
- Provide expert technical advice and develop design solutions to ensure compliance with City, State, Federal, and other applicable regulations.
- Collaborate with clients, engineers, architects, subconsultants, and stakeholders to ensure design accuracy, efficiency, and cost-effectiveness.

Water Resource Engineering Associates | Staff Engineer II | June 2007 – February 2009 & March 2021 – June 2023

Key Responsibilities:

- Conducted comprehensive water resource project analysis, design, and management.
- Assisted the Principal Engineer with RFP responses, including writing and submission.
- Performed engineering design calculations for stormwater hydrology, drainage, pump stations, and fire protection systems.
- Managed the preparation of engineering studies and reports, ensuring alignment with project scope and quality standards.
- Reviewed plans and specifications for compliance with City, County, State, and Federal codes.
- Collaborated with drafting teams, providing data and direction for accurate and timely drawing production.

Dreaming Tree Civil Engineering | Staff Engineer II (Contractor) | August 2019 – June 2023

Key Responsibilities:

- Supported the Principal Engineer with proposal writing, engineering design calculations, and project management tasks.
- Managed cross-connection testing projects, including research, management, and report writing.
- Conducted site visits, documentation, and reporting, ensuring compliance with County standards and project specifications.
- Reviewed plans and specifications for various water resource projects, ensuring accuracy and regulatory compliance.

Boyle Engineering Corporation | Assistant Engineer II | October 2004 – August 2006

Key Responsibilities:

- Assisted in drafting and reviewing proposals for professional services in project management and design.
- Supported the administration and completion of tasks outlined in contract scopes for water and wastewater treatment projects.
- Participated in the design, drafting, and review of public works projects, including streets, sidewalks, bridges, and drainage facilities.

Gary P. Salmen, LS, Curriculum Vitae

Education and Registration

- 1972 Graduated South High School, Torrance, CA
- 1980 Obtained Bachelor of Sciences in Business Administration degree from California State University at Dominguez Hills.
- 1981 Obtained registration as California Licensed Surveyor LS 5018.

Work Experience

- 1977-1980 Free-lance field and office surveyor in Los Angeles County South Bay at FJ Salmen & Associates, Denn Engineers, Centinela Valley Engineering, Winchell Land Surveys, and Thomas Outland Surveys.
- 1981 Office Surveyor at Ramseyer Associates, Ventura, CA.
- 1981-1982 Project Manager at Penfield & Smith, Santa Barbara, CA.
- 1983-1989 Land Surveyor at Lewis and Lewis, Ventura, CA
- 1989-1990 Director of Survey at Valcon Engineering, Thousand Oaks
- 1990-present Owner of GP Salmen & Associates in Ventura.
- 2010-present Owner of Right Angle Land Survey in Santa Barbara.

Projects include pre-civil engineering and architectural design topographic mapping, boundary establishment, ALTA/NSPS surveys, legal description preparation, easement determination, FEMA flood certificates, height surveys, oilfield surveys, environmental monitor well surveys, construction staking and as-built surveys, radio and cell tower surveys, and drone mapping for orthorectified photographic overlay.

Other Experience

- 1998 Wrote curriculum and taught first boundary establishment class for weekly series for Central Coast Chapter of California Land Surveyor's Association (CLSA). Taught again in 2002.
- 2007 Together with Rick Moore, LS, established Joint Professional Practices Committee (JPPC) for Central Coast Chapter of CLSA with American Council Engineering Companies (ACEC).

Hourly Rates

Fieldwork 2-man crew & equipment	\$295.00
Fieldwork 1-man crew & equipment	250.00
Licensed Surveyor in office	250.00
Deposition & courtroom testimony	400.00*

*4 hour minimum



1672 Donlon Street
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www.jdscivil.com

Wednesday, August 14, 2024

Mound Basin Groundwater Sustainability Agency
ATTN: Bryan Bondy, Executive Director

SUBJECT: RFP for Monitoring Well Cluster Encroachment and Coastal Development Permitting

Dear Mr. Bondy,

Jensen Design & Survey, Inc. (Jensen) is pleased to submit the proposal for services to assist the Mound Basin Groundwater Sustainability Agency's (MBGSA) executive director in obtaining an encroachment permit from the Ventura County Transportation Department and a Coastal Development Permit from the City of Ventura. Both permits would be for a proposed groundwater monitoring well cluster near the intersection of Harbor Blvd and the Arundell Barranca in the City of Ventura. We understand that the MBGSA is looking for experienced, professional support in the pursuit of construction of this project. With over 35 years of experience working in the City and County of Ventura, we believe that Jensen is well suited to be the partner the MBGSA is looking for.

Jensen is a full service urban planning, civil engineering and land surveying firm located in Ventura, California. We understand what is required to achieve application completeness, procure the correct permits in an efficient manner and coordinate with city and county departments to facilitate the project. We have on-going relationships with key County and City staff members which has been useful in maintaining good communication and successful outcomes.

Our planners and engineers regularly coordinate and work collaboratively with City and County Staff. We pride ourselves on our responsiveness, extensive in-house technical knowledge and our familiarity with local and State land use regulations. Additionally, our local presence allows us to be physically available for in office consultations and site visits at short notice.

We are confident that the Jensen team will meet the needs of the MBGSA per the RFP and we look forward to partnering with your team. We welcome the opportunity to meet with you to further discuss our qualifications and scope of work.

Sincerely,
JENSEN DESIGN & SURVEY, INC.



Lisa Woodburn, Vice President Planning Services

- Attachment 1: Key Staff Resumes
- Attachment 2: Proposed Budget for Tasks
- Attachment 3: Fee Schedule
- Attachment 4: References

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ATTACHMENT 1

KEY STAFF RESUMES

O:\Proposals\1-2024 Proposals\Client Information\Mound Basin Permitting Support\Key Staff Resumes\ATTACHMENT 1.doc

ENGINEERS

PLANNERS

SURVEYORS

CONSTRUCTION MANAGERS



1672 DONLON STREET
VENTURA, CA 93003
805.654.6977



JAMES MCCOSKEY, P.E.

SENIOR CIVIL ENGINEER II / QSD

805.633.2230 JMCCOSKEY@JDSCIVIL.COM



LICENSE:

REGISTERED CIVIL ENGINEER,
CALIFORNIA NO. 76941

EDUCATION:

BACHELOR OF SCIENCE
CIVIL ENGINEERING, 2010
CALIFORNIA POLYTECHNIC
STATE UNIVERSITY, SAN LUIS OBISPO

CERTIFICATIONS:

- *California Certified Qualified Stormwater Pollution Prevention Plan Practitioner / Developer (QSP/D)*

PROFESSIONAL AFFILIATIONS

- *Member, American Society of Civil Engineers*
- *Member, American Water Works Association*
- *Member, Society of American Military Engineers*

Jim is the Water Resources Engineering Department Manager at Jensen Design & Survey, Inc., a project manager, design engineer, State qualified practitioner for stormwater pollution prevention and a quality assurance and compliance assessor for various municipal and private clients throughout Ventura County. His proven track record for successfully designing and managing water construction projects is extensive, ranging from large scale new community master planning and construction documents, to two-acre agricultural systems. Jim is a very practical design engineer and will be found regularly on the construction site to quickly accommodate adversities found in the field.

PROJECT EXPERIENCE

CITY OF OXNARD G.R.E.A.T. RECYCLE WATERLINE | 2014-2016

Construction manager and on-call designer for installation of Phase 1, Interim Phase 2 Salinity Management Pipeline use and Phase 2 pipeline design. This recycled water pipeline is a multi-million dollar phased design and construction project serving agricultural parcels with 6.2 million gallons of water per day from Oxnard's Advanced Water Purification Facility. Jim's expertise in engineering, construction and environmental compliance positions him uniquely to meet the expertise required across multiple engineering disciplines and public agencies.

SCVWA – MISSION VILLAGE EXPANSION | 2018-2020

Design engineer, construction engineer and project manager for 90,000 lineal feet of ductile iron water pipe. This public water system being designed and installed while working very closely with Santa Clarita Valley Water Agency. Jim worked closely with Santa Clarita Valley Water Agency to develop a portion of their recycled water standard details to allow construction of the recycled portion of the project to commence.

SCVWA - MISSION VILLAGE TANK #2, | 2018-2021

Responsible Civil Engineer for the design and construction of a 4.1-million-gallon welded steel potable water tank. Work included managing in-house design engineers and sub-consulting electrical and structural engineers. Jim also prepared the design plans and specifications for the tank.

VCWWD – ZONE 538 PIPE EXTENSION | 2021-PRESENT

Engineering Manager and responsible Civil Engineer for the design of 3,100 L.F. of new 12" PVC domestic water mainline extension. Working with the Ventura County Waterworks District to find an appropriate alignment in a road with a variety of existing utilities. Work included preparation of design plans and specifications for the pipeline and quickly working around additional utilities encountered during construction.



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ERIK NAGY

SENIOR PLANNER II

805.633.2254

ENAGY@JDSCIVIL.COM



EDUCATION:

M.S., ENVIRONMENTAL SYSTEMS,
HUMBOLDT STATE UNIVERSITY, 1997

B.A., ENVIRONMENTAL STUDIES
UNIVERSITY OF CALIFORNIA - SANTA
BARBARA 1995

PRIOR WORK EXPERIENCE:

- *County of Santa Barbara*
- *County of Ventura*

PROGRAM PROFICIENCIES:

- *Microsoft Office Suite*
- *Teams/Zoom/WebEx*

Erik is a Land Use Planner with extensive experience in agricultural, residential, commercial, industrial, and telecommunications projects. He processes planning, building and safety, and environmental permits for a wide range of clients through City, County, State, and Federal agencies. Projects have included large-scale agriculture, subdivisions, residential improvements, commercial and industrial facilities oil and gas permitting, and telecommunication facilities.

PROJECT EXPERIENCE

TELECOMMUNICATIONS

Processed 56 communication facility permits with Santa Barbara County, and approximately 15 with Ventura County as a permit planner.

Assisted with the establishment of guidelines for more efficient permit processing during employment at Santa Barbara County.

Permitted several communication facilities on Red Mountain at Taylor Ranch in Ventura County.

Permitted several radio tower facilities for Point Broadcasting in Santa Barbara, Santa Paula, and Oxnard, and for Lotus Corp in Simi Valley.

RESIDENTIAL

Permitted several single-family dwellings, SFD additions, and small residential subdivisions while working for both Santa Barbara and Ventura Counties.

Processed several parcel maps and tract maps while working for JDS, and permitted SFDs and related property improvements, such as barns.

AGRICULTURAL / COMMERCIAL / INDUSTRIAL

Permitted Houweling Nurseries Greenhouses 5 and 6, and subsequent Conditional Use Permit modifications for cogeneration units, water filtration systems, solar panels, and building improvements throughout the facility.

Permitted the conversion of the Houweling greenhouse facility to cannabis production, including security and odor control plans, and building permits for related facility improvements

Permitted the National Disaster Search Dog Foundation's national training center in Ventura County, including several CUP modifications for additional structures and facility improvements.



ERIK NAGY | SENIOR PLANNER II

Permitted Driscoll's packing and shipping facility CUP extension and related expansions/improvements.

Permitted several agricultural barns for orchard and crop production.

Involved with permitting several produce and seafood processing facilities in the City of Oxnard, as well as other industrial projects.

OIL AND GAS

Rocky Point Offshore Drilling and Production Project – worked with Santa Barbara County's Energy Division and with various other agencies to write the CEQA environmental document for an offshore oil and gas drilling project, consisting of seven new offshore wells from the Point Arguello Unit, and processed the related CUP Modification.

Conducted safety audits of various oil and gas facilities while with Santa Barbara County, and managed Ventura County's oil and gas permits while with Ventura County Planning.

Berry Petroleum Re-drills: Permitted three new on-shore to off-shore re-drill projects for Berry Petroleum in Oxnard while with

DCOR, Ventura County: Permitted several new wells and related facilities.



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NICHOLE GARNER, AICP PLANNER III

805.633.2252

NGARNER@JDSCIVIL.COM



Nichole has successfully designed, applied for, and processed projects through ministerial and discretionary permit process for several commercial, industrial, agricultural and residential projects throughout Ventura County. She works closely with multiple disciplines in the industry including environmental scientists and biological consultants, civil engineers and surveyors within our firm, and various departments at government agencies, including but not limited to: public works, environmental health, building & Safety, Caltrans, California Department of Fish and Wildlife (CDFW), United States Army Corps Engineers (USACE), LA Regional Water Quality Control Board (LARWQCB) and Watershed Protection District.

PROJECT EXPERIENCE

LOT LINE ADJUSTMENT (LLA) & ANNEXATION, CAMARILLO

Successfully processed a LLA between City of Camarillo and County of Ventura jurisdictions to widen an access drive and bring lot up to minimum lot size standards. Included annexation of County land into City of Camarillo.

HISTORIC PIRU HOTEL PLANNED DEVELOPMENT PERMIT, PIRU

Managed entitlement efforts and prepared application materials for a Planned Development (PD) permit to convert an adult care center back to its historic use as the Piru Hotel. Required coordination with County of Ventura Planning, Environmental Health and Building & Safety Divisions, as well as Cultural Heritage Board.

PALMS MEDICAL PLAZA CONDO CONVERSION, OXNARD

Prepared submittals for a Tentative Parcel Map for Condominium purposes and Minor Special Use Permit to allow conversion of a medical office building to owner-occupied suites

THACHER SCHOOL ONGOING USE & BUILDING PERMITS, OJAI

Represented and guided the Thacher School through a CUP Modification, ministerial planning permits and building permits through County of Ventura agencies. Ongoing projects include building renovations, new recreational areas on campus and a rainwater capture system.

COMSAT SATELLITE COMMUNICATION FACILITY, SANTA PAULA

Represented and guided COMSAT through multiple CUP Modifications and building permits for facility expansion and construction of new antennas. Created 3D Model of facility to advise on new antenna placement and prevent interference.

EDUCATION:

BACHELOR OF SCIENCE
CITY & REGIONAL PLANNING, 2016
CALIFORNIA POLYTECHNIC STATE
UNIVERSITY- SAN LUIS OBISPO, CA
(CUM LAUDE)

CERTIFICATIONS:

- American Institute of Certified Planners (AICP)

PROFESSIONAL AFFILIATIONS:

- APA CENTRAL COAST, Member

PROGRAM PROFICIENCIES:

- Microsoft Office Suite
- AUTOCAD Civil 3D
- Infraworks 3D Modeling
- ARCGIS
- Adobe Creative Design Suite
- Teams/Zoom/WebEx

PRIOR WORK EXPERIENCE:

- City of Atascadero

ENGINEERS

PLANNERS

CONSTRUCTION MANAGERS

SURVEYORS



NICHOLE GARNER, AICP | PLANNER III

NAUMANN AGRICULTURAL PROCESSING CUP, OXNARD

Represented Naumann Family Farms in preparing a CUP modification application for an agricultural packing and processing facility and processing through the County Planning discretionary permit process. Project involved coordination with multiple County Agencies for satisfaction of Conditions of Approval and site improvements.

WHITMAN LLA AND COASTAL DEVELOPMENT PERMIT (CDP), VENTURA

Represented a residential property owner through the Lot Line Adjustment (LLA) and CDP process in Ventura's Pierpont Neighborhood. Involved a Variance for site constraints and existing non-conforming setbacks.

RANCHO TEMESCAL SURFACE WATER DIVERSION PUMPS, PIRU

Collaborated with Rancho Temescal and CDFW to process a Streambed Alteration Agreement for continued operation of two surface water diversion pumps in Piru Creek. Involved preparation of all application materials and exhibits.



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ATTACHMENT 2

MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
MONITORING WELL CLUSTER
ENCROACHMENT AND COASTAL DEVELOPMENT PERMITTING SUPPORT

PROPOSED BUDGETS FOR TASKS 1 AND 2

TASK 1	ENCROACHMENT PERMIT	<u>Jensen</u> \$24,530	<u>Permit Fees</u> \$6,464
			TOTAL \$30,994
TASK 2	COASTAL DEVELOPMENT PERMIT	<u>Jensen</u> \$ 8,500	<u>Permit Fees</u> \$4,433
			TOTAL \$12,933



FEE SCHEDULE & BILLING TERMS

BILLING RATES EFFECTIVE JUNE 1, 2024

Fee charges are based on the staff level involved at the following rates:

ENGINEERING:

PRINCIPAL ENGINEER, CEO/PRESIDENT	\$ 245 /hr.
V.P. OF ENGINEERING	\$ 220 /hr.
SENIOR CIVIL ENGINEER II	\$ 210 /hr.
SENIOR CIVIL ENGINEER I	\$ 195 /hr.
SENIOR PROJECT MANAGER	\$ 195 /hr.
CIVIL ENGINEER II	\$ 185 /hr.
CIVIL ENGINEER I	\$ 175 /hr.
STAFF ENGINEER	\$ 165 /hr.
ENGINEERING TECHNICIAN III	\$ 150 /hr.
ENGINEERING TECHNICIAN II	\$ 135 /hr.
ENGINEERING TECHNICIAN I	\$ 125 /hr.
FLOODPLAIN MANAGEMENT ENGINEER	\$ 180 /hr.

PLANNING:

V.P. OF PLANNING	\$ 215 /hr.
SENIOR PLANNER II	\$ 190 /hr.
SENIOR PLANNER I	\$ 180 /hr.
PLANNER III	\$ 170 /hr.
PLANNER II	\$ 160 /hr.
PLANNER I	\$ 150 /hr.
PLANNING TECHNICIAN II	\$ 140 /hr.
PLANNING TECHNICIAN I	\$ 130 /hr.

EXPERT WITNESS / DEPOSITION RATES:

Hourly rate for work involving actual expenses in court (4-hour minimum), giving depositions or similar expert testimony, will be billed \$500 per hour regardless of job classification

SURVEY:

SENIOR LICENSED LAND SURVEYOR	\$ 210 /hr.
SURVEY MANAGER	\$ 205 /hr.
LICENSED LAND SURVEYOR II	\$ 190 /hr.
LICENSED LAND SURVEYOR I	\$ 180 /hr.
PROJECT SURVEYOR II	\$ 170 /hr.
PROJECT SURVEYOR I	\$ 160 /hr.
SURVEY TECHNICIAN III	\$ 155 /hr.
SURVEY TECHNICIAN II	\$ 145 /hr.
SURVEY TECHNICIAN I	\$ 135 /hr.
1-MAN SURVEY CREW	\$ 195 /hr.
2-MAN SURVEY CREW	\$ 285 /hr.
3-MAN SURVEY CREW	\$ 360 /hr.

DRONE SERVICES:

DRONE FLIGHT CHARGES	\$ 50 /acre (50 acre min)
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GENERAL:

ASSISTANT PROJECT MANAGER	\$ 115 /hr.
RESEARCH/OFFICE ASSISTANT	\$ 110 /hr.



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ATTACHMENT 4

MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
MONITORING WELL CLUSTER
ENCROACHMENT AND COASTAL DEVELOPMENT PERMITTING SUPPORT

REFERENCES

Joint Powers Authority BEACON

Client Contact: Marc Beyeler, Executive Director

beyeler@beacon.ca.gov

510-316-6095

Jensen was hired by BEACON through a competitive RFQ process to prepare outreach and preliminary plans for the Mondo's Cove Public Beach Access Stairway Project. Jensen's planning work led to the Project garnering support from multiple jurisdictions including Coastal Commission, County of Ventura, local residents, users and organizations. The original scope of work was completed within time constraints and under budget. With additional contract amount available, BEACON requested Jensen to assist with CEQA analysis and permitting under Categorical Exemptions with the California Coastal Commission (CCC) and County of Ventura. Ultimately, with the use of Jensen's deliverables, BEACON was able to obtain the support of the CCC and Ventura County Resource Management Agency to secure over \$1,000,000 in Federal Grant Funding for this community project.

Ventura Port District

Client Contact: Todd Mitchell

tmitchell@venturaharbor.com

805-890-8505

Jensen has a longstanding relationship with the Ventura Port District providing land planning, engineering, survey and entitlement services for a variety of projects. Jensen prepared ADA accessibility plans for Harbor Village and engineering plans for a new boat wash area off of Anchors Way. We are currently designing an overflow boat parking lot off of Harbor Blvd and are providing engineering and entitlement assistance for two beach access projects – one requiring a permit from the CCC and the other a CDP from the City of Ventura.

County of Ventura Waterworks District 19

Client Contact: Homer Arredondo

Homer.Arredondo@ventura.org

805-378-3026

Civil Engineer for the design of 3,100 l.f. of new 12" PVC domestic water mainline extension. Working with the Ventura County Waterworks District to find an appropriate alignment in a Caltrans road with a variety of existing utilities. Work included preparation of design plans and specifications for the pipeline and navigating around additional utilities encountered during construction. Also included processing of a Caltrans encroachment permit.

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ENGINEERS

PLANNERS

SURVEYORS

CONSTRUCTION MANAGERS



MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

Motion Item No. 8(d)

DATE: August 26, 2024
TO: Board of Directors
FROM: Executive Director
SUBJECT: Groundwater Extraction Fees Follow-Up Discussion

SUMMARY

During the discussion of the Fiscal Year 2024-2025 budget and multi-year financial projection on May 23, 2024, Director Chambers expressed concerns about the increase in the groundwater extraction fee rate and that the City of Ventura (City) is paying less than originally envisioned due to decreased pumping. He requested the Board discuss alternative options for addressing the split between City and non-City groundwater fees. Executive Director Bondy and Director Tribo agreed to meet to discuss options and report back to the Board.

The Executive Director prepared a table showing historical groundwater extractions and extraction fees and reviewed the table with Director Tribo (Attachment A). The table shows that City groundwater extractions accounted for 43% of the basin extractions, compared with 57% for all other pumpers. This is not very far off the 50/50 split that Director Chambers stated was assumed. However, the fees paid are slightly more skewed, with non-City pumpers paying 59% (\$864K) of the extraction fees versus 41% (\$594K) by the City during the same period (i.e., a \$270K difference). The amount paid by non-City pumpers is more skewed than the pumping because the City's extractions were lowest during periods when extraction fee rates were highest. This was not intentional and was driven by the timing of well maintenance and well replacement needs.

Director Tribo and the Executive Director discussed potential alternatives. A rolling-average for pumping could be considered to establish extraction fees. For example, Upper Ventura River Groundwater Agency uses a three-year average for public agencies and actual reported pumping for private wells. This approach smooths out the significant variability in pumping that is experienced in that basin. If this approach had been used in the Mound Basin, it would have decreased, but not eliminated, the gap between extraction fees paid by the City and non-City pumpers. However, if a three-year average were to be implemented now, it would have the opposite effect desired by non-City pumpers, as the average would be held down by low City pumping in recent years. A flat fee for the City was also discussed, but this approach is not favored by the City because it lacks a nexus with impact on basin management.

Looking ahead at the next five years, the adopted multi-year financial project projections are for City pumping to exceed non-City pumping beginning in fiscal year 2025/2026 (see projected section on Attachment A table). If the projections hold, the City will pump 54% of the water over the next five years and pay 53% of the extraction fees, which is close to the 50/50 split that that Director Chambers stated was assumed. It is also noted that the City will pay approximately \$200K more than non-City pumpers in extraction fees during this period, which would address much of the difference accumulated to date (Attachment A).

RECOMMENDED ACTION

Review information about historical groundwater extractions and extraction fees and discuss potential changes to the groundwater extraction fee structure. Provide direction to staff for follow-up actions, if desired.

FISCAL SUMMARY

Not Applicable

ATTACHMENTS

- A. Table Summarizing Historical and Projected Groundwater Extractions and Extraction Fees

Action: _____
Motion: _____ 2 nd : _____
A.Anselm: _____ J.Chambers: _____ C.Everts: _____ C.Keeling: _____ J.Tribo: _____



MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

Item 8(d), Attachment A

Semi-Annual Period	City Pumping (AF)	Others' Pumping (AF)	Total Pumping (AF)	Fee Rate	City Fees	Others' Fees	Total Fees
<i>Historical</i>							
2018-1	675	1,296	1,970	\$40	\$27,000	\$51,840	\$78,840
2018-2	1,855	2,337	4,191	\$40	\$74,200	\$93,480	\$167,680
2019-1	1,493	1,239	2,732	\$35	\$52,255	\$43,365	\$95,620
2019-2	1,793	1,876	3,669	\$30	\$53,790	\$56,280	\$110,070
2020-1	1,184	1,024	2,208	\$30	\$35,520	\$30,720	\$66,240
2020-2	1,187	2,082	3,269	\$28	\$33,236	\$58,296	\$91,532
2021-1	1,120	1,164	2,284	\$28	\$31,360	\$32,592	\$63,952
2021-2	735	1,891	2,626	\$59	\$43,365	\$111,569	\$154,934
2022-1	964	1,198	2,162	\$59	\$56,876	\$70,682	\$127,558
2022-2	1,572	1,938	3,510	\$62	\$97,464	\$120,156	\$217,620
2023-1	396	674	1,069	\$62	\$24,552	\$41,788	\$66,340
2023-2	660	1,583	2,242	\$97	\$64,020	\$153,551	\$217,571
Totals:	13,634	18,302	31,932	N/A	\$593,638	\$864,319	\$1,457,957
Percentages:	43%	57%	N/A	N/A	41%	59%	N/A
<i>Projected</i>							
FY 24/25	1,600	2,250	3,850	\$129	\$206,400	\$290,250	\$496,650
FY 25/26	2,500	2,250	4,750	\$129	\$322,500	\$290,250	\$612,750
FY 26/27	3,000	2,250	5,250	\$119	\$357,000	\$267,750	\$624,750
FY 27/28	3,000	2,250	5,250	\$114	\$342,000	\$256,500	\$598,500
FY 28/29	3,000	2,250	5,250	\$104	\$312,000	\$234,000	\$546,000
Totals:	13,100	11,250	24,350	N/A	\$1,539,900	\$1,338,750	\$2,878,650
Percentages:	54%	46%	N/A	N/A	53%	47%	N/A