



Post Office Box 3544  
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**NOTICE IS HEREBY GIVEN that the  
Mound Basin Groundwater Sustainability Agency (“Agency”)  
Board of Directors (“Directors”) will hold a  
REGULAR BOARD OF DIRECTORS MEETING  
at 10:00 A.M. on  
Tuesday, March 21, 2023  
at City of Ventura, Assembly Conference Room  
336 Sanjon Road, Ventura, CA 93002**

To participate in the Board of Directors meeting via Zoom, please access:

<https://us02web.zoom.us/j/87474400434?pwd=Q01mU0JQT20vdGJqRzN0Wi9UdXArQT09>

**Meeting ID:** 874 7440 0434 | **Passcode:** 551503

To call into the meeting (audio only), call: (877) 853-5247 (US Toll-free)

**Meeting ID:** 874 7440 0434

**MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY  
BOARD OF DIRECTORS MEETING AGENDA**

**CALL TO ORDER 10:00 A.M.**

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

**3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion or take any action on any items presented during public comments. Such items may only be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. In accordance with Government Code §54954.3(b)(1), public comment will be limited to three (3) minutes per speaker.

**4. APPROVAL OF AGENDA  
Motion**

**5. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

**5a. Approval of Minutes**

**Motion**

The Board will consider approving the Minutes from the January 23, 2023, Regular Mound Basin GSA Board of Directors meeting.

**5b. Approval of Warrants**

**Motion**

The Board will consider approving payment of outstanding vendor invoices.

**5c. Monthly Financial Reports**

**Information Item**

The Board will receive monthly profit and loss statements, and balance sheets for the months of January and February 2023.

**6. BOARD MEMBER ANNOUNCEMENTS**

Directors will provide updates on matters not on the agenda.

**7. EXECUTIVE DIRECTOR UPDATE**

**Information Item**

The Executive Director will provide an informational update on agency activities since the previous Board meeting.

**8. MOTION ITEMS**

**8a. Board Appointment of United Water Conservation District Representative Catherine P. Keeling**

**Motion**

The Board will acknowledge, receive, and accept United Water Conservation District's (UWCD) appointment of Catherine P. Keeling as UWCD's member Director to the Mound Basin GSA Board of Directors to fulfill the remainder of the two-year term through June 13, 2024.

**8b. Agency Officer Appointments and Required Bond**

**Motion**

The Board will consider appointing a chair, vice chair/secretary and a treasurer to serve during the calendar year 2023. The Board will also provide direction concerning obtaining a bond for the treasurer.

**8c. Resolution 2023-01 Approving an Amendment to the Agency's List of Authorized Signers for the Bank of the Sierra Account**

**Motion**

The Board will consider adopting Resolution 2023-01, amending the Agency's list of authorized signatories for its Bank of the Sierra account to remove former Board member Michael W. Mobley and add new Board member Catherine P. Keeling as an authorized signatory.





**MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY**  
**REGULAR BOARD OF DIRECTORS MEETING**

Monday, January 23, 2023, at 3:00 p.m.  
via Zoom, due to COVID-19 Meeting Protocol

**MINUTES**

**DIRECTORS IN ATTENDANCE**

Elizabeth (Betsy) Cooper, Vice-chair/Secretary  
Arne Anselm, Treasurer  
James (Jim) Chambers  
Conner Everts

**STAFF IN ATTENDANCE**

Bryan Bondy, Executive Director  
Alex Dominguez, Legal Counsel  
Jackie Lozano, Clerk of the Board

**PUBLIC IN ATTENDANCE**

John Lindquist, UWCD

**CALL TO ORDER**

Vice-chair Betsy Cooper called the meeting to order at 3:01 p.m.

**1. PLEDGE OF ALLEGIANCE**

Vice-chair Cooper led the participants in reciting the Pledge of Allegiance.

**2. BOARD OF DIRECTORS ROLL CALL**

The Clerk of the Board called roll. Four Directors were present (Anselm, Chambers, Cooper, and Everts). United Water Conservation District's MBGSA director seat was unappointed at the time of the meeting.

**3. Adoption of Alternative Teleconferencing Requirements Under AB 361**

**Motion**

Following discussion, on motion of Director Everts, seconded by Director Anselm, the Board made the determination that, due to continuation of the Governor's Executive Order and the imminent risk to health and safety, the Board will continue with the previous teleconferencing determination under AB 361, on the following roll call vote: Four ayes (Anselm, Chambers, Cooper, Everts); none opposed. Motion carried 4/0.

**4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

Vice-chair Cooper asked if there were any public comments. None were offered.

**5. APPROVAL OF AGENDA**

**Motion**

Director Everts moved Agenda approval; Seconded by Director Chambers. Roll call vote: Four ayes (Anselm, Chambers, Cooper, Everts), none opposed. Motion carried 4/0.

## 6. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

### 6a. Approval of Minutes

#### Motion

The Board will consider approving the Minutes from the November 17, 2022, Regular Board of Directors meeting. A meeting cancellation notice was emailed to the Board of Directors and interested parties list as well as posted on the Mound Basin GSA website regarding the December 15, 2022, Regular Board of Directors meeting.

### 6b. Approval of Warrants

#### Motion

The Board will review the warrant payment registry for previously paid invoices and consider approving payment of outstanding vendor invoices.

### 6c. Monthly Financial Reports

#### Information Item

The Board will receive monthly profit and loss statements and balance sheets for the months of November and December 2022.

Vice-chair Cooper requested three corrections to Consent Calendar item 6a. Approval of Minutes as follows:

- Item 3: After roll call vote: four ayes, remove “Everts” from the roll call list and add “Cooper.”
- Item 10: Last line of paragraph, change out the word “Victoria” and replace it with the word “Mound.”

Motion to approve Consent Calendar items and Minutes as modified with a note that Director Everts was absent on November 17, 2022, Director Anselm; Seconded by Director Chambers. Roll call vote: Four ayes (Anselm, Chambers, Cooper, Everts); none opposed; Motion carried 4/0.

## 7. BOARD MEMBER ANNOUNCEMENTS

There were no updates provided by the Directors.

## 8. REVIEW OF MEETING TELECONFERENCING RULES

### Information Item

Alex Dominquez from the Agency Counsel’s office provided an overview and presentation (attached) of the new teleconferencing changes coming in March. He also provided, as an attachment to the staff report, a reference guide to assist with any questions the Board may have in the future. Alex Dominquez answered miscellaneous questions about the teleconferencing rules.

No public comments.

**9. EXECUTIVE DIRECTOR UPDATE**

**Information Item**

Executive Director Bryan Bondy provided an update on Agency activities since the last Regular Board of Directors meeting of November 17, 2022. Director Chambers as well as Vice-chair Cooper thanked Executive Director Bondy for emailing the year-end Mound Basin GSA 2022 summary to the interested parties.

No public comments.

**10. MOTION ITEMS**

**10a. Agency Officer Appointments and Required Bond**

**Motion**

Executive Director Bondy summarized the motion to the Board for their consideration of approval. He asked for clarification from legal counsel about officer eligibility. Mr. Dominguez responded that any director could serve as an officer. After further discussion among the Directors regarding appointments, Director Anselm asked whether the Board could defer this matter to the next Regular Board of Directors meeting so that the new United Water Conservation District representative could be included. Mr. Dominguez said officer appointments could wait. Vice-chair Cooper agreed with deferring the item.

No public comments.

Motion to approve deferring Agency Officer Appointments and Required Bond to the next Regular Board of Directors meeting, Director Anselm; Seconded by Director Chambers. Roll call vote: Four ayes (Anselm, Chambers, Cooper, Everts); none opposed. Motion carried 4/0.

**10b. Stakeholder Engagement Plan Annual Review**

**Motion**

Executive Director Bondy summarized this motion to the Board for approval. A redlined version of the plan was provided in the agenda packet for review. Director Cooper said the delineation of disadvantaged communities on Figure 1 of the plan doesn't look correct. Executive Director Bondy explained that the data is provided by the Department of Water Resources. Executive Director Bondy said he would check for any updates to the data prior to finalizing the plan.

No public comments.

Motion to approve amendment of the Stakeholder Engagement Plan with an updated Figure 1, Director Cooper; Seconded by Director Chambers. Roll call vote: Four ayes (Anselm, Chambers, Cooper, Everts); none opposed. Motion carried 4/0.

**11. FUTURE AGENDA ITEMS**

Vice-chair Cooper polled the Directors for any future agenda items. Director Chambers asked if there are any updates on modeling. John Lindquist said there isn't anything new that is significant to report. Director Chambers said he is interested in receiving updates on the shallow groundwater monitoring and the new monitoring well. Director Chambers also asked about the status of the City's wells and pumping rates. Vice-chair Cooper said she can provide a report after the new wells are online.

**ADJOURNMENT**

Vice-chair Cooper adjourned the meeting at 3:47 p.m. to the next Regular Board of Directors meeting on February 27, 2023, at 3:00 p.m. or call of the Vice-chair.

I certify that the above is a true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors meeting of January 23, 2023.

ATTEST: \_\_\_\_\_  
Elizabeth (Betsy) Cooper, Vice Chair/Secretary

ATTEST: \_\_\_\_\_  
Jackie Lozano, Clerk of the Board



**Motion Item No. 5(b)**

**DATE:** March 15, 2023  
**TO:** Board of Directors and Executive Director  
**FROM:** Ambry Tibay, UWCD  
**SUBJECT:** Warrant Registers for March 2023

**SUMMARY:**

The Board will receive and review the monthly warrant registers for the Mound Basin GSA.

**STAFF RECOMMENDATION:**

UWCD accounting staff has prepared the March 2023 warrants based on the Mound Basin GSA payables and is recommending approval. All expenditures are in accordance with the Board approved budget and have been reviewed by the Executive Director.

**FISCAL SUMMARY:**

Not applicable.

**ATTACHMENTS:**

Attachment A - Warrant Register for March 2023

Action: _____
Motion: _____ 2 <sup>nd</sup> : _____
A.Anselm: _____ J.Chambers: _____ B.Cooper: _____ C.Everts: _____ C.Keeling: _____

# Mound Basin Groundwater Sustainability Agency Check Detail

March 16, 2023

Type	Num	Date	Name
Bill Pmt -Check	11480	03/16/2023	BONDSEXPRESS
Bill Pmt -Check	11481	03/16/2023	Bondy Groundwater Consulting, Inc
Bill Pmt -Check	11482	03/16/2023	INTERA Incorporated
Bill Pmt -Check	11483	03/16/2023	United Water Conservation District

# Mound Basin Groundwater Sustainability Agency

## Check Detail

March 16, 2023

<u>Account</u>	<u>Original Amount</u>
10000 - Bank of the Sierra	-336.00
10000 - Bank of the Sierra	-311.25
10000 - Bank of the Sierra	-5,852.50
10000 - Bank of the Sierra	-419.38
	<u>-6,919.13</u>



**MoundBasin**  
GROUNDWATER SUSTAINABILITY AGENCY

**Item No. 5(c)**

**DATE:** March 15, 2023  
**TO:** Board of Directors and Executive Director  
**FROM:** Ambry Tibay, UWCD  
**SUBJECT:** Monthly Financial Reports

**SUMMARY**

The Board will receive the monthly financial reports for the Mound Basin GSA.

**INFORMATIONAL ITEM**

UWCD accounting staff has prepared financial reports based on the Mound Basin GSA revenue and expenses for the month of January and February 2023.

**BACKGROUND**

**FISCAL SUMMARY**

Not applicable.

**ATTACHMENTS**

- A. January 2023 Profit/Loss Statement
- B. January 2023 Balance Sheet
- C. February 2023 Profit/Loss Statement
- D. February 2023 Balance Sheet

**Mound Basin Groundwater Sustainability Agency**  
**Profit & Loss Budget Performance**  
 July through January 2023

ATTACHMENT A

	<u>Jul - Jan 23</u>	<u>Annual Budget</u>	<u>Budget</u>
<b>Income</b>			
40001 · Groundwater Extraction Fees	0.00	365,800.00	0.00%
47000 · Other Revenue			
47001 · Late Fees	1,227.39		
<b>Total 47000 · Other Revenue</b>	<u>1,227.39</u>		
<b>Total Income</b>	<u>1,227.39</u>	<u>365,800.00</u>	<u>0.00%</u>
<b>Gross Profit</b>	<u>1,227.39</u>	<u>365,800.00</u>	<u>0.00%</u>
<b>Expense</b>			
52200 · Professional Services			
52240 · Prof Svcs - IT Consulting	136.82	1,050.00	13.03%
52250 · Prof Svcs - Post GSP Adoption	26,466.33	98,373.79	26.90%
52270 · Prof Svcs - Accounting	2,806.79	9,480.58	29.61%
52275 · Prof Svcs - Admin/Clerk of Bd	3,818.21	5,097.09	74.91%
52280 · Prof Svcs - Executive Director	6,951.23	18,375.00	37.83%
<b>Total 52200 · Professional Services</b>	<u>40,179.38</u>	<u>132,376.46</u>	<u>30.35%</u>
52500 · Legal Fees			
52501 · Legal Counsel	4,724.00	12,000.00	39.37%
<b>Total 52500 · Legal Fees</b>	<u>4,724.00</u>	<u>12,000.00</u>	<u>39.37%</u>
53000 · Office Expenses			
53010 · Public Information	0.00	1,325.00	0.00%
53020 · Office Supplies	52.90	210.00	25.19%
53026 · Postage & Mailing	273.74	650.00	42.11%
53070 · Licenses, Permits & Fees	0.00	1,100.00	0.00%
53110 · Travel & Training	218.93	500.00	43.79%
<b>Total 53000 · Office Expenses</b>	<u>545.57</u>	<u>3,785.00</u>	<u>14.41%</u>
53111 · Office Expenses - Other	6.73	300.00	2.24%
53500 · Insurance			
53510 · Liability Insurance	5,598.63	5,361.30	104.43%
<b>Total 53500 · Insurance</b>	<u>5,598.63</u>	<u>5,361.30</u>	<u>104.43%</u>
70000 · Interest & Debt Service			
70120 · Interest Expense	216.31	1,238.00	17.47%
70130 · Principal Payment	0.00	0.00	0.00%
<b>Total 70000 · Interest &amp; Debt Service</b>	<u>216.31</u>	<u>1,238.00</u>	<u>17.47%</u>
81000 · Contingency - Non Capital Expen	0.00	21,006.08	0.00%
82000 · Capital Expenditures			
82001 · Capital Project Expenditures	0.00	41,694.17	0.00%
82002 · Contingency - Capital	0.00	4,169.42	0.00%
<b>Total 82000 · Capital Expenditures</b>	<u>0.00</u>	<u>45,863.59</u>	<u>0.00%</u>
<b>Total Expense</b>	<u>51,270.62</u>	<u>221,930.43</u>	<u>23.10%</u>
<b>Net Income</b>	<u><u>-50,043.23</u></u>	<u><u>143,869.57</u></u>	<u><u>-23.10%</u></u>

**Balance Sheet**

As of January 31, 2023

	<u>January 2023</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Bank of the Sierra	390,425.83
<b>Total Checking/Savings</b>	<u>390,425.83</u>
<b>Accounts Receivable</b>	
11000 · Accounts Receivable	183,702.34
<b>Total Accounts Receivable</b>	<u>183,702.34</u>
<b>Total Current Assets</b>	<u>574,128.17</u>
<b>TOTAL ASSETS</b>	<u><u>574,128.17</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	0.00
<b>Total Accounts Payable</b>	<u>0.00</u>
<b>Other Current Liabilities</b>	
20001 · Advance from City of Ventura	0.00
20510 · Interest Payable	0.00
<b>Total Other Current Liabilities</b>	<u>0.00</u>
<b>Total Current Liabilities</b>	<u>0.00</u>
<b>Total Liabilities</b>	0.00
<b>Equity</b>	
32000 · Retained Earnings	624,171.40
Net Income	-50,043.23
<b>Total Equity</b>	<u>574,128.17</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>574,128.17</u></u>

**Mound Basin Groundwater Sustainability Agency**  
**Profit & Loss Budget Performance**  
 July through February 2023

ATTACHMENT C

	<u>Jul - Feb 23</u>	<u>Annual Budget</u>	<u>Budget</u>
<b>Income</b>			
40001 · Groundwater Extraction Fees	217,632.41	365,800.00	59.49%
47000 · Other Revenue			
47001 · Late Fees	1,227.39		
<b>Total 47000 · Other Revenue</b>	<u>1,227.39</u>		
<b>Total Income</b>	<u>218,859.80</u>	<u>365,800.00</u>	<u>59.50%</u>
<b>Gross Profit</b>	218,859.80	365,800.00	59.50%
<b>Expense</b>			
52200 · Professional Services			
52240 · Prof Svcs - IT Consulting	136.82	1,050.00	13.03%
52250 · Prof Svcs - Post GSP Adoption	32,422.58	98,373.79	32.96%
52270 · Prof Svcs - Accounting	2,909.92	9,480.58	30.69%
52275 · Prof Svcs - Admin/Clerk of Bd	4,107.39	5,097.09	80.58%
52280 · Prof Svcs - Executive Director	7,158.73	18,375.00	38.96%
<b>Total 52200 · Professional Services</b>	<u>46,735.44</u>	<u>132,376.46</u>	<u>35.30%</u>
52500 · Legal Fees			
52501 · Legal Counsel	4,724.00	12,000.00	39.37%
<b>Total 52500 · Legal Fees</b>	<u>4,724.00</u>	<u>12,000.00</u>	<u>39.37%</u>
53000 · Office Expenses			
53010 · Public Information	0.00	1,325.00	0.00%
53020 · Office Supplies	54.89	210.00	26.14%
53026 · Postage & Mailing	275.63	650.00	42.40%
53070 · Licenses, Permits & Fees	0.00	1,100.00	0.00%
53110 · Travel & Training	242.12	500.00	48.42%
<b>Total 53000 · Office Expenses</b>	<u>572.64</u>	<u>3,785.00</u>	<u>15.13%</u>
53111 · Office Expenses - Other	6.73	300.00	2.24%
53500 · Insurance			
53510 · Liability Insurance	5,834.63	5,361.30	108.83%
<b>Total 53500 · Insurance</b>	<u>5,834.63</u>	<u>5,361.30</u>	<u>108.83%</u>
70000 · Interest & Debt Service			
70120 · Interest Expense	216.31	1,238.00	17.47%
70130 · Principal Payment	0.00	0.00	0.00%
<b>Total 70000 · Interest &amp; Debt Service</b>	<u>216.31</u>	<u>1,238.00</u>	<u>17.47%</u>
81000 · Contingency - Non Capital Expen	0.00	21,006.08	0.00%
82000 · Capital Expenditures			
82001 · Capital Project Expenditures	0.00	41,694.17	0.00%
82002 · Contingency - Capital	0.00	4,169.42	0.00%
<b>Total 82000 · Capital Expenditures</b>	<u>0.00</u>	<u>45,863.59</u>	<u>0.00%</u>
<b>Total Expense</b>	<u>58,089.75</u>	<u>221,930.43</u>	<u>26.17%</u>
<b>Net Income</b>	<u><u>160,770.05</u></u>	<u><u>143,869.57</u></u>	<u><u>33.32%</u></u>

**Balance Sheet**

As of February 28, 2023

	<u>February 2023</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Bank of the Sierra	390,425.83
<b>Total Checking/Savings</b>	<u>390,425.83</u>
<b>Accounts Receivable</b>	
11000 · Accounts Receivable	401,334.75
<b>Total Accounts Receivable</b>	<u>401,334.75</u>
<b>Total Current Assets</b>	<u>791,760.58</u>
<b>TOTAL ASSETS</b>	<u><u>791,760.58</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	6,919.13
<b>Total Accounts Payable</b>	<u>6,919.13</u>
<b>Other Current Liabilities</b>	
20001 · Advance from City of Ventura	0.00
20510 · Interest Payable	0.00
<b>Total Other Current Liabilities</b>	<u>0.00</u>
<b>Total Current Liabilities</b>	<u>6,919.13</u>
<b>Total Liabilities</b>	6,919.13
<b>Equity</b>	
32000 · Retained Earnings	624,171.40
Net Income	160,770.05
<b>Total Equity</b>	<u>784,941.45</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>791,860.58</u></u>



# MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

## Information Item No. 7

**DATE:** March 21, 2023  
**TO:** Board of Directors  
**FROM:** Executive Director  
**SUBJECT:** Executive Director Update

### SUMMARY

The following are updates on Agency activities since the last Board meeting.

1. Administrative: No update.
2. Financial:
  - a. Invoices for the 2022-2 semi-annual period (August – December 2022) were issued.
3. Legal: No update.
4. Groundwater Sustainability Plan (GSP) Implementation:
  - a. GSP: The GSP is under review by the Department of Water Resources (DWR).
  - b. GSP Development Grant:
    - i. Progress report and invoice no. 12 was submitted to DWR on April 25, 2022, and approved November 1, 2022. Payment in the amount of \$106,022.61 had not been received as of March 16, 2023, but is expected soon.
    - ii. The required grant closeout report and retention release request were submitted to DWR on April 25, 2022. Retention payment in the amount of \$75,792.14 is expected 1-2 months after DWR approval.
  - c. SGMA Implementation Grant:
    - i. The SGMA Implementation Round 2 Grant application is under review by DWR. Award announcements are expected in August 2023.
  - d. Groundwater Monitoring Well – DWR Technical Support Services (TSS): DWR is working on closing out the project and transferring custody of the wells to

MBGSA. UWCD groundwater monitoring staff have added the well to their monitoring schedule.

- e. Shallow Groundwater Level Monitoring: Monitoring activities are ongoing by UWCD on behalf of MBGSA.
5. Miscellaneous: The Executive Director continued coordinating with other small GSAs in the State to form coalition to lobby the State for funding for small GSAs.
6. Correspondence: None.

**INFORMATIONAL ITEM**

Receive an update from the Executive Director on activities since the previous board meeting.

**BACKGROUND**

Not applicable

**FISCAL SUMMARY**

Not applicable.

**ATTACHMENTS**

None.



## Motion Item No. 8(a)

**DATE:** March 21, 2023  
**TO:** Board of Directors  
**FROM:** Executive Director  
**SUBJECT:** Board Appointment of United Water Conservation District Representative Catherine P. Keeling

### SUMMARY

Following outgoing Agency Director Michael W. Mobley, United Water Conservation District (UWCD) adopted UWCD Resolution 2023-06 appointing UWCD Board member Catherine P. Keeling as a representative Director on the Mound Basin Groundwater Sustainability Agency Board of Directors. Appointment was made at the UWCD Board of Directors meeting held on March 8, 2023. A copy of UWCD Resolution 2023-06 is attached confirming Director Keeling’s appointment. The two-year term for this appointment began June 14, 2022. Director Keeling will fulfill the remainder of the two-year appointment now through June 13, 2024.

### RECOMMENDED ACTIONS

The Board will acknowledge, receive, and accept UWCD’s appointment of Catherine P. Keeling as UWCD’s member Director to the Mound Basin GSA Board of Directors to fulfill the remainder of the two-year term now through June 13, 2024.

### BACKGROUND

Joint Powers of Authority Agreement, Article 6.4 states that each Member Director shall be appointed by resolution of that Member's governing body to serve for a term of two (2) years.

### FISCAL SUMMARY

N/A

### ATTACHMENT

A. UWCD Resolution 2023-06

Action: _____
Motion: _____ 2 <sup>nd</sup> : _____
A.Anselm: _____ J.Chambers: _____ B.Cooper: _____ C.Everts: _____ C.Keeling: _____

**RESOLUTION 2023-06**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
UNITED WATER CONSERVATION DISTRICT  
APPOINTING DIRECTOR CATHERINE P. KEELING  
AS ITS REPRESENTATIVE TO THE  
MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY**

**WHEREAS**, the City of Ventura, County of Ventura and United Water Conservation District (“Member Agencies”) have entered into a joint exercise of powers agreement (“JPA Agreement”) that created the Mound Basin Groundwater Sustainability Agency (MBGSA); and

**WHEREAS**, the JPA Agreement requires the governing board of each Member agency to appoint a Director to the MBGSA Board of Directors by resolution;

**NOW, THEREFORE, BE IT RESOLVED** that the UWCD Board of Directors takes the following actions:

1. The UWCD Board of Directors appoints Director Catherine P. Keeling to represent the District’s interests with respect to all matters that come before the MBGSA Board of Directors.

**PASSED, APPROVED AND ADOPTED** this 8<sup>th</sup> day of March, 2023.

**ATTEST:** Bruce E. Dandy  
Bruce E. Dandy, Board President

**ATTEST:** Lynn E. Maulhardt  
Lynn E. Maulhardt, Board Secretary/Treasurer





## Motion Item No. 8(b)

**DATE:** March 21, 2023  
**TO:** Board of Directors  
**FROM:** Executive Director  
**SUBJECT:** Agency Officer Appointments and Required Bond

### SUMMARY

It is recommended that the Board appoint a chair, vice-chair/secretary, and a treasurer to serve during the calendar year 2023.

Pursuant to Government Code section 6505.1, a bond is required for the Treasurer. A \$5,000 bond was obtained in 2021 that expires in April 2023. Therefore, the staff requests renewal of the bond for a three-year term prior to expiration unless the Board determines that it would like to change the bond amount and term.

### RECOMMENDED ACTIONS

1. Appoint a chair, vice chair/secretary and a treasurer to serve during calendar year 2023.
2. Confirm renewal of the existing Treasurer bond and term is sufficient or provide direction concerning obtaining a new bond.

### BACKGROUND

Pursuant to Joint Exercise of Powers Agreement (JPA) Article 7, the Board of Directors shall select officers annually at the first Board meeting following January 1<sup>st</sup> of each year. Officers may serve for multiple consecutive terms, with no term limit.

The 2022 Officers were as follows:

- Chair: Mike Mobley
- Vice chair/Secretary: Elizabeth (Betsy) Cooper
- Treasurer: Arne Anselm

Government Code section 6505.1, the JPA agreement §13.3, and the GSA Bylaws §4.4 require the Treasurer to post a bond for an amount determined by the GSA. The current Treasurer bond is \$5,000, expires in April 2023, and is up for renewal.

### FISCAL SUMMARY

Bonds have a nominal fee.

Action: _____
Motion: _____ 2 <sup>nd</sup> : _____
A.Anselm: _____ J.Chambers: _____ B.Cooper: _____ C.Everts: _____ C.Keeling: _____



# MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

## Motion Item No. 8(c)

**DATE:** March 21, 2023

**TO:** Board of Directors

**FROM:** Executive Director

**SUBJECT:** Resolution 2023-01 Approving an Amendment to the Agency’s List of Authorized Signers for the Bank of the Sierra Account

### **RECOMMENDATION**

The Board will consider adopting Resolution 2023-01, amending the Agency’s list of authorized signatories for its Bank of the Sierra account to remove former Board member Michael W. Mobley and add new Board member Catherine P. Keeling as an authorized signatory.

### **BACKGROUND**

Currently, there are three authorized signatories on the Agency’s Bank of the Sierra account: (1) Michael W. Mobley; (2) Elizabeth Kingery Cooper; and (3) Arne Erik Anselm. Michael W. Mobley is no longer a member of the Agency’s Board of Directors and, therefore, should be removed from the Agency’s list of authorized signatories for its Bank of the Sierra account.

According to the Assistant Vice President and Operations Manager of the Bank of the Sierra, Ms. Tracy Grove, to remove Mr. Mobley, and add the new Board member Catherine P. Keeling, the Agency must adopt Resolution 2023-01 and submit a copy of the Agency’s meeting minutes indicating that the Board approved the removal of Mr. Mobley and retention of Directors Cooper and Anselm with the addition of Director Keeling as authorized signatories on the Agency’s Bank of the Sierra account.

### **FISCAL SUMMARY**

There is no fiscal impact related to the approval of this Resolution.

### **ATTACHMENT**

Attachment A - Resolution 2023-01

<p>Action: _____</p> <p>Motion: _____ 2<sup>nd</sup>: _____</p> <p>A.Anselm: _____ J.Chambers: _____ B.Cooper: _____ C.Everts: _____ C.Keeling: _____</p>
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## Motion Item No. 8(d)

**DATE:** March 21, 2023  
**TO:** Board of Directors  
**FROM:** Executive Director  
**SUBJECT:** Fiscal Year 2022-2023 Mid-Year Budget Report

### SUMMARY

The mid-year budget report and proposed mid-year budget modifications are enclosed (Attachment A). The following is a summary of the budget status and recommended budget modifications.

- **Income:** Groundwater Extraction Fee income was 0% of budget at mid-year because the extraction fees for the first half of the year are booked during 3<sup>rd</sup> quarter. A minor update to the budgeted annual extraction fee revenue is recommended based on the invoices issued in March 2023 for the July – December 2022 groundwater extractions.
- **Professional Services Fees:** Professional Services – Post GSP Adoption are only 17% of budget at mid-year because the bulk of the annual expenses are for the annual report, which are booked during the second half of the fiscal year. No budget modifications are proposed.
- **Other Expenses:** No budget modifications are proposed due to the small budgets of the individual accounts.
- **Capital Projects:** The capital project budget is for new monitoring wells. No expenditures were made during the first and second quarters. Progress on the capital projects was deferred to make an application for the GSP implementation grant. Grant award notification is not expected before the end of the fiscal year; therefore, it is proposed that the capital projects budget be reduced and the balance of the budget moved to capital reserve. While the capital project budget may be reduced this fiscal year, the funds will be needed in the future if the GSP implementation grant is not awarded. Hence, the recommendation to move the unused budget to the capital reserve.

### RECOMMENDED ACTIONS

Receive and file the second-quarter budget report and approve the proposed mid-year budget modifications.

**BACKGROUND**

The fiscal year 2022-2023 budget was adopted by the Board on May 19, 2022.

**FISCAL SUMMARY**

Not applicable.

**ATTACHMENTS**

- A. Mid-Year Budget Report

Action: _____
Motion: _____ 2 <sup>nd</sup> : _____
A.Anselm: _____ J.Chambers: _____ B.Cooper: _____ C.Everts: _____ C.Keeling: _____

**Mound Basin Groundwater Sustainability Agency**  
**2nd Quarter Profit Loss Budget Performance with Proposed Mid-Year Budget Modifications**  
 July through December 2022

	Q1 & Q2 Jul - Dec 2022	FY 22-23 Annual Budget	% of Annual Budget	Proposed Q2 Budget Update	Budget Change \$	Budget Change %	Comments
<b>Income</b>							
40001 · Groundwater Extraction Fees	\$0	\$365,800	0%	\$350,000	-\$15,800	-4%	July - Dec 2022 amount invoices was \$217,632.41 Assumes Jan-Jun 2023 extraction fees will be \$130,000 based on prior year's data \$127,530. Budget update estimate rounded to neared \$10,000.
41000 · Grant revenue							
41001 · State Grants	\$0	\$0	0%	\$0	\$0	0%	
<b>Total 41000 · Grant revenue</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>	
47000 · Other Revenue							
47001 · Late Fees	\$1,227			\$1,227	\$1,227		Finance charges on overdue balances
<b>Total 47000 · Other Revenue</b>	<b>\$1,227</b>			<b>\$1,227</b>	<b>\$1,227</b>		
<b>Total Income</b>	<b>\$1,227</b>	<b>\$365,800</b>	<b>0%</b>	<b>\$351,227</b>	<b>-\$14,573</b>	<b>-4%</b>	
<b>Gross Profit</b>	<b>\$1,227</b>	<b>\$365,800</b>	<b>0%</b>	<b>\$351,227</b>	<b>-\$14,573</b>	<b>-4%</b>	
<b>Expense</b>							
52200 · Professional Services							
52240 · Prof Svcs - IT Consulting	\$137	\$1,050	13%	\$1,050	\$0	0%	This account is for post-GSP expenses. No change recommended. Bulk of expenses are associated with annual report, which will be booked during the second half of the year.
52250 · Prof Svcs - Post GSP Adoption	\$16,552	\$98,374	17%	\$98,374	\$0	0%	
<b>Total 52250 · Prof Svcs - Groundwater/GSP</b>	<b>\$16,552</b>	<b>\$98,374</b>	<b>17%</b>	<b>\$98,374</b>	<b>\$0</b>	<b>0%</b>	
52270 · Prof Svcs - Accounting	\$2,032	\$9,481	21%	\$9,481	\$0	0%	
52275 · Prof Svcs - Admin/Clerk of Bd	\$3,453	\$5,097	68%	\$5,097	\$0	0%	
52280 · Prof Svcs - Executive Director	\$6,277	\$18,375	34%	\$18,375	\$0	0%	
<b>Total 52200 · Professional Services</b>	<b>\$28,451</b>	<b>\$132,376</b>	<b>21%</b>	<b>\$132,376</b>	<b>\$0</b>	<b>0%</b>	
52500 · Legal Fees							
52501 · Legal Counsel	\$4,724	\$12,000	39%	\$12,000	\$0	0%	
<b>Total 52500 · Legal Fees</b>	<b>\$4,724</b>	<b>\$12,000</b>	<b>39%</b>	<b>\$12,000</b>	<b>\$0</b>	<b>0%</b>	
53000 · Office Expenses							
53010 · Public Information	\$0	\$1,325	0%	\$1,325	\$0	0%	
53020 · Office Supplies	\$52	\$210	25%	\$210	\$0	0%	
53070 Licenses, Permits & Fees	\$273	\$1,100	0%	\$1,100	\$0	0%	
53026 · Postage & Mailing	\$0	\$650	0%	\$650	\$0	0%	
53110 · Travel & Training	\$173	\$500	0%	\$500	\$0	0%	
53000 - Office Expenses - Other	\$0	\$300	0%	\$300	\$0	0%	
<b>Total 53000 · Office Expenses</b>	<b>\$497</b>	<b>\$4,085</b>	<b>12%</b>	<b>\$4,085</b>	<b>\$0</b>	<b>0%</b>	
53500 · Insurance							
53510 · Liability Insurance	\$5,499	\$5,361	103%	\$5,361	\$0	0%	
<b>Total 53500 · Insurance</b>	<b>\$5,499</b>	<b>\$5,361</b>	<b>103%</b>	<b>\$5,361</b>	<b>\$0</b>	<b>0%</b>	
70000 · Interest & Debt Service							
70120 · Interest Expense	\$216	\$1,238	0%	\$1,238	\$0	0%	
<b>Total 70000 · Interest &amp; Debt Service</b>	<b>\$216</b>	<b>\$1,238</b>	<b>0%</b>	<b>\$1,238</b>	<b>\$0</b>	<b>0%</b>	
81000 - Contingency - Non Capital Expenditures		\$21,006		\$21,006	\$0	0%	
82000 - Capital Expenditures							
82001 - Capital Project Expenditures		\$41,694	0%	\$41,694	\$0	0	Progress on capital projects (montioring well) was deferred due to SGMA implementation grant application. Recommend moving \$40,864 to capital reserve.
82002 - Contingency - Capital		\$4,169	0%	\$4,169	\$0	0	
<b>Total 82000 - Capital Expenditures</b>	<b>\$0</b>	<b>\$45,864</b>	<b>0%</b>	<b>\$5,000</b>	<b>-\$1</b>	<b>\$0</b>	
<b>Total Expense</b>	<b>\$39,387</b>	<b>\$221,930</b>	<b>18%</b>	<b>\$181,067</b>	<b>-\$1</b>	<b>\$0</b>	
<b>Net Income</b>	<b>-\$38,159</b>	<b>\$143,870</b>	<b>-27%</b>	<b>\$170,161</b>	<b>-\$14,572</b>	<b>-10%</b>	

**Projected Cash Flow**

	FY 2022-23
Beginning Cash Balance, July 1	379,703.14
Projected Cash Inflows*	\$537,054.42
Projected Cash Outflows	-\$181,066.54
Projected Ending Cash Balance, June 30	735,691.02
Designated for Operating Reserves	50,000.00
Designated for Capital Reserves	634,695.00
<b>Projected Net Available, June 30</b>	<b>\$50,996.02</b>



## Motion Item No. 8(e)

**DATE:** March 21, 2023  
**TO:** Board of Directors  
**FROM:** Executive Director  
**SUBJECT:** Small Groundwater Sustainability Agency Coalition Participation

### SUMMARY

As mentioned during the January Executive Director’s oral report, Mound Basin GSA has been invited to participate in a “Small Groundwater Sustainability Agency (GSA) Coalition” that is being formed to lobby the State Legislature and/or DWR for dedicated funding for small GSA. The Small GSA Coalition is being spearheaded by the Salinas area GSAs, Sonoma County GSAs, and Santa Cruz County GSAs. The coalition is receiving staff support from the Pacific Policy Group.

The Small GSA Coalition is in its infancy and the founding members are asking other GSAs to join. Eligible GSAs have under 10,000 AFY of average annual groundwater pumping or under 20,000 AFY of groundwater pumping and more than 50% of the population in the basin is in a disadvantaged community. Mound Basin GSA meets the first criterion.

At this time, no formal agreement has been proposed to “join” the coalition. No coalition funding requests have been made to date. To “join” the coalition, Mound Basin GSA would need to provide some basic information about itself and the Basin and secure permission to participate in the coalition (i.e., authorization to use GSA names and logos for fact sheets and letters).

### RECOMMENDED ACTIONS

Consider authorizing Mound Basin GSA’s participation in the Small Groundwater Sustainability Agency Coalition.

### BACKGROUND

Not applicable.

### FISCAL SUMMARY

Not applicable.

### ATTACHMENTS

- A. Small GSA Coalition Factsheet

Action: _____
Motion: _____ 2 <sup>nd</sup> : _____
A.Anselm: _____ J.Chambers: _____ B.Cooper: _____ C.Everts: _____ C.Keeling: _____



# Implementing Groundwater Sustainability Plans

## Funding Small Basins

### THE PROBLEM

Very small groundwater basins and small basins with large underrepresented communities<sup>1</sup> are struggling to fund the implementation of recently submitted Groundwater Sustainability Plans (GSPs) and the administration of Groundwater Sustainability Agencies (GSAs). Support for administration and reporting (tasks which are not eligible for DWR grants) is needed to help these GSAs bridge the gap while they seek reasonable options for long-term, sustainable agency funding.

### PROPOSED SOLUTION

Allocate a total of \$10 million over two years (\$5 million in FY 2023-24 and \$5 million in FY 2024-25) in state budget funds for non-competitive matching funding to GSAs that manage very small basins to cover a portion of SGMA-required annual operating and monitoring costs. Very small basins include those that pump an average of less than 10,000 acre-feet (AFY) of groundwater annually or those that pump on average less than 20,000-acre feet and at least half the basin is classified as an underrepresented community.

### FIXED COSTS

The mandates under SGMA result in fixed administrative and reporting costs. These include support for running a public agency such as Board meetings, Brown Act compliance, updating JPA and bylaws, budgeting, accounting, and legal review. Costs also are incurred for maintaining new monitoring networks, data management systems, annual reports, groundwater models, and five-year updates. In basins with either large populations or extensive commercial agriculture, these costs can be spread out over many users, but smaller basins do not benefit from such an economy of scale. Table 1, below, illustrates these challenges in six basins with annual groundwater pumping of less than 10,000-acre feet annually (AFY).

**Table 1. Annual fees required to cover basic costs of GSA compliance**

Basin	Acre Feet pumped annually (AFY)	Annual basic costs of compliance*	Annual amount per AFY (for basic compliance)	Additional amount per AFY to fill data gaps, model, project planning	Total fee per AFY
Langley Subbasin	1,100	\$180,000	\$163	\$83	\$246
Corral de Tierra	1,295	\$180,000	\$138	\$77	\$215
Petaluma Valley	2,795	\$500,000	\$180	\$215	\$395
Santa Margarita	2,700	\$400,000	\$148		
Santa Cruz Mid-County	5,400	\$450,000	\$83		
Sonoma Valley	6,920	\$500,000	\$72	\$101	\$173
Ukiah Valley	6,484	\$220,000	\$33		
Coachella Valley					
Big Valley					
Montecito					

*\*Basic compliance costs vary widely from basin-to-basin depending on local labor costs, staff support provided by other local government agencies, history of groundwater issues/monitoring, and other factors.*

## FUNDING OPTIONS

There has been limited assistance or guidance from the State in terms of options for funding the GSAs. The two most common approaches being pursued around California are member-agency funding, particularly when the GSA is created through a Joint Powers Authority (JPA), and pumping-fee funded, based on actual or estimated pumping amounts, which is more common in agricultural hubs. While a parcel tax on all parcels in the Basin would be the most defensible funding mechanism, a parcel tax is unlikely to be successful in most basins, given the cost of placing a measure on the ballot and the two-thirds vote requirement.

Member-agency funding has been a useful tool for JPAs but leads to questions of the equitable distribution of costs. For example, in the Santa Cruz Mid-County Groundwater Basin, some residents are paying for the GSA costs through both their water rates and their property tax. The cost allocations are based on pumping impacts to the basin from each member agency, though the administrative burdens of SGMA are arguably independent of those impacts.

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Table 1 illustrates the fee levels that would be required if these very small basins charged fees based on groundwater use.

Two of these basins – Petaluma Valley and Sonoma Valley – completed fee studies in 2022 and adopted fees based on estimated use. In order to reduce the burden to groundwater pumpers (the majority are rural residents who use their wells for drinking water), the County of Sonoma provided a two-year contribution to the GSAs that allowed the fees to temporarily drop to \$40 per AFY. The subsidy, which was possible due to a one-year budget surplus, ends in 2024 and is not expected to be renewed.

Other basins with large underrepresented communities are struggling to identify funding options that are affordable to low-income residents and small farmers who rely on wells for drinking water, crops and livestock.

For more information, please contact Mark Fenstermaker at [mark@pacificpolicygroup.com](mailto:mark@pacificpolicygroup.com)





## Motion Item No. 8(f)

**DATE:** March 21, 2023  
**TO:** Board of Directors  
**FROM:** Executive Director  
**SUBJECT:** Annual Report for Water Year 2021/2022

### **SUMMARY**

Groundwater Sustainability Agencies (GSAs) are required to submit annual reports to the Department of Water Resources (DWR) by April 1 of each year following adoption of the Groundwater Sustainability Plan (GSP). The second annual report includes data collected during water year 2021/2022 (October 1, 2021 through September 30, 2022).

The second annual report was prepared by Intera, Inc. in collaboration with the Executive Director to meet the regulatory reporting requirements (please see Background and Attachment A for more information).

The draft annual report is available for review at: [https://s33630.pcdn.co/wp-content/uploads/2023/03/2023-03-15\\_MBGSA-Annual-Report\\_Water-Year-2022-Draft\\_ALL-FILES.pdf](https://s33630.pcdn.co/wp-content/uploads/2023/03/2023-03-15_MBGSA-Annual-Report_Water-Year-2022-Draft_ALL-FILES.pdf)

No major issues were identified during preparation of the annual report. The Executive Director will be happy to answer any questions about the report during the Board meeting.

### **RECOMMENDED ACTIONS**

Approve the Annual Report for Water Year 2021/2022 for submittal to DWR.

### **BACKGROUND**

After adopting a GSP, GSAs are required to submit annual reports to the DWR pursuant to §356.2 of the GSP Emergency Regulations each year by April 1. The annual report requirements are detailed in the excerpt of the GSP Emergency Regulations included in Attachment A and as summarized below:

- Executive summary
- Basin location map
- Description and graphical representation of the following data from the applicable water year:
  - Groundwater elevation data (contour maps and hydrographs)
  - Groundwater extractions from the Basin
  - Surface water supplies to the Basin
  - Total water use in the Basin
  - Change in Basin groundwater storage

- Description of progress toward implementing the Plan:
  - Status relative to sustainable management criteria
  - Implementation of projects or management actions

**FISCAL SUMMARY**

Not applicable.

**ATTACHMENTS**

A. GSP Emergency Regulations Excerpt

Action: _____
Motion: _____ 2 <sup>nd</sup> : _____
A.Anselm: _____ J.Chambers: _____ B.Cooper: _____ C.Everts: _____ C.Keeling: _____

## **ARTICLE 7. Annual Reports and Periodic Evaluations by the Agency**

### **§ 356. Introduction to Annual Reports and Periodic Evaluations by the Agency**

This Article describes the procedural and substantive requirements for the annual reports and periodic evaluation of Plans prepared by an Agency.

Note: Authority cited: Section 10733.2, Water Code.

Reference: Section 10733.2, Water Code.

### **§ 356.2. Annual Reports**

Each Agency shall submit an annual report to the Department by April 1 of each year following the adoption of the Plan. The annual report shall include the following components for the preceding water year:

(a) General information, including an executive summary and a location map depicting the basin covered by the report.

(b) A detailed description and graphical representation of the following conditions of the basin managed in the Plan:

(1) Groundwater elevation data from monitoring wells identified in the monitoring network shall be analyzed and displayed as follows:

(A) Groundwater elevation contour maps for each principal aquifer in the basin illustrating, at a minimum, the seasonal high and seasonal low groundwater conditions.

(B) Hydrographs of groundwater elevations and water year type using historical data to the greatest extent available, including from January 1, 2015, to current reporting year.

(2) Groundwater extraction for the preceding water year. Data shall be collected using the best available measurement methods and shall be presented in a table that summarizes groundwater extractions by water use sector, and identifies the method of measurement (direct or estimate) and accuracy of measurements, and a map that illustrates the general location and volume of groundwater extractions.

(3) Surface water supply used or available for use, for groundwater recharge or in-lieu use shall be reported based on quantitative data that describes the annual volume and sources for the preceding water year.

(4) Total water use shall be collected using the best available measurement methods and shall be reported in a table that summarizes total water use by water use sector, water source type, and identifies the method of measurement (direct or estimate) and accuracy of measurements. Existing water use data from the most recent Urban Water Management Plans or Agricultural Water Management Plans within the basin may be used, as long as the data are reported by water year.

(5) Change in groundwater in storage shall include the following:

(A) Change in groundwater in storage maps for each principal aquifer in the basin.

(B) A graph depicting water year type, groundwater use, the annual change in groundwater in storage, and the cumulative change in groundwater in storage for the basin based on historical data to the greatest extent available, including from January 1, 2015, to the current reporting year.

(c) A description of progress towards implementing the Plan, including achieving interim milestones, and implementation of projects or management actions since the previous annual report.

Note: Authority cited: Section 10733.2, Water Code.

Reference: Sections 10727.2, 10728, and 10733.2, Water Code.

#### **§ 356.4. Periodic Evaluation by Agency**

Each Agency shall evaluate its Plan at least every five years and whenever the Plan is amended, and provide a written assessment to the Department. The assessment shall describe whether the Plan implementation, including implementation of projects and management actions, are meeting the sustainability goal in the basin, and shall include the following:

(a) A description of current groundwater conditions for each applicable sustainability indicator relative to measurable objectives, interim milestones and minimum thresholds.

(b) A description of the implementation of any projects or management actions, and the effect on groundwater conditions resulting from those projects or management actions.

(c) Elements of the Plan, including the basin setting, management areas, or the identification of undesirable results and the setting of minimum thresholds and measurable objectives, shall be reconsidered and revisions proposed, if necessary.

(d) An evaluation of the basin setting in light of significant new information or changes in water use, and an explanation of any significant changes. If the Agency's evaluation shows that the basin is experiencing overdraft conditions, the Agency shall include an assessment of measures to mitigate that overdraft.

(e) A description of the monitoring network within the basin, including whether data gaps exist, or any areas within the basin are represented by data that does not satisfy the requirements of Sections 352.4 and 354.34(c). The description shall include the following:

(1) An assessment of monitoring network function with an analysis of data collected to date, identification of data gaps, and the actions necessary to improve the monitoring network, consistent with the requirements of Section 354.38.

(2) If the Agency identifies data gaps, the Plan shall describe a program for the acquisition of additional data sources, including an estimate of the timing of that acquisition, and for incorporation of newly obtained information into the Plan.

(3) The Plan shall prioritize the installation of new data collection facilities and analysis of new data based on the needs of the basin.

(f) A description of significant new information that has been made available since Plan adoption or amendment, or the last five-year assessment. The description shall also include whether new information warrants changes to any aspect of the Plan, including the