



c/o United Water Conservation District
1701 N. Lombard Street, Suite 200
Oxnard, CA 93030
(805) 525-4431
<https://moundbasingsa.org>

THE MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
REGULAR BOARD OF DIRECTORS MEETING

was held on Thursday, May 23, 2024, at 1:00 p.m. via Zoom and
at the City of Ventura Public Works Facility, Assembly Conference Room,
336 San Jon Road, Ventura, CA 93002.

MINUTES

DIRECTORS IN ATTENDANCE

Catherine Keeling, Chair
Jennifer Tribo, Vice chair/Secretary
Arne Anselm, Treasurer
James Chambers
Conner Everts

STAFF IN ATTENDANCE

Bryan Bondy, Executive Director
Alex Dominguez, Legal counsel (on-line)
Jackie Lozano, Clerk of the Board

PUBLIC IN ATTENDANCE

Sara Guzman, UWCD
Kathleen Kuepper, UWCD
Zachary Plummer, UWCD
Brian Zahn, UWCD

OPEN SESSION

Chair Catherine Keeling called the meeting to order at 1:01 p.m.

1. PLEDGE OF ALLEGIANCE

Chair Keeling led the participants in reciting the Pledge of Allegiance.

2. BOARD OF DIRECTORS ROLL CALL

All five directors were present (Chambers, Everts, Keeling, Tribo, and Anselm).

3. PUBLIC COMMENTS

None were offered.

4. APPROVAL OF AGENDA

Motion

Action: M/S/C (Everts, Chambers) to approve the May 23, 2024, agenda.

Vote: Ayes: Anselm, Chambers, Everts, Keeling, Tribo; Noes: None; Absent:
None.

5. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

5a. Approval of Minutes

Motion

The Board will consider approving the Minutes from February 26, 2024, Regular Mound Basin GSA Board of Directors meeting. A meeting cancellation notice was emailed to the Board of Directors and interested parties list as well as posted to the Mound Basin GSA website, Facebook page, and at the City of San Buenaventura regarding the March 6, 2024, Special Board of Directors meeting, and the March 25 and April 22, 2024, Regular Board of Directors meetings.

5b. Approval of Warrants

Motion

The Board will receive and review summary reports of the March and April approved warrants as well as consider approving payment of outstanding vendor invoices for May 2024.

5c. Monthly Financial Report

Information Item

The Board will receive the monthly profit and loss statement and balance sheet through the month of April 2024.

Action: M/S/C (Everts, Chambers) to approve the February 26, 2024, Regular Mound Basin GSA Board of Directors meeting Minutes, Warrants for May 2024, and April 2024 Financial Report.

Vote: Ayes: Anselm, Chambers, Everts, Keeling, Tribo; Noes: None; Absent: None.

6. BOARD MEMBER ANNOUNCEMENTS

Director Everts asked whether the upcoming SGMA Implementation Summit is open to anyone who would like to attend. Executive Director Bondy said yes and offered to share information with the Board regarding the event.

7. EXECUTIVE DIRECTOR UPDATE

Information Item

Executive Director Bondy summarized the written staff report highlighting Agency activities since the last regular Board of Directors meeting of February 26, 2024. No action was taken during this update.

8. MOTION ITEMS

8a. **Resolution 2024-02 Approving a Change to the Location of Mound Basin Groundwater Sustainability Agency's Mailing Address**

Motion

Clerk Lozano summarized the benefits of changing the Agency's mailing address, including more frequent receipt of mail and decreased labor costs. The Board briefly discussed the request and concurred with the staff recommendation provided that "care of" be added to the mailing address.

Action: M/S/C (Everts, Anselm) to amend and adopt Resolution 2024-02 authorizing the change of the Agency's mailing address from U.S. Post Office Box 3544, Ventura, California, 93003, to c/o United Water Conservation District, 1701 N. Lombard Street, Suite 200, Oxnard, California 93030.

Vote: Ayes: Anselm, Chambers, Everts, Keeling, Tribo; Noes: None; Absent: None.

8b. **Resolution 2024-03 Approving a Change of Mound Basin Groundwater Sustainability Agency's Banking Relationship from Bank of the Sierra to Citizens Business Bank**

Motion

Executive Director Bondy summarized the benefits of changing the Agency's banking institution to Citizens Business Bank (CBB), including better customer service, access to ACH features, and better security. He explained that United Water Conservation District selected CBB for its banking needs through a requested for proposals process.

Action: M/S/C (Everts, Chambers) to adopt Resolution 2024-03 approving the change of the Agency's banking relationship from Bank of the Sierra to Citizens Business Bank.

Vote: Ayes: Anselm, Chambers, Everts, Keeling, Tribo; Noes: None; Absent: None.

8c. **Fiscal Year 2023-2024 Second Quarter Budget Report and Mid-Year Budget Modifications**

Motion

Executive Director Bondy summarized the mid-year budget report and basis for the proposed mid-year budget modifications.

Director Chambers expressed concerns about the increase in the groundwater extraction fee and that the City of Ventura is paying less than originally envisioned due to decreased pumping. He requested the Board further discuss alternative options for addressing the split between City and non-City groundwater fees.

Action: M/S/C (Everts, Chambers) to receive and file the second quarter budget report and approve the mid-year budget modifications.

Vote: Ayes: Anselm, Chambers, Everts, Keeling, Tribo; Noes: None; Absent: None.

8d. Fiscal Year 2024-2025 Budget and Multi-Year Budget Projection

Motion

Executive Director Bondy summarized the draft 2024-2025 budget report and multi-year budget projection. He explained that the groundwater extraction fees are significantly higher than prior estimated because the volume of groundwater extraction has decreased substantially.

Director Chambers reiterated his concerns about extraction fees. Executive Director Bondy and Director Tribo will meet to discuss options and report back to the Board.

It was noted that the budget for website services is projected to increase eightfold in 2024-2025. Executive Director Bondy explained the County IT Department raised its rates and staff is searching for an alternative website management service. Director Everts noted that the website needs an update. Executive Director Bondy and Clerk Lozano will update the website in conjunction with changing to a new website management service.

Action: M/S/C (Everts, Anselm) to approve the Fiscal Year 2024-2025 Budget and Multi-Year Budget Projection and scheduled a public hearing on Monday, June 24, 2024, at 1:00 p.m. to adopt groundwater extraction fees for fiscal year 2024-2025.

Vote: Ayes: Anselm, Chambers, Everts, Keeling, Tribo; Noes: None; Absent: None.

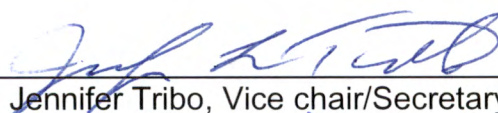
9. FUTURE AGENDA ITEMS

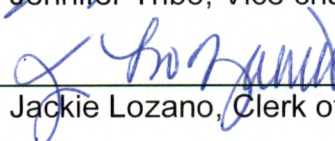
- Explore different funding options regarding extraction fees.
- Groundwater extraction fee public hearing.
- Report on meeting with DWR on their GSP Recommended Corrective Actions.

10. ADJOURNMENT

Chair Keeling adjourned the meeting at 1:49 p.m. to the next regular Board of Directors Meeting is scheduled for Monday, June 24, 2024, or call of the Chair.

I certify that the above is a true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors meeting of May 23, 2024.

ATTEST: 
Jennifer Tribo, Vice chair/Secretary

ATTEST: 
Jackie Lozano, Clerk of the Board