



Post Office Box 3544
Ventura, CA 93006-3544
(805) 525-4431
<https://moundbasingsa.org>

**NOTICE IS HEREBY GIVEN that the
Mound Basin Groundwater Sustainability Agency (“Agency”)
Board of Directors (“Directors”) will hold a
REGULAR BOARD MEETING
at 1:00 P.M. on Thursday, May 19, 2022**

In accordance with the **California Governor’s Executive Stay at Home Order** and the **County of Ventura Health Officer Declared Local Health Emergency** and **Be Well at Home Order** resulting from the novel coronavirus (COVID-19), the Mound Basin GSA will hold its Regular Board of Directors meeting virtually using the Zoom video conferencing application.

To participate in the Board of Directors meeting via Zoom, please access:
<https://us02web.zoom.us/j/86151283013?pwd=MWZYYTE3L1Y5U2d5YlhHZGV5SCtPQT09>

Meeting ID: 861 5128 3013 | Passcode: MBGSA

To call into the meeting (audio only), call: (877) 853-5247 (US Toll-free)

Meeting ID: 861 5128 3013

**MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
BOARD OF DIRECTORS MEETING AGENDA**

CALL TO ORDER 1:00 P.M.

- 1. PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. RESOLUTION 2022-03 Authorizing the Use of Teleconferencing for Public Meetings Under AB 361**
Motion
The Board will consider adopting Resolution 2022-03 finding that the requisite conditions exist authorizing the Board to meet via teleconference under AB 361’s modified meeting requirements.
- 4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**
The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion or take any action on any items presented during public comments. Such items may only be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. In accordance with Government Code §54954.3(b)(1), public comment will be limited to three (3) minutes per speaker.

5. APPROVAL OF AGENDA
Motion

6. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

6a. Approval of Minutes
Motion

The Board will consider approving the Minutes from the March 17, 2022, Regular Mound Basin GSA Board of Directors meeting. A meeting cancellation notice was emailed to the Board of Directors and interested parties list as well as posted on the Mound Basin website regarding the April 21, 2022, Regular Board of Directors meeting.

6b. Approval of Warrants
Motion

The Board will review the warrant payment register for previously paid invoices and consider approving payment of outstanding vendor invoices.

6c. Monthly Financial Reports
Information Item

The Board will receive monthly profit and loss statements and balance sheets for the months of March and April 2022.

7. BOARD MEMBER ANNOUNCEMENTS

Directors will provide updates on matters not on the agenda.

8. EXECUTIVE DIRECTOR UPDATE
Information Item

The Executive Director will provide an informational update on non-GSP activities since the previous Board meeting.

9. MOTION ITEMS

9a. Fiscal Year 2022/2023 Budget and Multi-Year Budget Projection
Motion

The Board consider approving the Fiscal Year 2022/2023 budget and updated multi-year budget projection and consider scheduling a public hearing to consider adoption of groundwater extraction fees for Fiscal Year 2022/2023.

**9b. Intera, Inc. Work Order No. 9 for As-Needed GSP Implementation Support
Motion**

The Board will consider authorizing the Executive Director to issue Work Order No. 9 to Intera, Inc. for as-needed GSP implementation support for an amount not-to-exceed \$25,000.

10. FUTURE AGENDA ITEMS

The Directors may suggest issues and/or topics they would like to address at future meetings.

ADJOURNMENT

The Board will adjourn to the next **Regular Board Meeting** scheduled for **Thursday, June 16, 2022**, or call of the Chair.

Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD's offices at 1701 North Lombard Street in Oxnard during normal business hours.

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs, or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the Mound Basin Clerk of the Board at (805) 525-4431 or the City of Ventura at (805) 654-7800. Notification of at least 48 hours prior to the meeting will enable the Agency to make appropriate arrangements.

Posted: (Date) May 16, 2022 **(time)** 10:45 A.M. **(attest)** Jackie Lozano
At: <https://moundbasingsa.org>

Posted: (Date) May 16, 2022 **(time)** 11:00 A.M. **(attest)** Jackie Lozano
At: <https://www.facebook.com/moundbasingsa/>

Posted: (Date) May 16, 2022 **(time)** 11:15 A.M. **(attest)** Jackie Lozano
At: United Water Conservation District, 1701 North Lombard Street, Oxnard CA 93030



MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

Motion Item No. 3

DATE: May 19, 2022

TO: Board of Directors

FROM: Executive Director

SUBJECT: Resolution 2022-03 Authorizing the Use of Teleconferencing for Public Meetings Under AB 361
Motion

RECOMMENDATION:

The Board will consider adopting Resolution 2022-03 finding that the requisite conditions exist authorizing the Board to meet via teleconference under AB 361's modified meeting requirements.

BACKGROUND

In March 2020, amid rising concern surrounding the spread of COVID-19 throughout the State, Governor Gavin Newsom issued a series of Executive Orders aimed at containing the novel coronavirus. Among other things, these Executive Orders (N-25-20, N-29-20, N-35-20) collectively authorized local legislative bodies to meet via remote teleconference and waived those provisions of the Brown Act set forth in Government Code section 54953(b)(3) that require the physical presence or participation of the legislative body or the public.

The Governor later rescinded these modifications through Executive Order N-08-21, effective September 30, 2021. And while this rescission would have required local legislative bodies to observe all the usual Brown Act requirements, on September 16, 2021, the Governor signed AB 361 into law. AB 361 extends those meeting flexibilities provided in the Governor's previous Executive Orders beyond Executive Order N-08-21's September 30, 2021, expiration date.

AB 361 went into effect on October 1, 2021. As of that date, all local legislative bodies must:

- (1) Comply with the Brown Act's "pre-pandemic" meeting requirements, including all requirements related to the physical presence or participation of the legislative body or the public; or
- (2) Comply with AB 361's modified meeting requirements after finding that the requisite conditions exist.

Resolution 2022-03 finds that those requisite conditions exist and thereby authorizes the Board to meet under AB 361's modified meeting requirements.

FISCAL SUMMARY

There is no fiscal impact related to the approval of this Resolution.

ATTACHMENT

Attachment A - Resolution 2022-03

Action: _____

Motion: _____ 2nd: _____

J.Chambers: _____ C.Everts: _____ M.Mobley: _____ S.Rungren: _____ G.Shephard: _____

RESOLUTION 2022-03

A RESOLUTION OF THE MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY AUTHORIZING THE USE OF TELECONFERENCING FOR PUBLIC MEETINGS UNDER AB 361

WHEREAS, the Governor of the State of California (“Governor”) proclaimed a State of Emergency to exist as a result of the threat of COVID-19 (Governor’s Proclamation of a State of Emergency (Mar. 4, 2020)); and

WHEREAS, the Governor’s Executive Order No. N-25-20 (Mar. 12, 2020); Executive Order No. N-29-20 (Mar. 17, 2020); and Executive Order No. N-08-21 (Jun. 11, 2021) authorized local legislative bodies to hold public meetings via teleconference and to make those meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and address the local legislative body, while waiving those provisions of the Brown Act found in Government Code section 54953(b)(3) that require the physical presence or participation of the legislative body or the public, including:

- a) The requirement that state and local bodies notice each teleconference location from which a member will be participating in a public meeting.
- b) The requirement that each teleconference location be accessible to the public.
- c) The requirement that members of the public may address the body at each teleconference location.
- d) The requirement that state and local bodies post agendas at all teleconference locations.
- e) The requirement that, during teleconference meetings, at least a quorum of the members of the local body participate from locations within the boundaries of the territory over which the local body exercises jurisdiction; and

WHEREAS, the Governor rescinded Executive Order No. N-25-20 (Mar. 12, 2020); Executive Order No. N-29-20 (Mar. 17, 2020); and Executive Order No. N-08-21 (Jun. 11, 2021) effective September 30, 2021; and

WHEREAS, the Center for Disease Control is currently contending with the Delta Variant of the COVID-19 virus and anticipates the development of other potential strains which may further impede public agency operations and prolong the need for social distancing requirements; and

WHEREAS, recent legislation (A.B. 361) authorizes a local legislative body to use teleconferencing for a public meeting without complying with the Brown Act’s teleconferencing quorum, meeting notice, and agenda requirements set forth in Government Code section 54953(b)(3), in any of the following circumstances:

- a) The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.

- b) The legislative body holds a meeting during a proclaimed state of emergency for purposes of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health and safety of attendees.
- c) The legislative body holds a meeting during a proclaimed state of emergency and has determined by majority vote pursuant to (b) above that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Mound Basin Groundwater Sustainability Agency as follows:

Section 1. Incorporation of Recitals. All the foregoing Recitals are true and correct, and the Board so finds and determines. The Recitals set forth above are incorporated herein and made an operative part of this Resolution.

Section 2. Adoption of AB 361. The Board has determined by majority vote that, because of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

Section 3. Continued Implementation of AB 361. If the state of emergency remains active, or if state or local officials continue to impose or recommend measures to promote social distancing, the Board shall, in order to continue meeting subject to this exemption to the Brown Act, no later than 30 days after it commences using the exemption, and every 30 days thereafter, make the following findings by majority vote:

- a) The legislative body has reconsidered the circumstances of the state of emergency; *and*
- b) Either (1) the state of emergency continues to directly impact the ability of the members to meet safely in person; or (2) state or local officials continue to impose or recommend measures to promote social distancing.

PASSED, APPROVED AND ADOPTED this 19th day of May 2022.

Michael Mobley, Board Chair

ATTEST:

Susan Rungren, Vice-Chair/Secretary

APPROVED AS TO FORM:

Joseph Hughes, Mound Basin Groundwater
Sustainability Agency General Counsel



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MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
REGULAR BOARD OF DIRECTORS MEETING

Thursday, March 17, 2022, at 1:00 P.M.
via Zoom, due to COVID-19 Meeting Protocol

MINUTES

DIRECTORS IN ATTENDANCE

Mike Mobley, Chair
Susan Rungren, Vice-Chair/Secretary
Glenn Shephard, Treasurer
Jim Chambers
Conner Everts

STAFF IN ATTENDANCE

Bryan Bondy, Executive Director
Joseph Hughes, Legal Counsel
Jackie Lozano, Clerk of the Board

PUBLIC IN ATTENDANCE

Burt Handy
Mohammed Hasan, UWCD
Kathleen Kuepper, UWCD
John Lindquist, UWCD
Daryl Smith, UWCD
Jennifer Tribo, City of Ventura

CALL TO ORDER 1:02 P.M.

Chair Mobley called the meeting to order at 1:02 P.M.

1. PLEDGE OF ALLEGIANCE

Chair Mobley led the participants in reciting the Pledge of Allegiance.

2. ROLL CALL

The Clerk of the Board called roll. All five Directors were present (Chambers, Everts, Mobley, Rungren, and Shephard).

3. RESOLUTION 2022-02 Finding that the Governor of California issued a Proclamation of a State of Emergency on March 4, 2020, relating to the COVID-19 virus and local officials continue to recommend social distancing measures to mitigate the spread of the COVID-19 virus and authorizing remote teleconference meetings of the legislative body of Mound Basin Groundwater Sustainability Agency for the period of March 17, 2022, through April 16, 2022, pursuant to Brown Act provisions

Motion

The Clerk of the Board Jackie Lozano provided a generalized introduction of the motion to the Board members. Legal Counsel Joseph Hughes provided a thorough explanation and added adoption of the Resolution would carry the Agency through to the next meeting and cover the agency for the current meeting.

Mr. Hughes has been staying updated on recent activity on this topic at the state level. There was legislation being proposed to make remote teleconference meetings permanent beyond the state of emergency. He will continue to monitor the pending legislation and keep the Agency informed of any status changes. Director Everts requested the bill numbers. Mr. Hughes to follow-up after the meeting.

No further questions or comments were offered from the Directors. No public comments were offered.

Motion to approve Resolution 2022-02, Director Everts; Second, Director Rungren. Roll call vote: Five ayes (Chambers, Everts, Mobley, Rungren, Shephard), none opposed. Motion carried 5/0.

4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Chair Mobley asked if there were any public comments. None were offered.

5. APPROVAL OF AGENDA

Motion

Director Shephard stated that he must leave meeting at 1:30 p.m. Director Rungren moved Agenda approval; Seconded by Director Shephard. Roll call vote: Five ayes (Chambers, Everts, Mobley, Rungren, Shephard), none opposed. Motion carried 5/0.

6. CONSENT CALENDAR

6a. Approval of Minutes

Motion

The Board will consider approving the Minutes from the January 20, 2022, Regular Mound Basin GSA Board of Directors meeting.

6b. Approval of Warrants

Motion

The Board will consider approving payment of outstanding vendor invoices.

6c. Monthly Financial Reports

Information Item

The Board will receive monthly profit and loss statements and balance sheets for the months of January and February 2022.

Motion to approve the consent calendar items, Director Everts; Second, Director Rungren. Roll call vote: Five ayes (Chambers, Everts, Mobley, Rungren, Shephard). Motion carried 5/0.

7. BOARD MEMBER ANNOUNCEMENTS

7a There were no updates provided by the Directors.

8. EXECUTIVE DIRECTOR UPDATE

Executive Director Bryan Bondy briefly reviewed the staff report regarding updates on Agency activities since the last Regular Board of Directors meeting. Director Chambers expressed his appreciation of Mr. Bondy's work that was completed on the grant funding.

Informational item. No further comments were offered by the Directors. No questions were offered by the Directors. No public comments were offered.

9. MOTION ITEMS

9a. Fiscal Year 2021/2022 Mid-Year Budget Report

Motion

Executive Director Bondy reviewed the staff report regarding the mid-year budget report and recommended budget adjustments. Executive Director Bryan Bondy thanked United Water Conservation District finance department staff Mr. Daryl Smith and Ms. Ambry Tibay for their efforts.

Director Everts asked about the decrease in groundwater extraction/pumping in relation to December being a dry month. Mr. Bondy explained that he had not dug into the data to determine what happened. Director Rungren said that the City of Ventura wells have had some operational issues and have pumped less.

No further comments or questions were offered by the Directors. No public comments were offered.

Motion to receive and file the second quarter budget report and approve the mid-year budget modifications, Director Everts; Second, Director Rungren. Roll call vote: Five ayes (Chambers, Everts, Mobley, Rungren, Shephard), none opposed. Motion carried 5/0.

9b. Well Access Agreement for Shallow Groundwater Monitoring

Motion

Director Rungren recused herself from this agenda item because it involves the City of Ventura.

Executive Director Bondy explained that the GSP calls for shallow groundwater level monitoring on a limited basis to confirm that pumping from the principal aquifers does not affect shallow groundwater near the Santa Clara River and its estuary. He explained that the City of Ventura has a number of shallow monitoring wells in the area of interest. Some are being monitored by the City and others are not. The proposed access agreement would allow MBGSA to monitor the monitoring wells of interested that the City is not monitoring. UWCD will perform the monitoring on MBGSA's behalf.

Director Chambers thanked staff and the City of Ventura for figuring out how to use existing wells and save costs. Chair Mobley agreed.

No further comments or questions were offered by the Directors. No public comments were offered.

Motion to authorize the Executive Director to execute a Well Access Agreement with the City of San Buenaventura, Director Everts; Second, Director Chambers. Voice vote: Four ayes (Chambers, Everts, Mobley, Shephard), none opposed, and one absent (Rungren). Motion carried 5/0/1.

Executive Director Bondy texted Director Rungren and she rejoined the Board meeting.

9c. Mound Basin Annual Report for Water Years 2020 and 2021

Motion

Executive Director Bondy presented a brief overview of the annual report and said that it must be submitted to DWR by April 1, 2022.

Director Rungren said that the City of Ventura's imported water numbers need to be checked. Executive Director Bondy said he would consult with City of Ventura staff prior to submitting the report to DWR.

Chair Mobley inquired as to accuracy of the increase in Casitas Municipal Water District purchases by the City of Ventura. Director Rungren said that those numbers are correct.

Chair Mobley asked for public comments.

Mr. Burt Handy commented on the report charts.

No further comments or questions were offered by the Directors. No further comments were offered from the public.

Motion to approve the Mound Basin Annual Report for Water Years 2020 and 2021 with Executive Director to consult with the City of Ventura staff prior to submittal to DWR, Director Rungren; Second, Director Everts. Roll call vote: Five ayes (Chambers, Everts, Mobley, Rungren, Shephard), none opposed. Motion carried 5/0.

10. FUTURE AGENDA ITEMS

Chair Mobley polled the Directors for any future agenda items. None were offered by the Directors.

ADJOURNMENT 1:32 P.M.

Chair Mobley adjourned the meeting at 1:32 P.M. to the next Regular Board of Directors meeting on April 20, 2022, at 1:00 P.M. or call of the Chair.

I certify that above is a true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors meeting of March 17, 2022.

ATTEST: _____
Susan Rungren, Board Secretary

ATTEST: _____
Jackie Lozano, Clerk of the Board



MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

Motion Item No. 6b

DATE: May 19, 2022
TO: Board of Directors and Executive Director
FROM: Ambry Tibay, UWCD
SUBJECT: **Warrant Registers for April and May 2022**
Motion

SUMMARY:

The Board will receive and review the monthly warrant registers for the Mound Basin GSA.

STAFF RECOMMENDATION:

UWCD accounting staff has prepared the April and May 2022 warrants based on the Mound Basin GSA payables and is recommending approval. All expenditures are in accordance with the Board approved budget and have been reviewed by the Executive Director.

FISCAL SUMMARY:

Not applicable

ATTACHMENTS:

Attachment A - Warrant Register April 2022

Attachment B - Warrant Register May 2022

Action: _____

Motion: _____ 2nd: _____

J.Chambers: _____ C.Everts: _____ M.Mobley: _____ S.Rungren: _____ G.Shephard: _____

Mound Basin Groundwater Sustainability Agency

Check Detail

April 11, 2022

| <u>Type</u> | <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Account</u> | <u>Original Amount</u> |
|-----------------|------------|-------------|---|----------------------------|-------------------------|
| Bill Pmt -Check | 11438 | 04/11/2022 | A.J. Klein, Inc T. Denatale, B. Goldner | 10000 · Bank of the Sierra | -956.50 |
| Bill Pmt -Check | 11439 | 04/11/2022 | Bondy Groundwater Consulting, Inc | 10000 · Bank of the Sierra | -4,928.11 |
| Bill Pmt -Check | 11440 | 04/11/2022 | INTERA Incorporated | 10000 · Bank of the Sierra | -6,684.50 |
| Bill Pmt -Check | 11441 | 04/11/2022 | United Water Conservation District | 10000 · Bank of the Sierra | -3,460.61 |
| | | | | | <hr/> -16,029.72 |

Mound Basin Groundwater Sustainability Agency
Check Detail
May 12, 2022

| <u>Type</u> | <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Account</u> | <u>Original Amount</u> |
|-----------------|------------|-------------|--|----------------------------|------------------------|
| Bill Pmt -Check | 11442 | 05/12/2022 | Bondy Groundwater Consulting, Inc | 10000 · Bank of the Sierra | -2,334.37 |
| Bill Pmt -Check | 11443 | 05/12/2022 | County of Ventura- IT Servces Department | 10000 · Bank of the Sierra | -287.52 |
| Bill Pmt -Check | 11444 | 05/12/2022 | United Water Conservation District | 10000 · Bank of the Sierra | -910.32 |
| | | | | | <hr/> -3,532.21 |



MoundBasin
GROUNDWATER SUSTAINABILITY AGENCY

Information Item No. 5c

DATE: May 19, 2022
TO: Board of Directors and Executive Director
FROM: Ambry Tibay, UWCD
SUBJECT: Monthly Financial Reports
Information

SUMMARY:

The Board will receive the monthly financial reports for the Mound Basin GSA.

INFORMATIONAL ITEM:

UWCD accounting staff has prepared financial reports based on the Mound Basin GSA revenue and expenses for the months of March and April 2022.

FISCAL SUMMARY:

Not applicable.

ATTACHMENTS:

Attachment A - March and April 2022 Profit/Loss Statements
Attachment B - March and April 2022 Profit/Loss by Class
Attachment C - March and April 2022 Balance Sheets

Mound Basin Groundwater Sustainability Agency
Profit & Loss Budget Performance
July 2021 through March 2022

| | <u>Jul '21 - Mar 22</u> | <u>Annual Budget</u> | <u>Budget</u> |
|--|-------------------------|----------------------|-----------------|
| Income | | | |
| 40001 · Groundwater Extraction Fees | 154,945 | 285,000 | 54.37% |
| 41000 · Grant revenue | | | |
| 41001 · State Grants | 167,870 | 278,000 | 60.38% |
| Total 41000 · Grant revenue | 167,870 | 278,000 | 60.38% |
| 47000 · Other Revenue | | | |
| 47001 · Late Fees | (222) | 222 | -100.00% |
| Total 47000 · Other Revenue | (222) | 222 | -100.00% |
| Total Income | 322,592 | 563,222 | 57.28% |
| Gross Profit | 322,592 | 563,222 | 57.28% |
| Expense | | | |
| 52200 · Professional Services | | | |
| 52240 · Prof Svcs - IT Consulting | 612 | 1,000 | 61.19% |
| 52250 · Prof Svcs - Post GSP Adoption | | | |
| 52252 · Prof Svcs - GSP Consultant | 167,226 | 166,967 | 100.16% |
| 52250 · Prof Svcs - Post GSP Adoption - Other | 64,580 | 80,000 | 80.72% |
| Total 52250 · Prof Svcs - Post GSP Adoption | 231,806 | 246,967 | 93.86% |
| 52270 · Prof Svcs - Accounting | 16,090 | 25,000 | 64.36% |
| 52275 · Prof Svcs - Admin/Clerk of Bd | 6,560 | 10,000 | 65.60% |
| 52280 · Prof Svcs - Executive Director | 13,277 | 20,000 | 66.38% |
| Total 52200 · Professional Services | 268,345 | 302,967 | 88.57% |
| 52500 · Legal Fees | | | |
| 52501 · Legal Counsel | 7,904 | 10,000 | 79.04% |
| Total 52500 · Legal Fees | 7,904 | 10,000 | 79.04% |
| 53000 · Office Expenses | | | |
| 53010 · Public Information | 565 | 1,250 | 45.19% |
| 53020 · Office Supplies | 115 | 318 | 36.12% |
| 53026 · Postage & Mailing | 236 | 400 | 58.96% |
| 53070 · Licenses, Permits & Fees | 558 | 1,000 | 55.75% |
| 53110 · Travel & Training | 98 | 500 | 19.59% |
| 53000 · Office Expenses - Other | 197 | | |
| Total 53000 · Office Expenses | 1,769 | 3,468 | 50.99% |
| 53500 · Insurance | | | |
| 53510 · Liability Insurance | 5,106 | 5,106 | 100.01% |
| Total 53500 · Insurance | 5,106 | 5,106 | 100.01% |
| 70000 · Interest & Debt Service | | | |
| 70120 · Interest Expense | - | 1,238 | 0.00% |
| Total 70000 · Interest & Debt Service | - | 1,238 | 0.00% |
| 81000 · Contingency - Non Capital Expen | - | - | |
| Total Expense | 283,123 | 322,779 | 87.71% |
| Net Income | 39,469 | 240,442 | 16.42% |

Profit & Loss Budget Performance

July 2021 through April 2022

| | <u>Jul '21 - Apr 22</u> | <u>Annual Budget</u> | <u>Budget</u> |
|--|-------------------------|----------------------|-----------------|
| Income | | | |
| 40001 · Groundwater Extraction Fees | 154,945 | 285,000 | 54.37% |
| 41000 · Grant revenue | | | |
| 41001 · State Grants | 167,870 | 278,000 | 60.38% |
| Total 41000 · Grant revenue | 167,870 | 278,000 | 60.38% |
| 47000 · Other Revenue | | | |
| 47001 · Late Fees | (222) | 222 | -100.00% |
| Total 47000 · Other Revenue | (222) | 222 | -100.00% |
| Total Income | 322,592 | 563,222 | 57.28% |
| Gross Profit | 322,592 | 563,222 | 57.28% |
| Expense | | | |
| 52200 · Professional Services | | | |
| 52240 · Prof Svcs - IT Consulting | 899 | 1,000 | 89.94% |
| 52250 · Prof Svcs - Post GSP Adoption | | | |
| 52252 · Prof Svcs - GSP Consultant | 163,439 | 166,967 | 97.89% |
| 52250 · Prof Svcs - Post GSP Adoption - Other | 70,493 | 80,000 | 88.12% |
| Total 52250 · Prof Svcs - Post GSP Adoption | 233,933 | 246,967 | 94.72% |
| 52270 · Prof Svcs - Accounting | 16,529 | 25,000 | 66.12% |
| 52275 · Prof Svcs - Admin/Clerk of Bd | 6,991 | 10,000 | 69.91% |
| 52280 · Prof Svcs - Executive Director | 13,484 | 20,000 | 67.42% |
| Total 52200 · Professional Services | 271,837 | 302,967 | 89.72% |
| 52500 · Legal Fees | | | |
| 52501 · Legal Counsel | 7,904 | 10,000 | 79.04% |
| Total 52500 · Legal Fees | 7,904 | 10,000 | 79.04% |
| 53000 · Office Expenses | | | |
| 53010 · Public Information | 565 | 1,250 | 45.19% |
| 53020 · Office Supplies | 117 | 318 | 36.74% |
| 53026 · Postage & Mailing | 237 | 400 | 59.35% |
| 53070 · Licenses, Permits & Fees | 1,458 | 1,000 | 145.75% |
| 53110 · Travel & Training | 134 | 500 | 26.90% |
| 53000 · Office Expenses - Other | 197 | | |
| Total 53000 · Office Expenses | 2,709 | 3,468 | 78.10% |
| 53500 · Insurance | | | |
| 53510 · Liability Insurance | 5,106 | 5,106 | 100.01% |
| Total 53500 · Insurance | 5,106 | 5,106 | 100.01% |
| 70000 · Interest & Debt Service | | | |
| 70120 · Interest Expense | - | 1,238 | 0.00% |
| Total 70000 · Interest & Debt Service | - | 1,238 | 0.00% |
| 81000 · Contingency - Non Capital Expen | - | - | |
| Total Expense | 287,556 | 322,779 | 89.09% |
| Net Income | 35,037 | 240,442 | 14.57% |

Mound Basin Groundwater Sustainability Agency
Profit & Loss by Class
 July 2021 through March 2022

ATTACHMENT B

| | Task 04 - GSP Development | | | | |
|--|---------------------------|-----------------------|---------------------------|-------------------|-------------------|
| | A - Grant Administration | (D - GSP Development) | Total D - GSP Development | Unclassified | TOTAL |
| Income | | | | | |
| 40001 · Groundwater Extraction Fees | 0.00 | 0.00 | 0.00 | 154,944.63 | 154,944.63 |
| 41000 · Grant revenue | | | | | |
| 41001 · State Grants | 0.00 | 0.00 | 0.00 | 167,869.54 | 167,869.54 |
| Total 41000 · Grant revenue | 0.00 | 0.00 | 0.00 | 167,869.54 | 167,869.54 |
| 47000 · Other Revenue | | | | | |
| 47001 · Late Fees | 0.00 | 0.00 | 0.00 | -222.00 | -222.00 |
| Total 47000 · Other Revenue | 0.00 | 0.00 | 0.00 | -222.00 | -222.00 |
| Total Income | 0.00 | 0.00 | 0.00 | 322,592.17 | 322,592.17 |
| Gross Profit | | | | | |
| | 0.00 | 0.00 | 0.00 | 322,592.17 | 322,592.17 |
| Expense | | | | | |
| 52200 · Professional Services | | | | | |
| 52240 · Prof Svcs - IT Consulting | 0.00 | 0.00 | 0.00 | 611.88 | 611.88 |
| 52250 · Prof Svcs - Post GSP Adoption | | | | | |
| 52252 · Prof Svcs - GSP Consultant | 3,173.14 | 164,053.14 | 164,053.14 | 0.00 | 167,226.28 |
| 52250 · Prof Svcs - Post GSP Adoption - Other | 3,631.25 | 51,279.47 | 51,279.47 | 9,668.86 | 64,579.58 |
| Total 52250 · Prof Svcs - Post GSP Adoption | 6,804.39 | 215,332.61 | 215,332.61 | 9,668.86 | 231,805.86 |
| 52270 · Prof Svcs - Accounting | 1,695.69 | 0.00 | 0.00 | 14,394.48 | 16,090.17 |
| 52275 · Prof Svcs - Admin/Clerk of Bd | 1,005.73 | 0.00 | 0.00 | 5,554.47 | 6,560.20 |
| 52280 · Prof Svcs - Executive Director | 0.00 | 0.00 | 0.00 | 13,276.87 | 13,276.87 |
| Total 52200 · Professional Services | 9,505.81 | 215,332.61 | 215,332.61 | 43,506.56 | 268,344.98 |
| 52500 · Legal Fees | | | | | |
| 52501 · Legal Counsel | 0.00 | 0.00 | 0.00 | 7,903.50 | 7,903.50 |
| Total 52500 · Legal Fees | 0.00 | 0.00 | 0.00 | 7,903.50 | 7,903.50 |
| 53000 · Office Expenses | | | | | |
| 53010 · Public Information | 0.00 | 564.89 | 564.89 | 0.00 | 564.89 |
| 53020 · Office Supplies | 0.00 | 0.00 | 0.00 | 115.01 | 115.01 |
| 53026 · Postage & Mailing | 0.00 | 0.00 | 0.00 | 235.82 | 235.82 |
| 53070 · Licenses, Permits & Fees | 0.00 | 0.00 | 0.00 | 557.53 | 557.53 |
| 53110 · Travel & Training | 0.00 | 0.00 | 0.00 | 97.93 | 97.93 |
| 53000 · Office Expenses - Other | 0.00 | 0.00 | 0.00 | 197.40 | 197.40 |
| Total 53000 · Office Expenses | 0.00 | 564.89 | 564.89 | 1,203.69 | 1,768.58 |
| 53500 · Insurance | | | | | |
| 53510 · Liability Insurance | 0.00 | 0.00 | 0.00 | 5,106.34 | 5,106.34 |
| Total 53500 · Insurance | 0.00 | 0.00 | 0.00 | 5,106.34 | 5,106.34 |
| Total Expense | 9,505.81 | 215,897.50 | 215,897.50 | 57,720.09 | 283,123.40 |
| Net Income | -9,505.81 | -215,897.50 | -215,897.50 | 264,872.08 | 39,468.77 |

Mound Basin Groundwater Sustainability Agency

Profit & Loss by Class

July 2021 through April 2022

ATTACHMENT B

| | A - Grant Administration | Task 04 - GSP Development (D - GSP Development) | D - GSP Development - Other (D - GSP Development) | Total D - GSP Development | Unclassified | TOTAL |
|--|--------------------------|--|--|---------------------------|-------------------|-------------------|
| Income | | | | | | |
| 40001 · Groundwater Extraction Fees | 0.00 | 0.00 | 0.00 | 0.00 | 154,944.63 | 154,944.63 |
| 41000 · Grant revenue | | | | | | |
| 41001 · State Grants | 0.00 | 0.00 | 0.00 | 0.00 | 167,869.54 | 167,869.54 |
| Total 41000 · Grant revenue | 0.00 | 0.00 | 0.00 | 0.00 | 167,869.54 | 167,869.54 |
| 47000 · Other Revenue | | | | | | |
| 47001 · Late Fees | 0.00 | 0.00 | 0.00 | 0.00 | -222.00 | -222.00 |
| Total 47000 · Other Revenue | 0.00 | 0.00 | 0.00 | 0.00 | -222.00 | -222.00 |
| Total Income | 0.00 | 0.00 | 0.00 | 0.00 | 322,592.17 | 322,592.17 |
| Gross Profit | 0.00 | 0.00 | 0.00 | 0.00 | 322,592.17 | 322,592.17 |
| Expense | | | | | | |
| 52200 · Professional Services | | | | | | |
| 52240 · Prof Svcs - IT Consulting | 0.00 | 0.00 | 0.00 | 0.00 | 899.40 | 899.40 |
| 52250 · Prof Svcs - Post GSP Adoption | | | | | | |
| 52252 · Prof Svcs - GSP Consultant | -613.73 | 164,053.14 | 0.00 | 164,053.14 | 0.00 | 163,439.41 |
| 52250 · Prof Svcs - Post GSP Adoption - Other | 3,631.25 | 44,478.85 | 44,380.10 | 88,858.95 | -21,996.88 | 70,493.32 |
| Total 52250 · Prof Svcs - Post GSP Adoption | 3,017.52 | 208,531.99 | 44,380.10 | 252,912.09 | -21,996.88 | 233,932.73 |
| 52270 · Prof Svcs - Accounting | 1,695.69 | 0.00 | 0.00 | 0.00 | 14,833.62 | 16,529.31 |
| 52275 · Prof Svcs - Admin/Clerk of Bd | 1,005.73 | 0.00 | 0.00 | 0.00 | 5,985.51 | 6,991.24 |
| 52280 · Prof Svcs - Executive Director | 0.00 | 0.00 | 0.00 | 0.00 | 13,484.37 | 13,484.37 |
| Total 52200 · Professional Services | 5,718.94 | 208,531.99 | 44,380.10 | 252,912.09 | 13,206.02 | 271,837.05 |
| 52500 · Legal Fees | | | | | | |
| 52501 · Legal Counsel | 0.00 | 0.00 | 0.00 | 0.00 | 7,903.50 | 7,903.50 |
| Total 52500 · Legal Fees | 0.00 | 0.00 | 0.00 | 0.00 | 7,903.50 | 7,903.50 |
| 53000 · Office Expenses | | | | | | |
| 53010 · Public Information | 0.00 | 564.89 | 0.00 | 564.89 | 0.00 | 564.89 |
| 53020 · Office Supplies | 0.00 | 0.00 | 0.00 | 0.00 | 117.00 | 117.00 |
| 53026 · Postage & Mailing | 0.00 | 0.00 | 0.00 | 0.00 | 237.41 | 237.41 |
| 53070 · Licenses, Permits & Fees | 0.00 | 0.00 | 0.00 | 0.00 | 1,457.53 | 1,457.53 |
| 53110 · Travel & Training | 0.00 | 0.00 | 0.00 | 0.00 | 134.49 | 134.49 |
| 53000 · Office Expenses - Other | 0.00 | 0.00 | 0.00 | 0.00 | 197.40 | 197.40 |
| Total 53000 · Office Expenses | 0.00 | 564.89 | 0.00 | 564.89 | 2,143.83 | 2,708.72 |
| 53500 · Insurance | | | | | | |
| 53510 · Liability Insurance | 0.00 | 0.00 | 0.00 | 0.00 | 5,106.34 | 5,106.34 |
| Total 53500 · Insurance | 0.00 | 0.00 | 0.00 | 0.00 | 5,106.34 | 5,106.34 |
| Total Expense | 5,718.94 | 209,096.88 | 44,380.10 | 253,476.98 | 28,359.69 | 287,555.61 |
| Net Income | -5,718.94 | -209,096.88 | -44,380.10 | -253,476.98 | 294,232.48 | 35,036.56 |

Balance Sheet

As of March 31, 2022

Mar 31, 22

ASSETS

Current Assets

Checking/Savings

10000 · Bank of the Sierra 149,455.52

Total Checking/Savings 149,455.52

Accounts Receivable

11000 · Accounts Receivable 323,417.83

Total Accounts Receivable 323,417.83

Total Current Assets 472,873.35

TOTAL ASSETS 472,873.35

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Accounts Payable

20000 · Accounts Payable 16,029.72

Total Accounts Payable 16,029.72

Other Current Liabilities

20001 · Advance from City of Ventura 55,000.00

20510 · Interest Payable 2,233.30

Total Other Current Liabilities 57,233.30

Total Current Liabilities 73,263.02

Total Liabilities 73,263.02

Equity

32000 · Retained Earnings 360,141.56

Net Income 39,468.77

Total Equity 399,610.33

TOTAL LIABILITIES & EQUITY 472,873.35

Balance Sheet

As of April 30, 2022

Apr 30, 22**ASSETS**

Current Assets

Checking/Savings

10000 · Bank of the Sierra 239,926.11Total Checking/Savings 239,926.11

Accounts Receivable

11000 · Accounts Receivable 216,917.52Total Accounts Receivable 216,917.52Total Current Assets 456,843.63**TOTAL ASSETS** 456,843.63**LIABILITIES & EQUITY**

Liabilities

Current Liabilities

Accounts Payable

20000 · Accounts Payable 3,532.21Total Accounts Payable 3,532.21

Other Current Liabilities

20001 · Advance from City of Ventura 55,000.00

20510 · Interest Payable 2,233.30Total Other Current Liabilities 57,233.30Total Current Liabilities 60,765.51

Total Liabilities 60,765.51

Equity

32000 · Retained Earnings 360,141.56

Net Income 35,036.56Total Equity 395,178.12**TOTAL LIABILITIES & EQUITY** 455,943.63



MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

Information Item No. 8

DATE: May 19, 2022
TO: Board of Directors
FROM: Executive Director
SUBJECT: Executive Director Update
Information Item

SUMMARY

The following are updates on Agency activities since the last Board meeting.

1. Administrative: No update.
2. Financial:
 - a. Invoices for the 2021-2 semi-annual period (July–December 2021) were mailed on March 9, 2022 and were due April 8, 2022. One entity has an unpaid balance of \$1,162.89 as of May 5, 2022.
3. Legal: No update.
4. Groundwater Sustainability Plan (GSP) Implementation:
 - a. GSP: California Department of Water Resources (DWR) accepted public comments on the GSP through March 30, 2022. Comments were submitted by one entity before the deadline (California Department of Fish and Wildlife). Comments were submitted after the deadline by an NGO consortium and National Marine Fisheries Service.
 - b. GSP Grant:
 - i. Progress report and invoice no. 10 submitted on November 20, 2021, was approved by DWR on April 4, 2022. Payment in the amount of \$94,583.84 is expected before the end of this fiscal year.

- ii. Progress report and invoice no. 11 submitted on January 20, 2022, was approved by DWR on April 4, 2022. Payment in the amount of \$56,498.75 is expected before the end of this fiscal year.
 - iii. Progress report and invoice no. 12 was submitted to DWR on April 25, 2022 and is under DWR review. Payment in the amount of \$106,022.61 is expected 1-2 months after DWR approval.
 - iv. The required grant closeout report and retention release request were submitted to DWR on April 25, 2022. Retention payment in the amount of \$75,792.14 is expected 1-2 months after DWR approval of the closeout report.
- c. GSP Annual Report: The first annual report was approved by the Board in March and was submitted to DWR prior to the April 1, 2022, deadline.
 - d. Groundwater Monitoring Well – DWR Technical Support Services (TSS): DWR is scheduled to begin construction activities on May 16, 2022.
 - e. Shallow Groundwater Level Monitoring: Monitoring activities have been initiated by UWCD on behalf of Mound Basin GSA.

5. Correspondence: None.

INFORMATIONAL ITEM

Receive an update from the Executive Director on activities since the previous board meeting.

BACKGROUND

Not applicable

FISCAL SUMMARY

Not applicable.



MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

Motion Item No. 9a

DATE: May 19, 2022
TO: Board of Directors
FROM: Executive Director and UWCD Finance Staff
SUBJECT: Fiscal Year 2022/2023 Budget and Multi-Year Budget Projection
Motion

SUMMARY:

The draft Fiscal Year (FY) 2022/2023 budget and updated Multi-Year Budget Projection have been prepared for consideration (Attachment A). Key budget assumptions and changes relative to last year's projections are described below.

Expenses

Budgeted expenses are generally consistent with the multi-year budget projection adopted last year. Noteworthy exceptions are as follows:

1. Expenses were recalculated assuming 5% inflation, which replaces the prior 3% inflation assumption.
2. Unused grant application budget in the amount of \$25,000 was carried over from FY 2021/2022 to FY 2022/2023.
3. Unused capital expenditure budget in the amount of \$33,000 was carried over from FY 2021/2022 to FY 2022/2023.

Expense assumptions include the following:

1. No litigation.
2. Five percent (5%) annual inflation.
3. Actual costs will be pursuant to the GSP implementation cost projections.

Financial Reserve

The assumed financial reserve was increased from \$25,000 to \$50,000 in FY 2022/2023 and is escalated 5% each year thereafter to provide a larger financial buffer.

Grants

Although MBGSA is eligible to apply for a Round 2 GSP Implementation Grant later this year, no grant revenue has been included in the budget and forecast because there is no guarantee of a grant award.

Groundwater Extractions

Groundwater extractions for FY 2022/2023 through FY 2026/2027 were estimated based on review of historical pumping for non-City of Ventura wells and recommendations provided by the City of Ventura for its wells.

Extraction Fees

Groundwater extraction fees for FY 2022/2023 through FY 2026/27 are based on a 5% per year escalation of the current extraction fee. This approach is intended to provide adequate revenue for ongoing operations and to establish capital reserves for future projects (i.e., monitoring wells identified in the GSP).

RECOMMENDED ACTIONS:

1. Approve the Fiscal Year 2022/2023 budget and updated multi-year budget projection.
2. Schedule a public hearing to consider adoption of groundwater extraction fees for Fiscal Year 2022/2023.

BACKGROUND:

Please see summary.

FISCAL SUMMARY:

Please see summary and attachment.

ATTACHMENT:

Attachment A: Draft FY 2022/2023 Budget and Multi-Year Budget Projection

| |
|--|
| Action: _____ |
| Motion: _____ 2 nd : _____ |
| J.Chambers: _____ C.Everts: _____ M.Mobley: _____ S.Rungren: _____ G.Shephard: _____ |

Mound Basin Groundwater Sustainability Agency
Draft FY 2023 Budget and Long-Range Budget Projections

| | FY 2021-22 Adopted Budget | Q1 - Q3 Jul - Mar 2022 Actuals | Q4 April - June 2022 Projection | FY 21-22 Year End Projection | FY 22-23 Proposed Budget | FY 23-24 Projected Budget | FY 24-25 Projected Budget | FY 25-26 Projected Budget | FY 26-27 Projected Budget | Comments |
|---|---------------------------------|--------------------------------------|------------------------------------|---------------------------------|--------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|--|
| Income | | | | | | | | | | |
| Groundwater Extractions City of Ventura (AF) | | 735 | 800 | 1,535 | 3,000 | 3,500 | 3,500 | 3,500 | 3,500 | City of Ventura repaired its wells in 2022 and expects new well "Mound 3" to come on-line in late 2022. |
| Groundwater Extractions Others (AF) | | 1,891 | 1,025 | 2,916 | 2,900 | 2,900 | 2,900 | 2,900 | 2,900 | |
| Groundwater Extractions Total (AF) | 4,831 | 2,626 | 1,825 | 4,451 | 5,900 | 6,400 | 6,400 | 6,400 | 6,400 | |
| Groundwater Extraction Fee (\$/AF) | \$ 59.00 | \$ 59.00 | \$ 59.00 | \$ 59.00 | \$ 62.00 | \$ 65.10 | \$ 68.40 | \$ 71.80 | \$ 75.40 | Extraction fee is escalated 5% per year in-line with new inflation assumption (see later comment). Results are rounded. |
| 40001 · Groundwater Extraction Fees | \$285,000 | \$154,945 | \$107,675 | \$262,620 | \$365,800 | \$416,640 | \$437,760 | \$459,520 | \$482,560 | |
| 41001 · State Grants | \$278,000 | \$167,870 | \$110,130 | \$278,000 | \$0 | \$0 | \$0 | \$0 | \$0 | Although it is anticipated that MBGSA will apply for a Round 2 GSP Implementation Grant in late 2022, future potential grant revenue is not included in budget because it is not guaranteed. |
| 47001 · Late Fees | -\$222 | -\$222 | \$0 | -\$222 | \$0 | \$0 | \$0 | \$0 | \$0 | |
| Total Income | \$562,778 | \$322,593 | \$217,805 | \$540,398 | \$365,800 | \$416,640 | \$437,760 | \$459,520 | \$482,560 | |
| Expense | | | | | | | | | | |
| <i>All expenses are now escalated 5% per yer instead of 3% previously to account for increased inflation.</i> | | | | | | | | | | |
| 52200 · Professional Services | | | | | | | | | | |
| 52240 · Prof Svcs - IT Consulting | \$1,000 | \$612 | \$388 | \$1,000 | \$1,050 | \$1,103 | \$1,158 | \$1,216 | \$1,276 | |
| 52252 · Prof Svcs - GSP Consultant | \$166,967 | \$167,226 | \$1,868 | \$169,094 | \$0 | \$0 | \$0 | \$0 | \$0 | Q4 is grant administration for grant close-out charged to grant. |
| 52250 · Prof Svcs - Post GSP Adoption | \$80,000 | \$64,580 | \$10,000 | \$74,580 | \$98,374 | \$144,069 | \$95,920 | \$198,784 | \$184,074 | FY 23 includes \$25K unused from FY 22 for grant application. |
| 52270 · Prof Svcs - Accounting | \$25,000 | \$16,090 | \$4,500 | \$20,590 | \$9,481 | \$23,798 | \$10,382 | \$26,675 | \$11,450 | |
| 52275 · Prof Svcs - Admin/Clerk of Bd | \$10,000 | \$6,560 | \$3,000 | \$9,560 | \$5,097 | \$5,352 | \$5,620 | \$5,901 | \$6,196 | |
| 52280 · Prof Svcs - Executive Director | \$20,000 | \$13,277 | \$5,500 | \$18,777 | \$18,375 | \$19,294 | \$20,258 | \$21,271 | \$22,335 | |
| Total 52200 · Professional Services | \$302,967 | \$268,345 | \$25,256 | \$293,601 | \$132,376 | \$193,616 | \$133,337 | \$253,846 | \$225,331 | |
| 52501 · Legal Counsel | \$10,000 | \$7,904 | \$4,000 | \$11,904 | \$12,000 | \$12,600 | \$13,230 | \$13,892 | \$14,586 | |
| 53000 · Office Expenses | | | | | | | | | | |
| 53010 · Public Information | \$1,250 | \$565 | \$685 | \$1,250 | \$1,325 | \$1,391 | \$1,461 | \$1,534 | \$1,611 | |
| 53020 · Office Supplies | \$200 | \$115 | \$85 | \$200 | \$210 | \$221 | \$232 | \$243 | \$255 | |
| 53070 Licenses, Permits & Fees | \$1,000 | \$1,458 | \$0 | \$1,458 | \$1,100 | \$1,155 | \$1,213 | \$1,273 | \$1,337 | |
| 53026 · Postage & Mailing | \$400 | \$558 | \$50 | \$608 | \$650 | \$683 | \$717 | \$752 | \$790 | |
| 53110 · Travel & Training | \$500 | \$98 | \$110 | \$208 | \$500 | \$525 | \$551 | \$579 | \$608 | |
| 53000 Office Expenses Other | \$118 | \$197 | \$50 | \$247 | \$300 | \$315 | \$331 | \$347 | \$365 | |
| Total 53000 · Office Expenses | \$3,468 | \$2,991 | \$980 | \$3,971 | \$4,085 | \$4,289 | \$4,504 | \$4,729 | \$4,965 | |
| 53510 · Liability Insurance | \$5,106 | \$5,106 | \$0 | \$5,106 | \$5,361 | \$5,629 | \$5,911 | \$6,206 | \$6,517 | |
| 70120 · Interest Expense | \$1,238 | \$0 | \$1,238 | \$1,238 | \$1,238 | \$0 | \$0 | \$0 | \$0 | |
| 70130 Principal Payment | \$0 | \$0 | \$0 | \$0 | \$55,000 | \$0 | \$0 | \$0 | \$0 | |
| Total 70000 · Interest & Debt Service | \$1,238 | \$0 | \$1,238 | \$1,238 | \$56,238 | \$0 | \$0 | \$0 | \$0 | |
| Total Expense | \$322,779 | \$284,346 | \$31,474 | \$315,819 | \$210,061 | \$216,134 | \$156,982 | \$278,673 | \$251,399 | |
| Net Income | \$239,999 | \$38,247 | \$186,332 | \$224,579 | \$155,739 | \$200,506 | \$280,778 | \$180,847 | \$231,161 | |
| Contingency - Non Capital | \$0 | \$0 | \$0 | \$0 | \$21,006 | \$21,613 | \$15,698 | \$27,867 | \$25,140 | 10% of expenses |
| Capital Project Expenditures | \$30,000 | \$0 | \$0 | \$0 | \$41,694 | \$31,176 | \$63,563 | \$814,291 | \$0 | FY 22 unused budget carried over to FY 23 |
| Contingency - Capital | \$3,000 | \$0 | \$0 | \$0 | \$4,169 | \$3,118 | \$6,356 | \$81,429 | \$0 | 10% of budgeted capital expenditures; FY 22 unused carried over to FY 23 |
| Capital Projects Total | \$33,000 | \$0 | \$0 | \$0 | \$45,864 | \$34,294 | \$69,920 | \$895,720 | \$0 | |
| Cash Flow | | | | | | | | | | |
| Beginning Cash Balance, July 1 | \$ 191,046 | | | \$ 180,146 | \$ 557,194 | \$ 643,831 | \$ 788,429 | \$ 983,589 | \$ 240,848 | July 1, 2021 starting cash reduced by \$10,900 to account for uncleared transactions previously not accounted for. |
| Cash Inflows | \$ 693,045 | | | \$ 692,867 | \$ 365,800 | \$ 416,640 | \$ 437,760 | \$ 459,520 | \$ 482,560 | No grant revenue assumed after FY 2021-22. See earlier comment. |
| Cash Outflows | \$ (322,779) | | | \$ (315,819) | \$ (279,164) | \$ (272,042) | \$ (242,600) | \$ (1,202,261) | \$ (276,539) | Some June expenses may actually be paid during the subsequent fiscal year. |
| Projected Ending Cash Balance, June 30 | \$ 561,313 | | | \$ 557,194 | \$ 643,831 | \$ 788,429 | \$ 983,589 | \$ 240,848 | \$ 446,870 | |
| Designated for Capital Reserve | \$ 536,313 | | | \$ 532,194 | \$ 593,831 | \$ 735,929 | \$ 928,464 | \$ 182,967 | \$ 386,094 | Capital reserve in FY 25-26 and 26-27 is building for second monitoring well scheduled for construction during FY 31/32. |
| Designated for General Reserve | \$ 25,000 | | | \$ 25,000 | \$ 50,000 | \$ 52,500 | \$ 55,125 | \$ 57,881 | \$ 60,775 | Assume increase in General Reserve to \$50K for FY 23 and increase at 5% thereafter. |
| Projected Net Available, June 30 | \$ - | | | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | |



MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

Motion Item No. 9b

DATE: May 19, 2022
TO: Board of Directors
FROM: Executive Director
SUBJECT: Intera, Inc. Work Order No. 9 for As-Needed GSP Implementation Support
Motion

SUMMARY:

It is anticipated that continued support from Intera, Inc. will be required from time-to-time during GSP implementation. In contrast with GSP and annual report development services, the type, frequency, and amount of support needed going forward is not well understood at this time. To address this uncertainty and provide for efficient execution of required GSP implementation tasks, it is recommended that the Board authorize the Executive Director to execute a work order with Intera, Inc. for as-needed services.

Thus, the proposed work order would allow for services to be provided as requested on a time-and-materials basis. The proposed work order requires Intera, Inc. to provide a written estimate for any tasks that are anticipated to exceed \$5,000. Requests for support will be made in accordance with the Agency's adopted fiscal year budget. This approach provides flexibility to address needs as they arise and reduces agency costs by preventing the issuance of numerous work orders for small tasks. The proposed work order would be effective through the end of next fiscal year at which time the Board could renew it for the subsequent fiscal year.

Examples of potential GSP implementation support services include, but are not limited to:

- Planning for grants;
- Support for grant applications;
- Data management system (DMS) maintenance (upload new data to DMS); and
- Outreach support.

RECOMMENDED ACTION:

Authorize the Executive Director to issue Work Order No. 9 to Intera, Inc. for as-needed implementation support for an amount not to exceed \$25,000.

BACKGROUND:

Intera's Master Services Agreement was approved by the Board on April 12, 2019.

FISCAL SUMMARY:

GSP implementation costs are included in the Agency's budget.

ATTACHMENT:

Attachment A: Draft Intera, Inc. Work Order No. 9

| |
|--|
| Action: _____ |
| Motion: _____ 2 nd : _____ |
| J.Chambers: _____ C.Everts: _____ M.Mobley: _____ S.Rungren: _____ G.Shephard: _____ |

Statement of Work

Work Order No. 9

As-Needed GSP Implementation Support

| | |
|---|---|
| To: Intera, Inc. 3838 W Carson St, Ste 380 Torrance, CA 90503 Attention: Abhishek Singh Email: ASingh@intera.com | From: Mound Basin Groundwater Sustainability Agency P.O. Box 3544 Ventura, CA 93006-3544 Attention: Bryan Bondy Email: bryan@moundbasingsa.org |
|---|---|

In accordance with our Master Services Agreement (“**MSA**”) dated April 10, 2019, the following Statement of Work (“**SOW**”) is entered into by Mound Basin Groundwater Sustainability Agency (“**Customer**”) and Intera, Inc. (“**Provider**”) for a new project and/or services (collectively, “**Services**”):

GENERAL NATURE OF SERVICES: As-needed services as requested by Customer, as further described in the Scope of Services. When applicable, provider shall ensure all work is performed under the supervision of a California Professional Civil Engineer or Professional Geologist.

SCOPE OF SERVICES: Anticipated services include, but are not limited to, assist with groundwater sustainability plan implementation activities. Assist with grant applications and GSP implementation planning.

TERM: April 1, 2022 through June 30, 2023.

COMPENSATION AND PAYMENT: Time and material services, not-to-exceed \$25,000, without prior written authorization. Labor Rates are pursuant to the attached rate sheet. Written estimate required for any standalone task that is anticipated to exceed \$5,000.

PAYMENT TERMS

Payments shall be due:

- upon the completion of the SOW
- as follows: Billing will occur on a monthly basis and shall be based on time and materials. All invoices will be payable on a Net-30 basis. Invoices are due on the 5th business day of each month. Invoices received after the 5th business day of the month are payable on a Net-60 basis. Payment may be delayed up to 30 days beyond these terms in the event of Board of Directors meeting cancellations.

ADDITIONAL TERMS AND CONDITIONS

This SOW will be governed by the terms and conditions of the MSA. In the event of any conflict between the terms set forth in this SOW and the MSA, the MSA shall be deemed to control the control the relationship between the parties with respect to the SOW.

[Signature page follows]

ACCEPTED AND AGREED:

| “PROVIDER” INTERA, INC. | “CUSTOMER” MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY |
|---|--|
| By: <hr/> Print Name: David Jordan Title: Vice President Date: | By: <hr/> Print Name: Bryan Bondy Title: Executive Director Date: |

State & Local Agencies & Tribal Rates

| Labor Category | Hourly Rate |
|----------------------------------|-------------|
| State Agency & Indian Nations | 2022-A |
| Principal Engineer/Scientist I | \$265 |
| Principal Engineer/Scientist II | \$240 |
| Principal Engineer/Scientist III | \$225 |
| Sr. Engineer/Scientist I | \$205 |
| Sr. Engineer/Scientist II | \$190 |
| Sr. Engineer/Scientist III | \$175 |
| Sr. Engineer/Scientist IV | \$160 |
| Engineer/Scientist I | \$150 |
| Engineer/Scientist II | \$140 |
| Engineer/Scientist III | \$125 |
| Engineer/Scientist IV | \$115 |
| Engineer/Scientist Intern | \$76 |
| Sr. Technician | \$125 |
| Technician | \$78 |
| Sr. Tech Editor | \$125 |
| Tech Editor | \$88 |
| Sr. CAD/Graphics | \$100 |
| CAD/Graphics | \$85 |
| Project Associate | \$80 |
| Mileage | \$0.585/mi |