



Post Office Box 3544
Ventura, CA 93006-3544
(805) 525-4431
<https://moundbasingsa.org>

**NOTICE IS HEREBY GIVEN that the
Mound Basin Groundwater Sustainability Agency (“Agency”)
Board of Directors (“Directors”) will hold a
REGULAR BOARD MEETING
at 1:00 p.m. on Thursday, October 20, 2022
virtually via ZOOM.**

To participate via Zoom, please access:

<https://us02web.zoom.us/j/86151283013?pwd=MWZYYTE3L1Y5U2d5YlhHZGV5SCtPQT09>

Meeting ID: 861 5128 3013 | Passcode: MBGSA

To call into the meeting (audio only), call: (877) 853-5247 (US Toll-free)

Meeting ID: 861 5128 3013

**MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
BOARD OF DIRECTORS MEETING **REVISED** AGENDA**

CALL TO ORDER 1:00 p.m.

1. PLEDGE OF ALLEGIANCE

2. BOARD OF DIRECTORS ROLL CALL

3. Adoption of Alternative Teleconferencing Requirements Under AB 361

Motion

Previously, the Board has made the requisite findings under AB 361 by resolution. Legal counsel has advised that the Board may instead make these requisite findings verbally to streamline consideration and reduce staff time. Further, legal counsel has confirmed that this new approach is consistent with the law and similar to action taken by other public agencies. Accordingly, legal counsel recommends that the Board make the finding that the necessary conditions continue to exist authorizing the Board to meet via teleconference under AB 361’s alternative teleconferencing requirements.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion or take any action on any items presented during public comments. Such items may only be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. In accordance with Government Code §54954.3(b)(1), public comment will be limited to three (3) minutes per speaker.

5. APPROVAL OF AGENDA

Motion

6. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

6a. Approval of Minutes

Motion

The Board will consider approving the Minutes from the August 18, 2022, Regular Board of Directors meeting and Minutes from the October 6, 2022, Special Board of Directors meeting. A meeting cancellation notice was emailed to the Board of Directors and interested parties list as well as posted to the Mound Basin website and Facebook page regarding the September 15, 2022, Regular Board of Directors meeting.

6b. Revised Approval of Warrants

Motion

The Board will review the warrant payment registers for any previously paid invoices and consider approving payment of any outstanding vendor invoices.

6c. Monthly Financial Reports

Information Item

The Board will receive monthly profit and loss statements and balance sheets for the months of August 2022 and September 2022.

7. BOARD MEMBER ANNOUNCEMENTS

Directors will provide updates on matters not on the agenda.

8. EXECUTIVE DIRECTOR UPDATE

Information Item

The Executive Director will provide an informational update Agency matters since the previous Board meeting.

9. MOTION ITEMS

9a. Fiscal Year 2021-2022 Budget Report

Motion

The Board will consider receiving and filing the year-end budget report for fiscal year 2021-2022.

9b. Board Meeting Schedule for Calendar Year 2023

Motion

The Board will consider approving the 2023 Regular Board Meeting Schedule as submitted or as modified by the Board.



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MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
REGULAR BOARD OF DIRECTORS MEETING

Thursday, August 18, 2022, at 1:00 p.m.
via Zoom, due to COVID-19 Meeting Protocol

MINUTES

DIRECTORS IN ATTENDANCE

Michael (Mike) Mobley, Chair
Elizabeth (Betsy) Cooper, Vice-Chair/Secretary
Arne Anselm, Treasurer
Conner Everts

DIRECTORS ABSENT

James (Jim) Chambers

STAFF IN ATTENDANCE

Bryan Bondy, Executive Director
Joseph Hughes, Legal Counsel
Jackie Lozano, Clerk of the Board
Daryl Smith, UWCD Finance
Ambry Tibay, UWCD Finance
Brian Zahn, UWCD Finance

PUBLIC IN ATTENDANCE

Burt Handy
Mohammed Hasan, UWCD
Kathleen Kuepper, UWCD
John Lindquist, UWCD

CALL TO ORDER 1:01 p.m.

Chair Mobley called the meeting to order at 1:01 p.m.

1. PLEDGE OF ALLEGIANCE

Chair Mobley led the participants in reciting the Pledge of Allegiance.

2. BOARD OF DIRECTORS ROLL CALL

The Clerk of the Board called roll. Four Directors were present (Anselm, Cooper, Everts, and Mobley) and one Director was absent (Chambers).

3. Adoption of Alternative Teleconferencing Requirements Under AB 361

Motion

Following discussion, on motion of Director Everts, seconded by Director Cooper, the Board made the determination that, due to continuation of the Governor's Executive Order and the imminent risk to health and safety, the Board will continue with the previous teleconferencing determination under AB 361, on the following roll call vote: Four ayes (Cooper, Anselm, Everts, Mobley); none opposed; one absent (Chambers). Motion carried 4/0/1.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Chair Mobley asked if there were any public comments. None were offered.

5. APPROVAL OF AGENDA

Motion

Director Everts moved Agenda approval; Seconded by Director Anselm. Roll call vote: Four ayes (Anselm, Cooper, Everts, and Mobley), none opposed, one absent (Chambers). Motion carried 4/0/1.

6. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

6a. Approval of Minutes

Motion

The Board will consider approving the Minutes from the June 16, 2022, Regular Mound Basin GSA Board of Directors meeting. A meeting cancellation notice was emailed to the Board of Directors and interested parties list as well as posted to the Mound Basin website and Facebook page regarding the July 21, 2022, Regular Board of Directors meeting.

6b. Approval of Warrants

Motion

The Board will review the warrant payment registry for previously paid invoices and consider approving payment of outstanding vendor invoices.

6c. Monthly Financial Reports

Information Item

The Board will receive monthly profit and loss statements and balance sheets for the months of June and July 2022.

After the Board's review of Consent Calendar items, Director Cooper requested a modification to her name in the meeting minutes to show as Elizabeth (Betsy) Cooper, rather than Betsy Cooper or Elizabeth Cooper.

Motion to approve the Consent Calendar including the June 16, 2022, meeting minutes modification as requested above, Director Everts; Seconded, Director Cooper. Roll call vote: Four ayes (Everts, Mobley, Cooper, Anselm), none opposed, one absent (Chambers). Motion carried 4/0/1.

7. BOARD MEMBER ANNOUNCEMENTS

There were no updates provided by the Directors.

8. EXECUTIVE DIRECTOR UPDATE

Executive Director Bryan Bondy briefly reviewed the staff report regarding updates on Agency activities since the last Regular Board of Directors meeting. Chair Mobley was pleased to hear that things are going great with the monitoring well project.

Informational item. No questions were offered, and no further comments were offered by the Directors. No public comments were offered.

9. MOTION ITEMS

9a. Reappointment of Stakeholder Directors

Motion

Chair Mobley briefly summarized the need to reappoint the Agriculture and Environmental Stakeholder Directors for a new one-year term (August 2022-August 2023).

No comments or questions were offered by the Directors. No public comments were offered.

Motion to reappoint Director Jim Chambers to serve as the Agriculture Stakeholder and Director Conner Everts to serve as the Environmental Stakeholder for the Mound Basin Groundwater Sustainability Agency Board of Directors for a new one-year term (August 2022-August 2023), Director Cooper; Seconded by Director Anselm. Roll call vote of the Member Directors: Three ayes (Mobley, Anselm Cooper), none opposed. Motion carried unanimously.

9b. Professional Services Contract for GSP Implementation Grant Application

Motion

Executive Director Bryan Bondy summarized the motion item for the Board, as provided in the staff report. It was Mr. Bondy's recommendation to contract Kennedy/Jenks Consultants to assist with preparation of the Round 2 SGMA Implementation Grant application. He explained that Kennedy/Jenks is uniquely qualified for this project given their local knowledge and experience preparing grant applications for other local GSAs and the Watersheds Coalition of Ventura County for the Integrated Regional Water Management program.

After discussion with Directors, Director Anselm provided that in the future he would prefer a request for qualifications process but agreed that the cost seems reasonable. Chair Mobley said the Agency is trying to get an early start on the application and Kennedy/Jenks is perfect for this project since they do this all the time and provide a great work product.

No further comments or questions were offered by the Directors. No public comments were offered.

Motion to approve a master services agreement and work order for Kennedy/Jenks Consultants to prepare a GSP Implementation Grant Application in an amount not to exceed \$14,945 plus \$3,055 contingency to be authorized at the discretion of the Executive Director (\$18,000 total authorization), Director Anselm; Seconded by Director Cooper. Roll call vote: Four ayes (Everts, Mobley, Cooper, Anselm), none opposed, one absent (Chambers). Motion carried 4/0/1.

10. FUTURE AGENDA ITEMS

Chair Mobley polled the Directors for any future agenda items. He mentioned that he was open to meeting in person and would like to invite John Lindquist of United Water Conservation District to provide his climate analysis presentation. Director Anselm liked the idea of hosting hybrid meetings. Director Everts concurred with either the hybrid or in-person option. It appealed to Director Cooper to meet in-person and she liked the idea of Mr. Lindquist presenting.

Mr. Burt Handy from the public commented it would be nice to have the Agency meetings hybrid and thought it was a good idea.

ADJOURNMENT 1:26 p.m.

Chair Mobley adjourned the meeting at 1:26 p.m. to the next Regular Board of Directors meeting on September 15, 2022, at 1:00 p.m. or call of the Chair.

I certify that above is a true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors meeting of August 18, 2022.

ATTEST: _____
Elizabeth (Betsy) Cooper, Vice-Chair/Secretary

ATTEST: _____
Jackie Lozano, Clerk of the Board



MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
SPECIAL BOARD OF DIRECTORS MEETING

Thursday, October 6, 2022, at 1:00 p.m.
via Zoom, due to COVID-19 Meeting Protocol

MINUTES

DIRECTORS IN ATTENDANCE

Michael (Mike) Mobley, Chair
Elizabeth (Betsy) Cooper, Vice-Chair/Secretary
Arne Anselm, Treasurer
James (Jim) Chambers, Director

DIRECTORS ABSENT

Conner Everts, Director

STAFF IN ATTENDANCE

Bryan Bondy, Executive Director
Alex Dominguez, Legal Counsel
Jackie Lozano, Clerk of the Board

PUBLIC IN ATTENDANCE

Burt Handy
Mohammed Hasan, UWCD
Kathleen Kuepper, UWCD
Clayton Strahan, UWCD

CALL TO ORDER 1:02 p.m.

Chair Mobley called the meeting to order at 1:02 p.m.

1. PLEDGE OF ALLEGIANCE

Chair Mobley led the participants in reciting the Pledge of Allegiance.

2. BOARD OF DIRECTORS ROLL CALL

The Clerk of the Board called roll. Four Directors were present (Anselm, Chambers, Cooper, and Mobley) and one Director was absent (Everts).

3. Adoption of Alternative Teleconferencing Requirements Under AB 361

Motion

Following discussion, on motion of Director Chambers, seconded by Director Anselm, the Board made the determination that, due to continuation of the Governor's Executive Order and the imminent risk to health and safety, the Board will continue with the previous teleconferencing determination under AB 361, on the following roll call vote: Four ayes (Cooper, Anselm, Mobley, Chambers); none opposed; one absent (Everts). Motion carried 4/0/1.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Chair Mobley asked if there were any public comments. None were offered.

5. MOTION ITEM

5a. **Adoption of Resolution No. 2022-08 – Resolution of the Board of Directors of the Mound Basin Groundwater Sustainability Agency Adopting a Groundwater Well Consistency Policy for Replacement Groundwater Wells and Well Alterations**

Motion

Executive Director Bryan Bondy explained that the Governor's Executive Order (EO) N-7-22 requires GSAs make a finding that any proposed wells will not be inconsistent with the groundwater sustainability plan (GSP) and will not decrease the likelihood of achieving the sustainability goal for the basin. He explained that MBGSA was contracted by an agricultural well owner with a failing well that needs to be replaced. Agency Counsel and the Executive Director prepared Resolution 2022-08 to provide a simple process by which the Executive Director can make and document the required findings for replacement wells that meet the criteria discussed in the resolution (i.e., no increase in extractions and located less than 1,000 feet from the original well). Staff and Counsel will return with a separate process for requests that do not meet these requirements, if necessary.

Director Cooper asked about the exemption for public supply wells included in EO N-7-22 applies to the City of Ventura. Agency Counsel said his understanding is that the County of Ventura would not refer the permit application for exempt wells to MBGSA. Executive Director Bondy said he would return any requests for exempt wells to the County.

Chair Mobley commented, asked for clarification concerning who initials the form. Executive Director Bondy said the applicant would initial the form.

Director Chambers asked how long we will be operating under the EO. Agency Counsel explained that it will likely be replaced by legislation next year.

Director Anselm asked about requiring destruction of the original well. Executive Director said he does not believe MBGSA has the authority to require destruction of the original well. Agency Counsel confirmed. Director Anselm said he would check as to whether the County of Ventura requires destruction of the original well. However, Executive Director Bondy said the extraction reporting requirements will allow MBGSA to determine whether the applicant continues to use the original well and whether the combined extractions have increased.

Director Anselm asked about the EO N-7-22 part 9(b) findings concerning land subsidence and well interference. Executive Director Bondy said MBGSA is not required to make those findings because it is not issuing a permit. However, the County of Ventura is required to make those findings.

Director Anselm asked about how Executive Director Bondy will confirm the proposed well meets the criteria in the resolution. Executive Director Bondy said he will have the applicant fill out the County well permit application, provide the well completion form for the well that is being replaced, and provide other relevant information. He will review the information and will not sign the form unless any issues are resolved.

Public Comments: Mr. Burt Handy suggested he'd like staff to consider adding more information about the staff review of the applicant's information and asked if Casitas Municipal Water District (MWD) will be informed. Executive Director Bondy said Casitas has no jurisdiction over wells, so that wouldn't be a consideration.

No further comments or questions were offered by the Directors. No additional public comments were offered.

Direct Cooper moved approval of Resolution 2022-08 adopting a Groundwater Well Consistency Policy for replacement groundwater wells and well alterations, contingent on verification that the County of Ventura requires destruction of the original well.

Director Anselm stated that the County of Ventura does require destruction of the original well. That was a requirement during the moratorium, but it no longer applies now that a GSP has been adopted.

Director Cooper withdrew her motion.

Director Cooper moved approval of Resolution 2022-08 adopting a Groundwater Well Consistency Policy for replacement groundwater wells and well alterations, as presented. The motion was seconded by Director Chambers. Roll call vote: Four ayes (Mobley, Anselm, Cooper, Chambers); none opposed; one absent (Everts). Motion carried 4/0/1.

At the conclusion of the motion, Mr. Bondy thanked the Board for accommodating his request for a special Board of Directors meeting to address this matter.

ADJOURNMENT 1:30 p.m.

Chair Mobley adjourned the meeting at 1:30 p.m. to the next Regular Board of Directors meeting on October 20, 2022, at 1:00 p.m. or call of the Chair.

I certify that above is a true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors meeting of October 6, 2022.

ATTEST: _____
Elizabeth (Betsy) Cooper, Vice-Chair/Secretary

ATTEST: _____
Jackie Lozano, Clerk of the Board



Motion Item No. 6(b)

DATE: October 20, 2022
TO: Board of Directors and Executive Director
FROM: Ambry Tibay, UWCD
SUBJECT: Warrant Registers for September and October 2022

SUMMARY:

The Board will receive and review the monthly warrant registers for the Mound Basin GSA.

STAFF RECOMMENDATION:

UWCD accounting staff has prepared the September and October 2022 warrants based on the Mound Basin GSA payables and is recommending approval. All expenditures are in accordance with the Board approved budget and have been reviewed by the Executive Director.

FISCAL SUMMARY:

Not applicable.

ATTACHMENTS:

Attachment A - Warrant Register for September 2022
Attachment B - Warrant Register for October 2022

Action: _____
Motion: _____ 2 nd : _____
J.Chambers: _____ C.Everts: _____ M.Mobley: _____ B.Cooper: _____ A.Anselm: _____

Mound Basin Groundwater Sustainability Agency

Check Detail

September 1 - 9, 2022

Type	Num	Date	Name	Account	Original Amount
Bill Pmt -Check	11457	09/09/2022	Bondy Groundwater Consulting, Inc	10000 · Bank of the Sierra	-1,867.50
Bill Pmt -Check	11458	09/09/2022	City of Ventura	10000 · Bank of the Sierra	-55,000.00
Bill Pmt -Check	11459	09/09/2022	insureCAL Insurance Agency	10000 · Bank of the Sierra	-2,050.09
Bill Pmt -Check	11460	09/09/2022	United Water Conservation District	10000 · Bank of the Sierra	-607.69
					<hr/>
					-59,525.28

Mound Basin Groundwater Sustainability Agency

Check Detail
October 1 - 17, 2022

Type	Num	Date	Name	Account	Original Amount
Bill Pmt -Check	11461	10/12/2022	A.J. Klein, Inc T. Denatale, B. Goldner	10000 · Bank of the Sierra	-2,160.00
Bill Pmt -Check	11462	10/12/2022	Bondy Groundwater Consulting, Inc	10000 · Bank of the Sierra	-1,141.24
Bill Pmt -Check	11463	10/12/2022	United Water Conservation District	10000 · Bank of the Sierra	-1,569.89
Bill Pmt -Check	11464	10/17/2022	City of Ventura	10000 · Bank of the Sierra	-2,449.61
					<hr/> -7,320.74



MoundBasin
GROUNDWATER SUSTAINABILITY AGENCY

Information Item No. 6(c)

DATE: October 20, 2022
TO: Board of Directors and Executive Director
FROM: Ambry Tibay, UWCD
SUBJECT: Monthly Financial Reports

SUMMARY

The Board will receive the monthly financial reports for the Mound Basin GSA.

INFORMATIONAL ITEM

UWCD accounting staff has prepared financial reports based on the Mound Basin GSA revenue and expenses for the months of August and September 2022.

FISCAL SUMMARY

Not applicable.

ATTACHMENTS

- A. August 2022 Profit/Loss Statement
- B. August 2022 Balance Sheet
- C. September 2022 Profit/Loss Statement
- D. September 2022 Balance Sheet

Mound Basin Groundwater Sustainability Agency
Profit & Loss Budget Performance
 August 2022

	<u>August 2022</u>	<u>Annual Budget</u>	<u>Budget %</u>
Income			
40001 · Groundwater Extraction Fees	0.00	365,800.00	0.00%
Total Income	<u>0.00</u>	<u>365,800.00</u>	<u>0.00%</u>
Gross Profit	0.00	365,800.00	0.00%
Expense			
52200 · Professional Services			
52240 · Prof Svcs - IT Consulting	136.82	1,050.00	13.03%
52250 · Prof Svcs - Post GSP Adoption	1,150.62	98,373.79	1.17%
52270 · Prof Svcs - Accounting	370.11	9,480.58	3.90%
52275 · Prof Svcs - Admin/Clerk of Bd	1,063.38	5,097.09	20.86%
52280 · Prof Svcs - Executive Director	1,971.25	18,375.00	10.73%
Total 52200 · Professional Services	<u>4,692.18</u>	<u>132,376.46</u>	<u>3.54%</u>
52500 · Legal Fees			
52501 · Legal Counsel	0.00	12,000.00	0.00%
Total 52500 · Legal Fees	<u>0.00</u>	<u>12,000.00</u>	<u>0.00%</u>
53000 · Office Expenses			
53010 · Public Information	0.00	1,325.00	0.00%
53020 · Office Supplies	44.93	210.00	21.40%
53026 · Postage & Mailing	267.14	650.00	41.10%
53070 · Licenses, Permits & Fees	0.00	1,100.00	0.00%
53110 · Travel & Training	79.74	500.00	15.95%
Total 53000 · Office Expenses	<u>391.81</u>	<u>3,785.00</u>	<u>10.35%</u>
53111 · Office Expenses - Other	0.00	300.00	0.00%
53500 · Insurance			
53510 · Liability Insurance	5,394.63	5,361.30	100.62%
Total 53500 · Insurance	<u>5,394.63</u>	<u>5,361.30</u>	<u>100.62%</u>
70000 · Interest & Debt Service			
70120 · Interest Expense	0.00	1,238.00	0.00%
70130 · Principal Payment	0.00	0.00	
Total 70000 · Interest & Debt Service	<u>0.00</u>	<u>1,238.00</u>	<u>0.00%</u>
81000 · Contingency - Non Capital Expen	0.00	21,006.08	0.00%
82000 · Capital Expenditures			
82001 · Capital Project Expenditures	0.00	41,694.17	0.00%
82002 · Contingency - Capital	0.00	4,169.42	0.00%
Total 82000 · Capital Expenditures	<u>0.00</u>	<u>45,863.59</u>	<u>0.00%</u>
Total Expense	<u>10,478.62</u>	<u>221,930.43</u>	<u>4.72%</u>
Net Income	<u><u>-10,478.62</u></u>	<u><u>143,869.57</u></u>	<u><u>-7.28%</u></u>

Balance Sheet

As of August 31, 2022

August 2022

ASSETS

Current Assets

Checking/Savings

10000 · Bank of the Sierra 365,446.14

Total Checking/Savings 365,446.14

Accounts Receivable

11000 · Accounts Receivable 310,005.22

Total Accounts Receivable 310,005.22

Total Current Assets 675,451.36

TOTAL ASSETS 675,451.36

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

20000 · Accounts Payable 59,525.28

Total Accounts Payable 59,525.28

Other Current Liabilities

20001 · Advance from City of Ventura 0.00

20510 · Interest Payable 2,233.30

Total Other Current Liabilities 2,233.30

Total Current Liabilities 61,758.58

Total Liabilities 61,758.58

Equity

32000 · Retained Earnings 624,171.40

Net Income -10,478.62

Total Equity 613,692.78

TOTAL LIABILITIES & EQUITY 675,451.36

Mound Basin Groundwater Sustainability Agency
Profit & Loss Budget Performance
September 2022

	<u>September 2022</u>	<u>Annual Budget</u>	<u>Budget %</u>
Income			
40001 · Groundwater Extraction Fees	0.00	365,800.00	0.00%
Total Income	<u>0.00</u>	<u>365,800.00</u>	<u>0.00%</u>
Gross Profit	0.00	365,800.00	0.00%
Expense			
52200 · Professional Services			
52240 · Prof Svcs - IT Consulting	136.82	1,050.00	13.03%
52250 · Prof Svcs - Post GSP Adoption	1,283.22	98,373.79	1.30%
52270 · Prof Svcs - Accounting	882.48	9,480.58	9.31%
52275 · Prof Svcs - Admin/Clerk of Bd	2,007.02	5,097.09	39.38%
52280 · Prof Svcs - Executive Director	3,060.62	18,375.00	16.66%
Total 52200 · Professional Services	<u>7,370.16</u>	<u>132,376.46</u>	<u>5.57%</u>
52500 · Legal Fees			
52501 · Legal Counsel	2,160.00	12,000.00	18.00%
Total 52500 · Legal Fees	<u>2,160.00</u>	<u>12,000.00</u>	<u>18.00%</u>
53000 · Office Expenses			
53010 · Public Information	0.00	1,325.00	0.00%
53020 · Office Supplies	46.92	210.00	22.34%
53026 · Postage & Mailing	268.73	650.00	41.34%
53070 · Licenses, Permits & Fees	0.00	1,100.00	0.00%
53110 · Travel & Training	109.31	500.00	21.86%
Total 53000 · Office Expenses	<u>424.96</u>	<u>3,785.00</u>	<u>11.23%</u>
53111 · Office Expenses - Other	0.00	300.00	0.00%
53500 · Insurance			
53510 · Liability Insurance	5,394.63	5,361.30	100.62%
Total 53500 · Insurance	<u>5,394.63</u>	<u>5,361.30</u>	<u>100.62%</u>
70000 · Interest & Debt Service			
70120 · Interest Expense	0.00	1,238.00	0.00%
70130 · Principal Payment	0.00	0.00	
Total 70000 · Interest & Debt Service	<u>0.00</u>	<u>1,238.00</u>	<u>0.00%</u>
81000 · Contingency - Non Capital Expen	0.00	21,006.08	0.00%
82000 · Capital Expenditures			
82001 · Capital Project Expenditures	0.00	41,694.17	0.00%
82002 · Contingency - Capital	0.00	4,169.42	0.00%
Total 82000 · Capital Expenditures	<u>0.00</u>	<u>45,863.59</u>	<u>0.00%</u>
Total Expense	<u>15,349.75</u>	<u>221,930.43</u>	<u>6.92%</u>
Net Income	<u><u>-15,349.75</u></u>	<u><u>143,869.57</u></u>	<u><u>-10.67%</u></u>

Balance Sheet

As of September 30, 2022

	<u>September 2022</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 · Bank of the Sierra	341,050.05
Total Checking/Savings	<u>341,050.05</u>
Accounts Receivable	
11000 · Accounts Receivable	274,876.03
Total Accounts Receivable	<u>274,876.03</u>
Total Current Assets	<u>615,926.08</u>
TOTAL ASSETS	<u>615,926.08</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	4,871.13
Total Accounts Payable	<u>4,871.13</u>
Other Current Liabilities	
20001 · Advance from City of Ventura	0.00
20510 · Interest Payable	2,233.30
Total Other Current Liabilities	<u>2,233.30</u>
Total Current Liabilities	<u>7,104.43</u>
Total Liabilities	7,104.43
Equity	
32000 · Retained Earnings	624,171.40
Net Income	-15,349.75
Total Equity	<u>608,821.65</u>
TOTAL LIABILITIES & EQUITY	<u>615,926.08</u>



MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

Information Item No. 8

DATE: October 20, 2022
TO: Board of Directors
FROM: Executive Director
SUBJECT: Executive Director Update

SUMMARY

The following are updates on Agency activities since the last Board meeting.

1. Administrative: No update.
2. Financial:
 - a. Invoices for the 2022-1 semi-annual period (January – July 2022) were issued in late August and were due October 1, 2022. Payment status will be reported during the next Board meeting.
3. Legal: No update.
4. Groundwater Sustainability Plan (GSP) Implementation:
 - a. GSP: The GSP is under review by the Department of Water Resources.
 - b. GSP Development Grant:
 - i. Progress report and invoice no. 12 was submitted to DWR on April 25, 2022 and is under DWR review. Payment in the amount of \$106,022.61 is expected 1-2 months after DWR approval.
 - ii. The required grant closeout report and retention release request were submitted to DWR on April 25, 2022. Retention payment in the amount of \$75,792.14 is expected 1-2 months after DWR approval of the closeout report.
 - c. SGMA Implementation Grant:
 - i. Work on the SGMA Implementation Round 2 Grant application is ongoing. DWR opened the grant solicitation on October 4, 2022. Grant applications are due November 30, 2022.

- d. Groundwater Monitoring Well – DWR Technical Support Services (TSS): DWR began construction activities in mid-May. All three monitoring wells have been completed. DWR is working on closing out the project and transferring custody of the wells to MBGSA.
- e. Shallow Groundwater Level Monitoring: Monitoring activities are ongoing by UWCD on behalf of MBGSA.

5. Correspondence: None.

INFORMATIONAL ITEM

Receive an update from the Executive Director on activities since the previous board meeting.

BACKGROUND

Not applicable.

FISCAL SUMMARY

Not applicable.

ATTACHMENTS

None



Motion Item No. 9(a)

DATE: October 20, 2022
TO: Board of Directors
FROM: Ambry Tibay, UWCD and Executive Director
SUBJECT: Fiscal Year 2021-22 Budget Report

SUMMARY

The Board will receive and file the year-end financial reports for the Mound Basin GSA.

MOTION ITEM

UWCD accounting staff has prepared financial reports based on the Mound Basin GSA revenue and expenses for the fiscal year 2021-22.

BACKGROUND

The fiscal year 2021-22 budget was adopted on May 20, 2021. The budget was revised concurrently with the mid-year budget report on February 18, 2022. The mid-year update was based on year-to-date projections available at that time. Attachment A shows both the original and revised budget amounts for comparison with the actual income and expenses. The Budget to Actual variance in Grants and Professional Services is the result of overestimating the pace of work on the GSP during the second half of the fiscal year.

FISCAL SUMMARY

Not applicable.

ATTACHMENTS

- A. FY 21-22 Profit/Loss Statement - Final
- B. FY 21-22 Profit/Loss by Class - Final
- C. FY 21-22 Balance Sheet – Final

Action: _____
Motion: _____ 2 nd : _____
A.Anselm: _____ B.Cooper: _____ M.Mobley: _____ J. Chambers: _____ C.Everts: _____

Mound Basin Groundwater Sustainability Agency
Profit & Loss Budget Performance
 July 2021 through June 2022

ATTACHMENT A

	Original Budget	Revised Budget	Jul '21 - Jun 22	% to Revised Budget
Income				
40001 · Groundwater Extraction Fees	377,600.00	285,000.00	282,474.91	99.11%
41000 · Grant revenue				
41001 · State Grants	150,000.00	277,999.56	285,672.44	102.76%
Total 41000 · Grant revenue	150,000.00	277,999.56	285,672.44	102.76%
47000 · Other Revenue				
47001 · Late Fees	0.00	222.00	-222.00	-100.00%
Total 47000 · Other Revenue	0.00	222.00	-222.00	-100.00%
Total Income	527,600.00	563,221.56	567,925.35	100.84%
Gross Profit	527,600.00	563,221.56	567,925.35	100.84%
Expense				
52200 · Professional Services				
52240 · Prof Svcs - IT Consulting	1,000.00	1,000.00	899.40	89.94%
52250 · Prof Svcs - Post GSP Adoption				
52252 · Prof Svcs - GSP Consultant	150,000.00	166,966.91	163,439.41	97.89%
52250 · Prof Svcs - Post GSP Adoption - Other	102,500.00	80,000.00	76,815.41	96.02%
Total 52250 · Prof Svcs - Post GSP Adoption	252,500.00	246,966.91	240,254.82	97.28%
52270 · Prof Svcs - Accounting	21,200.00	25,000.00	17,912.16	71.65%
52275 · Prof Svcs - Admin/Clerk of Bd	7,500.00	10,000.00	8,356.15	83.56%
52280 · Prof Svcs - Executive Director	17,500.00	20,000.00	18,464.36	92.32%
Total 52200 · Professional Services	299,700.00	302,966.91	285,886.89	94.36%
52500 · Legal Fees				
52501 · Legal Counsel	7,500.00	10,000.00	10,143.50	101.44%
Total 52500 · Legal Fees	7,500.00	10,000.00	10,143.50	101.44%
53000 · Office Expenses				
53010 · Public Information	3,000.00	1,250.00	564.89	45.19%
53020 · Office Supplies	200.00	200.00	119.66	59.83%
53026 · Postage & Mailing	400.00	400.00	239.53	59.88%
53070 · Licenses, Permits & Fees	3,000.00	1,000.00	1,457.53	145.75%
53110 · Travel & Training	500.00	500.00	179.77	35.95%
53000 · Office Expenses - Other	0.00	118.00	197.40	167.29%
Total 53000 · Office Expenses	7,100.00	3,468.00	2,758.78	79.55%
53500 · Insurance				
53510 · Liability Insurance	2,000.00	5,106.00	5,106.34	100.01%
Total 53500 · Insurance	2,000.00	5,106.00	5,106.34	100.01%
70000 · Interest & Debt Service				
70120 · Interest Expense	1,238.00	1,238.00	0.00	0.00%
Total 70000 · Interest & Debt Service	1,238.00	1,238.00	0.00	0.00%
81000 · Contingency - Non Capital Expen	16,754.00	0.00	0.00	
Total Expense	334,292.00	322,778.91	303,895.51	94.15%
Net Income	193,308.00	240,442.65	264,029.84	

Mound Basin Groundwater Sustainability Agency
Profit & Loss by Class
 July 2021 through June 2022

	A - Grant	Task 03 - Stakeholder Outreach		Task 04 - GSP Development	D - GSP Development - Other				
	Administration	(C - Planning Activities)	Total C - Planning Activities	(D - GSP Development)	(D - GSP Development)	Total D - GSP Development	Unclassified	TOTAL	
Income									
40001 · Groundwater Extraction Fees	0.00	0.00	0.00	0.00	0.00	0.00	282,474.91	282,474.91	
41000 · Grant revenue									
41001 · State Grants	0.00	0.00	0.00	0.00	0.00	0.00	285,672.44	285,672.44	
Total 41000 · Grant revenue	0.00	0.00	0.00	0.00	0.00	0.00	285,672.44	285,672.44	
47000 · Other Revenue									
47001 · Late Fees	0.00	0.00	0.00	0.00	0.00	0.00	-222.00	-222.00	
Total 47000 · Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00	-222.00	-222.00	
Total Income	0.00	0.00	0.00	0.00	0.00	0.00	567,925.35	567,925.35	
Gross Profit	0.00	0.00	0.00	0.00	0.00	0.00	567,925.35	567,925.35	
Expense									
52200 · Professional Services									
52240 · Prof Svcs - IT Consulting	0.00	0.00	0.00	0.00	0.00	0.00	899.40	899.40	
52250 · Prof Svcs - Post GSP Adoption									
52252 · Prof Svcs - GSP Consultant	-613.73	0.00	0.00	164,053.14	0.00	164,053.14	0.00	163,439.41	
52250 · Prof Svcs - Post GSP Adoption - Other	3,631.25	8.77	8.77	44,478.85	46,655.10	91,133.95	-17,958.56	76,815.41	
Total 52250 · Prof Svcs - Post GSP Adoption	3,017.52	8.77	8.77	208,531.99	46,655.10	255,187.09	-17,958.56	240,254.82	
52270 · Prof Svcs - Accounting	1,695.69	0.00	0.00	0.00	0.00	0.00	16,216.47	17,912.16	
52275 · Prof Svcs - Admin/Clerk of Bd	1,005.73	0.00	0.00	0.00	0.00	0.00	7,350.42	8,356.15	
52280 · Prof Svcs - Executive Director	0.00	0.00	0.00	0.00	0.00	0.00	18,464.36	18,464.36	
Total 52200 · Professional Services	5,718.94	8.77	8.77	208,531.99	46,655.10	255,187.09	24,972.09	285,886.89	
52500 · Legal Fees									
52501 · Legal Counsel	0.00	0.00	0.00	0.00	0.00	0.00	10,143.50	10,143.50	
Total 52500 · Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	10,143.50	10,143.50	
53000 · Office Expenses									
53010 · Public Information	0.00	0.00	0.00	564.89	0.00	564.89	0.00	564.89	
53020 · Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	119.66	119.66	
53026 · Postage & Mailing	0.00	0.00	0.00	0.00	0.00	0.00	239.53	239.53	
53070 · Licenses, Permits & Fees	0.00	0.00	0.00	0.00	0.00	0.00	1,457.53	1,457.53	
53110 · Travel & Training	0.00	0.00	0.00	0.00	0.00	0.00	179.77	179.77	
53000 · Office Expenses - Other	0.00	0.00	0.00	0.00	0.00	0.00	197.40	197.40	
Total 53000 · Office Expenses	0.00	0.00	0.00	564.89	0.00	564.89	2,193.89	2,758.78	
53500 · Insurance									
53510 · Liability Insurance	0.00	0.00	0.00	0.00	0.00	0.00	5,106.34	5,106.34	
Total 53500 · Insurance	0.00	0.00	0.00	0.00	0.00	0.00	5,106.34	5,106.34	
Total Expense	5,718.94	8.77	8.77	209,096.88	46,655.10	255,751.98	42,415.82	303,895.51	
Net Income	-5,718.94	-8.77	-8.77	-209,096.88	-46,655.10	-255,751.98	525,509.53	264,029.84	

Mound Basin Groundwater Sustainability Agency
Balance Sheet
As of June 30, 2022

	Jun 30, 22
ASSETS	
Current Assets	
Checking/Savings	
10000 · Bank of the Sierra	379,703.14
Total Checking/Savings	379,703.14
Accounts Receivable	
11000 · Accounts Receivable	310,005.22
Total Accounts Receivable	310,005.22
Total Current Assets	689,708.36
TOTAL ASSETS	689,708.36
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	8,303.66
Total Accounts Payable	8,303.66
Other Current Liabilities	
20001 · Advance from City of Ventura	55,000.00
20510 · Interest Payable	2,233.30
Total Other Current Liabilities	57,233.30
Total Current Liabilities	65,536.96
Total Liabilities	65,536.96
Equity	
32000 · Retained Earnings	360,141.56
Net Income	264,029.84
Total Equity	624,171.40
TOTAL LIABILITIES & EQUITY	689,708.36



Motion Item 9(b)

DATE: October 20, 2022
TO: Board of Directors
FROM: Jackie Lozano, Clerk of the Board
SUBJECT: Board of Directors Meeting Dates for Calendar Year 2023

SUMMARY

Staff has prepared a calendar for the 2023 Board of Directors meetings and is recommending Board review and approval. The Mound Basin Groundwater Sustainability Agency typically meets on the third Thursday of each month at 1:00 p.m. in the afternoon, and below are the proposed dates based on the new calendar year:

2023 Board of Directors Meeting Dates	Thursday, January 19 Thursday, February 16 Thursday, March 16 Thursday, April 20 Thursday, May 18 Thursday, June 15 Thursday, July 20 Thursday, August 17 Thursday, September 21 Thursday, October 19 Thursday, November 16 Thursday, December 21
--	--

FISCAL SUMMARY - No fiscal impact is associated with this item.

ATTACHMENT - 2023 Monthly Calendar

Action: _____
Motion: _____ 2 nd : _____
A.Anselm: _____ B.Cooper: _____ M.Mobley: _____ J. Chambers: _____ C.Everts: _____

ATTACHMENT

2023 Monthly Calendar

January						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

February						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

March						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

May						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

June						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



Motion Item No. 9(c)

DATE: October 20, 2022
TO: Board of Directors
FROM: Executive Director
SUBJECT: Intera Work Order No. 10 for Water Year 2021/2022 GSP Annual Report

SUMMARY

Annual reports are required pursuant to the Sustainable Groundwater Management Act (SGMA). The purpose of this item is to authorize professional services by Intera, Inc. to assist the Executive Director with completion of the annual report. The annual report requirements are listed in the Background section of this staff report.

Intera's proposed budget for the model update and annual report services is \$35,456 (Attachment A). The Executive Director recommends adding \$3,500 of contingency to the requested amount, making the total recommended work order authorization \$38,956. Use of any contingency funds would require a written request by Intera and written approval by the Executive Director. Because Work Order No. 10 is a time-and-materials contract, MBGSA will only be billed for the actual effort necessary to complete the remaining assigned work.

MOTION ITEM

Approve Intera, Inc. Work Order No. 10 for preparation of the GSP water year 2021/2022 annual report for an amount not to exceed \$35,456 and \$3,500 in contingency to be authorized at the discretion of the Executive Director (\$38,956 total authorization).

BACKGROUND

The required annual report elements include the following for the preceding water year:

- General information, including an executive summary and a location map depicting the basin covered by the report.
- A detailed description and graphical representation of the following conditions of the basin managed in the Plan:
- Groundwater elevation data from monitoring wells identified in the monitoring network shall be analyzed and displayed as follows:
 - Groundwater elevation contour maps for each principal aquifer in the basin illustrating, at a minimum, the seasonal high and seasonal low groundwater conditions.
 - Hydrographs of groundwater elevations and water year type using historical data to the greatest extent available, including from January 1, 2015, to current reporting year.

- Groundwater extraction for the preceding water year. Data shall be collected using the best available measurement methods and shall be presented in a table that summarizes groundwater extractions by water use sector and identifies the method of measurement (direct or estimate) and accuracy of measurements, and a map that illustrates the general location and volume of groundwater extractions.
- Surface water supply used or available for use, for groundwater recharge or in-lieu use shall be reported based on quantitative data that describes the annual volume and sources for the preceding water year.
- Total water use shall be collected using the best available measurement methods and shall be reported in a table that summarizes total water use by water use sector, water source type, and identifies the method of measurement (direct or estimate) and accuracy of measurements. Existing water use data from the most recent Urban Water Management Plans or Agricultural Water Management Plans within the basin may be used, as long as the data are reported by water year.
- Change in groundwater in storage shall include the following:
 - Change in groundwater in storage maps for each principal aquifer.
 - A graph depicting water year type, groundwater use, the annual change in groundwater in storage, and the cumulative change in groundwater in storage for the basin based on historical data to the greatest extent available, including from January 1, 2015, to the current reporting year.
- A description of progress towards implementing the Plan, including achieving interim milestones, and implementation of projects or management actions since the previous annual report.

FISCAL SUMMARY

Intera, Inc. has a master services agreement with the Agency that was awarded following a competitive selection process. The master services agreement was approved by the Board on April 10, 2019.

The current fiscal year budget includes \$35,680 for the annual report. The estimated cost for Intera, Inc. is \$35,456. Additional costs for the annual report include input and reviews by the Executive Director and United Water Conservation District staff. It is anticipated that the total cost to prepare and submit the annual report will be approximately \$45,000. The difference between the budget and anticipated costs (approximately \$10,000) will be funded from the ~\$21,000 non-capital contingency budget included in the approved Agency budget.

ATTACHMENT

Draft Intera, Inc. Work Order No. 10

Action: _____
Motion: _____ 2 nd : _____
A.Anselm: _____ B.Cooper: _____ M.Mobley: _____ J. Chambers: _____ C.Everts: _____

Statement of Work

Work Order No. 10

Second GSP Annual Report

To: Intera, Inc.
3838 W Carson St, Ste 380
Torrance, CA 90503
Attention: Abhishek Singh
Email: ASingh@intera.com

From: Mound Basin Groundwater Sustainability Agency
P.O. Box 3544
Ventura, CA 93006-3544
Attention: Bryan Bondy
Email: bryan@moundbasingsa.org

In accordance with our Master Services Agreement (“**MSA**”) dated April 10, 2019, the following Statement of Work (“**SOW**”) is entered into by Mound Basin Groundwater Sustainability Agency (“**Customer**”) and Intera, Inc. (“**Provider**”) for a new project and/or services (collectively, “**Services**”):

GENERAL NATURE OF SERVICES:

1. Prepare Second GSP Annual Report covering water year October 1, 2021 through September 30, 2022 in compliance with all applicable sections of the GSP Emergency Regulations.
2. Services rendered shall result in final annual report submittal to DWR no later than March 31, 2023.
3. Provider shall ensure all work is performed under the supervision of a California Professional Civil Engineer or Professional Geologist.

SCOPE OF SERVICES: Prepare annual report in accordance with all applicable sections of the GSP Emergency Regulations. See attached proposal for further information.

TERM: October 20, 2022 through March 31, 2023.

COMPENSATION AND PAYMENT: Time and material services, not-to-exceed \$35,456, without prior written authorization. Labor Rates are pursuant to the attached proposal dated October 21, 2022.

Contingency: An additional \$3,500 is reserved for potential unanticipated costs. Use of contingency funds requires prior written authorization by the Executive Director.

PAYMENT TERMS

Payments shall be due:

- upon the completion of the SOW
- as follows: Billing will occur on a monthly basis and shall be based on time and materials. All invoices will be payable on a Net-30 basis. Invoices are due on the 5th business day of each month. Invoices received after the 5th business day of the month are payable on a Net-60 basis. Payment may be delayed up to 30 days beyond these terms in the event of Board of Directors meeting cancellations.

ADDITIONAL TERMS AND CONDITIONS

This SOW will be governed by the terms and conditions of the MSA. In the event of any conflict between the terms set forth in this SOW and the MSA, the MSA shall be deemed to control the control the relationship between the parties with respect to the SOW.

[Signature page follows]

ACCEPTED AND AGREED:

“PROVIDER” Intera, Inc.	“CUSTOMER” MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
By: _____	By: _____
Print Name: David Jordan	Print Name: Bryan Bondy
Title: Vice President	Title: Executive Director
Date:	Date:

October 12, 2022

Mr. Bryan Bondy, PG, CHG
Executive Director
Mound Basin Groundwater Sustainability Agency
P.O. Box 3544
Ventura, CA 93006-3544

RE: Proposal for MBGSA SGMA Annual Reporting

Dear Mr. Bondy,

Under the direction of the MBGSA Board and Executive Director, INTERA has supported the development of the Mound Basin Groundwater Sustainability Plan (GSP). As per SGMA Requirements (23 CCR § 356.2) all Groundwater Sustainability Agencies (GSAs) are required to submit annual reports to the California Department of Water Resources (DWR) by April 1 of each year following the adoption of the Plan. This proposal presents the scope, level of effort, and budget for the annual report.

As per SGMA requirements, the GSP annual report shall include the following components for the preceding water year:

(a) General information, including an executive summary and a location map depicting the basin covered by the report.

(b) A detailed description and graphical representation of the following conditions of the basin managed in the Plan:

(1) Groundwater elevation data from monitoring wells identified in the monitoring network shall be analyzed and displayed as follows:

(A) Groundwater elevation contour maps for each principal aquifer in the basin illustrating, at a minimum, the seasonal high and seasonal low groundwater conditions.

(B) Hydrographs of groundwater elevations and water year type using historical data to the greatest extent available, including from January 1, 2015, to current reporting year.

(2) Groundwater extraction for the preceding water year. Data shall be collected using the best available measurement methods and shall be presented in a table that summarizes groundwater extractions by water use sector and identifies the method of measurement (direct or estimate) and accuracy of measurements, and a map that illustrates the general location and volume of groundwater extractions.

(3) Surface water supply used or available for use, for groundwater recharge or in-lieu use shall be reported based on quantitative data that describes the annual volume and sources for the preceding water year.

(4) Total water use shall be collected using the best available measurement methods and shall be reported in a table that summarizes total water use by water use sector, water source type, and identifies the method of measurement (direct or estimate) and accuracy of measurements. Existing water use data from the most recent Urban Water Management Plans or Agricultural Water Management Plans within the basin may be used, as long as the data are reported by water year.

(5) Change in groundwater in storage shall include the following:

(A) Change in groundwater in storage maps for each principal aquifer in the basin.

(B) A graph depicting water year type, groundwater use, the annual change in groundwater in storage, and the cumulative change in groundwater in storage for the basin based on historical data to the greatest extent available, including from January 1, 2015, to the current reporting year.

(c) A description of progress towards implementing the Plan, including achieving interim milestones, and implementation of projects or management actions since the previous annual report.

INTERA will develop the annual report as per the SGMA requirements, listed above. INTERA will coordinate with the MBGSA Executive Director to collect the necessary data for the GSP update, including: groundwater pumping; groundwater water levels; groundwater quality; and water deliveries/use through water year 2022. The MBGSA data management system will be updated with the relevant hydrologic, pumping, water quality, and water use datasets. INTERA will use the data to develop appropriate graphs, maps, and tables for the GSP annual reporting purposes.

It is anticipated that the annual reports will require input, text, and discussion from the MBGSA Executive Director on groundwater conditions and plan implementation progress (including achieving interim milestones). INTERA will identify areas for the input and text from the MBGSA Director and coordinate with him to obtain and integrate the necessary information into the annual report. INTERA will submit one preliminary draft for review, revisions, and comments by the MBGSA Executive Director. INTERA will respond to one round of comments by the MBGSA Executive Director and submit a draft report for review and comments by the MBGSA Board Members. INTERA will revise the draft report based on the comments received and submit the annual report and supporting data to DWR before April 1, 2023.

The estimated budget for the proposed scope is \$35,456, as detailed in attachment A. We expect to start the work on the proposed scope upon getting the notice to proceed and will ensure submittal of the annual report before April 1, 2023.

We appreciate the opportunity to support the MBGSA on the development and submittal of the GSP Annual Report for the Mound Groundwater Basin. If you have questions, comments, or concerns please do not hesitate to contact me.

Sincerely,

INTERA Incorporated



Abhishek Singh, PhD, PE
Project Manager
President, Water Resources & Supply

Attachment A: Detailed Budget

Labor Category	Proposed Staff	Rate	Task 1. Annual Report		Task 2. Project Management	
			Hours	Cost	Hours	Cost
Principal Engineer/Scientist I		\$265		\$0		\$0
Principal Engineer/Scientist II	Abhishek Singh	\$240	16	\$3,840	4	\$960
Principal Engineer/Scientist III		\$225		\$0		\$0
Senior Engineer/Scientist I		\$205		\$0		\$0
Senior Engineer/Scientist II		\$190		\$0		\$0
Senior Engineer/Scientist III	Steven Humphrey	\$175	80	\$14,000		\$0
Senior Engineer/Scientist IV		\$160		\$0		\$0
Engineer/Scientist I		\$150		\$0		\$0
Engineer/Scientist II	Nathan Hatch	\$140	40	\$5,600		\$0
Engineer/Scientist III	Erick Fox, Mitsuyo Tsuda	\$125	80	\$10,000		\$0
Engineer/Scientist IV		\$115		\$0		\$0
Senior Technician		\$125		\$0		\$0
Technician		\$78		\$0		\$0
Senior Technical Editor		\$125		\$0		\$0
Tech Editor	Mary Wilkins	\$88	12	\$1,056		\$0
Senior CAD/Graphics		\$100		\$0		\$0
CAD/Graphics		\$85		\$0		\$0
Project Analyst/Assistant		\$110		\$0		\$0
Project Associate		\$80		\$0		\$0
Travel and other Direct Costs		\$0		\$0		\$0
Subtotals				\$34,496		\$960
Total						\$35,456