



Post Office Box 3544  
Ventura, CA 93006-3544  
(805) 525-4431  
<https://moundbasingsa.org>

**NOTICE IS HEREBY GIVEN that the  
Mound Basin Groundwater Sustainability Agency (“Agency”)  
Board of Directors (“Directors”) will hold its  
REGULAR BOARD OF DIRECTORS MEETING  
at 1:00 p.m. on Monday, September 25, 2023, at the  
City of Ventura, Public Works Facility, Assembly Conference Room,  
336 San Jon Road, Ventura, CA 93002.**

To participate in the Board of Directors meeting via Zoom, please access:  
<https://us02web.zoom.us/j/87474400434?pwd=Q01mU0JQT20vdGJqRzN0Wi9UdXArQT09>

**Meeting ID:** 874 7440 0434 | **Passcode:** 551503

**To call into the meeting (audio only), call:** (877) 853-5247 (US Toll-free)

**Meeting ID:** 874 7440 0434

**MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY**  
**BOARD OF DIRECTORS MEETING AGENDA**

**CALL TO ORDER 1:00 P.M.**

- 1. OATH OF OFFICE**  
New Member Director Jennifer L. Tribo representing the City of San Buenaventura.
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**  
The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion or take any action on any items presented during public comments. Such items may only be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. In accordance with Government Code §54954.3(b)(1), public comment will be limited to three (3) minutes per speaker.
- 5. APPROVAL OF AGENDA**  
**Motion**

**6. CONSENT CALENDAR**

**All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)**

**6a. Approval of Minutes**

**Motion**

The Board will consider approving the Minutes from the June 26, 2023, Regular Mound Basin GSA Board of Directors meeting and Public Hearing. A meeting cancelation notice was emailed to the Board of Directors and interested parties list as well as posted to the Mound Basin GSA website, Facebook page, and at the City of Ventura regarding the July 24 and August 28, 2023, Regular Board of Directors meetings.

**6b. Approval of Warrants**

**Motion**

The Board will receive and review a summary report of the July and August approved warrants as well as consider approving payment of outstanding vendor invoices for September for the Mound Basin GSA.

**6c. Monthly Financial Reports**

**Information Item**

The Board will receive and review the monthly profit and loss statements and balance sheets for the months of June, July, and August 2023 for the Mound Basin GSA.

**7. BOARD MEMBER ANNOUNCEMENTS**

Directors will provide updates on matters not on the agenda.

**8. EXECUTIVE DIRECTOR UPDATE**

**Information Item**

The Executive Director will provide an informational update on activities since the previous Board meeting.

**9. MOTION ITEMS**

**9a. Reappointment of Stakeholder Directors**

**Motion**

The Board will consider reappointing the Agriculture and Environmental Stakeholder Directors for a new one-year term (August 2023-August 2024).

**9b. Board Appointment of a City of San Buenaventura Representative**

**Motion**

It is recommended that the Board acknowledge, receive, and accept the City of San Buenaventura's appointment of Jennifer L. Tribo as its member Director to the Agency's Board of Directors for the remainder of the two-year term through June 13, 2024.

**9c. Agency Officer Appointment of a Member Director**

**Motion**

It is recommended that the Board appoint a vice chair/secretary to serve during the remainder of the calendar year 2023, due to a recent change of a Member Director representative.

**9d. Resolution 2023-05 Honoring Elizabeth (Betsy) Kingery Cooper**

**Motion**

The Board will consider adopting Resolution 2023-05 recognizing Betsy Cooper's dedication and service as a Member Director representing the City of San Buenaventura on the Mound Basin Groundwater Sustainability Agency's Board, and her numerous contributions as Board Vice Chair/Secretary.

**9e. Resolution 2023-06: Approving an Amendment to the List of Authorized Signers for the Agency's Bank of the Sierra Account**

**Motion**

The Board will consider adopting Resolution 2023-06, amending the Agency's list of authorized signatories for its Bank of the Sierra account to remove former Board member Betsy Cooper. Also, to add new Board member Jennifer Tribo as an authorized signatory.

**9f. Modification of the Existing Contract to the Agency's Bank of the Sierra Account**

**Motion**

It is recommended that the Board approve the modification of the existing depository limits from \$700,000.00 to the new limit of \$1,000,000.00 in order to avoid any future complications.

**10. FUTURE AGENDA ITEMS**

The Directors may suggest issues and/or topics they would like to address at future meetings.

**ADJOURNMENT**

The Board will adjourn to the next **Regular Board Meeting** scheduled for **Monday, October 23, 2023**, or call of the Chair.

*Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD's offices at 1701 North Lombard Street, Suite 200, in Oxnard during normal business hours.*

*The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs, or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the Mound Basin Clerk of the Board at (805) 525-4431 or the City of Ventura at (805) 654-7800. Notification of at least 48 hours prior to the meeting will enable the Agency to make appropriate arrangements.*

**Posted: (Date)** September 22, 2023                      **(time)** 10:00 a.m.                      **(attest)** Jackie Lozano  
**At:** <https://moundbasingsa.org>

**Posted: (Date)** September 22, 2023                      **(time)** 10:15 a.m.                      **(attest)** Jackie Lozano  
**At:** <https://www.facebook.com/moundbasingsa/>

**Posted: (Date)** September 22, 2023                      **(time)** 10:30 a.m.                      **(attest)** Jackie Lozano  
**At: United Water Conservation District, 1701 N. Lombard Street, Oxnard, CA 93030**

**Posted: (Date)** September 22, 2023                      **(time)** 10:30 a.m.                      **(attest)** Amanda DeLeon  
**At: City of Ventura, 336 San Jon Road, Ventura, CA 93002**

**OATH OF OFFICE**  
**(California Government Code §1360)**

STATE OF CALIFORNIA }  
COUNTY OF VENTURA } ss.

As a Member Director for the MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY, I, **Jennifer Lynn Tribo** do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

\_\_\_\_\_  
Signature of Appointee

Subscribed and sworn to before me this 25th day of September 2023.

By: \_\_\_\_\_  
Jackie Lozano, Clerk of the Board

**MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY**  
**REGULAR BOARD OF DIRECTORS MEETING**

held on Monday, June 26, 2023, at 1:00 p.m., via Zoom and  
at the City of Ventura Public Works Facility, Assembly Conference Room  
336 San Jon Road, Ventura, CA 93002

**MINUTES**

**DIRECTORS IN ATTENDANCE**

Catherine Keeling, Chair  
Elizabeth (Betsy) Cooper, Vice-Chair/Secretary  
Arne Anselm, Treasurer  
James (Jim) Chambers

**DIRECTORS ABSENT**

Conner Everts

**STAFF IN ATTENDANCE**

Bryan Bondy, Executive Director  
Joe Hughes, Legal Counsel  
Kris Sofley, substitute Clerk of the Board

**PUBLIC IN ATTENDANCE**

Heidy Gonzalez, Reiter Bros.  
Burt Handy  
Mohammed Hasan, UWCD  
Kathleen Kuepper, UWCD  
John Lindquist, UWCD  
Ed Reese, UWCD

**CALL TO ORDER 1:02 p.m.**

Chair Catherine Keeling called the meeting to order at 1:02 p.m.

**1. PLEDGE OF ALLEGIANCE**

Chair Keeling led the participants in reciting the Pledge of Allegiance.

**2. BOARD OF DIRECTORS ROLL CALL**

The Clerk of the Board called roll. Four Directors were present (Anselm, Chambers, Cooper, Keeling). Director Everts was absent.

**3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

Chair Keeling asked if there were any public comments. None were offered.

**4. APPROVAL OF AGENDA**

**Motion**

Director Chambers moved for approval of the Agenda; seconded by Director Anselm. Voice vote: Four ayes (Anselm, Chambers, Cooper, Keeling); none opposed; one absent (Everts). Motion carries unanimously 4/0/1.

**5. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Consent Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

**5a. Approval of Minutes**

**Motion**

The Board will consider approving the Minutes from the May 22, 2023, Regular Board of Directors meeting.

**5b. Approval of Warrants**

**Motion**

The Board will consider approving payment of outstanding vendor invoices:

|                                    |            |
|------------------------------------|------------|
| Bondy Groundwater Consulting, Inc. | \$4,266.85 |
| United Water Conservation District | 705.43     |

**5c. Monthly Financial Reports**

**Information Item**

The Board will receive monthly profit and loss statements and balance sheets for the months of March and April 2023.

Motion to approve the Consent Calendar items, Director Cooper; seconded by Director Chambers. Roll call vote: four ayes (Anselm, Chambers, Cooper, Keeling); none opposed; one absent (Everts). Motion carries unanimously 4//0/1.

**6. BOARD MEMBER ANNOUNCEMENTS**

Chair Keeling asked if there were any announcements from the Board members. None were offered.

**7. EXECUTIVE DIRECTOR UPDATE**

**Information Item**

Executive Director Bondy summarized the written staff report concerning Agency activities since the last Regular Board of Directors meeting of May 22, 2023. Mr. Bondy stated that to date, all semi-annual groundwater statements had been paid, and he reminded the Directors of Motion item No. 9b, requesting the waiver of penalties and interest for late payments.

Mr. Bondy reported that the Department of Water Resources (DWR) has accepted the Agency's grant closeout report and that checks totaling approximately \$181,000 for the final grant invoice and retention are outstanding. He also reported that he had not received any updates from the Small GSA Coalition but would check with others and reminded the Board that the Agency was not selected for an implementation grant. He stated that DWR is closing out the monitoring well project and is in the process of transferring custody of the wells to the Agency. UWCD staff will also be adding the monitoring wells to its monitoring schedule going forward.

Informational item. No further questions or comments from the Directors.

No comments or questions from the public.

**8. New Monitoring Well Briefing**

**Information Item**

Executive Director Bondy explained that Director Chambers had requested an update on the new monitoring well. Mr. Bondy reviewed the staff report and attachments which provided a summary of the new monitoring well construction and initial water quality sampling results. Mr. Bondy provided background on the purpose of the monitoring well and explained the purpose of the two other monitoring wells proposed in the groundwater sustainability plan (GSP). Construction of the new monitoring well was completed in July 2022. Water quality samples were collected in August 202 and seawater was not detected in the samples collected from the principal aquifers. He explained that the new monitoring well will be incorporated into United Water Conservation District's monitoring network.

Director Chambers asked about the MBGSA's cost for the monitoring well. Mr. Bondy stated that the project was funded by the State, with DWR providing the driller. MBGSA obtained an access agreement from the City of Ventura and obtained a Coastal Development permit. He estimated those activities cost around \$25,000 to \$30,000. Mr. Bondy said that had MBGSA had to pay for the project itself, it would have cost around \$1 million dollars.

Chair Keeling asked if there were any additional questions or comments. None were offered.

Informational item. No further questions or comments from the Directors.

No comments or questions from the public

**9. MOTION ITEMS**

**9a. Member Director Appointment Process and Board Reappointment of the County of Ventura Representative Arne Anselm**

**Motion**

Executive Director Bondy explained that the terms for the three member Directors (City of Ventura, County of Ventura and UWCD) were set forth in the initial JPA agreement, with each member Director serving a two-year term, with the City and UWCD terms expiring in June of even years and the County term expiring in June of odd years.

The County of Ventura appointed Director Anselm in June 2022, which was in the middle of the term expiring June 2023. Recently, Executive Bondy requested a new appointment for the term of June 2023 through June 2025. Director Anselm advised Executive Director Bondy that the County's view is that his appointment is still valid. Executive Director Bondy noted that neither County Resolution No. 22-074 nor the County Public Works Director's appointment letter identified a term or provided an end date of the appointment. Based on this he concluded that it seems reasonable to assume that the intent was for Director Anselm to continue serving on the MBGSA Board after June 2023. He added that he hopes the County can align its appointment timing with the JPA terms in 2025.

Executive Director Bondy explained that mismatches between Member Agency director appointments and the terms established pursuant to the JPA Agreement have been a recurring issue. He requested that the member Directors work with their agencies to ensure that appointments are made consistent with the MBGSA Joint Powers of Authority Agreement.

Chair Keeling asked if there were any additional questions or comments. None were offered.

Motion to approve the recommendation to direct Member Directors to work with their agencies to ensure that appointments are made consistent with the MBGSA Joint Powers of Authority Agreement and to acknowledge Director Anselm's continued service as the County's Member Director through June 13, 2025, or until changed by Ventura County, Director Cooper; seconded by Chair Keeling. Roll call vote: three approved (Chambers, Cooper, Keeling); none opposed; one abstained (Anselm); one absent (Everts). Motion carries 3/0/1/1.

**9b. Review of Past Due Extraction Fees and Waiver of Penalties and Interest**

**Motion**

Executive Director Bondy explained that over time some extraction fees have been paid late. In those cases, staff have periodically sent statements showing late penalties and interest. Some of the penalties and interest have been paid and some remained unpaid. He referred to the table in the staff report detailing the unpaid penalties and interest for late payments, totaling \$14,566.15. Many of the late payments were isolated incidents. Four of the late payments are associated with the latest batch of invoices for the 2022-2 semi-annual period, which constitute 87% of the total outstanding penalties and interest. Several well owners reported that they did not receive the original 2022-2 invoice and have requested a waiver of late fees and interest. Staff suspects there was a mailing issue with the 2022-1 invoices. Due to the suspected mailing issue and the fact that the cost of recovering the other penalty and interest amounts would likely cost more than the amounts due, staff recommended waiving all penalties and interest that are currently on the books. He added that MBGSA does not include penalties and interest in the budget, so this would have no fiscal impact.

Director Anselm stated that the Agency shouldn't be dependent on late fees and interest charges as neither were factored into the budget or operating costs.

Chair Keeling asked if there were any additional questions or comments. None were offered.

Motion to waive fees and interest resulting from late payments of extraction fees, Director Chambers; seconded by Director Anselm. Roll call vote: three approved (Chambers, Anselm, Keeling); none opposed; one abstained (Cooper); one absent (Everts). Motion carries 3/0/1/1.

**9c. Adjusting the Starting Time for the Remainder of the 2023 Mound Basin GSA Board of Directors Regular Meetings**

**Motion**

Executive Director Bondy reported that, based on unanimous feedback from the Board, staff is proposing the Agency consider approving a new regular meeting start time of 1:00 p.m., confirming that the meeting date of the fourth Monday of each month would remain in place. Several examples were cited as to why this would be an efficient change, including two Directors traveling long distances to attend meetings and by holding them earlier in the day, it would reduce the amount of traffic those Directors would have to contend with. Director Cooper reminded the Directors and public that parking in the lot at the City Public Works building was permissible, as long as the person was attending meetings in the building.

Chair Keeling asked if there were any additional questions or comments. None were offered.

Motion to adjust the starting time of the Mound Basin GSA Board meetings to 1:00p.m. for the remainder of the 2023 Regular Board of Directors meetings, Director Anselm; seconded by Director Chambers. Roll call vote: four approved (Anselm, Chambers, Cooper, Keeling); none opposed; one absent (Everts). Motion carries 4/0/1.

Director Chambers stated that he believed Director Everts may still have a conflict on Mondays, but he would direct him to speak with the Clerk of the Board to address that if it was still an issue.

**9d. Fiscal Year 2021-22 and Fiscal Year 2022-23 Biennial Audit**

**Motion**

Executive Director Bondy stated that the engagement letter from Rogers, Anderson, Malody & Scott (RAMS) was very cost effective and basically the same arrangements that the Agency had entered into previously in May of 2019, which included a provision for renewal of the contract for another two-year audit period.

Chair Keeling asked if there were any additional questions or comments. None were offered.

Motion to authorize the Executive Director to execute an engagement letter with Rogers, Anderson, Malody & Scott, LLP to perform the Fiscal Year 2021-2022 and 2022-2023 biennial financial audit and prepare the associated annual State Controller's Reports for an amount not-to-exceed \$10,120, Director Cooper; seconded by Director Chambers. Roll call vote: four approved (Anselm, Chambers, Cooper, Keeling); none opposed; one absent (Everts). Motion carries 4/0/1.

**9e. Monitoring Well A Induction Log for Baseline Seawater Intrusion Monitoring**

**Motion**

Executive Director Bondy recommended approving an initial induction log of Monitoring Well A to provide a baseline for seawater intrusion monitoring. Induction logs measure the electrical properties of the aquifer and groundwater around the well and can be used to understand the vertical distribution of salinity in the aquifer in the event seawater intrusion is ever detected at the well. Changes in the induction log profile from future logs can be compared against baseline indicate the vertical zones in which salinity increased. He recommended using Pacific Surveys to complete the induction log because they are performing this same type of work for Carpinteria Valley Water District (CVWD), so they understand that purpose and data needs. There may be opportunities for MBGSA to partner with CVWD to reduce mobilization costs by coordinating future surveys.

Chair Keeling asked about the logging frequency. Executive Director Bondy said he would recommend performing the logs every five years unless seawater intrusion is suspected. He also clarified that MBGSA did not commit to a specific induction logging frequency in the GSP.

Chair Keeling asked if there were any additional questions or comments. None were offered.

Motion to approve hiring Pacific Surveys, LLC, for professional services in creating a baseline induction log of Monitoring Well A located at the Ventura Water Reclamation Facility in an amount not-to-exceed \$2,231 and \$269 contingency to be authorized at the discretion of the Executive Director (\$2,500 total authorization), Director Anselm; seconded by Director Cooper. Roll call vote: four approved (Anselm, Chambers, Cooper, Keeling); none opposed; one absent (Everts). Motion carries 4/0/1.

**9f. PUBLIC HEARING**

**Resolution 2023-03 a Resolution of the Board of Directors of the Mound Basin Groundwater Sustainability Agency Determining and Establishing a Groundwater Extraction Fee Against All Persons Operating Groundwater Extraction Facilities Within the Mound Basin for the 12<sup>th</sup> and 13<sup>th</sup> Semiannual Billing Periods (July-December 2023 and January-June 24).**

**Motion**

Chair Keeling opened the PUBLIC HEARING at 1:39p.m. to discuss potential extraction fees, based on the Fiscal Year 2023-24 Budget and the updated five-year financial projection posted on the Agency's website.

The Chair asked if the Clerk had received any written testimony, any online comments, or requests to address the Board from virtual participants. None were reported. Chair Keeling asked if there were any members from the public that wished to offer comment or testimony regarding the proposed groundwater extraction fees. None were offered.

Chair Keeling, having received no request to provide public comment or testimony, closed the PUBLIC HEARING at 1:40p.m. She then asked for a motion.

Motion to adopt Resolution 2023-03 establishing the proposed groundwater extraction fee within the Mound Basin for the 12<sup>th</sup> and 13<sup>th</sup> semiannual billing periods (July-December 2023 and January-June 2024), Director Cooper; seconded by Director Chambers. Roll call vote: four approved (Anselm, Chambers, Cooper, Keeling); none opposed; one absent (Everts). Motion carries 4/0/1.

Director Chambers noted three things that could improve the approved groundwater extraction fee: another wet season, a better price on monitoring and keeping the door open on grant funding. Mr. Bondy said it was unclear at this time whether there will be additional rounds of SGMA grants. Mr. Bondy said it may be possible to spread some costs out over a longer period. Mr. Chambers said that maybe the GSP could overlap in areas with other agencies to share costs.

**10. FUTURE AGENDA ITEMS**

Chair Keeling asked if there were any suggest issues and/or topics the Board would like to address at future meetings. None were offered.

**ADJOURNMENT 1:45p.m.**

Chair Keeling adjourned the meeting at 1:45p.m. to the next Regular Board of Directors Meeting scheduled for Monday, July 24, 2023, or call of the Chair.

Mound Basin GSA Board of Directors Meeting MINUTES

June 26, 2023

Page 7

I certify that the above is a true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors meeting of June 26, 2023.

ATTEST: \_\_\_\_\_

\_\_\_\_\_, Vice-chair/Secretary

ATTEST: \_\_\_\_\_

Kris Sofley, Substitute Clerk of the Board



# MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

Post Office Box 3544  
Ventura, CA 93006-3544  
(805) 525-4431  
<https://moundbasingsa.org>

## MOUND BASIN GSA BOARD OF DIRECTORS MEETING

Monday, June 26, 2023, at 1:00 p.m.

Name: JAMES CAMPBELL

Organization: \_\_\_\_\_

Phone: 558 204-7680

E-mail: \_\_\_\_\_

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Name: Heidy Gonzalez

Organization: Reiter Brothers

Phone: 805-385 8735

E-mail: heidy.gonzalez@berry.net

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Name: Kathleen Kuepper

Organization: UWCD

Phone: \_\_\_\_\_

E-mail: kathleenk@unitedwater.org

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_



# MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

## Motion Item No. 6(b)

**DATE:** September 20, 2023  
**TO:** Board of Directors and Executive Director  
**FROM:** Sara Guzman, UWCD  
**SUBJECT:** Warrant Registers for July, August, and September 2023

### SUMMARY

The Board will receive and review a summary report of the July and August approved warrants as well as consider approving payment of outstanding vendor invoices for September for the Mound Basin GSA.

### STAFF RECOMMENDATION

UWCD accounting staff has prepared the July and August 2023 warrants based on the Mound Basin GSA payables and is recommending approval. All expenditures are in accordance with the Board approved budget and have been reviewed by the Executive Director.

### FISCAL SUMMARY

Not applicable.

### ATTACHMENTS

- A. Warrant Register for July 2023
- B. Warrant Register for August 2023
- C. Warrant Register for September 2023

|  |
|--|
| Action: _____  |
| Motion: _____ <sup>2nd</sup> : _____   |
| A. Anselm: _____ J. Chambers: _____ C. Everts: _____ C. Keeling: _____ J. Tribo: _____ |

# Mound Basin, GSA

## Check Detail

July 2023

| DATE                     | TRANSACTION TYPE     | NUM     | NAME                                    | MEMO/DESCRIPTION                 | CLR | AMOUNT                 |
|--------------------------|----------------------|---------|---|----------------------------------|-----|------------------------|
| 10000 Bank of the Sierra |                      |         |   |                                  |     |                        |
| 07/20/2023               | Bill Payment (Check) | 11493   | A.J. Klein, Inc T. Denatale, B. Goldner |                                  | R   | -120.00<br>-120.00     |
| 07/20/2023               | Bill Payment (Check) | 11494   | Bondy Groundwater Consulting, Inc       |                                  |     | -5,272.12<br>-5,272.12 |
| 07/20/2023               | Bill Payment (Check) | 11495   | insureCAL Insurance Agency              |                                  |     | -5,222.55<br>-5,222.55 |
| 07/20/2023               | Bill Payment (Check) | 11496   | INTERA Incorporated                     |                                  | R   | -1,800.00<br>-1,800.00 |
| 07/20/2023               | Bill Payment (Check) | 11497   | United States Postmaster                |                                  |     | -248.00<br>-248.00     |
| 07/31/2023               | Check                | DEBIT21 | Bank of the Sierra                      | July RDC Machine Maintenance Fee | R   | -45.00                 |
|                          |                      |         |   | July RDC Machine Maintenance Fee |     | 45.00                  |

# Klein · DeNatale · Goldner

ATTORNEYS AT LAW

10000 STOCKDALE HWY, SUITE 200  
BAKERSFIELD, CA 93311  
(661) 395-1000  
FAX (661) 326-0418  
E-MAIL [accounting@kleinlaw.com](mailto:accounting@kleinlaw.com)

June 30, 2023

MOUND BASIN GROUNDWATER SUSTAINABILITY  
PO BOX 3544  
VENTURA, CA 93006

Invoice No. 1210923  
Client No. 23234  
Matter No. 001  
Billing Attorney: JDH

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## INVOICE SUMMARY

For Professional Services Rendered for the Period Ending: June 19, 2023.

RE: MOUND BASIN GROUNDWATER SUSTAINABILITY  
GENERAL BUSINESS

|                           |                  |
|---------------------------|------------------|
| Professional Services     | \$ 120.00        |
| Costs Advanced            | <u>    \$.00</u> |
| <b>TOTAL THIS INVOICE</b> | <b>\$ 120.00</b> |

|  |
|--|
| Reviewed by BB<br>7/18/23<br>Account 52501 Legal Counsel |
|--|

Invoice No. 1210923

June 30, 2023

**PROFESSIONAL SERVICES**

| Date    | Init | Description   | Hours | Amount |
|---------|------|---|-------|--------|
| 5/24/23 | AND  | REVIEWED NOTICE OF PUBLIC HEARING; E-MAILED J. LOZANO REGARDING REVISIONS AND REQUIREMENTS OF BOTH; EXCHANGED E-MAILS WITH B. BONDY REGARDING SAME. | .40   | 120.00 |

**TOTAL PROFESSIONAL SERVICES \$ 120.00**

**SUMMARY OF PROFESSIONAL SERVICES**

| Name            | Init | Rate   | Hours      | Total            |
|-----------------|------|--------|------------|------------------|
| DOMINGUEZ, ALEX | AND  | 300.00 | .40        | 120.00           |
| <b>Total</b>    |      |        | <b>.40</b> | <b>\$ 120.00</b> |

**TOTAL THIS INVOICE \$ 120.00**

**Bondy Groundwater Consulting, Inc.**  
**Invoice for Professional Consulting Services**  
**Mound Basin GSA Groundwater Sustainability Plan Support Services**  
**Client Contract No. N/A**  
**Invoice Period: June 1-30, 2023**

Bondy Groundwater Consulting, Inc.  
 bryan@bondygroundwater.com  
 Tax ID:

Client: Mound Basin GSA  
 P.O. Box 3544  
 Ventura, CA 93006-3544  
 Project #: 043  
 Invoice #: 043-60  
 Invoice Date: 7/1/2023

**Description of Services**

| <b>Labor</b>  | <b>Hours</b> | <b>Rate</b> | <b>Subtotal</b> |
|---|--------------|-------------|-----------------|
| <b><u>Technical Services for GSP Implementation (Acct: 52250)</u></b> | 11.75        | \$207.50    | \$2,438.12      |

- Coordination re: groundwater level data for July 1 DWR submittal deadline
- Coordination w/ Pacific Surveys for seawater intrusion induction logging quote
- Prepare staff report for 6/26 Board mtg. re: Monitoring Well A
- Prepare staff report for 6/26 Board mtg. re: induction logging professional services
- Prepare for meeting w/ Director Keeling (prepare notes and print key GSP figures)
- Orientation/tour with Dir. Keeling (technical items)
- Attend 6/26 Board mtg. (technical items)

|   |       |          |            |
|---|-------|----------|------------|
| <b><u>Non-Grant - Executive Director Admin Services (Acct: 52280)</u></b> | 13.50 | \$207.50 | \$2,801.25 |
|---|-------|----------|------------|

- Review director terms
- Coord. w/ Dir. Anslem re: expiration of 2021-2023 County director term
- Coord. w/ agricultural stakeholders re: expiration of ag stakeholder director term
- Request and review information from finance staff re: penalties and interest
- Review info provided by finance staff and prepare summary table of penalties and interest
- Review and revise staff report on extraction fee penalties and interest
- Coord. w/ clerk re: June board meeting
- Coord. w/ Dir. Keeling re: basin tour
- Review/edit 5/22 Board meeting minutes
- Review/edit 6/26 Board meeting agenda
- Review May vendor invoices
- Prepare Exec. Dir. report for 6/26 Board meeting
- Review/edit staff report for 6/26 Board meeting re: director appointments
- Coord. w/ legal counsel re: review of staff report for 6/26 Board meeting re: director appointments
- Review/edit staff report and resolution for 2023/2024 groundwater extraction fees
- Coord. re: addition of financial audit services approval to 6/26 Board meeting agenda & review staff report / proposal
- Orientation/tour with Dir. Keeling (admin. items)
- Attend 6/26 Board mtg. (admin. items)
- Misc. coordination w/ finance staff
- Misc. coordination w/ Board clerk
- Misc. inquiries

**Subtotal Labor:        \$5,239.37**

**\*\*\*Invoice Continued On Next Page\*\*\***

**Expenses**

| <b>Date</b> | <b>Description</b> | <b>Units</b> | <b>Rate</b> | <b>Subtotal</b> |
|-------------|--------------------|--------------|-------------|-----------------|
|-------------|--------------------|--------------|-------------|-----------------|

**Executive Director Admin Services (Acct: 52280)**

|           |  |    |         |         |
|-----------|--|----|---------|---------|
| 6/23/2023 | Mileage RT Ventura - Dir. Keeling basin tour | 30 | \$0.655 | \$19.65 |
| 6/26/2023 | Mileage RT Ventura - Board Meeting           | 20 | \$0.655 | \$13.10 |

Subtotal Expenses for Exec. Dir Services: \$32.75

**Subtotal Expenses: \$32.75**

**Invoice Total (Please pay this amount): **\$5,272.12****

**Thank you for your business. The opportunity to add value is appreciated!**

**Mound Basin Groundwater Sustainability Agency**  
PO BOX 3544  
Ventura, CA 93006

**INVOICE**

**Invoice No:** 201500848INV

| Invoice Date: 07/12/2023                |               |          |                   |            |
|---|---------------|----------|-------------------|------------|
| Description                             | Policy Number | Eff Date | Line of Business  | Due        |
| Renewal Premium - 7/28/2023 - 7/28/2024 |               |          | General Liability | \$5,222.55 |

**Total: \$5,222.55**

|  |
|--|
| <p>Reviewed by BB 7/18/23<br/>Account: 53510 · Liability Insurance<br/>Class: Unclassified</p> |
|--|

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*Detach and return this portion with your payment*

**Customer:** Mound Basin Groundwater Sustainability Agency

**Invoice No:** 201500848INV

MAIL TO:

insureCAL Insurance Agency  
741 E. Main St  
Turlock, CA 95380

| Due Date: 07/24/2023 |          |
|----------------------|----------|
| Amount Due           | Enclosed |
| \$5,222.55           |          |



INTERA Incorporated  
 9600 Great Hills Trail, Suite 300W  
 Austin, Texas 78759 USA  
 512.425.2000

**Mound Basin Groundwater Sustainability Agency**  
**Kris Sofley**  
 P.O. Box 3544  
 Ventura, CA 93006-3544

Invoice Number: **06-23-27**  
 Date: 07/17/2023  
 Terms: Net 30 Days

Project: MBGSA.M001.SRVCS  
 Mound Basin Groundwater Sustainability Planning Support  
 Project Manager: Abhishek Singh  
 Summary of Work Performed:

Billing Period: 06/01/23 - 06/30/23

- 1) Review, finalize, and upload GWL data to DWR website

**WO #9 As-Needed GSP Implementaton Support**

**Task 9.1 As-Needed GSP Implementaton Support**

***Professional Services***

|   | Hours | Rate (\$/hr) | Billed Amount |
|---|-------|--------------|---------------|
| <u>Eng/Sci I</u>                                |       |              |               |
| Erick N. Fox                                    | 12.00 | 150.00       | \$1,800.00    |
| <i>Task 9.1: Professional Services Subtotal</i> | 12.00 |              | \$1,800.00    |

WO #9 As-Needed GSP Implementaton Support Subtotal \$1,800.00

**INVOICE TOTAL \$1,800.00**

**Reviewed by BB 7/18/2023**  
**Account: 52250 · Prof Svcs - Technical Services for GSP Implementation**  
**Unclassified**



NO POSTAGE  
NECESSARY  
IF MAILED  
IN THE  
UNITED STATES



Print  
Post Office  
Address Here →  
City, State, ZIP Code  
POSTMASTER  
USPS - EVS  
41 S. Wake Forest Ave.  
Ventura, CA 93003

**BUSINESS REPLY MAIL**  
FIRST-CLASS MAIL PERMIT NO. 99998

POSTAGE WILL BE PAID BY ADDRESSEE

PO BOX FEE PAYMENT

If Undeliverable as Addressed,  
Return to Local Postmaster



**Your PO Box fee is due by the LAST DAY OF THIS MONTH.**

Your PO Box will be closed if the fee is not paid by the due date. If the fee is not paid within 10 days after the due date, a late payment charge will apply. You may make payment by any of the convenient options noted on the inside top portion of this envelope.

- Annual
- Semiannual

\$ \_\_\_\_\_  
Amount

Make checks or money orders payable to "U.S. Postal Service." If the bank returns your check, or if payment is not received by the due date, your PO Box service will be suspended until all associated charges are paid.

Box # 3544 93006  
MOUND BASIN SUSTAINABILITY AGE  
6 Months: \$124.00 12 Months: \$248.00  
Due Date: 07/31/2023

Please disregard this notice if payment has been made.

Thank you.

# Post Office Box Service Fee Due

Reviewed by BB 7/18/23  
Account: 53026 · Postage & Mailing

## Mound Basin, GSA

## Check Detail

August 2023

| DATE       | TRANSACTION TYPE     | NUM   | NAME                               | MEMO/DESCRIPTION | CLR | AMOUNT    |
|------------|----------------------|-------|------------------------------------|------------------|-----|-----------|
| 10000      | Bank of the Sierra   |       |                                    |                  |     |           |
| 08/31/2023 | Bill Payment (Check) | 11498 | United Water Conservation District |                  |     | -4,006.61 |
|            |                      |       |                                    |                  |     | -4,006.61 |
| 08/31/2023 | Bill Payment (Check) | 11499 | insureCAL Insurance Agency         |                  |     | -2,050.09 |
|            |                      |       |                                    |                  |     | -2,050.09 |
| 08/31/2023 | Bill Payment (Check) | 11500 | Bondy Groundwater Consulting, Inc  |                  |     | -674.37   |
|            |                      |       |                                    |                  |     | -674.37   |



July 1, 2023

**Invoice #51**  
**Administrative & Accounting Services**  
**Mound Basin Groundwater Sustainability Agency and Groundwater Sustainability Plan**  
**June 2023**

| General & Administrative Personnel<br>Position          | Hourly<br>Rate | # of<br>Hours | Total           |
|---|----------------|---------------|-----------------|
| Administrative Assistant III - Jackie Lozano            | 60.88          | 29.75         | 1,811.18        |
| Administrative Assistant III - Jackie Lozano - Overtime | 91.32          | 1.25          | 114.15          |
| <i>Subtotal Administrative Staff</i>                    |                |               | 1,925.33        |
| Accountant II, Sara Guzman                              | 72.28          | 1.25          | 90.35           |
| Accountant II, Robert J. Diaz                           | 72.28          | 1.75          | 126.49          |
| Accountant II, Jeanessa Lopez                           | 72.28          | 2.25          | 162.63          |
| Senior Accounting Technician, Nyvee De Leon             | 68.26          | 11.00         | 750.86          |
| <i>Subtotal Accounting Staff</i>                        |                |               | 1,130.33        |
| <b>Total Personnel</b>                                  |                | <b>47.25</b>  | <b>3,055.66</b> |
| <b>Non-Personnel Expenses</b>                           |                |               |                 |
| <b>Description</b>                                      |                |               | <b>Total</b>    |
| <b>DWR Grant Category (b) Model and Studies</b>         |                |               |                 |
| <b>Administrative Expenses</b>                          |                |               |                 |
| Mileage Reimbursement                                   |                |               | 19.25           |
| Postage   |                |               | 1.20            |
| Copies, presentation covers                             |                |               | 0.67            |
| <b>Total Non-Personnel</b>                              |                |               | <b>21.12</b>    |
| <b>TOTAL</b>  |                |               | <b>3,076.78</b> |

Reviewed by BB 8/21/2023

Account: 52270 · Prof Svcs - Accounting: \$1,130.33  
 Account: 52275 · Prof Svcs - Admin/Clerk: \$1,925.33  
 Account: 53020 · Office Supplies: \$0.67  
 Account: 53026 · Postage and Mailing: \$1.20  
 Account: 53110 · Travel and Training: \$19.25

Class: Unclassified

# Time and Attendance History Report- PA acc



United Water Conservation District, CA

Employee  
05/14/2023 to 06/2

Payroll Set: 01 - United Water Conservation District

Employee Number: 1161 Employee Name: De Leon, Nyvee Marcelino Department: Finance - Finance

Position: Sr. Acct Technician - Senior Accounting Technician

| Date       | Activity               | Hours | Status      | Description                            | Project Account | Project Name             |
|------------|------------------------|-------|-------------|--|-----------------|--------------------------|
| 05/18/2023 | RP - 50 - Reimbursable | 1     | Transferred | Calculation of MBGSA FC                | 3310200         | Mound Basin GSA - Salary |
| 05/22/2023 | RP - 50 - Reimbursable | 1     | Transferred | Prepared and emailed MBGSA FC invoices | 3310200         | Mound Basin GSA - Salary |
| 06/08/2023 | RP - 50 - Reimbursable | 3     | Transferred | MBGSA FC Report                        | 3310200         | Mound Basin GSA - Salary |
| 06/12/2023 | RP - 50 - Reimbursable | 6     | Transferred | MBGSA REPORT                           | 3310200         | Mound Basin GSA - Salary |

De Leon - Senior Accounting Technician Total: 11

De Leon Total: 11

Employee Number: 1173 Employee Name: Diaz, Robert Joseph Department: Finance - Finance

Position: Accountant - Accountant

| Date       | Activity               | Hours | Status      | Description   | Project Account | Project Name             |
|------------|------------------------|-------|-------------|---------------|-----------------|--------------------------|
| 05/16/2023 | RP - 50 - Reimbursable | 1     | Transferred | AP Processing | 3310200         | Mound Basin GSA - Salary |
| 06/20/2023 | RP - 50 - Reimbursable | 0.75  | Transferred | AP Processing | 3310200         | Mound Basin GSA - Salary |

Diaz - Accountant Total: 1.75

Diaz Total: 1.75

Employee Number: 1108 Employee Name: Guzman, Sara Katherine Department: Finance - Finance

Position: Accountant - Accountant

| Date       | Activity               | Hours | Status      | Description                              | Project Account | Project Name             |
|------------|------------------------|-------|-------------|--|-----------------|--------------------------|
| 06/05/2023 | RP - 50 - Reimbursable | 1     | Transferred | Upload FY 23-24 budget to Quickbooks.    | 3310200         | Mound Basin GSA - Salary |
| 06/08/2023 | RP - 50 - Reimbursable | 0.25  | Transferred | Review deposit, upload extraction sheet. | 3310200         | Mound Basin GSA - Salary |

Guzman - Accountant Total: 1.25

Guzman Total: 1.25

Employee Number: 1180 Employee Name: Lopez, Jeanessa Department: Finance - Finance

Position: Accountant - Accountant

| Date       | Activity               | Hours | Status      | Description               | Project Account | Project Name             |
|------------|------------------------|-------|-------------|---------------------------|-----------------|--------------------------|
| 05/24/2023 | RP - 50 - Reimbursable | 0.75  | Transferred |                           | 3310200         | Mound Basin GSA - Salary |
| 06/06/2023 | RP - 50 - Reimbursable | 1.5   | Transferred | Invoice #50 May 2023 Prep | 3310200         | Mound Basin GSA - Salary |

Lopez - Accountant Total: 2.25

Lopez Total: 2.25

Employee Number: 1114 Employee Name: Lozano, Jacquelyn Elaine Department: Admin - Admin

Position: Admin Asst III - Administrative Assistant III

| Date       | Activity               | Hours | Status      | Description  | Project Account | Project Name             |
|------------|------------------------|-------|-------------|--|-----------------|--------------------------|
| 05/17/2023 | RP - 50 - Reimbursable | 2.5   | Transferred | MBGSA, finalized materials for assembly of the 22-May BOD agenda packet, emailed to BBondy for review/approval.  | 3310200         | Mound Basin GSA - Salary |
| 05/18/2023 | RP - 50 - Reimbursable | 3.75  | Transferred | MBGSA, picked up mail at pobox in Ventura; processed mail upon return to office; Finalized materials for 22-May Board agenda packet and posted to website, etc.; printed materials for in-person meeting | 3310200         | Mound Basin GSA - Salary |
| 05/22/2023 | RP - 50 - Reimbursable | 3.5   | Transferred | MBGSA, set-up for and participated in 22-  | 3310200         | Mound Basin GSA - Salary |

|            |                          |      |             |   |         |                          |
|------------|--------------------------|------|-------------|---|---------|--------------------------|
|            |                          |      |             | May BOD meeting in Ventura; upon return to office, processed approved minutes, letter, resolution, and checks.  |         |                          |
| 05/23/2023 | RP - 50 - Reimbursable   | 1.5  | Transferred | MBGSA, sent email polling on new meeting time; worked with A. DeLeon at the City of Ventura to modify room reservation for rest of 2023; worked with Brandi LaForte and UWCD staff to update General Insurance policy info                                | 3310200 | Mound Basin GSA - Salary |
| 05/24/2023 | RP - 50 - Reimbursable   | 4.25 | Transferred | MBGSA, prepared draft Public Hearing notice (including links) and forwarded to B.Bondy and legal counsel for review; worked with BBondy and UWCD staff to complete VC Clerk of the Board survey; shopped for a frame and packaged resolution for M.Mobley | 3310200 | Mound Basin GSA - Salary |
| 05/25/2023 | RP - 50 - Reimbursable   | 3.25 | Transferred | MBGSA, Submitted VC Clerk of the Board Survey; finalized Public Hearing draft and emailed to publisher, posted to website and facebook; prepared mailing of public hearing to customers and mailed out  | 3310200 | Mound Basin GSA - Salary |
| 06/05/2023 | RP - 50 - Reimbursable   | 2    | Transferred | MBGSA, drafted agenda, worked with Finance Dept. on waiver request for City of Ventura and drafted, researched and drafted Resolution and staff report for GW rate public hearing   | 3310200 | Mound Basin GSA - Salary |
| 06/07/2023 | RP - 50 - Reimbursable   | 2.5  | Transferred | MBGSA, continued preparing materials (staff report for new meeting time, staff report and attachment for renomination of Board member, and finalizing drafts) for June BOD meeting, uploaded to Dropbox for Executive Director review-edit                | 3310200 | Mound Basin GSA - Salary |
| 06/08/2023 | RP - 50 - Reimbursable   | 0.75 | Transferred | MBGSA, picked up US mail in Ventura and processed upon return to office. started working on meeting minutes   | 3310200 | Mound Basin GSA - Salary |
| 06/12/2023 | RP - 50 - Reimbursable   | 1.75 | Transferred | MBGSA, searched historical (approved) GSA meeting minutes for waivers of fees. Logged for reference. Supporting information requested from B.Bondy.   | 3310200 | Mound Basin GSA - Salary |
| 06/14/2023 | RP - 50 - Reimbursable   | 1    | Transferred | MBGSA, met with Dir. Keeling to discuss GSA Board Norms.  | 3310200 | Mound Basin GSA - Salary |
| 06/19/2023 | RP - 50 - Reimbursable   | 1    | Transferred | MBGSA, final review of minutes (unable to save changes due to computer malfunction and had to redo); uploaded to Dropbox for B.Bondy review.  | 3310200 | Mound Basin GSA - Salary |
| 06/22/2023 | OT -- 50 -- Reimbursable | 1.25 | Transferred | MBGSA (4:30 to 5:45pm), working with Finance and B.Bondy to tighten up the Board Agenda Packet for posting. Posted and distributed packet before leaving for the day.   | 3310200 | Mound Basin GSA - Salary |
| 06/22/2023 | RP - 50 - Reimbursable   | 2    | Transferred | MBGSA, reviewed and prepared documents for assembly of agenda packet; posted info to website and social media; distributed agenda and link to packet to Directors and interested parties.   | 3310200 | Mound Basin GSA - Salary |

Lozano - Administrative Assistant III Total: 31

Lozano OT Total: 1.25

Lozano RP Total: 29.75



United Water Conservation District, CA

# Project Account Distribution Report

Payment Date Range: 6/1/2023 - 6/30/2023

Expense Date Range: -

By: Employee

## Payroll Set: 01 - United Water Conservation District

| Project #            | Project Name         | Project Account #  | Project Account Name     | Employee # | Employee Name            | Department        | Total Units  |
|----------------------|----------------------|--------------------|--------------------------|------------|--------------------------|-------------------|--------------|
| 3310                 | Mound Basin GSA SGMA | 3310 Mound Bsn GSA | Mound Basin GSA - Salary | 1108       | Guzman, Sara Katherine   | Finance - Finance | 1.25         |
| 3310                 | Mound Basin GSA SGMA | 3310 Mound Bsn GSA | Mound Basin GSA - Salary | 1114       | Lozano, Jacquelyn Elaine | Admin - Admin     | 31           |
| 3310                 | Mound Basin GSA SGMA | 3310 Mound Bsn GSA | Mound Basin GSA - Salary | 1161       | De Leon, Nyvee Marcelino | Finance - Finance | 11           |
| 3310                 | Mound Basin GSA SGMA | 3310 Mound Bsn GSA | Mound Basin GSA - Salary | 1173       | Diaz, Robert Joseph      | Finance - Finance | 1.75         |
| 3310                 | Mound Basin GSA SGMA | 3310 Mound Bsn GSA | Mound Basin GSA - Salary | 1180       | Lopez, Jeanessa          | Finance - Finance | 2.25         |
| <b>Report Total:</b> |                      |                    |                          |            |                          |                   | <b>47.25</b> |

July 1, 2023

Office Supplies and Postage Usage, June 2023  
 Invoice #51

Jackie:

| Date         | Description                            | # of imprints | # of items mailed | cost per #10 env. (\$0.65) | cost for postage (\$0.60) | cost for postage - other | cost per copy (\$0.011) | SUBTOTAL | # of covers | cost per cover (\$0.77) | SUBTOTAL COVERS | TOTAL  |
|--------------|--|---------------|-------------------|----------------------------|---------------------------|--------------------------|-------------------------|----------|-------------|-------------------------|-----------------|--------|
| 06/26/23     | Copied and mailed checks               | 2             | 1                 | \$0.65                     | \$0.60                    | 0                        | \$0.02                  | \$1.27   | 0           | 0                       | \$              | \$1.27 |
| 06/26/23     | Mailed Audit Acceptance Letter to RAMS | 0             | 1                 | \$0.00                     | \$0.60                    | 0                        | \$0.00                  | \$0.60   | 0           | 0                       | \$              | \$0.60 |
| <b>TOTAL</b> |  |               |                   | \$0.65                     |                           |                          | \$0.02                  | \$1.87   |             |                         | \$0.00          | \$2.07 |

|                       |               |
|-----------------------|---------------|
| Total Office Supplies | \$0.67        |
| Total Postage         | \$1.20        |
| <b>Total</b>          | <b>\$1.87</b> |

June 2023

Jackie:

| Date     | Item                                  | From                                    | To  | Purpose                         | Total Miles | Reimbursement (@rate: 0.625) | GSA/UWCD       |
|----------|---------------------------------------|---|---|---------------------------------|-------------|------------------------------|----------------|
| 06/08/23 | Mileage, rountrip (7.7 miles one-way) | Oxnard office<br>1701 N. Lombard Street | US post office, Ventura<br>41 S. Wake Forest Ave. | Picked up MBGSA Mail from POBox | 15.40       | \$9.63                       | Mound Basin    |
| 06/30/23 | Mileage, rountrip (7.7 miles one-way) | Oxnard office<br>1701 N. Lombard Street | US post office, Ventura<br>41 S. Wake Forest Ave. | Picked up MBGSA Mail from POBox | 15.40       | \$9.63                       | Mound Basin    |
|          |                                       |   |   |                                 |             | Mound Basin                  | \$19.25        |
|          |                                       |   |   |                                 |             | <b>Total</b>                 | <b>\$19.25</b> |



August 1, 2023

**Invoice #52**  
**Administrative & Accounting Services**  
**Mound Basin Groundwater Sustainability Agency and Groundwater Sustainability Plan**  
**July 2023**

| General & Administrative Personnel<br>Position  | Hourly<br>Rate | # of<br>Hours | Total         |
|---|----------------|---------------|---------------|
| Administrative Assistant III - Jackie Lozano    | 65.21          | 6.25          | 407.56        |
| <i>Subtotal Administrative Staff</i>            |                |               | 407.56        |
| Accountant II, Robert J. Diaz                   | 78.28          | 1.00          | 78.28         |
| Accountant II, Jeanessa Lopez                   | 78.28          | 2.25          | 176.13        |
| <i>Subtotal Accounting Staff</i>                |                |               | 254.41        |
| <b>Total Personnel</b>                          |                | <b>9.50</b>   | <b>661.97</b> |
| <b>Non-Personnel Expenses</b>                   |                |               |               |
| <b>Description</b>                              |                |               | <b>Total</b>  |
| <b>DWR Grant Category (b) Model and Studies</b> |                |               |               |
| <b>Administrative Expenses</b>                  |                |               |               |
| Mileage Reimbursement                           |                |               | 37.34         |
| Postage   |                |               | 11.60         |
| Copies, presentation covers                     |                |               | 3.15          |
| FedEx   |                |               | 9.20          |
| Smart Source Inv. 0023379                       |                |               | 206.57        |
| <b>Total Non-Personnel</b>                      |                |               | <b>267.86</b> |
| <b>TOTAL</b>                                    |                |               | <b>929.83</b> |

Reviewed by BB 8/21/2023

Account: 52270 · Prof Svcs - Accounting: \$254.41  
 Account: 52275 · Prof Svcs - Admin/Clerk: \$407.56  
 Account: 53020 · Office Supplies: \$209.72  
 Account: 53026 · Postage and Mailing: \$20.80  
 Account: 53110 · Travel and Training: \$37.34

Class: Unclassified

# Time and Attendance History Report- PA account



United Water Conservation District, CA

Employee Detail  
06/25/2023 to 07/22/2023

Payroll Set: 01 - United Water Conservation District

Employee Number: [1173](#) Employee Name: Diaz, Robert Joseph Department: Finance - Finance

Position: Accountant - Accountant

| Date                            | Activity               | Hours    | Status      | Description        | Project Account | Project Name             |
|---------------------------------|------------------------|----------|-------------|--------------------|-----------------|--------------------------|
| 07/18/2023                      | RP - 50 - Reimbursable | 1        | Transferred | AP Processing - MB | 3310200         | Mound Basin GSA - Salary |
| <b>Diaz - Accountant Total:</b> |                        | <b>1</b> |             |                    |                 |                          |
| <b>Diaz Total:</b>              |                        | <b>1</b> |             |                    |                 |                          |

Employee Number: [1180](#) Employee Name: Lopez, Jeanessa Department: Finance - Finance

Position: Accountant - Accountant

| Date                             | Activity               | Hours       | Status      | Description                                    | Project Account | Project Name             |
|----------------------------------|------------------------|-------------|-------------|--|-----------------|--------------------------|
| 07/10/2023                       | RP - 50 - Reimbursable | 1           | Transferred | Invoice 51 and entered missing JEs into Incode | 3310200         | Mound Basin GSA - Salary |
| 07/13/2023                       | RP - 50 - Reimbursable | 0.25        | Transferred | Bank Deposit Prep                              | 3310200         | Mound Basin GSA - Salary |
| 07/17/2023                       | RP - 50 - Reimbursable | 0.5         | Transferred | Prep and take bank deposit to the bank.        | 3310200         | Mound Basin GSA - Salary |
| 07/20/2023                       | RP - 50 - Reimbursable | 0.5         | Transferred | Correct and Finalize Invoice #51               | 3310200         | Mound Basin GSA - Salary |
| <b>Lopez - Accountant Total:</b> |                        | <b>2.25</b> |             |  |                 |                          |
| <b>Lopez Total:</b>              |                        | <b>2.25</b> |             |  |                 |                          |

Employee Number: [1114](#) Employee Name: Lozano, Jacquelyn Elaine Department: Admin - Admin

Position: Admin Asst III - Administrative Assistant III

| Date  | Activity               | Hours       | Status      | Description  | Project Account | Project Name             |
|---|------------------------|-------------|-------------|--|-----------------|--------------------------|
| 06/30/2023  | RP - 50 - Reimbursable | 1.5         | Transferred | MBGSA, picked up mail from POBox in Ventura, processed at office; updated website and Facebook page with new meeting info; uploaded/posted approved meeting minutes and resolution to website                                    | 3310200         | Mound Basin GSA - Salary |
| 07/06/2023  | RP - 50 - Reimbursable | 0.25        | Transferred | MBGSA, sent email to RAMS re: engagement letter; follow-up with insurance agency to renew  | 3310200         | Mound Basin GSA - Salary |
| 07/12/2023  | RP - 50 - Reimbursable | 0.25        | Transferred | MBGSA, emailed insurance docs to Chair Keeling for signature   | 3310200         | Mound Basin GSA - Salary |
| 07/17/2023  | RP - 50 - Reimbursable | 1           | Transferred | MBGSA, preparing for 24-July BOD mtg: prepared staff reports, attachments, uploaded to   | 3310200         | Mound Basin GSA - Salary |
| 07/19/2023  | RP - 50 - Reimbursable | 1.25        | Transferred | MBGSA, followed up on emails re: insurance renewals; forwarded executed insurance proposals to insureCAL; prep and email notice of July BOD mtg. cancelation to Directors and interested parties - posted notice on GSA website, | 3310200         | Mound Basin GSA - Salary |
| 07/20/2023  | RP - 50 - Reimbursable | 2           | Transferred | MBGSA, met with Director Cooper in Ventura to get checks signed; also drove to County office to meet with Director Anselm; processed signed checks at office   | 3310200         | Mound Basin GSA - Salary |
| <b>Lozano - Administrative Assistant III Total:</b> |                        | <b>6.25</b> |             |  |                 |                          |
| <b>Lozano Total:</b>                                |                        | <b>6.25</b> |             |  |                 |                          |
| <b>Total Hours:</b>                                 |                        | <b>9.5</b>  |             |  |                 |                          |



United Water Conservation District, CA

# Project Account Distribution Report

Payment Date Range: 7/1/2023 - 7/31/2023

Expense Date Range: -

By: Employee

## Payroll Set: 01 - United Water Conservation District

| Project #            | Project Name         | Project Account #  | Project Account Name     | Employee # | Employee Name            | Department        | Total Units | Total Pay Amount |
|----------------------|----------------------|--------------------|--------------------------|------------|--------------------------|-------------------|-------------|------------------|
| 3310                 | Mound Basin GSA SGMA | 3310 Mound Bsn GSA | Mound Basin GSA - Salary | 1108       | Guzman, Sara Katherine   | Finance - Finance | 1.29        | 25.3             |
| 3310                 | Mound Basin GSA SGMA | 3310 Mound Bsn GSA | Mound Basin GSA - Salary | 1114       | Lozano, Jacquelyn Elaine | Admin - Admin     | 6.25        | 221.38           |
| 3310                 | Mound Basin GSA SGMA | 3310 Mound Bsn GSA | Mound Basin GSA - Salary | 1173       | Diaz, Robert Joseph      | Finance - Finance | 1           | 40.12            |
| 3310                 | Mound Basin GSA SGMA | 3310 Mound Bsn GSA | Mound Basin GSA - Salary | 1180       | Lopez, Jeanessa          | Finance - Finance | 2.25        | 85.97            |
| <b>Report Total:</b> |                      |                    |                          |            |                          |                   | <b>9.5</b>  | <b>372.77</b>    |

August 1, 2023

Office Supplies and Postage Usage, July 2023  
 Invoice #52

Jackie:

| Date         | Description                    | # of imprints | # of items mailed | cost per #10 env. (\$0.65) | cost for postage (\$0.60) | cost for postage - other | cost per copy (\$0.011) | SUBTOTAL | # of covers | cost per cover (\$0.77) | SUBTOTAL COVERS | TOTAL   |
|--------------|--------------------------------|---------------|-------------------|----------------------------|---------------------------|--------------------------|-------------------------|----------|-------------|-------------------------|-----------------|---------|
| 07/20/23     | Copied and mailed checks       | 5             | 4                 | \$2.60                     | \$2.40                    | 0                        | \$0.55                  | \$5.55   | 0           | 0                       | \$-             | \$5.55  |
| 07/24/23     | FedEx 2-Day, insureCAL payment | 0             | 1                 | \$0.00                     | \$0.00                    | \$9.20                   | \$0.00                  | \$9.20   | 0           | 0                       | \$-             | \$9.20  |
| <b>TOTAL</b> |                                |               |                   | \$2.60                     |                           |                          | \$0.55                  | \$14.75  |             |                         | \$0.00          | \$14.75 |

|                       |                |
|-----------------------|----------------|
| Total Office Supplies | \$3.15         |
| Total Postage         | \$11.60        |
| <b>Total</b>          | <b>\$14.75</b> |

July 2023

Jackie:

| Date     | Item                                   | From  | To  | Purpose   | Total Miles | Reimbursement (@rate: 0.65) | GSA/UWCD       |
|----------|--|---|---|---|-------------|-----------------------------|----------------|
| 07/13/23 | Mileage, roundtrip (7.7 miles one-way) | Oxnard office<br>1701 N. Lombard Street       | US post office, Ventura<br>41 S. Wake Forest Ave. | Picked up MBGSA Mail from POBox   | 15.40       | \$10.09                     | Mound Basin    |
| 07/20/23 | Mileage, roundtrip (11 miles one-way)  | Oxnard office<br>1701 N. Lombard Street       | City of Ventura<br>336 Sanjon Road                | Met w-Director Cooper to get GSA checks signed  | 11.00       | \$7.21                      | Mound Basin    |
| 07/20/23 | Mileage, one way (5.3 miles one-way)   | City of Ventura<br>336 Sanjon Road Ventura    | County of Ventura<br>800 S. Victoria, Ventura     | Drove to County office to meet w-Director Anselm to get his signature on checks (was not available) returned back to HQ | 5.30        | \$3.47                      | Mound Basin    |
| 07/20/23 | Mileage, one way (6.9 miles one-way)   | County of Ventura<br>800 S. Victoria, Ventura | Oxnard office<br>1701 N. Lombard Street           | Traveled back to HQ from County office  | 6.90        | \$4.52                      | Mound Basin    |
| 07/24/23 | Mileage, roundtrip (1.5 miles one-way) | HQ Oxnard, CA                                 | FedEx Office, Oxnard                              | Dropped off 2-day letter (check) for MBGSA, insureCAL   | 3.00        | \$1.97                      | Mound Basin    |
| 07/26/23 | Mileage, roundtrip (7.7 miles one-way) | Oxnard office<br>1701 N. Lombard Street       | US post office, Ventura<br>41 S. Wake Forest Ave. | Picked up MBGSA Mail from POBox   | 15.40       | \$10.09                     | Mound Basin    |
|          |  |   |   |   |             | Mound Basin                 | \$37.34        |
|          |  |   |   |   |             | <b>Total</b>                | <b>\$37.34</b> |

2-Day Mail.  
MBBSA - Mailed check to  
insurance agency

used  
acct

**FedEx**

Address: 3150 NORTH PASEO  
MERCADO  
OXNARD  
CA 93036  
Location: OXRA  
Device ID: -BTC01  
Transaction: 940371849944

FedEx 2Day  
Tracking Number: 781542043006 0.5 lb (N) 9.20  
Declared Value 0  
Recipient Address:  
BRANDI LA FORTE  
INSURECAL INSURANCE AGENCY  
741 E MAIN ST  
TURLOCK, CA 95360 4521  
1111111111

Scheduled Delivery Date 07/26/2023

Pricing option:  
ONE RATE

Package Information:  
FedEx Envelope

Shipment subtotal: \$9.20

Total Due: \$9.20

FedEx SENDER Account

B = Weight entered manually  
S = Weight read from scale  
T = Taxable item

**\* INVOICE \***



Effective 6/15/22  
our Remit To is:  
Smart Source LLC  
Grandflow Division  
PO Box 106068  
Atlanta, GA 30348-6068

|            |            |
|------------|------------|
| NUMBER     |            |
| DATE       | 07/31/2023 |
| CUSTOMER   |            |
| P.O. #     | Eva Ibarra |
| ORDERED BY | Eva Ibarra |

|   |  |
|---|--|
| <b>SOLD TO</b>  | <b>SHIPPED TO</b>  |
| UNITED WATER CONSERVATION<br>1701 LOMBARD STREET<br>SUITE 200<br>OXNARD, CA 93030 | 0001 EVA IBARRA<br>UNITED WATER CONSERVATION<br>1701 NORTH LOMBARD STREET<br>SUITE 200<br>OXNARD, CA 93030 |

PLEASE PAY FROM THIS INVOICE. WE SINCERELY APPRECIATE YOUR BUSINESS.

| OUR ORD. # | DATE SHIPPED | SHIPPED VIA | SALESPERSON  | TERMS  | PAYMENT DUE DATE |
|------------|--------------|-------------|--------------|--------|------------------|
| 03-009589  | 07/28/2023   | UPS GROUND  | Harriet Hara | Net 30 | 08/30/2023       |

| ORDERED   | SHIPPED | DESCRIPTION / ITEM CODE  | UNIT PRICE | U/M | EXTENSION | NO TAX |
|---|---------|--|------------|-----|-----------|--------|
| 250   | 275     | FILLMORE/ PIRU BASIN GROUNDWTR A/P CHECK<br>FPBGSA<br>** #id: 11250 - 11524 ** | 830.00     | M   | 173.25    |        |
| 250   | 275     | MOUND BASIN GROUNDWATER A/P CHECK<br>MBGSA<br>** #id: 11501 - 11775 **         | 830.00     | M   | 173.25    |        |
| Invoice total: \$413.14/2 = \$206.57<br>Mound Basin portion |         |  |            |     |           |        |

|  |                  |                   |                 |                      |
|--|------------------|-------------------|-----------------|----------------------|
| <b>COMMENTS:</b><br>For questions about this invoice, contact us via<br>Email: AR@smartsourcelc.com<br>Phone: (800) 232-5004 Press 7 | <b>Net Sale:</b> | <b>Sales Tax:</b> | <b>Freight:</b> | <b>Total in USD:</b> |
|  | 346.50           | 32.06             | 34.58           | 413.14               |

**\*\*NOTICE: NEW REMIT TO INFORMATION:** Please change your records to make sure all future payments are sent to our lockbox office as follows: Financial institution: Synovus Bank  
 Account Name: Smart Source LLC  
 Grandflow Division  
 PO Box 106068  
 Atlanta, GA 30348-6068  
 NOTE: Any amount not paid within Terms shall be subject to a finance charge of 1.5% per month.  
 Payments made via credit card after the invoice due date are subject to a processing fee of 2.75%.

Mound Basin Groundwater Sustainability Agency  
 PO BOX 3544  
 Ventura, CA 93006

**INVOICE**

Invoice No: 201500862INV

| Invoice Date: 08/16/2023                  |               |          |                        |            |
|---|---------------|----------|------------------------|------------|
| Description                               | Policy Number | Eff Date | Line of Business       | Due        |
| Renewal Premium - 10/18/2023 - 10/18/2024 |               |          | Professional Liability | \$2,073.90 |

**Total: \$2,073.90**

**Reviewed by BB 8/21/23**  
**Account: 53510 - Liability Insurance**  
**Class: Unclassified**

*Detach and return this portion with your payment*

Customer: Mound Basin Groundwater Sustainability Agency

Invoice No: 201500862INV

MAIL TO:

insureCAL Insurance Agency  
 741 E. Main St  
 Turlock, CA 95380

| Due Date: 10/11/2023 |          |
|----------------------|----------|
| Amount Due           | Enclosed |
| \$2,073.90           |          |



1.800.441.4535

**INSURANCE INDICATION**

T.509.242.1819

August 15, 2023

|   |   |
|---|---|
| <b>Insured:</b> Mound Basin Groundwater Sustainability Agency | <b>Producer:</b> insureCAL Insurance Agency   |
| <b>DBA:</b>   | <b>Fax:</b> (209) 633-5799                    |
| <b>Address:</b> PO BOX 3544                                   | <b>Reference Number:</b> 3113927              |
| Ventura, CA 93006   | <b>Expiring Policy Number:</b> POL-0953584-04 |
|   | <b>Commission:</b> 10%                        |

|   |   |
|---|---|
| <b>Carrier:</b> Indian Harbor Insurance Company | <b>Deductible:</b> 5,000 Each Claim<br>*See Carrier Quote |
| <b>Coverage:</b> Professional Liability         | <b>Retroactive Date:</b> 10/18/2018                       |
| <b>Policy Term:</b> 10/18/2023 to 10/18/2024    | <b>Minimum Earned Premium:</b> \$1500                     |

|   |
|---|
| <b>Limits:</b><br>1,000,000 Public Officials Management Limit<br>*See Carrier Quote |
|---|

|                                 |  |                              |            |
|---------------------------------|--|------------------------------|------------|
| <b>Premium:</b>                 | \$1,500.00   | <b>Terrorism Coverage</b>    |            |
| <b>Fee Schedule:</b>            | Carrier Policy Fee \$195.00<br>Broker Fee \$325.00 | <b>Terrorism Premium:</b>    |            |
| <b>Taxes:</b>                   | \$3.05<br>\$50.85                                  | <b>Additional Taxes:</b>     |            |
| <b>Total without Terrorism:</b> | \$2,073.90   | <b>Total with Terrorism:</b> | \$2,073.90 |

**Terms and Conditions:**

**Subject to the Following:**

\*Written request to bind or complete the bind request online via Cochrane's Portal

\*Signed & dated D-1

\*Diligent search form

**Payment due upon receipt.**

\*\*PLEASE REFERENCE THE ATTACHED COMPANY QUOTE FOR A COMPLETE LIST OF FORMS AND ENDORSEMENTS APPLICABLE TO THIS QUOTE\*\*

Down payment amount is \$1500 of the premium plus all shown fully earned taxes and fees. The producer is responsible for all earned premiums.

Bind Requests can be emailed to [bind@cochraneco.com](mailto:bind@cochraneco.com). When emailing, please include reference number 3113927 in the subject line of your email so your email will be handled on a priority basis. Requests may also be faxed to (916) 673-2010. Unless otherwise noted above, coverage may be bound by faxing a written request to our office and satisfying all requirements of this indication as outlined above.

No flat cancellations.

Cochrane & Company may be charging a fee for providing the basic services set forth herein. The amount of the mutually agreed upon fee, if any, is

the amount included on your invoice. The general services we perform include, but are not limited to, searching our relevant market(s) for appropriate combination(s) of price, coverage and security for a particular risk. Cochrane & Company may also be entitled to receive compensation, directly or indirectly, from the insurer that accepted and bound your business, even when you have been charged a fee  
Reference #: 3113927

**Subject:** Insured: Mound Basin Groundwater Sustainability Agency , Policy: POL0953584-04-

## **AUTOMATIC RENEWAL LETTER**

Indian Harbor Insurance Company is pleased to advise that the captioned insured qualifies for our automatic renewal process. A renewal submission will not be necessary, **all that is required is a written request to bind the below captioned terms prior to the expiration date.** After such request, please consider this letter as your Binder. We will then provide you with the policy and invoice.

**Insured:** Mound Basin Groundwater Sustainability Agency  
**Policy #:** POL0953584-04-REN  
**Effective Date:** 10/18/2023  
**Carrier:** Indian Harbor Insurance Company

| Coverage   | Limits                                     | Retention       | Premium  | Fee    |
|--|--|-----------------|----------|--------|
| Public Officials Management & Employment Practices Liability | 1,000,000 Per Claim<br>1,000,000 Aggregate | 5,000 Retention | 1,500.00 | 195.00 |

**Conditions:**

- As your agency is responsible for the surplus lines filings, we require the name of licensee, agency name, address, and surplus lines license number prior to binding, as well as, a copy of the license.

**Comments:**

- Minimum Earned Premium is the GREATER of \$1,500 or 25% of annual premium
- We will not cancel flat after inception date
- Policy Fee is non-refundable
- Payment is due 15 days from the effective date of coverage.
- \*PGU Not Responsible for Tax Filings

If you have any questions about this Automatic Renewal Notice or about coverage for the coming year, please let us know.

Thank you,

Blake Kanipe

### **IMPORTANT NOTICE:**

- 1. The insurance policy that you are applying to purchase is being issued by an insurer that is not licensed by the State of California. These companies are called “nonadmitted” or “surplus line” insurers.**
- 2. The insurer is not subject to the financial solvency regulation and enforcement that apply to California licensed insurers.**
- 3. The insurer does not participate in any of the insurance guarantee funds created by California law. Therefore, these funds will not pay your claims or protect your assets if the insurer becomes insolvent and is unable to make payments as promised.**
- 4. The insurer should be licensed either as a foreign insurer in another state in the United States or as a non-United States (alien) insurer. You should ask questions of your insurance agent, broker, or “surplus line” broker or contact the California Department of Insurance at the toll-free number 1-800-927-4357 or internet website [www.insurance.ca.gov](http://www.insurance.ca.gov). Ask whether or not the insurer is licensed as a foreign or non-United States (alien) insurer and for additional information about the insurer. You may also visit the NAIC’s internet website at [www.naic.org](http://www.naic.org). The NAIC—the National Association of Insurance Commissioners—is the regulatory support organization created and governed by the chief insurance regulators in the United States.**
- 5. Foreign insurers should be licensed by a state in the United States and you may contact that state’s department of insurance to obtain more information about that insurer. You can find a link to each state from this NAIC internet website:  
[https://naic.org/state\\_web\\_map.htm](https://naic.org/state_web_map.htm).**

**6. For non-United States (alien) insurers, the insurer should be licensed by a country outside of the United States and should be on the NAIC's International Insurers Department (IID) listing of approved nonadmitted non-United States insurers. Ask your agent, broker, or "surplus line" broker to obtain more information about that insurer.**

**7. California maintains a "List of Approved Surplus Line Insurers (LASLI)." Ask your agent or broker if the insurer is on that list, or view that list at the internet website of the California Department of Insurance: [www.insurance.ca.gov/01-consumers/120-company/07-lasli/lasli.cfm](http://www.insurance.ca.gov/01-consumers/120-company/07-lasli/lasli.cfm).**

**8. If you, as the applicant, required that the insurance policy you have purchased be effective immediately, either because existing coverage was going to lapse within two business days or because you were required to have coverage within two business days, and you did not receive this disclosure form and a request for your signature until after coverage became effective, you have the right to cancel this policy within five days of receiving this disclosure. If you cancel coverage, the premium will be prorated and any broker's fee charged for this insurance will be returned to you.**

Date: \_\_\_\_\_

Insured: \_\_\_\_\_

**D-1 (Effective January 1, 2020)**

## NOTICE REGARDING CANCELLATION OF YOUR POLICY:

Your policy will contain a Minimum Earned Premium condition. This condition provides that when the policy is cancelled by Cochrane & Company or the carrier, the premium for the period from the effective date of cancellation to the expiration date will be refunded pro rata. When the policy is cancelled by the named insured, the minimum earned or retained premium shall not be less than the minimum earned premium shown on this quote, plus any fees. These fees may include policy and/or inspection fees. A cancellation for non-payment of premium shall be considered a cancellation request by the Insured.

**Bondy Groundwater Consulting, Inc.**  
**Invoice for Professional Consulting Services**  
**Mound Basin GSA Groundwater Sustainability Plan Support Services**  
**Client Contract No. N/A**  
**Invoice Period: July 1-31, 2023**

Bondy Groundwater Consulting, Inc.  
 bryan@bondygroundwater.com  
 Tax ID:

Client: Mound Basin GSA  
 P.O. Box 3544  
 Ventura, CA 93006-3544  
 Project #: 043  
 Invoice #: 043-61  
 Invoice Date: 8/1/2023

**Description of Services**

| <b>Labor</b>   | <b>Hours</b> | <b>Rate</b> | <b>Subtotal</b> |
|--|--------------|-------------|-----------------|
| <b><u>Technical Services for GSP Implementation (Acct: 52250)</u></b>  | 0.75         | \$207.50    | \$155.62        |
| <ul style="list-style-type: none"> <li>• Coordination w/ Ventura County re: potential loss of groundwater monitoring location 02N22W16K01S</li> <li>• Coordination re: induction logging of MBGSA monitoring well</li> </ul>   |              |             |                 |
| <b><u>Non-Grant - Executive Director Admin Services (Acct: 52280)</u></b>  | 2.50         | \$207.50    | \$518.75        |
| <ul style="list-style-type: none"> <li>• Coordination re: general liability insurance renewal</li> <li>• Coordination re: cancellation of July Board meeting</li> <li>• Coord. w/ other small GSAs re: lobbying for small GSA funding</li> <li>• Coord. w/ Finance re: biennial audit</li> <li>• Review June vendor invoices</li> <li>• Misc. coordination w/ finance staff</li> <li>• Misc. coordination w/ Board clerk</li> <li>• Misc. inquiries</li> </ul> |              |             |                 |
| <b>Subtotal Labor:</b>   |              |             | <b>\$674.37</b> |

**Expenses**

| <b>Date</b>               | <b>Description</b> | <b>Units</b> | <b>Rate</b> | <b>Subtotal</b> |
|---------------------------|--------------------|--------------|-------------|-----------------|
| <b>Subtotal Expenses:</b> |                    |              |             | <b>\$0.00</b>   |

**Invoice Total (Please pay this amount): \$674.37**

Thank you for your business. The opportunity to add value is appreciated!

# Mound Basin, GSA

## Check Detail

September 1-20, 2023

| DATE                     | TRANSACTION TYPE     | NUM   | NAME                                    | MEMO/DESCRIPTION | CLR | AMOUNT    |
|--------------------------|----------------------|-------|---|------------------|-----|-----------|
| 10000 Bank of the Sierra |                      |       |   |                  |     |           |
| 09/20/2023               | Bill Payment (Check) | 11501 | A.J. Klein, Inc T. Denatale, B. Goldner |                  |     | -937.50   |
|                          |                      |       |   |                  |     | -937.50   |
| 09/20/2023               | Bill Payment (Check) | 11502 | Bondy Groundwater Consulting, Inc       |                  |     | -1,141.25 |
|                          |                      |       |   |                  |     | -1,141.25 |
| 09/20/2023               | Bill Payment (Check) | 11503 | United Water Conservation District      |                  |     | -1,605.68 |
|                          |                      |       |   |                  |     | -1,605.68 |
| 09/20/2023               | Bill Payment (Check) | 11504 | insureCAL Insurance Agency              |                  |     | -23.81    |
|                          |                      |       |   |                  |     | -23.81    |

# Klein · DeNatale · Goldner

ATTORNEYS AT LAW

10000 STOCKDALE HWY, SUITE 200  
BAKERSFIELD, CA 93311

(661) 395-1000  
FAX (661) 326-0418  
E-MAIL [accounting@kleinlaw.com](mailto:accounting@kleinlaw.com)

July 31, 2023

MOUND BASIN GROUNDWATER SUSTAINABILITY  
PO BOX 3544  
VENTURA, CA 93006

Invoice No. 1212601  
Client No. 23234  
Matter No. 001  
Billing Attorney: JDH

## INVOICE SUMMARY

For Professional Services Rendered for the Period Ending: July 19, 2023.

RE: MOUND BASIN GROUNDWATER SUSTAINABILITY  
GENERAL BUSINESS

|                           |                  |
|---------------------------|------------------|
| Professional Services     | \$ 637.50        |
| Costs Advanced            | <u>\$ .00</u>    |
| <b>TOTAL THIS INVOICE</b> | <b>\$ 637.50</b> |

Reviewed by BB  
9/19/23  
Account 52501 Legal Counsel

Invoice No. 1212601

July 31, 2023

**PROFESSIONAL SERVICES**

| Date    | Init | Description   | Hours | Amount |
|---------|------|---|-------|--------|
| 6/21/23 | JDH  | REVIEWED AND REVISED STAFF MEMORANDUM REGARDING DIRECTOR TERMS. | .80   | 300.00 |
| 6/26/23 | JDH  | ATTENDED JUNE REGULAR BOARD MEETING.                            | .90   | 337.50 |

**TOTAL PROFESSIONAL SERVICES \$ 637.50**

**SUMMARY OF PROFESSIONAL SERVICES**

| Name           | Init | Rate   | Hours       | Total            |
|----------------|------|--------|-------------|------------------|
| HUGHES, JOSEPH | JDH  | 375.00 | 1.70        | 637.50           |
| <b>Total</b>   |      |        | <b>1.70</b> | <b>\$ 637.50</b> |

**TOTAL THIS INVOICE \$ 637.50**

# Klein · DeNatale · Goldner

ATTORNEYS AT LAW

1000 STOCKDALE HWY, SUITE 200  
BAKERSFIELD, CA 93311

(661) 395-1000

FAX (661) 326-0418

E-MAIL [accounting@kleinlaw.com](mailto:accounting@kleinlaw.com)

August 28, 2023

MOUND BASIN GROUNDWATER SUSTAINABILITY  
PO BOX 3544  
VENTURA, CA 93006

Invoice No. 1214525  
Client No. 23234  
Matter No. 001  
Billing Attorney: JDH

## INVOICE SUMMARY

For Professional Services Rendered for the Period Ending: August 19, 2023.

RE: MOUND BASIN GROUNDWATER SUSTAINABILITY  
GENERAL BUSINESS

|                           |                             |
|---------------------------|-----------------------------|
| Professional Services     | \$ 300.00                   |
| Costs Advanced            | <u>    \$ .00</u>           |
| <b>TOTAL THIS INVOICE</b> | <b>\$ 300.00</b>            |
| Prior Balance             | <u>    \$ 637.50</u>        |
| <b>TOTAL BALANCE DUE</b>  | <b><u>    \$ 937.50</u></b> |

Reviewed by BB  
9/19/23  
Account 52501 Legal Counsel

**PAST DUE**

Invoice No. 1214525

August 28, 2023

**PROFESSIONAL SERVICES**

| Date    | Init | Description   | Hours | Amount |
|---------|------|---|-------|--------|
| 8/14/23 | AND  | REVIEWED E-MAIL FROM A. ANSELM REGARDING BANK ACCOUNT;<br>RESEARCHED DEPOSIT REQUIREMENTS; E-MAILED A. ANSELM ANALYSIS<br>REGARDING SAME. | 1.00  | 300.00 |

**TOTAL PROFESSIONAL SERVICES \$ 300.00**

**SUMMARY OF PROFESSIONAL SERVICES**

| Name            | Init | Rate   | Hours       | Total            |
|-----------------|------|--------|-------------|------------------|
| DOMINGUEZ, ALEX | AND  | 300.00 | 1.00        | 300.00           |
| <b>Total</b>    |      |        | <b>1.00</b> | <b>\$ 300.00</b> |

**TOTAL THIS INVOICE \$ 300.00**

Invoice No. 1214525

August 28, 2023

**OUTSTANDING INVOICES**

| Invoice No. | Date    | Invoice Total | Payments Received | Ending Balance |
|-------------|---------|---------------|-------------------|----------------|
| 1212601     | 7/31/23 | 637.50        | .00               | 637.50         |

|                          |                         |
|--------------------------|-------------------------|
| PRIOR BALANCE            | \$ 637.50               |
| Balance Due This Invoice | <u>\$ 300.00</u>        |
| <b>TOTAL BALANCE DUE</b> | <b><u>\$ 937.50</u></b> |

**AGED ACCOUNTS RECEIVABLE**

| Current - 30 | 31 - 60 | 61 - 90 | 91 - 120 | Over 120 | Total     |
|--------------|---------|---------|----------|----------|-----------|
| \$ 637.50    | \$ .00  | \$ .00  | \$ .00   | \$ .00   | \$ 637.50 |

**Bondy Groundwater Consulting, Inc.**  
**Invoice for Professional Consulting Services**  
**Mound Basin GSA Groundwater Sustainability Plan Support Services**  
**Client Contract No. N/A**  
**Invoice Period: August 1-31, 2023**

Bondy Groundwater Consulting, Inc.  
 bryan@bondygroundwater.com  
 Tax ID

Client: Mound Basin GSA  
 P.O. Box 3544  
 Ventura, CA 93006-3544

Project #: 043  
 Invoice #: 043-62  
 Invoice Date: 9/1/2023

**Description of Services**

| <b>Labor</b>   | <b>Hours</b> | <b>Rate</b> | <b>Subtotal</b>   |
|--|--------------|-------------|-------------------|
| <b><u>Technical Services for GSP Implementation (Acct: 52250)</u></b>  | 0.00         | \$207.50    | \$0.00            |
| No Activity This Billing Period  |              |             |                   |
| <b><u>Non-Grant - Executive Director Admin Services (Acct: 52280)</u></b>  | 5.50         | \$207.50    | \$1,141.25        |
| <ul style="list-style-type: none"> <li>• Coord. w/ other small GSAs re: lobbying for small GSA funding</li> <li>• Coord. w/ DWR re: grant closeout</li> <li>• Review July vendor invoices</li> <li>• Coordination re: cancellation of August Board meeting</li> <li>• Misc. coordination w/ finance staff</li> <li>• Misc. coordination w/ Board clerk</li> <li>• Misc. inquiries</li> </ul> |              |             |                   |
| <b>Subtotal Labor:</b>   |              |             | <b>\$1,141.25</b> |

**Expenses**

| <b>Date</b>               | <b>Description</b> | <b>Units</b> | <b>Rate</b> | <b>Subtotal</b> |
|---------------------------|--------------------|--------------|-------------|-----------------|
| <b>Subtotal Expenses:</b> |                    |              |             | <b>\$0.00</b>   |

**Invoice Total (Please pay this amount):** **\$1,141.25**

Thank you for your business. The opportunity to add value is appreciated!



September 1, 2023

**Invoice #53**  
**Administrative & Accounting Services**  
**Mound Basin Groundwater Sustainability Agency and Groundwater Sustainability Plan**  
**August 2023**

| General & Administrative Personnel<br>Position           | Hourly<br>Rate | # of<br>Hours | Total           |
|--|----------------|---------------|-----------------|
| Administrative Assistant III - Jackie Lozano             | 65.21          | 5.25          | 342.35          |
| <i>Subtotal Administrative Staff</i>                     |                |               | 342.35          |
| Accountant, Taylor Knopik                                | 78.28          | 0.30          | 23.48           |
| Accountant, Jeanessa Lopez - OT                          | 117.42         | 1.00          | 117.42          |
| <i>Subtotal Accounting Staff</i>                         |                |               | 140.90          |
| <b>Total Personnel</b>                                   |                | <b>6.55</b>   | <b>483.25</b>   |
| Non-Personnel Expenses<br>Description                    |                |               | Total           |
| <b>DWR Grant Category (b) Model and Studies</b>          |                |               |                 |
| July 2022 Invoice #40 Mileage Reimbursement Variance     |                |               | (6.88)          |
| Mileage Reimbursement                                    |                |               | 25.28           |
| Postage  |                |               | 11.40           |
| Copies, presentation covers                              |                |               | 12.63           |
| QuickBooks Annual Subscription Fees, 05/31/23 - 05/31/24 |                |               | 1,080.00        |
| <b>Total Non-Personnel</b>                               |                |               | <b>1,122.43</b> |

**Reviewed by BB 9/19/2023**

**Account: 52270 · Prof Svcs - Accounting: \$140.90**

**Account: 52275 · Prof Svcs - Admin/Clerk: \$342.35**

**Account: 53020 · Office Supplies: \$12.63**

**Account: 53026 · Postage and Mailing: \$11.40**

**Account: 53110 · Travel and Training: \$25.28**

**Class: Unclassified**

|              |  |                 |
|--------------|--|-----------------|
| <b>TOTAL</b> |  | <b>1,605.68</b> |
|--------------|--|-----------------|

# Time and Attendance History Report- PA account



United Water Conservation District, CA

Employee Detail  
07/23/2023 to 08/19/2023

Payroll Set: 01 - United Water Conservation District

Employee Number: [1197](#) Employee Name: Knopik, Taylor Nicole Department: Finance - Finance

Position: Accountant - Accountant

| Date       | Activity               | Hours | Status      | Description              | Project Account | Project Name             |
|------------|------------------------|-------|-------------|--------------------------|-----------------|--------------------------|
| 08/15/2023 | RP - 50 - Reimbursable | 0.3   | Transferred | Mound Basin AP Invoicing | 3310200         | Mound Basin GSA - Salary |

Knopik - Accountant Total: 0.3

Knopik Total: 0.3

Employee Number: [1180](#) Employee Name: Lopez, Jeanessa Department: Finance - Finance

Position: Accountant - Accountant

| Date       | Activity                  | Hours | Status      | Description                                   | Project Account | Project Name             |
|------------|---------------------------|-------|-------------|---|-----------------|--------------------------|
| 08/08/2023 | OT -- 510 -- Overhead Ove | 1     | Transferred | 5:30 - 6:30PM worked on July 2023 Invoice #52 | 3310200         | Mound Basin GSA - Salary |

Lopez - Accountant Total: 1

Lopez Total: 1

Employee Number: [1114](#) Employee Name: Lozano, Jacquelyn Elaine Department: Admin - Admin

Position: Admin Asst III - Administrative Assistant III

| Date       | Activity               | Hours | Status      | Description   | Project Account | Project Name             |
|------------|------------------------|-------|-------------|---|-----------------|--------------------------|
| 07/24/2023 | RP - 50 - Reimbursable | 0.75  | Transferred | MBGSA, prepared and mailed insureCAL check via FedEx  | 3310200         | Mound Basin GSA - Salary |
| 07/25/2023 | RP - 50 - Reimbursable | 1     | Transferred | MBGSA, worked on updating GSA paper and e-files   | 3310200         | Mound Basin GSA - Salary |
| 07/26/2023 | RP - 50 - Reimbursable | 0.75  | Transferred | MBGSA, picked up GSA mail in Ventura and processed at the office  | 3310200         | Mound Basin GSA - Salary |
| 08/02/2023 | RP - 50 - Reimbursable | 1     | Transferred | MBGSA, printed, filed and e-filed executed Resolutions (2017-02 and 2017-03) were missing from files; replaced old docs on GSA website;   | 3310200         | Mound Basin GSA - Salary |
| 08/10/2023 | RP - 50 - Reimbursable | 1.75  | Transferred | MBGSA, drafted resolution honoring Dir. Cooper, drafted August mtg agenda, updated staff report re: stakeholder dir nominations - uploaded docs to Dropbox; emailed reminder to Finance staff re: due dates | 3310200         | Mound Basin GSA - Salary |

Lozano - Administrative Assistant III Total: 5.25

Lozano Total: 5.25





# Project Account Distribution Report

Payment Date Range: 8/1/2023 - 8/31/2023

Expense Date Range: -

By: Employee

**Payroll Set: 01 - United Water Conservation District**

| Project #            | Project Name                    | Project Account #             | Project Account Name                | Employee #      | Employee Name                     | Department                      | Total Units     | Total Pay Amount |
|----------------------|---------------------------------|-------------------------------|-------------------------------------|-----------------|-----------------------------------|---------------------------------|-----------------|------------------|
| <del>3310</del>      | <del>Mound Basin GSA SGMA</del> | <del>3310 Mound Bsn GSA</del> | <del>Mound Basin GSA - Salary</del> | <del>1044</del> | <del>Lindquist, John C</del>      | <del>WR - Water Resources</del> | <del>0</del>    | <del>3.98</del>  |
| <del>3310</del>      | <del>Mound Basin GSA SGMA</del> | <del>3310 Mound Bsn GSA</del> | <del>Mound Basin GSA - Salary</del> | <del>1108</del> | <del>Guzman, Sara Katherine</del> | <del>Finance - Finance</del>    | <del>1.6</del>  | <del>3.82</del>  |
| 3310                 | Mound Basin GSA SGMA            | 3310 Mound Bsn GSA            | Mound Basin GSA - Salary            | 1114            | Lozano, Jacquelyn Elaine          | Admin - Admin                   | 5.25            | 185.96           |
| <del>3310</del>      | <del>Mound Basin GSA SGMA</del> | <del>3310 Mound Bsn GSA</del> | <del>Mound Basin GSA - Salary</del> | <del>1173</del> | <del>Diaz, Robert Joseph</del>    | <del>Finance - Finance</del>    | <del>0.27</del> | <del>10.86</del> |
| 3310                 | Mound Basin GSA SGMA            | 3310 Mound Bsn GSA            | Mound Basin GSA - Salary            | 1180            | Lopez, Jeanessa                   | Finance - Finance               | 1               | 57.32            |
| 3310                 | Mound Basin GSA SGMA            | 3310 Mound Bsn GSA            | Mound Basin GSA - Salary            | 1197            | Knopik, Taylor Nicole             | Finance - Finance               | 0.3             | 10.92            |
| <b>Report Total:</b> |                                 |                               |                                     |                 |                                   |                                 | <b>6.55</b>     | <b>272.86</b>    |

September 1, 2023

Office Supplies and Postage Usage, July 2023  
 Invoice #53

Jackie:

| Date     | Description              | # of imprints | # of items mailed | cost per #10 env. (\$0.65) | cost for postage (\$0.60) | cost for postage - other | cost per copy (\$0.011) | SUBTOTAL | # of covers | cost per cover (\$0.77) | SUBTOTAL COVERS | TOTAL  |
|----------|--------------------------|---------------|-------------------|----------------------------|---------------------------|--------------------------|-------------------------|----------|-------------|-------------------------|-----------------|--------|
| 08/31/23 | Copied and mailed checks | 3             | 2                 | \$1.30                     | \$1.20                    | 0                        | \$0.03                  | \$2.53   | 0           | 0                       | \$ -            | \$2.53 |

Nyvee:

|              |                                  |    |    |         |         |  |        |                |   |   |               |                |
|--------------|----------------------------------|----|----|---------|---------|--|--------|----------------|---|---|---------------|----------------|
| 08/31/23     | Printed and mailed 23-1 Invoices | 22 | 17 | \$11.05 | \$10.20 |  | \$0.24 | \$21.49        | 0 | 0 | \$ -          | \$21.49        |
| <b>TOTAL</b> |                                  | 25 | 19 | \$12.35 | \$11.40 |  | \$0.28 | <b>\$24.03</b> |   |   | <b>\$0.00</b> | <b>\$24.03</b> |

|                       |                |
|-----------------------|----------------|
| Total Office Supplies | \$12.63        |
| Total Postage         | \$11.40        |
| <b>Total</b>          | <b>\$24.03</b> |

August 2023

Jackie:

| Date     | Item                                  | From  | To  | Purpose   | Total Miles | Reimburse<br>ment(@rate:<br>0.65) | GSA/UWCD    |
|----------|---------------------------------------|---|---|---|-------------|-----------------------------------|-------------|
| 08/23/23 | Mileage, rountrip (7.7 miles one-way) | Oxnard office<br>1701 N. Lombard Street       | US post office, Ventura<br>41 S. Wake Forest Ave. | Picked up MBGSA Mail from POBox   | 15.40       | \$10.09                           | Mound Basin |
| 08/31/23 | Mileage, one way (11 miles one-way)   | Oxnard office<br>1701 N. Lombard Street       | City of Ventura<br>336 Sanjon Road                | Met w-Director Cooper to get GSA checks signed  | 11.00       | \$7.21                            | Mound Basin |
| 08/31/23 | Mileage, one way (5.3 miles one-way)  | City of Ventura<br>336 Sanjon Road Ventura    | County of Ventura<br>800 S. Victoria, Ventura     | Drove to County office to meet w-Director Anselm to get his signature on checks (was not available) returned back to HQ | 5.30        | \$3.47                            | Mound Basin |
| 08/31/23 | Mileage, one way (6.9 miles one-way)  | County of Ventura<br>800 S. Victoria, Ventura | Oxnard office<br>1701 N. Lombard Street           | Traveled back to HQ from County office  | 6.90        | \$4.52                            | Mound Basin |
|          |                                       |   |   |   |             |                                   |             |
|          |                                       |   |   |   |             |                                   |             |

|              |                |
|--------------|----------------|
| Mound Basin  | \$25.28        |
| <b>Total</b> | <b>\$25.28</b> |



# Invoice

Intuit Inc.  
2800 E. Commerce Center Place  
Tucson, AZ 85706

**Invoice number:** 10001231070427  
**Total:** \$1,080.00  
**Date:** May 31, 2023  
**Payment method:**  
**Payment authorization code:**

050-11130 - AR to be billed

## Bill to

Zachary Plummer  
Mound Basin, GSA  
PO Box 3544  
Ventura, CA 93006-3544  
US  
Address may be standardized for tax purposes  
**Company ID:**

## Payment details

| Item                               | Qty | Unit price | Amount      |
|------------------------------------|-----|------------|-------------|
| <b>QuickBooks Online Advanced</b>  | 1   | \$2,160.00 | \$2,160.00  |
| 50% discount, expires May 31, 2024 |     |            | -\$1,080.00 |
| Price after discount / subtotal:   |     |            | \$1,080.00  |
| Sales tax - Exempt:                |     |            | \$0.00      |

**Total invoice:** **\$1,080.00**

Total discount for this order: -\$1,080.00

## Tax reporting information

|   |                             |
|---|-----------------------------|
| <b>Period for annual subscription fees:</b> | May 31, 2023 - May 31, 2024 |
| <b>Total without tax:</b>                   | \$1,080.00                  |
| <b>Total tax:</b>                           | \$0.00                      |

(1) For subscriptions, your payment method on file will be automatically charged monthly/annually at the then-current list price until you cancel. If you have a discount it will apply to the then-current list price until it expires. To cancel your subscription at any time, go to Account & Settings and cancel the subscription. (2) For one-time services, your payment method on file will reflect the charge in the amount referenced in this invoice. Terms, conditions, pricing, features, service, and support options are subject to change without notice.

All dates and times are Pacific Standard Time (PST).

**Mound Basin Groundwater Sustainability Agency**  
 PO BOX 3544  
 Ventura, CA 93006

**INVOICE**

**Invoice No:** 201500862INV

| Invoice Date: 08/16/2023                  |               |          |                        |            |
|---|---------------|----------|------------------------|------------|
| Description                               | Policy Number | Eff Date | Line of Business       | Due        |
| Renewal Premium - 10/18/2023 - 10/18/2024 |               |          | Professional Liability | \$2,073.90 |

**Total: \$2,073.90**

Check No. 11449 : Paid \$2,050.09

**Balance Due: \$23.81**

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*Detach and return this portion with your payment*

**Customer:** Mound Basin Groundwater Sustainability Agency

**Invoice No:** 201500862INV

MAIL TO:

**insureCAL Insurance Agency**  
 741 E. Main St  
 Turlock, CA 95380

| Due Date: 10/11/2023 |          |
|----------------------|----------|
| Amount Due           | Enclosed |
| \$2,073.90           |          |



**MoundBasin**  
GROUNDWATER SUSTAINABILITY AGENCY

**Item No. 6(c)**

**DATE:** September 20, 2023  
**TO:** Board of Directors and Executive Director  
**FROM:** Sara Guzman, UWCD  
**SUBJECT:** Monthly Financial Reports

**SUMMARY**

The Board will receive and review the monthly financial reports for the Mound Basin GSA.

**INFORMATIONAL ITEM**

UWCD accounting staff has prepared financial reports based on the Mound Basin GSA revenue and expenses for the months of June to August 2023.

**BACKGROUND**

None.

**FISCAL SUMMARY**

Not applicable.

**ATTACHMENTS**

- A. June Profit/Loss Statement - Preliminary
- B. June Balance Sheet - Preliminary
- C. July 2023 Profit/Loss Statement
- D. July 2023 Balance Sheet
- E. August 2023 Profit/Loss Statement
- F. August 2023 Balance Sheet

## Mound Basin, GSA

## Profit &amp; Loss Budget Performance - PRELIMINARY

July 2022 - June 2023

|  | TOTAL               |                     |                 |
|--|---------------------|---------------------|-----------------|
|  | ACTUAL              | BUDGET              | % OF BUDGET     |
| Income   |                     |                     |                 |
| 40001 Groundwater Extraction Fees              | 283,938.94          | 350,000.00          | 81.13 %         |
| 47000 Other Revenue                            |                     |                     |                 |
| 47001 Late Fees                                | -660.11             | 1,227.00            | -53.80 %        |
| <b>Total 47000 Other Revenue</b>               | <b>-660.11</b>      | <b>1,227.00</b>     | <b>-53.80 %</b> |
| <b>Total Income</b>                            | <b>\$283,278.83</b> | <b>\$351,227.00</b> | <b>80.65 %</b>  |
| <b>GROSS PROFIT</b>                            | <b>\$283,278.83</b> | <b>\$351,227.00</b> | <b>80.65 %</b>  |
| Expenses                                       |                     |                     |                 |
| 52200 Professional Services                    |                     |                     |                 |
| 52240 Prof Svcs - IT Consulting                | 1,216.82            | 1,050.00            | 115.89 %        |
| 52250 Prof Svcs - Post GSP Adoption            | 58,256.32           | 98,373.79           | 59.22 %         |
| 52270 Prof Svcs - Accounting                   | 4,953.11            | 9,480.58            | 52.24 %         |
| 52275 Prof Svcs - Admin/Clerk of Bd            | 7,247.17            | 5,097.09            | 142.18 %        |
| 52280 Prof Svcs - Executive Director           | 15,673.30           | 18,375.00           | 85.30 %         |
| <b>Total 52200 Professional Services</b>       | <b>87,346.72</b>    | <b>132,376.46</b>   | <b>65.98 %</b>  |
| 52500 Legal Fees                               |                     |                     |                 |
| 52501 Legal Counsel                            | 5,396.00            | 12,000.00           | 44.97 %         |
| <b>Total 52500 Legal Fees</b>                  | <b>5,396.00</b>     | <b>12,000.00</b>    | <b>44.97 %</b>  |
| 53000 Office Expenses                          |                     |                     |                 |
| 53010 Public Information                       | 6.24                | 1,325.00            |                 |
| 53020 Office Supplies                          | 72.20               | 210.00              | 34.38 %         |
| 53026 Postage & Mailing                        | 363.58              | 650.00              | 55.94 %         |
| 53060 Computer Software                        | 135.00              |                     |                 |
| 53070 Licenses, Permits & Fees                 |                     | 1,100.00            |                 |
| 53110 Travel & Training                        | 385.70              | 500.00              | 77.14 %         |
| <b>Total 53000 Office Expenses</b>             | <b>962.72</b>       | <b>3,785.00</b>     | <b>25.44 %</b>  |
| 53111 Office Expenses - Other                  |                     | 300.00              |                 |
| 53500 Insurance                                |                     |                     |                 |
| 53510 Liability Insurance                      | 5,834.63            | 5,361.30            | 108.83 %        |
| <b>Total 53500 Insurance</b>                   | <b>5,834.63</b>     | <b>5,361.30</b>     | <b>108.83 %</b> |
| 70000 Interest & Debt Service                  |                     |                     |                 |
| 70120 Interest Expense                         | 216.31              | 1,238.00            | 17.47 %         |
| 70130 Principal Payment                        |                     | 0.00                |                 |
| <b>Total 70000 Interest &amp; Debt Service</b> | <b>216.31</b>       | <b>1,238.00</b>     | <b>17.47 %</b>  |
| 81000 Contingency - Non Capital Expen          |                     | 21,006.08           |                 |
| 82000 Capital Expenditures                     |                     |                     |                 |
| 82001 Capital Project Expenditures             |                     | 5,000.00            |                 |
| 82002 Contingency - Capital                    |                     | 0.00                |                 |
| <b>Total 82000 Capital Expenditures</b>        |                     | <b>5,000.00</b>     |                 |
| <b>Total Expenses</b>                          | <b>\$99,756.38</b>  | <b>\$181,066.84</b> | <b>55.09 %</b>  |
| <b>NET OPERATING INCOME</b>                    | <b>\$183,522.45</b> | <b>\$170,160.16</b> | <b>107.85 %</b> |

# Mound Basin, GSA

## Profit & Loss Budget Performance - PRELIMINARY

July 2022 - June 2023

|            |                     | TOTAL               |                 |
|------------|---------------------|---------------------|-----------------|
|            | ACTUAL              | BUDGET              | % OF BUDGET     |
| NET INCOME | <b>\$183,522.45</b> | <b>\$170,160.16</b> | <b>107.85 %</b> |

**Mound Basin, GSA**  
**Balance Sheet- PRELIMINARY**  
As of June 30, 2023

|  | TOTAL               |
|--|---------------------|
| <b>ASSETS</b>                          |                     |
| Current Assets                         |                     |
| Bank Accounts                          |                     |
| 10000 Bank of the Sierra               | 569,841.37          |
| <b>Total Bank Accounts</b>             | <b>\$569,841.37</b> |
| Accounts Receivable                    |                     |
| 11000 Accounts Receivable              | 248,121.38          |
| <b>Total Accounts Receivable</b>       | <b>\$248,121.38</b> |
| Other Current Assets                   |                     |
| 12000 Undeposited Funds                | 0.00                |
| <b>Total Other Current Assets</b>      | <b>\$0.00</b>       |
| <b>Total Current Assets</b>            | <b>\$817,962.75</b> |
| <b>TOTAL ASSETS</b>                    | <b>\$817,962.75</b> |
| <b>LIABILITIES AND EQUITY</b>          |                     |
| Liabilities                            |                     |
| Current Liabilities                    |                     |
| Accounts Payable                       |                     |
| 20000 Accounts Payable                 | 10,268.90           |
| <b>Total Accounts Payable</b>          | <b>\$10,268.90</b>  |
| Other Current Liabilities              |                     |
| 20001 Advance from City of Ventura     | 0.00                |
| 20002 Advance from County of Ventura   | 0.00                |
| 20003 Cash Advance to Open Account     | 0.00                |
| 20510 Interest Payable                 | 0.00                |
| <b>Total Other Current Liabilities</b> | <b>\$0.00</b>       |
| <b>Total Current Liabilities</b>       | <b>\$10,268.90</b>  |
| <b>Total Liabilities</b>               | <b>\$10,268.90</b>  |
| Equity                                 |                     |
| 32000 Retained Earnings                | 624,171.40          |
| Net Income                             | 183,522.45          |
| <b>Total Equity</b>                    | <b>\$807,693.85</b> |
| <b>TOTAL LIABILITIES AND EQUITY</b>    | <b>\$817,962.75</b> |

**Mound Basin, GSA**  
**Profit & Loss Budget Performance**  
 July 2023

|  | Actual              | Total<br>Budget      | % of Budget    |
|--|---------------------|----------------------|----------------|
| <b>Income</b>                            |                     |                      |                |
| 40001 Groundwater Extraction Fees        |                     | 572,300.00           | 0.00%          |
| 47000 Other Revenue                      |                     |                      |                |
| 47001 Late Fees                          | 0.00                |                      |                |
| <b>Total 47000 Other Revenue</b>         | <b>\$ 0.00</b>      | <b>\$ 0.00</b>       |                |
| <b>Total Income</b>                      | <b>\$ 0.00</b>      | <b>\$ 572,300.00</b> | <b>0.00%</b>   |
| <b>Gross Profit</b>                      | <b>\$ 0.00</b>      | <b>\$ 572,300.00</b> | <b>0.00%</b>   |
| <b>Expenses</b>                          |                     |                      |                |
| 52200 Professional Services              |                     |                      |                |
| 52240 Prof Svcs - IT Consulting          |                     | 1,103.00             | 0.00%          |
| 52250 Prof Svcs - Post GSP Adoption      | 155.62              | 144,069.49           | 0.11%          |
| 52270 Prof Svcs - Accounting             | 254.41              | 23,797.95            | 1.07%          |
| 52275 Prof Svcs - Admin/Clerk of Bd      | 407.56              | 7,350.00             | 5.55%          |
| 52280 Prof Svcs - Executive Director     | 518.75              | 19,293.75            | 2.69%          |
| <b>Total 52200 Professional Services</b> | <b>\$ 1,336.34</b>  | <b>\$ 195,614.19</b> | <b>0.68%</b>   |
| 52500 Legal Fees                         |                     |                      |                |
| 52501 Legal Counsel                      | 0.00                |                      |                |
| <b>Total 52500 Legal Fees</b>            | <b>\$ 0.00</b>      | <b>\$ 12,600.00</b>  | <b>0.00%</b>   |
| 53000 Office Expenses                    |                     |                      |                |
| 53010 Public Information                 |                     | 1,391.00             | 0.00%          |
| 53020 Office Supplies                    | 209.72              | 220.50               | 95.11%         |
| 53026 Postage & Mailing                  | 268.80              | 683.00               | 39.36%         |
| 53060 Computer Software                  | 45.00               |                      |                |
| 53070 Licenses, Permits & Fees           |                     | 1,155.00             | 0.00%          |
| 53110 Travel & Training                  | 37.34               | 525.00               | 7.11%          |
| <b>Total 53000 Office Expenses</b>       | <b>\$ 560.86</b>    | <b>\$ 3,974.50</b>   | <b>14.11%</b>  |
| 53111 Office Expenses - Other            |                     | 315.00               | 0.00%          |
| 53500 Insurance                          |                     |                      |                |
| 53510 Liability Insurance                | 7,272.64            | 6,126.36             | 118.71%        |
| <b>Total 53500 Insurance</b>             | <b>\$ 7,272.64</b>  | <b>\$ 6,126.36</b>   | <b>118.71%</b> |
| 81000 Contingency - Non Capital Expen    |                     | 21,863.01            | 0.00%          |
| 82000 Capital Expenditures               |                     |                      |                |
| 82001 Capital Project Expenditures       |                     | 43,778.70            | 0.00%          |
| 82002 Contingency - Capital              |                     | 4,377.87             | 0.00%          |
| <b>Total 82000 Capital Expenditures</b>  | <b>\$ 0.00</b>      | <b>\$ 48,156.57</b>  | <b>0.00%</b>   |
| <b>Total Expenses</b>                    | <b>\$ 9,169.84</b>  | <b>\$ 288,649.63</b> | <b>3.18%</b>   |
| <b>Net Operating Income</b>              | <b>-\$ 9,169.84</b> | <b>\$ 283,650.37</b> | <b>-3.23%</b>  |
| <b>Net Income</b>                        | <b>-\$ 9,169.84</b> | <b>\$ 283,650.37</b> | <b>-3.23%</b>  |

## Mound Basin, GSA

## Balance Sheet

As of July 31, 2023

|  | TOTAL               |
|--|---------------------|
| <b>ASSETS</b>                          |                     |
| Current Assets                         |                     |
| Bank Accounts                          |                     |
| 10000 Bank of the Sierra               | 740,624.67          |
| <b>Total Bank Accounts</b>             | <b>\$740,624.67</b> |
| Accounts Receivable                    |                     |
| 11000 Accounts Receivable              | 64,630.41           |
| <b>Total Accounts Receivable</b>       | <b>\$64,630.41</b>  |
| Other Current Assets                   |                     |
| 12000 Undeposited Funds                | 0.00                |
| <b>Total Other Current Assets</b>      | <b>\$0.00</b>       |
| <b>Total Current Assets</b>            | <b>\$805,255.08</b> |
| <b>TOTAL ASSETS</b>                    | <b>\$805,255.08</b> |
| <b>LIABILITIES AND EQUITY</b>          |                     |
| Liabilities                            |                     |
| Current Liabilities                    |                     |
| Accounts Payable                       |                     |
| 20000 Accounts Payable                 | 7,368.57            |
| <b>Total Accounts Payable</b>          | <b>\$7,368.57</b>   |
| Other Current Liabilities              |                     |
| 20001 Advance from City of Ventura     | 0.00                |
| 20002 Advance from County of Ventura   | 0.00                |
| 20003 Cash Advance to Open Account     | 0.00                |
| 20510 Interest Payable                 | 0.00                |
| <b>Total Other Current Liabilities</b> | <b>\$0.00</b>       |
| <b>Total Current Liabilities</b>       | <b>\$7,368.57</b>   |
| <b>Total Liabilities</b>               | <b>\$7,368.57</b>   |
| Equity                                 |                     |
| 32000 Retained Earnings                | 822,260.00          |
| Net Income                             | -24,373.49          |
| <b>Total Equity</b>                    | <b>\$797,886.51</b> |
| <b>TOTAL LIABILITIES AND EQUITY</b>    | <b>\$805,255.08</b> |

**Mound Basin, GSA**  
**Profit & Loss Budget Performance**  
 August 2023

|  | Actual               | Total<br>Budget      | % of Budget    |
|--|----------------------|----------------------|----------------|
| <b>Income</b>                            |                      |                      |                |
| 40001 Groundwater Extraction Fees        |                      | 572,300.00           | 0.00%          |
| 47000 Other Revenue                      |                      |                      |                |
| 47001 Late Fees                          | 0.00                 |                      |                |
| <b>Total 47000 Other Revenue</b>         | <b>\$ 0.00</b>       | <b>\$ 0.00</b>       |                |
| <b>Total Income</b>                      | <b>\$ 0.00</b>       | <b>\$ 572,300.00</b> | <b>0.00%</b>   |
| <b>Gross Profit</b>                      | <b>\$ 0.00</b>       | <b>\$ 572,300.00</b> | <b>0.00%</b>   |
| <b>Expenses</b>                          |                      |                      |                |
| 52200 Professional Services              |                      |                      |                |
| 52240 Prof Svcs - IT Consulting          |                      | 1,103.00             | 0.00%          |
| 52250 Prof Svcs - Post GSP Adoption      | 155.62               | 144,069.49           | 0.11%          |
| 52270 Prof Svcs - Accounting             | 395.31               | 23,797.95            | 1.66%          |
| 52275 Prof Svcs - Admin/Clerk of Bd      | 749.91               | 7,350.00             | 10.20%         |
| 52280 Prof Svcs - Executive Director     | 1,660.00             | 19,293.75            | 8.60%          |
| <b>Total 52200 Professional Services</b> | <b>\$ 2,960.84</b>   | <b>\$ 195,614.19</b> | <b>1.51%</b>   |
| 52500 Legal Fees                         |                      |                      |                |
| 52501 Legal Counsel                      | 937.50               |                      |                |
| <b>Total 52500 Legal Fees</b>            | <b>\$ 937.50</b>     | <b>\$ 12,600.00</b>  | <b>7.44%</b>   |
| 53000 Office Expenses                    |                      |                      |                |
| 53010 Public Information                 |                      | 1,391.00             | 0.00%          |
| 53020 Office Supplies                    | 222.35               | 220.50               | 100.84%        |
| 53026 Postage & Mailing                  | 280.20               | 683.00               | 41.02%         |
| 53060 Computer Software                  | 1,125.00             |                      |                |
| 53070 Licenses, Permits & Fees           |                      | 1,155.00             | 0.00%          |
| 53110 Travel & Training                  | 55.74                | 525.00               | 10.62%         |
| <b>Total 53000 Office Expenses</b>       | <b>\$ 1,683.29</b>   | <b>\$ 3,974.50</b>   | <b>42.35%</b>  |
| 53111 Office Expenses - Other            |                      | 315.00               | 0.00%          |
| 53500 Insurance                          |                      |                      |                |
| 53510 Liability Insurance                | 7,296.45             | 6,126.36             | 119.10%        |
| <b>Total 53500 Insurance</b>             | <b>\$ 7,296.45</b>   | <b>\$ 6,126.36</b>   | <b>119.10%</b> |
| 81000 Contingency - Non Capital Expen    |                      | 21,863.01            | 0.00%          |
| 82000 Capital Expenditures               |                      |                      |                |
| 82001 Capital Project Expenditures       |                      | 43,778.70            | 0.00%          |
| 82002 Contingency - Capital              |                      | 4,377.87             | 0.00%          |
| <b>Total 82000 Capital Expenditures</b>  | <b>\$ 0.00</b>       | <b>\$ 48,156.57</b>  | <b>0.00%</b>   |
| <b>Total Expenses</b>                    | <b>\$ 12,878.08</b>  | <b>\$ 288,649.63</b> | <b>4.46%</b>   |
| <b>Net Operating Income</b>              | <b>-\$ 12,878.08</b> | <b>\$ 283,650.37</b> | <b>-4.54%</b>  |
| <b>Net Income</b>                        | <b>-\$ 12,878.08</b> | <b>\$ 283,650.37</b> | <b>-4.54%</b>  |

## Mound Basin, GSA

## Balance Sheet

As of August 31, 2023

|  | TOTAL               |
|--|---------------------|
| <b>ASSETS</b>                          |                     |
| Current Assets                         |                     |
| Bank Accounts                          |                     |
| 10000 Bank of the Sierra               | 733,893.60          |
| <b>Total Bank Accounts</b>             | <b>\$733,893.60</b> |
| Accounts Receivable                    |                     |
| 11000 Accounts Receivable              | 64,630.41           |
| <b>Total Accounts Receivable</b>       | <b>\$64,630.41</b>  |
| Other Current Assets                   |                     |
| 12000 Undeposited Funds                | 0.00                |
| <b>Total Other Current Assets</b>      | <b>\$0.00</b>       |
| <b>Total Current Assets</b>            | <b>\$798,524.01</b> |
| <b>TOTAL ASSETS</b>                    | <b>\$798,524.01</b> |
| <b>LIABILITIES AND EQUITY</b>          |                     |
| Liabilities                            |                     |
| Current Liabilities                    |                     |
| Accounts Payable                       |                     |
| 20000 Accounts Payable                 | 3,708.24            |
| <b>Total Accounts Payable</b>          | <b>\$3,708.24</b>   |
| Other Current Liabilities              |                     |
| 20001 Advance from City of Ventura     | 0.00                |
| 20002 Advance from County of Ventura   | 0.00                |
| 20003 Cash Advance to Open Account     | 0.00                |
| 20510 Interest Payable                 | 0.00                |
| <b>Total Other Current Liabilities</b> | <b>\$0.00</b>       |
| <b>Total Current Liabilities</b>       | <b>\$3,708.24</b>   |
| <b>Total Liabilities</b>               | <b>\$3,708.24</b>   |
| Equity                                 |                     |
| 32000 Retained Earnings                | 807,693.85          |
| Net Income                             | -12,878.08          |
| <b>Total Equity</b>                    | <b>\$794,815.77</b> |
| <b>TOTAL LIABILITIES AND EQUITY</b>    | <b>\$798,524.01</b> |



# MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

## Item No. 8

**DATE:** September 25, 2023  
**TO:** Board of Directors  
**FROM:** Executive Director  
**SUBJECT:** Executive Director Update

### SUMMARY

The following are updates on Agency activities since the last Board meeting.

1. Administrative:
  - a. Betsy Cooper recently announced her retirement from Ventura Water. The City of Ventura has appointed Jenny Tribo to replace Betsy.
2. Financial:
  - a. Invoices for the 2023-1 semi-annual period (January – June 2023) were issued on August 30, 2023, with payment due October 1, 2023. The total amount billed was \$66,307. This is compared with the \$86,800 projection presented in June. Overall, the total actual extraction fee revenue for fiscal year 2022/23 was \$283,279 compared with the fiscal year budget of \$350,000 and the \$304,420 yearend projection presented in June.
3. Legal: No update.
4. Groundwater Sustainability Plan (GSP) Implementation:
  - a. GSP: The GSP is under review by the Department of Water Resources (DWR).
  - b. GSP Development Grant: DWR officially closed out the GSP development grant. As part of the closeout process, DWR evaluated the Mound Basin Groundwater Sustainability Agency's (MBGSA's) performance as a grantee and Upper Ventura River Groundwater Sustainability Agency received a perfect score. A copy of the grant closeout letter is provided in Attachment A.
  - c. Small GSA Coalition: The Small GSA Coalition met multiple times since the last MBGSA Board meeting to develop talking points (Attachment B) and a letter to Governor Newsom concerning bond priorities (Attachment C).
  - d. Groundwater Monitoring Well – DWR Technical Support Services (TSS): United Water Conservation District's (UWCD's) groundwater monitoring staff have added the monitoring well to their monitoring network. The well is scheduled to be sampled in October. The baseline induction logging approved by the Board in June will be conducted concurrently with the sampling event.

- e. Shallow Groundwater Level Monitoring: Monitoring activities are ongoing by UWCD on behalf of MBGSA.

5. Miscellaneous: None.

6. Correspondence: None.

#### **INFORMATIONAL ITEM**

Receive an update from the Executive Director on activities since the previous board meeting.

#### **BACKGROUND**

Not applicable

#### **FISCAL SUMMARY**

Not applicable.

#### **ATTACHMENTS**

A - DWR Grant Closeout Letter

B - Small GSA Coalition Talking Points

C - Small GSA Coalition Letter to Governor Newsom

**DEPARTMENT OF WATER RESOURCES**

P.O. BOX 942836  
SACRAMENTO, CA 94236-0001  
(916) 653-5791



August 10, 2023

Bryan Bondy  
P.O. Box 3544  
Ventura, CA 93006

Subject: Grant Closure – Mound Basin Groundwater Sustainability Agency  
2017 Proposition 1 Sustainable Groundwater Planning (SGWP) Grant  
Agreement 4600012725, Grant Closure

Dear Mr. Bondy,

This letter acknowledges that the CA Department of Water Resources (DWR) has released retention in the amount of \$75,792.14 for the subject grant agreement. Please provide us notice when you receive your retention payment.

This letter serves as notification that contractual obligations for the above referenced grant agreement between Mound Basin Groundwater Sustainability Agency and DWR have been fulfilled. Therefore, no further reporting for the grant is required by DWR.

Please be mindful that the Grantee is obligated to continue records retention as there is a potential for a post completion audit of the Grant.

Also, transmitted with this letter is a performance evaluation for you to retain for your records.

Thank you for your interest in the 2017 Proposition 1 Sustainable Groundwater Planning (SGWP) Grant Program and your effort to manage water resources in your area. If you have any questions, please contact Brian Moniz at [Brian.moniz@water.ca.gov](mailto:Brian.moniz@water.ca.gov) or (916) 707-1157.

Sincerely,

*Kelley List*

Kelley List  
Supervising Engineering Geologist  
Financial Assistance Branch  
Division of Regional Assistance



## GRANT PERFORMANCE EVALUATION FORM

Final       Annual      *Period:* 1/2/2015 – 4/30/2022

### SGM Grant Program Prop 1, Planning, Round 2

|   |                                  |
|---|----------------------------------|
| <i>Grantee Information:</i>   | <i>Agreement No.:</i> 4600012725 |
| WCVC: Mound Basin Groundwater Sustainability Agency   | <i>Start Date:</i> 3/27/2019     |
| <i>Address:</i> P.O. Box 3544, Ventura, CA 93006  | <i>End Date:</i> 4/30/2022       |
| <i>Contact:</i> Bryan Bondy <i>Phone:</i> (805) 212-0484 <i>email:</i> bryan@moundbasingsa.org  |                                  |
| <i>Grant Amount:</i> \$758,100 <i>Reqd. Funding Match / Cost Share:</i> \$263,206 <i>Other Cost Share:</i> \$0 <i>Total Cost:</i> \$1,021,306 |                                  |

|  |                    |                           |                          |                      |
|--|--------------------|---------------------------|--------------------------|----------------------|
| <i>Grant Title/Agency (if applicable):</i> | <i>Start Date:</i> | <i>Original End Date:</i> | <i>Revised End Date:</i> | <i>No. of Amend:</i> |
| Mound Basin GSA and GSP                    | 03/2019            | 04/2022                   | 04/2022                  | 1                    |

***Amendments and Reason(s) for Each:***

Amendment 1: The Budget needed to be realigned to reflect the actual work performed and the scope of work was expanded to include the GSP Annual Report Preparation.

### GRANTEE PERFORMANCE

| <i>Rate questions by assigning appropriate values—Acceptability Level: A = Always, B = Most of the times, C = Sometimes, D = Never</i> | A                                   | B                        | C                        | D                        | Notes          |
|--|-------------------------------------|--------------------------|--------------------------|--------------------------|----------------|
| Grantee maintained consistent and regular communication with DWR   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                |
| Grantee maintained consistent and regular communication with Local Project Sponsors (LPS)  | <input type="checkbox"/>            | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | Not applicable |
| Progress Reports were consistent with the agreement requirements, including work progress according to the Work Plan                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                |
| Progress Reports were submitted on time (Quarterly)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                |
| Invoices were submitted on time (Quarterly)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                |
| Draft invoices accompanied by adequate and correct backup documentation, consistent with the workplan, only included eligible costs    | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                |
| Project deliverables were submitted on schedule and as per the workplan requirement  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                |
| Grantee always maintained the compliance with all agreement requirements   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                |
| <b>Overall Grantee Performance Rating:</b>   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |                |

---

**Grant Performance Summary:**

Overall, the Grantee's performance was always of an acceptable level. The Grantee stayed in consistent communications with DWR, submitted the appropriate deliverables in a timely manner, and maintained compliance with the grant agreement.

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DWR – DIVISION OF REGIONAL ASSISTANCE – FINANCIAL ASSISTANCE BRANCH

---

**Grant Manager's (GM) Name & Title:**

For/ Eddie Pech  
Engineer, Water Resources

GM's  
Signature: Pakiza Chatha

Date: 8/10/2023

Email: Pakiza.chatha@water.ca.gov

**Programmatic Project Manager's (PPM) Name & Title:**

Kelley List  
Supervising Engineering Geologist

PPM's  
Signature: Kelley List

Date: 8/10/2023

Email: Kelley.List@water.ca.gov

---

DWR Grant Performance Evaluation Form (Rev. 01/2021)

**Certificate Of Completion**

|   |                            |
|---|----------------------------|
| Envelope Id: 2150A27DAA6347D4BD6CDB63B218D930                               | Status: Completed          |
| Subject: Mound Basin GSA Closeout Letter & Eval P1 SGWP R2 Grant (46-12725) |                            |
| FormID: 4600012725  |                            |
| Source Envelope:  |                            |
| Document Pages: 3   | Signatures: 3              |
| Certificate Pages: 2  | Initials: 0                |
| AutoNav: Enabled  | Envelope Originator:       |
| Envelopeld Stamping: Enabled  | Pakiza Chatha              |
| Time Zone: (UTC-08:00) Pacific Time (US & Canada)                           | 715 P Street               |
|   | Sacramento, CA 95814       |
|   | Pakiza.Chatha@water.ca.gov |
|   | IP Address: 136.200.53.18  |

**Record Tracking**

|                                      |                                     |                    |
|--------------------------------------|-------------------------------------|--------------------|
| Status: Original                     | Holder: Pakiza Chatha               | Location: DocuSign |
| 8/10/2023 2:14:43 PM                 | Pakiza.Chatha@water.ca.gov          |                    |
| Security Appliance Status: Connected | Pool: StateLocal                    |                    |
| Storage Appliance Status: Connected  | Pool: Department of Water Resources | Location: DocuSign |

**Signer Events**

| Signer Events  | Signature   | Timestamp                    |
|--|---|------------------------------|
| Pakiza Chatha  |  | Sent: 8/10/2023 2:16:11 PM   |
| pakiza.chatha@water.ca.gov                           |   | Viewed: 8/10/2023 2:16:17 PM |
| Engineer, Water Resources                            |   | Signed: 8/10/2023 2:16:24 PM |
| Department of Water Resources                        |   |                              |
| Security Level: Email, Account Authentication (None) | Signature Adoption: Pre-selected Style  |                              |
|  | Using IP Address: 136.200.53.18   |                              |

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

|  |   |                              |
|--|---|------------------------------|
| Kelley List  |  | Sent: 8/10/2023 2:16:26 PM   |
| Kelley.List@water.ca.gov                             |   | Viewed: 8/10/2023 2:20:38 PM |
| Supervising Engineering Geologist                    |   | Signed: 8/10/2023 2:20:48 PM |
| Department of Water Resources                        |   |                              |
| Security Level: Email, Account Authentication (None) | Signature Adoption: Pre-selected Style  |                              |
|  | Using IP Address: 208.184.161.144   |                              |
|  | Signed using mobile   |                              |

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

| In Person Signer Events      | Signature | Timestamp  |
|------------------------------|-----------|------------|
| Editor Delivery Events       | Status    | Timestamp  |
| Agent Delivery Events        | Status    | Timestamp  |
| Intermediary Delivery Events | Status    | Timestamp  |
| Certified Delivery Events    | Status    | Timestamp  |
| Carbon Copy Events           | Status    | Timestamp  |
| Witness Events               | Signature | Timestamp  |
| Notary Events                | Signature | Timestamp  |
| Envelope Summary Events      | Status    | Timestamps |

| <b>Envelope Summary Events</b> | <b>Status</b>    | <b>Timestamps</b>    |
|--------------------------------|------------------|----------------------|
| Envelope Sent                  | Hashed/Encrypted | 8/10/2023 2:16:11 PM |
| Certified Delivered            | Security Checked | 8/10/2023 2:20:38 PM |
| Signing Complete               | Security Checked | 8/10/2023 2:20:48 PM |
| Completed                      | Security Checked | 8/10/2023 2:20:48 PM |

| <b>Payment Events</b> | <b>Status</b> | <b>Timestamps</b> |
|-----------------------|---------------|-------------------|
|-----------------------|---------------|-------------------|

## 8-17-23 TALKING POINTS: GSAs MANAGING SMALL BASINS

- We are part of an informal coalition of GSAs responsible for very small basins (annual pumping under 10,000 AFY) that have come together because we share the characteristic of managing small basins and facing many of the same issues.
- We've successfully put together GSPs because of past bond funding that recognized the importance of SGMA implementation at a time when GSAs were trying to get up off the ground.
- Our GSAs are facing real challenges to raise funding at the local level to cover basic administrative functions and have the staffing to move forward.
- Small basins that have completed fee studies found that **costs can be as high as \$200-\$400 per acre foot of groundwater pumped annually** for managing groundwater sustainability.
- We are concerned that very small basins **could fail to comply with SGMA without state assistance.**
- Compounding this issue is that the Round 2 SGM implementation grant funding was announced in June, and unfortunately, of the 82 applicants, only 31 were recommended for funding, including only five (5) very small basins.
- Others in our coalition missed out on funding recommendations by one point and given our funding constraints we cannot afford to miss.
- So, we see the climate resilience bond as an opportunity to keep us on track to implement SGMA and we think any final bond product should have clear language that there is funding available for SGMA implementation with a preference for GSAs managing very small basins.

### **A coalition of GSAs responsible for small basins is asking for help as follow:**

- Current language in both climate bond measures AB 1567 and SB 867 specifies the types of projects that should be funded and focuses on multi-benefit projects. GSAs with limited staff and capacity will struggle to coordinate complex multi-benefit projects. Critical state funding should help ALL basins implement GSPs – including those with plans that focus on programs and management actions rather than projects to achieve sustainability.
- **REQUESTED ACTION: Revise climate bond language to allow GSAs to receive grant funding to simply implement Groundwater Sustainability Plans**, without specifying project or program type.
- GSAs in small basins often don't have the capacity to develop grant proposals that can compete with larger basins (note that only five (5) very small basins are recommended for funding in the current SGMA implementation round).
- **REQUESTED ACTION: Provide GSAs managing very small basins a leg-up by giving them funding preference, by adding the following language:** *(d) Preference shall be given to implement the Sustainable Groundwater Management Act (Part 2.74 (commencing with Section 10720) of Division 6 of the Water Code) by groundwater sustainability agencies that manage a basin or sub-basin with an annual groundwater yield of no more than 10,000 acre feet per year.*



August 21, 2023

The Honorable Gavin Newsom  
Governor, Senate of California  
1021 O St., Ste. 9000  
Sacramento, CA 95814

The Honorable Toni Atkins  
Pro Tempore of the Senate  
1021 O St., Ste. 8518  
Sacramento, CA 95814

The Honorable Ben Allen  
Senator, 24<sup>th</sup> District  
1021 O St., Ste. 6610  
Sacramento, CA 95814

The Honorable Robert Rivas  
Speaker of the Assembly  
1021 O St., Ste. 8330  
Sacramento, CA 95814

The Honorable Eduardo Garcia  
Assemblymember, 36<sup>th</sup> District  
1021 O St., Ste. 8120  
Sacramento, CA 95814

**Re: Small Groundwater Sustainability Agency Bond Priorities**

Dear Governor Newsom, Senate Pro Tem Atkins, Assembly Speaker Rivas, Senator Allen, and Assemblymember Garcia:

We, the undersigned Groundwater Sustainable Agencies (GSAs) representing a coalition of small GSAs in California, write in support of the effort to pass a general obligation bond in the 2023 legislative session to fund water and climate resilience to protect the future of our state. Currently there are two natural resources bonds moving through the legislative process: AB 1567 (E. Garcia, et al) and SB 867 (Allen, et al.), both of which dedicate funding to projects that further the sustainability of groundwater resources which is urgently needed given the enormity of the problem and the oversubscription of Department of Water Resources' second round of Sustainable Groundwater Management Act (SGMA) implementation funding. Our coalition requests that the final bond proposal include at least \$250 million for SGMA implementation, and that preference be given to small GSAs.

Across California, from the North Coast down to San Diego through the Central Valley and out into the desert, groundwater sustainability agencies are working hard to implement the requirements of SGMA. GSAs, akin to the groundwater basins they are established to manage, range in size and capacity. Some GSAs manage basins that have small groundwater yields on an annual basis, with those signed onto this letter managing basins with annual pumping yields less than 10,000 acre-feet. The ability of small GSAs to assess fees on users is difficult as we are challenged to spread the cost across the low volume of groundwater pumpers. Accordingly, we must be extremely cost-conscious and careful in staffing our agencies and navigating the requirements of SGMA. Our budgets and capabilities to construct competitive grant applications are also challenged as can be seen in the DWR's Round 2 funding determinations.

DWR's Round 2 solicitation received 82 applications requesting more than \$790 million, four times more than the \$187 million of available funding. This is clear evidence that a climate bond must include robust funding for SGMA implementation. Moreover, the Round 2 solicitation awarded funding to only five small GSA basin applications out of a possible 23. Several small GSA applicants missed out on funding by one point, frustrating for any applicant but even more critical for small GSAs that depend on these grants to keep operations going. It is for this reason that we request the climate resilience bond to give preference to small GSAs to implement SGMA.

We are grateful for the hard work and dedication that has gone into the climate resilience bonds to date and for the ongoing leadership all of you have demonstrated in funding programs that position California to respond to the threat of climate change. We appreciate your consideration of our priorities as laid out above and we look forward to a final bond proposal that moves SGMA implementation forward to the benefit of all communities including those with small annual groundwater yields.

If you have any follow up questions please feel free reach out to us individually or to contact Mark Fenstermaker at [mark@pacificpolicygroup.com](mailto:mark@pacificpolicygroup.com), 916.798.8008.

Sincerely,

Ann DuBay  
Community & Government Affairs  
Sonoma Water

Sierra Ryan  
Water Resources Manager  
Santa Cruz County GSAs

Piret Harmon  
General Manager  
Salinas Valley GSA

Bryan Bondy  
Executive Director  
Upper Ventura River GSA  
Mound Basin GSA

Erik Cadaret  
General Manager  
Ukiah Valley Basin GSA

Bill Keene  
Administrator  
Petaluma GSA  
Sonoma Valley GSA



# MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

## Motion Item No. 9(a)

**DATE:** September 25, 2023  
**TO:** Board of Directors  
**FROM:** Executive Director  
**SUBJECT:** Reappointment of Stakeholder Directors

### SUMMARY

Pursuant to Agency Bylaws Sections 2.4 and 2.5 and Joint Powers Agreement (JPA) Section 6.4, Stakeholder Directors serve one-year terms. The terms for Directors Chambers and Everts ended on July 31, 2023.

Stakeholder Director appointment procedures are set forth in JPA Sections 6.3.4 and 6.3.5. The Agricultural Stakeholder Director is nominated by the Mound Basin Agricultural Water Group (MBAWG) or the Ventura County Farm Bureau, if MBAWG does not make a nomination. The Environmental Stakeholder Director is nominated collectively by the twelve organizations listed in the JPA known as the “Santa Clara River Environmental Groundwater Committee” or The Nature Conservancy, if the committee does not make a nomination. Directors Chambers and Everts have been nominated for reappointment (Attachment A). No other individuals were nominated for either Stakeholder Director position.

JPA Sections 6.3.4 and 6.3.5 require a unanimous vote of the Member Directors to appoint Stakeholder Directors.

### RECOMMENDED ACTION

It is recommended that the Member Directors reappoint the current Stakeholder Directors for the August 2023 through August 2024 term.

### BACKGROUND

Please see summary.

### FISCAL SUMMARY

Not applicable

### ATTACHMENTS

#### A. Stakeholder Director Nominations

|   |
|---|
| Action: _____   |
| Motion: _____ 2 <sup>nd</sup> : _____   |
| A.Anselm: _____ J.Chambers: _____ C.Everts: _____ C.Keeling: _____ J.Tribo: _____ |

[Please note, email addresses have been removed from the following attachment.]

**Jackie Lozano**

---

**From:** E.J. Remson  
**Sent:** Tuesday, June 6, 2023 11:42 AM  
**To:** Bryan Bondy; 'Conner Everts'  
**Cc:** Jackie Lozano  
**Subject:** RE: MBGSA Stakeholder Director Appointments for August 2023 - August 2024

Proceed with caution. This email originated from outside the District.

Hello Chair Keeling and Directors of the Mound Basin GSA and Bryan,

The Santa Clara River Environmental Groundwater Committee voted to re-nominate Mr. Conner Everts for the upcoming term as the Mound Basin GSA Environmental Stakeholder Director. There was no opposition.

There are 12 members of our group and I received responses from 10. All were in favor of renominating Conner. No one proposed an alternative candidate.

Thank you for the opportunity to submit this nomination.

E.J.

**E.J. Remson**  
*(he, him)*  
Senior Project Director  
CA Water Program

**The Nature Conservancy**  
1094 E Main St.  
Ventura, CA 93001  
[nature.org](http://nature.org)  
[groundwaterresourcehub.org](http://groundwaterresourcehub.org)



**Jackie Lozano**

---

**From:** Neal P. Maguire  
**Sent:** Monday, June 26, 2023 9:42 AM  
**To:** Bryan Bondy  
**Cc:** Agricultural Interests James Chambers ; Jackie Lozano  
**Subject:** Re: MBGSA Stakeholder Director Appointments for August 2023 - August 2024

Proceed with caution. This email originated from outside the District.

Jim has been reappointed by MBAWG.

On Jun 15, 2023, at 11:02 AM, Bryan Bondy wrote:

Hi Jim,

Just following up on this.

Thanks,

Bryan

---

**From:** Bryan Bondy  
**Sent:** Tuesday, May 16, 2023 9:05 AM  
**To:** 'Agricultural Interests James Chambers'  
'Neal P. Maguire'; 'Conner Everts'  
'; 'E.J. Remson'  
**Cc:** 'Jackie Lozano'  
**Subject:** RE: MBGSA Stakeholder Director Appointments for August 2023 - August 2024

Dear Jim and Conner,

I hope this message finds you doing well. I am writing to remind you that your MBGSA stakeholder director terms will expire in August.

Please work with your stakeholder groups to complete the nomination process for the 2023-2024 terms by August.

For your reference, I have pasted the relevant sections of the JPA concerning stakeholder director appoints below.

Please confirm and please keep Jackie and I informed of status.

Thank you!

Best Regards,

--

Bryan Bondy, PG, CHG  
Executive Director  
MBGSA

6.3.4 One (1) **Agricultural Stakeholder Director** unanimously selected by the Member Directors from a list of one or more qualified nominees submitted by the MBAWG, or the Farm Bureau if the MBAWG is unwilling or unable to nominate potential directors. The MBAWG, or the Farm Bureau, shall submit its nominee(s) to the Member Directors pursuant to a process specified in the Bylaws, unless directed otherwise by the Member Directors until such time as the Bylaws have been adopted. The Member Directors shall consider the nominee(s) at a regular meeting and at that meeting shall approve and appoint the Agricultural Stakeholder Director. In the absence of a unanimous vote of approval and appointment by the Member Directors, the Member Directors can request different nominations.

6.3.5 One (1) **Environmental Stakeholder Director** unanimously selected by the Member Directors from a nominee nominated by the following environmental organizations collectively:

1. Friends of the Santa Clara River
2. California Trout
3. National Audubon Society
4. Sierra Club
5. Santa Clara River Watershed Conservancy
6. Los Padres ForestWatch
7. Central Coast Alliance United for a Sustainable Economy
8. The Nature Conservancy
9. Wishtoyo Foundation
10. Keep Sespe Wild
11. Surfrider Foundation
12. CFROG (Citizens for Responsible Oil & Gas)

or, The Nature Conservancy if, and only if, the aforementioned list of organizations is unwilling or unable to nominate a potential Environmental Stakeholder Director. If the Member Directors do not accept a potential Environmental Stakeholder Director nominated by the aforementioned list of organizations or The Nature Conservancy, as applicable, the Member Directors shall request an additional nomination, as necessary. The aforementioned list of organizations shall submit its nominee to the Member Directors pursuant to a process specified in the Bylaws, unless directed otherwise by the Member Directors. The Member Directors shall consider the nominee(s) at a regular meeting and at that meeting shall approve and appoint the Environmental Stakeholder Director.

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## Motion Item No. 9(b)

**DATE:** September 25, 2023  
**TO:** Board of Directors  
**FROM:** Executive Director  
**SUBJECT:** Board Appointment of a City of San Buenaventura Representative

### SUMMARY

Following Elizabeth (Betsy) Cooper’s retirement, the City of San Buenaventura appointed a staff designee as Director on the Mound Basin Groundwater Sustainability Agency (Agency) Board of Directors, per its Resolution 2022-030 (Attachment A). On August 28, 2023, Ventura Water General Manager Gina Dorrington notified the Agency via email (Attachment B) of her appointment of Jennifer L. Tribo as the Director. The balance of the two-year term expires on June 13, 2024.

### RECOMMENDED ACTIONS

The Board will acknowledge, receive, and accept the City of San Buenaventura’s appointment of Jennifer L. Tribo as the City of San Buenaventura’s member Director to the Agency’s Board of Directors for the remainder of the two-year term through June 13, 2024.

### BACKGROUND

Joint Powers of Authority Agreement, Article 6.4 states that each Member Director shall be appointed by resolution of that Member's governing body to serve for a term of two (2) years.

### FISCAL SUMMARY

None.

### ATTACHMENTS

- A. City of San Buenaventura Resolution 2022-030
- B. Email from City of San Buenaventura

|   |
|---|
| Action: _____   |
| Motion: _____ 2 <sup>nd</sup> : _____   |
| A.Anselm: _____ J.Chambers: _____ C.Everts: _____ C.Keeling: _____ J.Tribo: _____ |

RESOLUTION NO. 2022-030

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF SAN BUENAVENTURA,  
CALIFORNIA, APPOINTING A DIRECTOR  
TO THE BOARD OF DIRECTORS OF THE  
MOUND BASIN GROUNDWATER  
SUSTAINABILITY AGENCY**

WHEREAS, the United Water Conservation District, the City of San Buenaventura (“City”), and the County of Ventura (“Member Agency” or “Member Agencies”) entered into a joint exercise of powers agreement (“JPA Agreement”) creating the Mound Basin Groundwater Sustainability Agency (“Mound Basin GSA”); and,

WHEREAS, the JPA Agreement requires the governing board of each Member Agency to appoint a Director to the Mound Basin GSA Board of Directors (“Mound Basin GSA Board”) to represent the City’s interests; and,

WHEREAS, in order to be eligible for appointment as a Director to represent the City, an individual shall be a member of the City Council or a City employee authorized to act on behalf of the City Council; and,

WHEREAS, the Director shall serve for terms of two (2) years, and may be removed during his or her term or reappointed for multiple terms at the pleasure of the City Council; and

WHEREAS, on May 8, 2017, the City Council adopted Resolution No. 2017-022, appointing the Ventura Water General Manager as the Director to represent the City on the Mound Basin GSA Board.

NOW, THEREFORE, the City Council of the City of San Buenaventura does hereby resolve, find, determine and order as follows:

Section 1: All the recitals in this resolution are true and correct and the City so finds, determines and represents.

Section 2: The City Council hereby appoints the following as the Director to represent the City on the Mound Basin GSA Board:

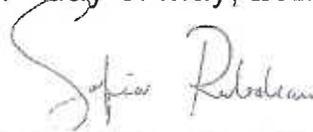
Director Ventura Water General Manager or staff designee

Section 3: The individual appointed as the Director is either a member of the City Council or a City employee authorized to act on behalf of the City Council, as required by the JPA Agreement.

Section 4: The City hereby confirms that the Director appointed pursuant to this resolution is authorized to represent the City's interests with respect to all matters that come before the Mound Basin GSA Board.

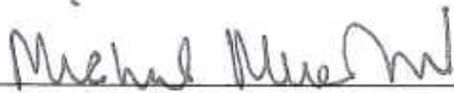
Section 5: This resolution shall take effect immediately upon passage and adoption.

PASSED AND ADOPTED this 31<sup>st</sup> day of May, 2022.



\_\_\_\_\_  
Sofia Rubalcava, Mayor

ATTEST:



\_\_\_\_\_  
Michael MacDonald  
City Clerk

APPROVED AS TO FORM  
ANDREW HEGLUND, City Attorney

BY: Miles Hogan 5/11/2022  
Miles Hogan Date  
Senior Assistant City Attorney

CERTIFICATION

STATE OF CALIFORNIA            )  
COUNTY OF VENTURA         )    SS.  
CITY OF SAN BUENAVENTURA   )

I, Michael B. MacDonald, City Clerk of the City of San Buenaventura, DO HEREBY CERTIFY that the foregoing is a full, true, and correct copy of Resolution No. 2022-030 which was duly and regularly passed and adopted by said City Council at a regular meeting held May 31, 2022, by the following vote:

AYES:            Councilmembers Sanchez- Palacios, Brown, Johnson, Halter, Friedman, Deputy Mayor Schroeder, and Mayor Rubalcava

NOES:           None

ABSENT:         None

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of San Buenaventura, California.

Michael MacDonald  
Michael B. MacDonald City Clerk  
City of San Buenaventura, California

6/8/22  
Date Attested



[Please note, email addresses have been removed from the following attachment.]

**Jackie Lozano**

---

**From:** Gina Dorrington  
**Sent:** Monday, August 28, 2023 5:52 PM  
**To:** Bryan Bondy  
**Cc:** Jackie Lozano; Jennifer Tribo; Betsy Cooper  
**Subject:** Ventura Water Mound Basin Designation  
**Attachments:** Resolution 2022-030 - Appointment of Director and Alternate for Mound Basin.pdf

**Proceed with caution.** This email originated from outside the District.

Bryan,

With the retirement of Betsy Copper, I, as the General Manager of Ventura Water will be placing Jennifer Tribo as the designated Mound Basin GSA Board Director for the City of Ventura as per the attached resolution.

If there are any questions, please contact me.

Respectfully,

Gina Dorrington  
General Manager  
Ventura Water  
Office: 805.677.4131



Stay Safe Ventura - We are Committed to Serving You

This message was scanned by Microsoft.



## Motion Item No. 9(c)

**DATE:** September 25, 2023  
**TO:** Board of Directors  
**FROM:** Executive Director  
**SUBJECT:** Agency Officer Appointment of a Member Director

### SUMMARY

Due to the recent change in the City of Ventura director, it is recommended that the Board appoint a vice chair/secretary to serve during the remainder of the calendar year 2023.

### RECOMMENDED ACTION

Appoint a vice chair/secretary to serve during the remainder of the calendar year 2023.

### BACKGROUND

The current Officers are as follows:

- Chair: Catherine P. Keeling
- Vice Chair/Secretary: Vacant
- Treasurer: Arne Anselm

### FISCAL SUMMARY

None.

### ATTACHMENT

None.

|   |
|---|
| Action: _____   |
| Motion: _____ 2 <sup>nd</sup> : _____   |
| A.Anselm: _____ J.Chambers: _____ C.Everts: _____ C.Keeling: _____ J.Tribo: _____ |



**MoundBasin**

GROUNDWATER SUSTAINABILITY AGENCY

***Resolution 2023-05***

***HONORING***

***Elizabeth (Betsy) Kingery Cooper***

**WHEREAS**, Director Cooper has faithfully served as a Member Director on behalf of the City of San Buenaventura from May 2022 to September 2023 on the Board of Directors of the Mound Basin Groundwater Sustainability Agency, and

**WHEREAS**, Director Cooper has given freely of her time, experience, and knowledge at the expense of her family and professional activities in order to contribute to the success and accomplishments of the Agency, and

**WHEREAS**, Director Cooper was instrumental in leading the Mound Basin Groundwater Sustainability Agency through post-groundwater sustainability plan projects having served as Board Vice-chair and Board Secretary, and

**WHEREAS**, during her tenure, Director Cooper has served with dignity and distinction and has contributed significantly to the successful operation of the Mound Basin Groundwater Sustainability Agency.

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Directors of the Mound Basin Groundwater Sustainability Agency take great pleasure in honoring Betsy Cooper for her dedicated, loyal, and honorable service.

**PRESENTED BY THE MBGSA BOARD OF DIRECTORS THIS 25TH DAY OF SEPTEMBER 2023.**

\_\_\_\_\_  
Chair  
Catherine Keeling

\_\_\_\_\_  
Treasurer  
Arne Anselm

\_\_\_\_\_  
Director  
James Chambers

\_\_\_\_\_  
Director  
Conner Everts



# MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

## Motion Item No. 9(e)

**DATE:** September 25, 2023

**TO:** Board of Directors

**FROM:** Executive Director

**SUBJECT:** Resolution 2023-06 Approving an Amendment to the Agency’s List of Authorized Signers for the Bank of the Sierra Account

### **RECOMMENDATION**

The Board will consider adopting Resolution 2023-06, amending the Agency’s list of authorized signatories for its Bank of the Sierra account to remove former Board member Elizabeth Kingery Cooper and add new Board member Jennifer Lynn Tribo as an authorized signatory.

### **BACKGROUND**

Currently, there are three authorized signatories on the Agency’s Bank of the Sierra account: (1) Arne Erik Anselm; (2) Elizabeth Kingery Cooper; and (3) Catherine Pinkerton Keeling. Ms. Cooper is no longer a member of the Agency’s Board of Directors and, therefore, should be removed from the Agency’s list of authorized signatories for its Bank of the Sierra account.

According to the Financial Service Representative of the Bank of the Sierra, Ms. Bernice Suggs, to remove Ms. Cooper, and add the new Board member Ms. Tribo, the Agency must adopt Resolution 2023-06 and submit a copy of the Agency’s meeting minutes indicating that the Board approved the removal of Ms. Cooper and retention of Directors Anselm and Keeling with the addition of Director Tribo as authorized signatories on the Agency’s Bank of the Sierra account.

### **FISCAL SUMMARY**

There is no fiscal impact related to the approval of this Resolution.

### **ATTACHMENT**

A - Resolution 2023-06

|   |
|---|
| Action: _____   |
| Motion: _____ 2 <sup>nd</sup> : _____   |
| A.Anselm: _____ J.Chambers: _____ C.Everts: _____ C.Keeling: _____ J.Tribo: _____ |

**RESOLUTION 2023-06**

**A RESOLUTION OF THE MOUND BASIN GROUNDWATER SUSTAINABILITY  
AGENCY APPROVING AN AMENDMENT OF THE LIST  
OF AUTHORIZED SIGNERS FOR THE AGENCY'S  
BANK OF THE SIERRA ACCOUNT**

**WHEREAS**, currently, the following individuals are authorized signatories for the Mound Basin Groundwater Sustainability Agency's (Agency) Bank of the Sierra account no. xxxxxx4128: (1) Arne Erik Anselm; (2) Elizabeth Kingery Cooper; and (3) Catherine Pinkerton Keeling; and

**WHEREAS**, Elizabeth Kingery Cooper is no longer an acting member of the Agency's Board of Directors; and

**WHEREAS**, the Agency desires to remove Elizabeth Kingery Cooper as its authorized signatory for its account with the Bank of the Sierra; and

**WHEREAS**, the Agency also desires to retain Arne Erik Anselm and Catherine Pinkerton Keeling as its authorized signatories for its account with the Bank of the Sierra, and

**WHEREAS**, the Agency further desires to add a new acting member of the Agency's Board of Directors Jennifer Lynn Tribo as an additional authorized signatory for its account with Bank of the Sierra,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Mound Basin Groundwater Sustainability Agency that:

- (1) Former Director Elizabeth Kingery Cooper shall be removed as an authorized signatory for the Agency's account with the Bank of the Sierra;
- (2) Directors Arne Erik Anselm and Catherine Pinkerton Keeling shall remain authorized signatories for the Agency's account with the Bank of the Sierra; and
- (3) Director Jennifer Lynn Tribo shall be added as an authorized signatory for the Agency's account with the Bank of the Sierra.

**PASSED, APPROVED AND ADOPTED** this 25th day of September 2023.

\_\_\_\_\_  
Catherine P. Keeling, Board Chair

ATTEST:

\_\_\_\_\_  
Jackie Lozano, Clerk of the Board



# MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

## Motion Item No. 9(f)

**DATE:** September 25, 2023

**TO:** Board of Directors

**FROM:** Executive Director

**SUBJECT:** Modification of the Existing Contract to the Agency’s Bank of the Sierra Account

### SUMMARY

On August 3, 2023, Bank of the Sierra Operations Supervisor Lorena Flores notified the Mound Basin Groundwater Sustainability Agency (Agency) that its checking account was over its allowable contracted amount in its depository by an estimated 8%. In order to resolve this issue, the Agency’s Finance Department staff recommended an increase in the contract limit.

Due to the deadline for increasing the depository limit, the Agency’s Treasurer, with staff assistance, worked with Bank of the Sierra to draw up and execute a new Contract for the Deposit of Moneys (Attachment A).

Given the amount of reserves, staff intends to work with the Board on an investment policy at a future meeting.

### RECOMMENDED ACTION

It is recommended that the Board of Directors ratify the contract modifying the existing depository limits from \$700,000.00 to the new limit of \$1,000,000.00.

### BACKGROUND

When the Agency was formed, a checking account was established with Bank of Sierra for the main purpose of paying warrants and receiving payments.

### FISCAL SUMMARY

There were no fees incurred with the execution of this Contract and the rates have not changed. See Bank of the Sierra’s Schedule of Fees (Attachment B).

### ATTACHMENTS

- A. Contract for Deposit of Moneys
- B. Schedule of Fees

|   |
|---|
| Action: _____   |
| Motion: _____ 2 <sup>nd</sup> : _____   |
| A.Anselm: _____ J.Chambers: _____ C.Everts: _____ C.Keeling: _____ J.Tribo: _____ |

**CONTRACT FOR DEPOSIT OF MONEYS**

---

THIS CONTRACT, relating to the deposit of moneys, is made as of August 4, 2023, between Arne E. Anselm (hereinafter designated "Treasurer") acting in his/her official capacity as Treasurer of Mound Basin Groundwater Sustainability Agency (hereinafter designated "Depositor"), and Bank Of The Sierra (hereinafter designated "Depository"), having a net worth of three hundred sixty three million nine hundred thirty eight thousand seven hundred six Dollars \$363,938,706.00 as of December 31, 2022.

**WITNESSETH:**

WHEREAS, the Treasurer proposes to deposit in the Depository from time to time, commencing on August 4, 2023, moneys in his custody in an aggregate amount on deposit at any one time not to exceed \$1,000,000.00 dollars, or the total of the paid-up capital and surplus of the Depository, whichever is the lesser amount, and said moneys will be deposited subject to Title 5, Division 2, Part 1, Chapter 4, Article 2, (commencing with Section 53630) of the Government Code of the State of California.

WHEREAS, said provisions of the Government Code require the Treasurer to enter into a contract with the Depository setting forth the conditions upon which said moneys are deposited.

WHEREAS, in the judgment of the Treasurer, this contract is to the public advantage.

NOW, THEREFORE, it is agreed between the parties hereto as follows:

1. This contract cancels and supersedes any previous contracts between the Treasurer and the Depository relating to the method of handling and collateralization of deposits of moneys.
2. This contract, but not deposits then held hereunder, shall be subject to termination by the Treasurer or the Depository at any time upon 30 days' written notice. Deposits may be withdrawn in accordance with agreement of the parties and applicable federal and state statutes, rules and regulations. This contract is subject to modification or termination upon enactment of any statute, rule or regulation, state or federal, which, in the opinion of the Administrator of Local Agency Security, is inconsistent herewith, including any change relative to the payment of interest upon moneys so deposited by the Treasurer.
3. Interest shall accrue on any moneys so deposited as permitted by any act of Congress of the United States or by any rule or regulation of any department or agency of the Federal Government adopted pursuant thereto. If interest may legally be paid, all moneys deposited in accordance with this contract shall bear interest at a rate agreed upon by the Treasurer and the Depository, on the average daily balance of such moneys kept on deposit with the depository.
4. The Depository shall issue to the Treasurer at the time of each inactive deposit a receipt on a form agreed to by the Depository and the Treasurer, stating the interest to be paid, if any, the duration of the deposit, the frequency of interest payments, and the terms of withdrawal. Each such deposit is by reference made a part of this contract.

5. As security for said deposit, the Depository shall at all time maintain a Letter of Credit with the Federal Home Loan Bank of San Francisco. The Administrator of Local Agency Security shall be the beneficiary of the letter of credit. The letter of credit must have a value of at least 5% in excess of the actual total amount of local agency moneys on deposit with the Depository. Further, the letter of credit shall be clean and irrevocable and shall provide that the administrator may draw upon it up to the total amount in the event the depository refuses to permit the withdrawal of the funds by a Treasurer.

6. The letter of credit is kept by the Administrator of Local Agency Security.

7. If the Depository fails to pay all or part of any deposits of the Treasurer which are subject to this contract when ordered to do so in accordance with the terms of withdrawal set forth on the deposit receipt (which is by reference made a part hereof), the Treasurer will immediately notify, in writing, the Administrator of Local Agency Security. Action of the Administrator in drawing on the letter of credit by Paragraph 5 above for the benefit of the Treasurer is governed by Government Code Section 53665.

8. The Depository may add, substitute or withdraw eligible securities being used as security for deposits made hereunder in accordance with Government Code Section 53654, provided the requirements of Paragraph 5 above are met.

9. Pursuant to Government Code Section 53682, the Depository will charge the Depositor, fees for services in accordance with the attached Addendum A, titled "Schedule of Other Services".

10. This contract, the parties hereto, and all deposits governed by this contract shall be subject in all respects to Title 5, Division 2, Part 1, Chapter 4, Article 2 (commencing with Section 53630) of the Government Code, and of all other state and federal laws, statues, rules and regulations applicable to such deposits, whether now in force or hereafter enacted or promulgated, all of which are by this reference made a part hereof.

IN WITNESS WHERE OF, the Treasurer in his official capacity has signed this contract in duplicate and the Depository has caused this contract to be executed in like number by its duly authorized officers.

DEPOSITER:

Mound Basin Groundwater Sustainability Agency



**Arne E. Anselm**

**Treasurer**

DEPOSITORY:

**Bank of the Sierra**

**Cindy L. Dabney**

**SVP & Chief Accounting Officer**

Bank of the Sierra  
PO Box 1930  
Porterville, CA 93258-1930

Gentlemen:

Please refer to the Contract for Deposit of Moneys (the "Contract") entered into between **Mound Basin Groundwater Sustainability Agency** and Bank of the Sierra ("Depository") on **August 4, 2023** which Contract provides, among other things, that depository shall maintain with an agent designated in the Contract eligible collateral having a market value of at least 5% in excess of the actual total amount of local agency moneys on deposit with the Depository.

California Government Code 53653 provides:

When in his discretion local conditions so warrant, the Treasurer may waive security in such portion of any deposits as is insured pursuant to federal law, notwithstanding this article.

I have found that local conditions warrant a waiver pursuant to 53653. Accordingly, and acting in my official capacity as Treasurer at **Mound Basin Groundwater Sustainability Agency**, I hereby waive security for such portion of any deposits as is insured pursuant to Federal Law and authorize Depository to deduct the value of such secured deposits for which security is waived from the amount of deposits otherwise subject to the security requirements of the California Government Code.

This waiver may be terminated by written notice to the Depository given at any time I determine that local conditions no longer warrant the waiver.

8-10-23  
Date

[Signature]  
Signature

TREASURER  
Title





# Bank of the Sierra Schedule of Fees

Effective June 15th, 2023

| Depository Services                                   |                    |
|---|--------------------|
| <sup>1</sup> Overhead Assessment Fee*                 | \$0.11 per \$1,000 |
| Currency Deposited*                                   | \$1.20 per \$1,000 |
| Rolled Coin Deposited - per roll*                     | \$0.12             |
| Bagged Coin Deposited - per bag                       | \$5.00             |
| Currency Provided*                                    | \$1.20 per \$1,000 |
| Rolled Coin Provided - per roll*                      | \$0.12             |
| Cashier's Check - per check                           | \$6.00             |
| Cashier's Check Non-Customer - per check              | \$12.00            |
| Check Cashing Non-Customer - Whichever fee is greater | 1% or \$10.00      |
| Counter Check Fee - per sheet                         | \$2.00             |
| Checks Not on Proper Form - per item                  | \$5.00             |
| <sup>2</sup> Check Printing                           | Fees Vary          |
| Deposit - per deposit*                                | \$1.40             |
| Checks Deposited - per check*                         | \$0.15             |
| Deposit Correction Fee - per correction               | \$2.50             |
| Check Paid - per item*                                | \$0.15             |
| ACH Debit Paid - per item*                            | \$0.15             |
| ACH Credit - per item*                                | \$0.15             |
| <sup>3</sup> Standard Fee - Cash Order                | \$20.00            |
| Same Day Fee - Cash Order                             | \$40.00            |
| Uncollected Paid Fee - Cash Order                     | .30%               |
| Non-Standard Increments - Cash Order                  | \$5.00             |
| Stop Payment In Branch - per item                     | \$30.00            |
| Stop Payment Online - per item                        | \$15.00            |
| <sup>4</sup> Account Research - per hour              | \$29.50            |
| Photocopies - per page                                | \$0.50             |
| Photocopy of Paid Check - per item                    | \$1.00             |
| Fax Services First Page                               | \$3.00             |
| Fax Services Additional Page - per page               | \$1.00             |
| <sup>4</sup> Statement Balancing Service - per hour   | \$29.50            |
| Account History Printout                              | \$4.00             |
| Special Statement Request/Copy - per statement        | \$6.00             |
| Hold Statement  | \$0.50             |
| Proof of Correction - per item                        | \$2.00             |
| Legal Process   | \$100.00           |
| Collections - Domestic                                | \$15.00            |
| Collections - Foreign                                 | At Cost            |

| Sierra Personal Online Banking               |           |
|--|-----------|
| Sierra Personal Online Banking               | No Charge |
| Sierra Personal Online Banking with Bill Pay | No Charge |

| Account Fees                                   |         |
|--|---------|
| Early Account Closure within 6 Months - DDA    | \$25.00 |
| Early Account Closure within 6 Months - SAV    | \$5.00  |
| Excess Transaction - Sierra Personal MMA       | \$12.00 |
| Excess Transaction - Sierra Business MMA       | \$15.00 |
| Excess Transaction - All Personal/Business SAV | \$2.00  |
| Overdraft Fees (max 4 per day) - DDA/SAV       | \$35.00 |
| Postdated - per item                           | \$35.00 |

| Foreign Currency                                |           |
|---|-----------|
| <sup>5</sup> Standard Delivery - Shipping Fee   | \$7.00    |
| <sup>5</sup> Standard Delivery - Processing Fee | \$3.00    |
| <sup>6</sup> Priority Delivery - Shipping Fee   | \$13.00   |
| <sup>6</sup> Priority Delivery - Processing Fee | \$3.00    |
| Any order over \$10,000.00                      | Fees Vary |

| Health Savings Account (HSA)                    |           |
|---|-----------|
| Setup Fee - One Time                            | \$20.00   |
| Monthly Fee - If balance falls under \$3,000.00 | \$3.00    |
| (2) Debit Cards                                 | No Charge |
| Additional Debit Cards - per card               | \$5.00    |
| Excessive Contribution                          | \$20.00   |

| Individual Retirement Account |         |
|-------------------------------|---------|
| Annual Fee - per account      | \$15.00 |

| Safe Deposit Box                               |          |
|--|----------|
| 2 X 5 Safe Deposit Box - Annual Fee            | \$30.00  |
| 3 X 5 Safe Deposit Box - Annual Fee            | \$30.00  |
| 5 X 5 Safe Deposit Box - Annual Fee            | \$50.00  |
| 4 X 15 Safe Deposit Box - Annual Fee           | \$80.00  |
| 3 X 10 Safe Deposit Box - Annual Fee           | \$60.00  |
| 5 X 10 Safe Deposit Box - Annual Fee           | \$80.00  |
| 6 X 10 Safe Deposit Box - Annual Fee           | \$90.00  |
| 7 X 10 Safe Deposit Box - Annual Fee           | \$100.00 |
| 9 X 10 Safe Deposit Box - Annual Fee           | \$150.00 |
| 10 X 10 Safe Deposit Box - Annual Fee          | \$150.00 |
| Forcible Entry - minimum \$160.00 or greater   | \$160.00 |
| Failure to keep appointment for forcible entry | \$50.00  |
| Key Deposit                                    | \$25.00  |
| Missing Key                                    | \$25.00  |

\* These fees are only applicable to accounts in an analyzed product type.

<sup>1</sup> Assessment Fee is calculated on the average ledger balance - for analyzed accounts only.

<sup>2</sup> Check printing fees vary by style of checks ordered.

<sup>3</sup> Standard fee - order must be placed no later than 4:00 PM PST on the day prior.

<sup>4</sup> Minimum one hour per request.

<sup>5</sup> Branch will receive by Fed-Ex next business day PM delivery.

<sup>6</sup> Branch will receive by Fed-Ex next business day AM delivery.



# Bank of the Sierra Schedule of Fees

Effective June 15th, 2023

| 7Sierra Debit Card/Automated Teller Machine |           |
|---|-----------|
| Bank of the Sierra ATM - Customer           | No Charge |
| Bank of the Sierra ATM - Non-Customer       | \$3.00    |
| Non-Bank of the Sierra ATM - Customer       | \$2.50    |
| Expedited Card Fee                          | \$45.00   |
| Sierra Debit Card Replacement - per card    | \$5.00    |

| Night Depository        |         |
|-------------------------|---------|
| Annual Fee              | \$25.00 |
| Key Deposit             | \$5.00  |
| Plastic Disposable Bags | At Cost |

| Additional Fees - Analyzed Accounts                 |   |         |       |           |       |            |       |            |       |              |       |
|---|---|---------|-------|-----------|-------|------------|-------|------------|-------|--------------|-------|
| Sierra Business Analysis - per account*             | \$21.00   |         |       |           |       |            |       |            |       |              |       |
| Sierra Business Analysis - Uncollected Funds*       | 12%   |         |       |           |       |            |       |            |       |              |       |
| Money Service Business (MSB) Opening Fee - One Time | \$750.00  |         |       |           |       |            |       |            |       |              |       |
| <sup>8</sup> MSB Checking - per account*            | \$150.00 - \$750.00   |         |       |           |       |            |       |            |       |              |       |
| Check Casher Monthly Fee*                           | \$150.00  |         |       |           |       |            |       |            |       |              |       |
| Earnings Credit Rate*                               | <table border="0"> <tr> <td>≥\$0.01</td> <td>0.09%</td> </tr> <tr> <td>≥\$10,000</td> <td>0.09%</td> </tr> <tr> <td>≥\$100,000</td> <td>0.13%</td> </tr> <tr> <td>≥\$250,000</td> <td>0.19%</td> </tr> <tr> <td>≥\$1,000,000</td> <td>0.25%</td> </tr> </table> | ≥\$0.01 | 0.09% | ≥\$10,000 | 0.09% | ≥\$100,000 | 0.13% | ≥\$250,000 | 0.19% | ≥\$1,000,000 | 0.25% |
| ≥\$0.01   | 0.09%   |         |       |           |       |            |       |            |       |              |       |
| ≥\$10,000   | 0.09%   |         |       |           |       |            |       |            |       |              |       |
| ≥\$100,000  | 0.13%   |         |       |           |       |            |       |            |       |              |       |
| ≥\$250,000  | 0.19%   |         |       |           |       |            |       |            |       |              |       |
| ≥\$1,000,000  | 0.25%   |         |       |           |       |            |       |            |       |              |       |
| MSB Checking Rolled Coin Deposited - per roll*      | \$0.15  |         |       |           |       |            |       |            |       |              |       |
| MSB Checking Rolled Coin Provided - per roll*       | \$0.15  |         |       |           |       |            |       |            |       |              |       |
| MSB Checking Currency Deposited*                    | \$1.50 per \$1,000  |         |       |           |       |            |       |            |       |              |       |
| MSB Checking Currency Provided*                     | \$1.50 per \$1,000  |         |       |           |       |            |       |            |       |              |       |

| Sierra Cash Management                 |           |
|--|-----------|
| Sierra Cash Management Basic - Monthly | No Charge |
| Sierra Cash Management Wires - Monthly | \$30.00   |
| Sierra Cash Management ACH - Monthly   | \$50.00   |
| Sierra Cash Management Plus - Monthly  | \$70.00   |
| Bill Pay                               | No Charge |

| Wire Origination                              |         |
|---|---------|
| Incoming Wire Fee - per wire                  | \$15.00 |
| Outgoing Wire Domestic - per wire             | \$27.50 |
| Outgoing Wire Foreign (USD) - per wire        | \$50.00 |
| Online Outgoing Wire Domestic - per wire      | \$20.00 |
| Online Outgoing Wire Foreign (USD) - per wire | \$40.00 |

| File Transfer Protocol (FTP) – File Automation |          |
|--|----------|
| BAI2 Monthly Fee*                              | \$25.00  |
| FTP Implementation Setup Fee*                  | \$150.00 |
| FTP Monthly Fee*                               | \$60.00  |
| FTP per File Fee – incoming only*              | \$10.00  |

| ACH Origination                                   |         |
|---|---------|
| ACH Origination Batch Fee - per batch             | \$5.00  |
| ACH Origination Per Item (Debit/Credit)           | \$0.10  |
| ACH Origination Reversal/Returned Item - per item | \$15.00 |
| Same Day ACH Origination Monthly Fee              | \$10.00 |

| Fraud Prevention                         |         |
|--|---------|
| Positive Pay - Monthly per account       | \$35.00 |
| Payee Positive Pay - Monthly per account | \$45.00 |
| ACH Positive Pay - Monthly per account   | \$20.00 |

| Sierra Remote Deposit   |           |
|---|-----------|
| Sierra Remote Deposit Implementation/ Training Fee - One-Time Fee         | \$150.00  |
| <sup>9</sup> Remote Deposit Scanner - One-Time Fee                        | Fees Vary |
| Sierra Remote Deposit Capture (RDC) - Monthly per merchant                | \$45.00   |
| Sierra Remote Deposit Now (RDN) - Monthly per merchant                    | \$35.00   |
| <sup>10</sup> Mobile Remote Deposit Capture (mRDC) - Monthly per merchant | \$25.00   |

| Bank of the Sierra Sweeps                  |          |
|--|----------|
| Platinum Sweep Setup Fee                   | \$50.00  |
| Platinum Sweep Monthly Fee - per account   | \$50.00  |
| Repurchase Sweep Setup Fee                 | \$50.00  |
| Repurchase Sweep Monthly Fee - per account | \$25.00  |
| DDA Credit Sweep Monthly Fee - per account | \$150.00 |

\* These fees are only applicable to accounts in an analyzed product type.

<sup>7</sup> Additional charges may be assessed by the participating bank or merchant; the fees listed here are Bank of the Sierra's only.

<sup>8</sup> Money Service Business (MSB) monthly maintenance fee is based on risk analysis.

<sup>9</sup> Remote Deposit Capture Scanners come in a single-feed or multi-feed depending on customers' needs and computer capability.

<sup>10</sup> mRDC monthly per account fee is waived if account is enabled with RDN or RDC.