



Post Office Box 3544  
Ventura, CA 93006-3544  
(805) 525-4431  
<https://moundbasingsa.org>

**NOTICE IS HEREBY GIVEN that the  
Mound Basin Groundwater Sustainability Agency (“Agency”)  
Board of Directors (“Directors”) will hold a  
REGULAR BOARD MEETING AND PUBLIC HEARING  
at 1:00 P.M. on Thursday, November 18, 2021**

In accordance with the **California Governor’s Executive Stay at Home Order** and the **County of Ventura Health Officer Declared Local Health Emergency** and **Be Well at Home Order** resulting from the novel coronavirus (COVID-19), the Ventura City Hall is closed to the public. Therefore, the Mound Basin GSA will hold its Regular Board of Directors meeting virtually using the Zoom video conferencing application.

**To participate in the Board of Directors meeting via Zoom, please access:**  
<https://us02web.zoom.us/j/82529392240?pwd=eWNzTkdyREdYd2F5WlFtR2x3S05jQT09>

**Meeting ID: 825 2939 2240 | Passcode: MBGSA**

**To call into the meeting (audio only), call: (877) 853-5247 (US Toll-free)**

**Meeting ID: 825 2939 2240**

**MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY  
BOARD OF DIRECTORS MEETING AGENDA**

**CALL TO ORDER 1:00 P.M.**

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL**

**3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion or take any action on any items presented during public comments. Such items may only be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. In accordance with Government Code §54954.3(b)(1), public comment will be limited to three (3) minutes per speaker.

**4. APPROVAL OF AGENDA  
Motion**

**5. CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

**5a Approval of Minutes**

**Motion**

The Board will consider approving the Minutes from the October 21, 2021, Regular Mound Basin GSA Board of Directors meeting.

**5b Approval of Warrants**

**Motion**

The Board will consider approving payment of outstanding vendor invoices.

**5c Monthly Financial Reports**

**Information Item**

The Board will receive monthly profit and loss statements and balance sheets for the month of October 2021.

**5d Citing Mound Basin Groundwater Sustainability Agency's Resolution 2021-02 (adopted October 21, 2021), Subsequent Findings that the Governor's Proclamation of a State of Emergency on March 4, 2020 relating to the COVID-19 virus remains in effect and the State of Emergency continues to directly impact the ability of the members to meet safely in person, and Authorizing remote teleconference meetings of the legislative bodies of Mound Basin Groundwater Sustainability Agency for the period of November 21 through December 21, pursuant to Brown Act provisions**

**Motion**

The Board will, as provided in Resolution 2021-02, make the findings that the requisite conditions continue to exist for remote teleconference meetings of the Board of Directors without compliance with Government Code section 54953(b)(3), as authorized by Government Code section 54953(e), specifically (1) that the Governor's proclaimed State of Emergency as a result of the threat of COVID-19 remains in effect and (2) the state of emergency continues to directly impact the ability of the members to meet safely in person.

**6. BOARD MEMBER ANNOUNCEMENTS**

**6a** Directors will provide updates on matters not on the agenda.

**6b** Directors will provide oral reports of time spent on grant eligible activities since the previous regular Board meeting.

**7. EXECUTIVE DIRECTOR UPDATE**

**Information Item**

The Executive Director will provide an informational update on non-GSP activities since the previous Board meeting.

## 8. MOTION ITEMS

### 8a GSP Monthly Update (Grant Category (c), Task 3 and (d), Task 4)

#### Motion

The Board will receive an update from the Executive Director concerning development of the Agency's Groundwater Sustainability Plan and grant status. The Board may provide feedback or direction to staff.

### 8b Board Meeting Schedule for Calendar Year 2022

#### Motion

The Board will consider approving the 2022 Regular Board Meeting Schedule as submitted or as modified by the Board.

### 8c Intera, Inc. Work Order No. 7 for TSS Monitoring Well Construction Support

#### Motion

The Board will consider authorizing the Executive Director to issue Work Order No. 7 to Intera, Inc. for as-needed support related to construction of the TSS monitoring well for an amount not-to-exceed \$10,000.

### 8d Intera, Inc. Work Order No. 8 for Annual Report Support

#### Motion

The Board will consider authorizing the Executive Director to issue Work Order No. 8 to Intera, Inc. for annual report preparation support for an amount not-to-exceed \$38,800 with an additional \$5,000 contingency budget to be authorized at the Executive Director's discretion.

### 8e PUBLIC HEARING

#### **Public Hearing to Consider Adoption of the Groundwater Sustainability Plan (GSP) for the Mound Basin via Resolution 2021-03 (Grant Category (c), Task 3 and (d), Task 4)**

#### Motion

The Board will conduct a public hearing and consider adopting Resolution 2021-03: A Resolution of the Board of Directors of the Mound Basin Groundwater Sustainability Agency Adopting a Groundwater Sustainability Plan (GSP) for the Mound Basin

The Board welcomes public comment and testimony regarding the proposed GSP.

After receiving public comment and testimony, the Board will close the PUBLIC HEARING and consider adopting Resolution 2021-03 adopting the GSP for the Mound Basin or consider providing direction to staff concerning GSP edits.

## 9. FUTURE AGENDA ITEMS

The Board will suggest issues and/or topics they would like to address at future meetings.

## ADJOURNMENT

The Board will adjourn to the next **Regular Board Meeting** scheduled for **December 16, 2021** or call of the Chair.

Mound Basin GSA Board of Directors Meeting AGENDA

November 18, 2021

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*Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD's offices at 1701 North Lombard Street in Oxnard during normal business hours.*

*The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs, or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the Mound Basin Clerk of the Board at (805) 525-4431 or the City of Ventura at (805) 654-7800. Notification of at least 48 hours prior to the meeting will enable the Agency to make appropriate arrangements.*

**Posted: (Date)** November 15, 2021

**(time)** 10:00 A.M.

**(attest)** Jackie Lozano

**At:** <https://moundbasingsa.org>

**Posted: (Date)** November 15, 2021

**(time)** 10:15 A.M.

**(attest)** Jackie Lozano

**At:** <https://www.facebook.com/moundbasingsa/>

**Posted: (Date)** November 15, 2021

**(time)** 10:30 A.M.

**(attest)** Jackie Lozano

**At: United Water Conservation District, 1701 North Lombard Street, Oxnard CA 93030**



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**MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY**  
**REGULAR BOARD OF DIRECTORS MEETING**

Thursday, October 21, 2021, at 1:00 P.M.  
via Zoom, due to COVID-19 Meeting Protocol

**MINUTES**

**DIRECTORS IN ATTENDANCE**

Mike Mobley, Chair  
Susan Rungren, Vice-Chair/Secretary  
Glenn Shephard, Treasurer  
Jim Chambers  
Conner Everts

**STAFF IN ATTENDANCE**

Bryan Bondy, Executive Director  
Joseph Hughes, Legal Counsel  
Jackie Lozano, Clerk of the Board

**PUBLIC IN ATTENDANCE**

Burt Handy  
Kathleen Kuepper, UWCD  
John Lindquist, UWCD  
Daryl Smith, UWCD  
Ambry Tibay, UWCD  
Jennifer Tribo

**CALL TO ORDER 1:00 P.M.**

Chair Mobley called the meeting to order at 1:00 P.M.

**1. PLEDGE OF ALLEGIANCE**

Chair Mobley led the participants in reciting the Pledge of Allegiance.

**2. ROLL CALL**

The Clerk of the Board called roll. All five Directors were present (Chambers, Everts, Mobley, Rungren, Shephard).

**3. RESOLUTION 2021-02 Finding that the Governor of California issued a Proclamation of a State of Emergency on March 4, 2020, relating to the COVID-19 virus and, as a result of the emergency, meeting in person would present imminent risks to the health and safety of attendees authorizing remote teleconference meetings of the legislative body of Mound Basin Groundwater Sustainability Agency for the period of October 21, 2021, through November 20, 2021, pursuant to amended provisions of the Brown Act.**

**Motion**

Agency's legal counsel Joe Hughes provided an explanation of Resolution 2021-02. In response to AB 361, legislation, recognizing the Governor and County's public health officer's finding of an ongoing public health emergency provides the Board of Directors with the authority to hold remote teleconference meetings for the next 30 days without having to post agendas at or provide public access to various remote teleconference locations utilized by the Board.

No comments or questions were offered by the Directors. No public comments were offered.

Motion to approve Resolution 2021-02, Director Everts; Second, Director Shephard. Roll call vote: five ayes (Chambers, Everts, Mobley, Rungren, Shephard), none opposed. Motion carried 5/0.

**4. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA**

Chair Mobley asked if there were any public comments. None were offered.

**5. APPROVAL OF AGENDA**

**Motion**

Request from Executive Director Bondy to move Item 9d Fiscal Year 2020-2021 Budget Report to before Item 7 to accommodate United Water Conservation District (UWCD) finance staff's schedule.

Director Everts moved Agenda approval as modified; Second, Director Shephard. Roll call vote: five ayes (Chambers, Everts, Mobley, Rungren Shephard), none opposed. Motion carried 5/0.

**6. CONSENT CALENDAR**

**6a Approval of Minutes**

**Motion**

The Board will consider approving the Minutes from the September 16, 2021, Regular Mound Basin GSA Board of Directors meeting.

**6b Approval of Warrants**

**Motion**

The Board will consider approving payment of outstanding vendor invoices.

**6c Monthly Financial Reports**

**Information Item**

The Board will receive monthly profit and loss statements and balance sheets for the month of September 2021.

No comments or questions were offered by the Directors. No public comments were offered.

Motion to approve the Consent Calendar, Director Everts; Second, Director Chambers. Roll call vote: five ayes (Chambers, Everts, Mobley, Rungren, Shephard), none opposed. Motion carried 5/0.

**9. MOTION ITEM**

**9d. Fiscal Year 2020-2021 Budget Report**

**Motion**

UWCD Senior Accountant Ambry Tibay summarized the budget report for the Board. There was discussion regarding GSP expenses and GSP grant revenue. Less work was performed than anticipated which results in lower grant invoice amounts. It was noted that the debt service was showing as zero. UWCD Controller Daryl Smith said the entry was booked and did not show at the time the report was created and printed. Since that time, the auditor caught the miscalculation, and it was adjusted.

There was also some confusion as to the interest being \$1,238 and should be only \$275 because the interest rates were calculated lower. The interest rate is based on LAIF. Ms. Tibay would provide a final report to the Board by attaching the adjusted version to the minutes (see attached).

Motion to receive and file the final Fiscal Year 2020-2021 Budget Report, Director Everts; Second, Director Shephard. Roll call vote: five ayes (Chambers, Everts, Mobley, Rungren, Shephard), none opposed. Motion carried 5/0.

## 7. BOARD MEMBER ANNOUNCEMENTS

7a None offered.

7b Since the previous Board meeting, the Directors reported no time was spent on grant eligible activities.

## 8. EXECUTIVE DIRECTOR UPDATE

Executive Director Bryan Bondy briefly reviewed the staff report regarding updates on non-Groundwater Sustainability Plan (GSP) matters.

Informational item only. No questions were offered by the Directors. No public comments were offered.

## 9. MOTION ITEMS

### 9a GSP Monthly Update (Grant Category (d), Task 4)

#### Motion

Executive Director Bondy reviewed the written staff report regarding GSP development and grant status. Director Chambers asked about the requirements for responding to comments on the GSP. Mr. Bondy said the comment responses will be found included in an appendix to the GSP and are included in the agenda packet beginning on page 92. The appendix is also be posted on the Mound Basin website. Additionally, a redlined document is posted to show the changes made to the GSP resulting from the comments. Director Chambers asked if there were more comments received from the City of Ventura (City). Mr. Bondy replied, the comments received were non-substantive and he would be happy to share those comments at the next Board of Directors meeting.

No further comments were offered by the Directors. No public comments were offered.

Motion to receive and file the GSP monthly update, Director Chambers; Second, Director Shephard. Roll call vote: five ayes (Chambers, Everts, Mobley, Rungren, Shephard), none opposed. Motion carried 5/0.

### 9b Schedule Public Hearing for GSP Adoption (Grant Category (c), Task 3 and (d), Task 4)

#### Motion

Mr. Bondy explained that the Board is required to hold a public hearing before adopting the GSP. He proposed holding the public hearing during the next regular Board meeting on November 18, 2021. He explained that the Board can adopted the GSP following the public hearing or direct staff to make additional changes to the GSP and return for adoption at the December regular meeting.

Mr. Bondy explained that a "Summary of Notable Changes" is attached to the staff report that provides information on the largest changes made to the GSP as a result of the comments received. The document is a good starting point and reference to understand what the changes were.

The Directors briefly discussed the information presented by the Executive Director.

No public comments were offered.

Motion to set a Public Hearing date of November 18, 2021, and time of 1:00 P.M. for GSP Adoption, Director Everts; Second, Director Shephard. Roll call vote: five ayes (Chambers, Everts, Mobley, Rungren, Shephard), none opposed. Motion carried 5/0.

**9c Stakeholder Engagement Plan Annual Review**

**Motion**

Executive Director Bondy explained that the Stakeholder Engagement Plan was due for an annual review. The proposed changes are necessary to make the plan consistent with the GSP. The plan was updated to clarify there are no tribal trust lands or domestic wells in the Basin.

Director Chambers asked whether agricultural lands annexed to the City pay fees twice. Director Rungren said that the City does not serve agricultural lands, so there is no double-dipping.

No further comments or questions by the Directors.

No public comments were offered.

Motion to approve the updates and file the Stakeholder Engagement Plan, Director Shephard; Second, Director Chambers. Roll call vote: five ayes (Chambers, Everts, Mobley, Rungren, Shephard), none opposed. Motion carried 5/0.

**10. FUTURE AGENDA ITEMS**

Chair Mobley polled the Directors for any future agenda items. None received.

**ADJOURNMENT 1:35 P.M.**

Chair Mobley adjourned the meeting at 1:35 P.M. to the next Regular Board of Directors meeting and Public Hearing on Thursday, November 18, 2021, or call of the Chair.

I certify that above is a true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors meeting of October 21, 2021.

ATTEST: \_\_\_\_\_  
Susan Rungren, Board Secretary

ATTEST: \_\_\_\_\_  
Jackie Lozano, Clerk of the Board

**Mound Basin Groundwater Sustainability Agency  
Profit & Loss Budget Performance  
June 2021**

	<u>Original Budget</u>	<u>Revised</u>	<u>Jul '20 - Jun 21</u>	<u>% to Revised Budget</u>	Comments
<b>Income</b>					
40001 · Groundwater Extraction Fees	150,000.00	150,000.00	134,919.82	89.95%	
41000 · Grant revenue					
41001 · State Grants	493,277.00	493,277.00	339,748.29	68.88%	
<b>Total 41000 · Grant revenue</b>	<u>493,277.00</u>	<u>493,277.00</u>	<u>339,748.29</u>	<u>68.88%</u>	
47000 · Other Revenue					
47001 · Late Fees	0.00	1,136.00	-2,277.87	-200.52%	Ocean Breeze Late fees and interests refund
<b>Total 47000 · Other Revenue</b>	<u>0.00</u>	<u>1,136.00</u>	<u>-2,277.87</u>	<u>-200.52%</u>	
<b>Total Income</b>	<u>643,277.00</u>	<u>644,413.00</u>	<u>472,390.24</u>	<u>73.31%</u>	
<b>Gross Profit</b>	<u>643,277.00</u>	<u>644,413.00</u>	<u>472,390.24</u>	<u>73.31%</u>	
<b>Expense</b>					
52200 · Professional Services					
52240 · Prof Svcs - IT Consulting	494.00	494.00	727.78	147.32%	
52250 · Prof Svcs - Groundwater/GSP Pre					
52252 · Prof Svcs - GSP Consultant	469,842.00	469,842.00	357,530.48	76.10%	
<b>Total 52250 · Prof Svcs - Groundwater/GSP Pre</b>	<u>469,842.00</u>	<u>469,842.00</u>	<u>357,530.48</u>	<u>76.10%</u>	
52270 · Prof Svcs - Accounting	15,000.00	15,000.00	7,486.86	49.91%	
52275 · Prof Svcs - Admin/Clerk of Bd	12,500.00	12,500.00	10,398.69	83.19%	
52280 · Prof Svcs - Executive Director	45,000.00	45,000.00	21,400.00	47.56%	
<b>Total 52200 · Professional Services</b>	<u>542,836.00</u>	<u>542,836.00</u>	<u>397,543.81</u>	<u>73.23%</u>	
52500 · Legal Fees					
52501 · Legal Counsel	35,000.00	35,000.00	5,673.00	16.21%	
<b>Total 52500 · Legal Fees</b>	<u>35,000.00</u>	<u>35,000.00</u>	<u>5,673.00</u>	<u>16.21%</u>	
53000 · Office Expenses					
53010 · Public Information	5,000.00	5,000.00	2,417.92	48.36%	
53020 · Office Supplies	7,500.00	3,500.00	66.65	1.90%	
53026 · Postage & Mailing	200.00	700.00	256.14	36.59%	
53070 · Licenses, Permits & Fees	0.00	4,000.00	4,162.80	104.07%	
53110 · Travel & Training	1,000.00	500.00	364.17	72.83%	
<b>Total 53000 · Office Expenses</b>	<u>13,700.00</u>	<u>13,700.00</u>	<u>7,267.68</u>	<u>53.05%</u>	
53500 · Insurance					
53510 · Liability Insurance	3,700.00	3,700.00	1,945.00	52.57%	
<b>Total 53500 · Insurance</b>	<u>3,700.00</u>	<u>3,700.00</u>	<u>1,945.00</u>	<u>52.57%</u>	
70000 · Interest & Debt Service					
70120 · Interest Expense	1,238.00	1,238.00	275.00	22.21%	
<b>Total 70000 · Interest &amp; Debt Service</b>	<u>1,238.00</u>	<u>1,238.00</u>	<u>275.00</u>	<u>22.21%</u>	
<b>Total Expense</b>	<u>596,474.00</u>	<u>596,474.00</u>	<u>412,704.49</u>	<u>69.19%</u>	
<b>Net Income</b>	<u><u>46,803.00</u></u>	<u><u>47,939.00</u></u>	<u><u>59,685.75</u></u>	<u><u>124.50%</u></u>	

**Mound Basin Groundwater Sustainability Agency**  
**Profit & Loss by Class**  
 July 2020 through June 2021

	Task 03 - Stakeholder Outreach		Task 04 - GSP Development		D - GSP Development - Other			
	A - Grant Administration	C - Planning Activities	Total C - Planning Activities	D - GSP Development	D - GSP Development	Total D - GSP Development	Unclassified	TOTAL
<b>Income</b>								
40001 · Groundwater Extraction Fees	0.00	0.00	0.00	0.00	0.00	0.00	134,919.82	134,919.82
41000 · Grant revenue								
41001 · State Grants	12,311.94	0.00	0.00	0.00	327,436.35	327,436.35	0.00	339,748.29
Total 41000 · Grant revenue	12,311.94	0.00	0.00	0.00	327,436.35	327,436.35	0.00	339,748.29
47000 · Other Revenue								
47001 · Late Fees	0.00	0.00	0.00	0.00	0.00	0.00	-2,277.87	-2,277.87
Total 47000 · Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00	-2,277.87	-2,277.87
<b>Total Income</b>	<b>12,311.94</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>327,436.35</b>	<b>327,436.35</b>	<b>132,641.95</b>	<b>472,390.24</b>
<b>Gross Profit</b>	<b>12,311.94</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>327,436.35</b>	<b>327,436.35</b>	<b>132,641.95</b>	<b>472,390.24</b>
<b>Expense</b>								
52200 · Professional Services								
52240 · Prof Svcs - IT Consulting	0.00	0.00	0.00	0.00	0.00	0.00	727.78	727.78
52250 · Prof Svcs - Groundwater/GSP Pre								
52252 · Prof Svcs - GSP Consultant	9,550.00	5,150.00	5,150.00	286,488.98	0.00	286,488.98	56,341.50	357,530.48
Total 52250 · Prof Svcs - Groundwater/GSP Pre	9,550.00	5,150.00	5,150.00	286,488.98	0.00	286,488.98	56,341.50	357,530.48
52270 · Prof Svcs - Accounting	2,761.94	0.00	0.00	0.00	0.00	0.00	4,724.92	7,486.86
52275 · Prof Svcs - Admin/Clerk of Bd	0.00	170.55	170.55	149.23	0.00	149.23	10,078.91	10,398.69
52280 · Prof Svcs - Executive Director	0.00	0.00	0.00	0.00	0.00	0.00	21,400.00	21,400.00
Total 52200 · Professional Services	12,311.94	5,320.55	5,320.55	286,638.21	0.00	286,638.21	93,273.11	397,543.81
52500 · Legal Fees								
52501 · Legal Counsel	0.00	0.00	0.00	0.00	0.00	0.00	5,673.00	5,673.00
Total 52500 · Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	5,673.00	5,673.00
53000 · Office Expenses								
53010 · Public Information	0.00	1,775.60	1,775.60	0.00	0.00	0.00	642.32	2,417.92
53020 · Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	66.65	66.65
53026 · Postage & Mailing	0.00	0.00	0.00	0.00	0.00	0.00	256.14	256.14
53070 · Licenses, Permits & Fees	0.00	0.00	0.00	0.00	0.00	0.00	4,162.80	4,162.80
53110 · Travel & Training	0.00	0.00	0.00	0.00	0.00	0.00	364.17	364.17
Total 53000 · Office Expenses	0.00	1,775.60	1,775.60	0.00	0.00	0.00	5,492.08	7,267.88
53500 · Insurance								
53510 · Liability Insurance	0.00	0.00	0.00	0.00	0.00	0.00	1,945.00	1,945.00
Total 53500 · Insurance	0.00	0.00	0.00	0.00	0.00	0.00	1,945.00	1,945.00
70000 · Interest & Debt Service								
70120 · Interest Expense	0.00	0.00	0.00	0.00	0.00	0.00	275.00	275.00
Total 70000 · Interest & Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	275.00	275.00
<b>Total Expense</b>	<b>12,311.94</b>	<b>7,096.15</b>	<b>7,096.15</b>	<b>286,638.21</b>	<b>0.00</b>	<b>286,638.21</b>	<b>106,658.19</b>	<b>412,704.49</b>
<b>Net Income</b>	<b>0.00</b>	<b>-7,096.15</b>	<b>-7,096.15</b>	<b>-286,638.21</b>	<b>327,436.35</b>	<b>40,798.14</b>	<b>25,983.76</b>	<b>59,685.75</b>

**Mound Basin Groundwater Sustainability Agency**  
**Balance Sheet**  
As of June 30, 2021

	June 30, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
10000 · Bank of the Sierra	180,146.48
<b>Total Checking/Savings</b>	180,146.48
Accounts Receivable	
11000 · Accounts Receivable	253,131.92
<b>Total Accounts Receivable</b>	253,131.92
<b>Total Current Assets</b>	433,278.40
<b>TOTAL ASSETS</b>	433,278.40
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
20000 · Accounts Payable	15,903.54
<b>Total Accounts Payable</b>	15,903.54
Other Current Liabilities	
20001 · Advance from City of Ventura	55,000.00
20510 · Interest Payable	2,233.30
<b>Total Other Current Liabilities</b>	57,233.30
<b>Total Current Liabilities</b>	73,136.84
<b>Total Liabilities</b>	73,136.84
<b>Equity</b>	
32000 · Retained Earnings	300,455.81
Net Income	59,685.75
<b>Total Equity</b>	360,141.56
<b>TOTAL LIABILITIES &amp; EQUITY</b>	433,278.40

**Mound Basin Groundwater Sustainability Agency**  
**Check Detail**  
October 30 through November 10, 2021

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Original Amount</u>
Bill Pmt -Check	11415	10/30/2021	Bondy Groundwater Consulting, Inc	10000 · Bank of the Sierra	-7,418.13
Bill Pmt -Check	11416	10/30/2021	INTERA Incorporated	10000 · Bank of the Sierra	-30,649.00
Bill Pmt -Check	11417	10/30/2021	United Water Conservation District	10000 · Bank of the Sierra	-3,054.90
Bill Pmt -Check	11418	10/30/2021	Ventura County Star	10000 · Bank of the Sierra	-564.89
					<hr/> -41,686.92



# MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

## Information Item No. 5(c)

**DATE:** November 1, 2021  
**TO:** Board of Directors and Executive Director  
**FROM:** Ambry Tibay, UWCD  
**SUBJECT:** Monthly Financial Reports

### **SUMMARY**

The Board will receive the monthly financial reports for the Mound Basin GSA.

### **INFORMATIONAL ITEM**

UWCD accounting staff has prepared financial reports based on the Mound Basin GSA revenue and expenses for the month of October 2021.

### **FISCAL SUMMARY**

Not applicable.

### **ATTACHMENTS**

- A. October 2021 Profit/Loss Statement
- B. October 2021 Profit/Loss by Class
- C. October 2021 Balance Sheet

**Mound Basin Groundwater Sustainability Agency**  
**Profit & Loss Budget Performance**  
 July through October 2021

	<u>Jul - Oct 21</u>	<u>Annual Budget</u>	<u>Budget</u>
<b>Income</b>			
40001 · Groundwater Extraction Fees	0.00	377,600.00	0.00%
41000 · Grant revenue			
41001 · State Grants	0.00	150,000.00	0.00%
Total 41000 · Grant revenue	0.00	150,000.00	0.00%
47000 · Other Revenue			
47001 · Late Fees	-817.46		
Total 47000 · Other Revenue	-817.46		
<b>Total Income</b>	<b>-817.46</b>	<b>527,600.00</b>	<b>-0.15%</b>
<b>Gross Profit</b>	<b>-817.46</b>	<b>527,600.00</b>	<b>-0.15%</b>
<b>Expense</b>			
52200 · Professional Services			
52240 · Prof Svcs - IT Consulting	0.00	1,000.00	0.00%
52250 · Prof Svcs - Groundwater/GSP Pre			
52252 · Prof Svcs - GSP Consultant	143,017.77	150,000.00	95.35%
52250 · Prof Svcs - Groundwater/GSP Pre - Other	0.00	102,500.00	0.00%
Total 52250 · Prof Svcs - Groundwater/GSP Pre	143,017.77	252,500.00	56.64%
52270 · Prof Svcs - Accounting	1,973.72	21,200.00	9.31%
52275 · Prof Svcs - Admin/Clerk of Bd	3,643.60	7,500.00	48.58%
52280 · Prof Svcs - Executive Director	4,821.25	17,500.00	27.55%
Total 52200 · Professional Services	153,456.34	299,700.00	51.20%
52500 · Legal Fees			
52501 · Legal Counsel	3,381.00	7,500.00	45.08%
Total 52500 · Legal Fees	3,381.00	7,500.00	45.08%
53000 · Office Expenses			
53010 · Public Information	564.89	3,000.00	18.83%
53020 · Office Supplies	21.50	200.00	10.75%
53026 · Postage & Mailing	218.33	400.00	54.58%
53070 · Licenses, Permits & Fees	87.53	3,000.00	2.92%
53110 · Travel & Training	61.37	500.00	12.27%
53000 · Office Expenses - Other	53.59		
Total 53000 · Office Expenses	1,007.21	7,100.00	14.19%
53500 · Insurance			
53510 · Liability Insurance	5,106.34	2,000.00	255.32%
Total 53500 · Insurance	5,106.34	2,000.00	255.32%
70000 · Interest & Debt Service			
70120 · Interest Expense	0.00	1,238.00	0.00%
Total 70000 · Interest & Debt Service	0.00	1,238.00	0.00%
81000 · Contingency - Non Capital Expen	0.00	16,754.00	0.00%
<b>Total Expense</b>	<b>162,950.89</b>	<b>334,292.00</b>	<b>48.75%</b>
<b>Net Income</b>	<b>-163,768.35</b>	<b>193,308.00</b>	<b>-84.72%</b>

**Mound Basin Groundwater Sustainability Agency**  
**Profit & Loss by Class**  
 July through October 2021

	Task 04 - GSP Development				
	A - Grant Administration	(D - GSP Development)	Total D - GSP Development	Unclassified	TOTAL
<b>Income</b>					
47000 · Other Revenue					
47001 · Late Fees	0.00	0.00	0.00	-817.46	-817.46
<b>Total 47000 · Other Revenue</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-817.46</b>	<b>-817.46</b>
<b>Total Income</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-817.46</b>	<b>-817.46</b>
<b>Gross Profit</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-817.46</b>	<b>-817.46</b>
<b>Expense</b>					
52200 · Professional Services					
52250 · Prof Svcs - Groundwater/GSP Pre					
52252 · Prof Svcs - GSP Consultant	1,668.76	141,349.01	141,349.01	0.00	143,017.77
<b>Total 52250 · Prof Svcs - Groundwater/GSP Pre</b>	<b>1,668.76</b>	<b>141,349.01</b>	<b>141,349.01</b>	<b>0.00</b>	<b>143,017.77</b>
52270 · Prof Svcs - Accounting	675.60	0.00	0.00	1,298.12	1,973.72
52275 · Prof Svcs - Admin/Clerk of Bd	0.00	0.00	0.00	3,643.60	3,643.60
52280 · Prof Svcs - Executive Director	0.00	0.00	0.00	4,821.25	4,821.25
<b>Total 52200 · Professional Services</b>	<b>2,344.36</b>	<b>141,349.01</b>	<b>141,349.01</b>	<b>9,762.97</b>	<b>153,456.34</b>
52500 · Legal Fees					
52501 · Legal Counsel	0.00	0.00	0.00	3,381.00	3,381.00
<b>Total 52500 · Legal Fees</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,381.00</b>	<b>3,381.00</b>
53000 · Office Expenses					
53010 · Public Information	0.00	564.89	564.89	0.00	564.89
53020 · Office Supplies	0.00	0.00	0.00	21.50	21.50
53026 · Postage & Mailing	0.00	0.00	0.00	218.33	218.33
53070 · Licenses, Permits & Fees	0.00	0.00	0.00	87.53	87.53
53110 · Travel & Training	0.00	0.00	0.00	61.37	61.37
53000 · Office Expenses - Other	0.00	0.00	0.00	53.59	53.59
<b>Total 53000 · Office Expenses</b>	<b>0.00</b>	<b>564.89</b>	<b>564.89</b>	<b>442.32</b>	<b>1,007.21</b>
53500 · Insurance					
53510 · Liability Insurance	0.00	0.00	0.00	5,106.34	5,106.34
<b>Total 53500 · Insurance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,106.34</b>	<b>5,106.34</b>
<b>Total Expense</b>	<b>2,344.36</b>	<b>141,913.90</b>	<b>141,913.90</b>	<b>18,692.63</b>	<b>162,950.89</b>
<b>Net Income</b>	<b>-2,344.36</b>	<b>-141,913.90</b>	<b>-141,913.90</b>	<b>-19,510.09</b>	<b>-163,768.35</b>

**Mound Basin Groundwater Sustainability Agency**  
**Balance Sheet**  
As of October 31, 2021

	<b>Oct 31 21</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
10000 · Bank of the Sierra	136,170.75
<b>Total Checking/Savings</b>	136,170.75
<b>Accounts Receivable</b>	
11000 · Accounts Receivable	159,122.68
<b>Total Accounts Receivable</b>	159,122.68
<b>Total Current Assets</b>	295,293.43
<b>TOTAL ASSETS</b>	<b>295,293.43</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 · Accounts Payable	41,686.92
<b>Total Accounts Payable</b>	41,686.92
<b>Other Current Liabilities</b>	
20001 · Advance from City of Ventura	55,000.00
20510 · Interest Payable	2,233.30
<b>Total Other Current Liabilities</b>	57,233.30
<b>Total Current Liabilities</b>	98,920.22
<b>Total Liabilities</b>	98,920.22
<b>Equity</b>	
32000 · Retained Earnings	360,141.56
Net Income	-163,768.35
<b>Total Equity</b>	196,373.21
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>295,293.43</b>



**MoundBasin**

GROUNDWATER SUSTAINABILITY AGENCY

**Motion Item No. 5(d)**

**DATE:** November 18, 2021

**TO:** Board of Directors

**FROM:** Agency Counsel

**SUBJECT:** **Citing Mound Basin Groundwater Sustainability Agency’s Resolution 2021-02 (adopted October 21, 2021), Subsequent Findings that the Governor’s Proclamation of a State of Emergency on March 4, 2020 relating to the COVID-19 virus remains in effect and the State of Emergency continues to directly impact the ability of the members to meet safely in person, and Authorizing remote teleconference meetings of the legislative bodies of Mound Basin Groundwater Sustainability Agency for the period of November 21 through December 21, pursuant to Brown Act provisions**  
**Motion**

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**STAFF RECOMMENDATION:**

As provided in Resolution 2021-02, make the findings that the requisite conditions continue to exist for remote teleconference meetings of the Board of Directors without compliance with Government Code section 54953(b)(3), as authorized by Government Code section 54953(e), specifically (1) that the Governor’s proclaimed State of Emergency as a result of the threat of COVID-19 remains in effect and (2) the state of emergency continues to directly impact the ability of the members to meet safely in person.

**BACKGROUND:**

Starting in March 2020, amid rising concern surrounding the spread of COVID-19 throughout communities in the state, California Governor Gavin Newsom issued a series of Executive Orders aimed at containing the novel coronavirus. These Executive Orders (N-25-20, N-29-20, N-35-20) collectively modified certain requirements created by the Ralph M. Brown Act (“the Brown Act”), the state’s local agency public meetings law.

On June 11, 2021, the Governor issued Executive Order N-08-21 which rescinds the aforementioned modifications made to the Brown Act, effective September 30, 2021. After that date, local agencies are required to observe all the usual Brown Act requirements status quo ante (as they existed prior to the issuance of the orders). Local agencies must once again ensure that the public is provided with access to a physical location from which they may observe a public meeting and offer public comment. Local agencies must also resume publication of the location of teleconferencing board members, post meeting notices and agendas in those locations, and make those locations available to the public in order to observe a meeting and provide public comment.

On September 16, the Governor signed AB 361 into law, effective immediately, which extends the flexibilities provided in the Governor’s prior executive order to local and state bodies to hold public meetings remotely beyond the executive order’s September 30, 2021, expiration date.

On September 20, the Governor signed an executive order (N-15-21) waiving the application of AB 361 until October 1, 2021, when the provisions of prior Executive Orders that established certain requirements for public agencies to meet remotely during the COVID-19 emergency will expire. The September 20 order makes clear that, until September 30, local agencies may conduct open and public remote meetings relying on the authority provided under prior Executive Orders (rather than AB 361). The revised Order also explicitly permits a local agency to meet pursuant to the procedures provided in AB 361 before October 1, so long as the meeting is conducted in accordance with the requirements of AB 361.

All local agencies are being asked to be aware that they may not conduct remote teleconference meetings pursuant to the authority in the Governor’s prior Executive Orders beyond September 30; after that date, all meetings subject to the Brown Act must comply with standard teleconference requirements (as they existed “pre-pandemic”) OR must comply with the newly enacted provisions of AB 361. The adoption of Resolution 2021-02 on October 21, 2021, provides the Agency with compliance as it relates to the newly enacted provisions of AB 361.

**FISCAL SUMMARY:**

There is no fiscal impact related to the approval of this motion.

**ATTACHMENT: Resolution 2021-02, adopted October 21, 2021**

Action: _____
Motion: _____ <sup>2nd</sup> : _____
J.Chambers: _____ C.Everts: _____ M.Mobley: _____ S.Rungren: _____ G.Shephard: _____

**BOARD OF DIRECTORS**

**MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY**

**RESOLUTION 2021-02**

**A RESOLUTION OF THE MOUND BASIN GROUNDWATER SUSTAINABILITY  
AGENCY AUTHORIZING THE REVISED USE OF TELECONFERENCING  
FOR PUBLIC MEETINGS**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE MOUND BASIN  
GROUNDWATER SUSTAINABILITY AGENCY** as follows:

**WHEREAS**, the Governor of the State of California (“Governor”) proclaimed a State of Emergency to exist as a result of the threat of COVID-19. (Governor’s Proclamation of a State of Emergency (Mar. 4, 2020).)

**WHEREAS**, the Governor’s Exec. Order No. N-25-20 (Mar. 12, 2020); Governor’s Exec. Order No. N-29-20 (Mar. 17, 2020); and Governor’s Exec. Order No. N-08-21 (Jun. 11, 2021) provided that local legislative bodies may hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body and waived the Brown Act provisions found in Govt. Code section 54953(b)(3) which require the physical presence of the members, the clerk, or other personnel of the body, or the public, as a condition of participation in, or quorum for, a public meeting, including:

- a) The requirement that state and local bodies notice each teleconference location from which a member will be participating in a public meeting.
- b) The requirement that each teleconference location be accessible to the public.
- c) The requirement that members of the public may address the body at each teleconference location.
- d) The requirement that state and local bodies post agendas at all teleconference locations.
- e) The requirement that, during teleconference meetings, at least a quorum of the members of the local body participate from locations within the boundaries of the territory over which the local body exercises jurisdiction.

**WHEREAS**, the provisions of Governor’s Exec. Order No. N-25-20 (Mar. 12, 2020); Governor’s Exec. Order No. N-29-20 (Mar. 17, 2020); and Governor’s Exec. Order No. N-08-21 (Jun. 11, 2021) expired on September 30, 2021 and will no longer remain in effect thereafter;

**WHEREAS**, the Center for Disease Control is currently contending with the Delta Variant of the COVID-19 virus and anticipates the development of potential other strains which may further impede public agency operations and prolong the need for social distancing requirements;

**AND WHEREAS**, recent legislation (A.B. 361) authorizes a local legislative body to use teleconferencing for a public meeting without complying with the Brown Act's teleconferencing quorum, meeting notice, and agenda requirements set forth in Government Code section 54953(b)(3), in any of the following circumstances:

- a) The legislative body holds a meeting during a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing.
- b) The legislative body holds a meeting during a proclaimed state of emergency for purposes of determining, by majority vote, whether as a result of the emergency, meeting in person would present imminent risks to the health and safety of attendees.
- c) The legislative body holds a meeting during a proclaimed state of emergency and has determined by majority vote pursuant to b) above that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Mound Basin Groundwater Sustainability Agency as follows:

Section 1. Incorporation of Recitals. All of the foregoing Recitals are true and correct and the Board so finds and determines. The Recitals set forth above are incorporated herein and made an operative part of this Resolution.

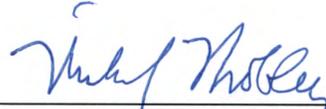
Section 2. Adoption of AB-361. The Board has determined by majority vote that, as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

Section 3. Continued Implementation of AB-361. If the state of emergency remains active, or state or local officials have imposed measures to promote social distancing, the Board of Directors of the Mound Basin Groundwater Sustainability Agency shall, in order to continue meeting subject to this exemption to the Brown Act, no later than 30 days after it commences using the exemption, and every 30 days thereafter, make the following findings by majority vote:

- a) The legislative body has reconsidered the circumstances of the state of emergency; *and*
- b) Either (1) the state of emergency continues to directly impact the ability of the members to meet safely in person; or (2) state or local officials continue to impose or recommend measures to promote social distancing.

[signature page follows]

**PASSED, APPROVED AND ADOPTED** this 21st day of October 2021.



\_\_\_\_\_  
Michael Mobley, Board Chair

ATTEST:



\_\_\_\_\_  
Bryan Bondy, Executive Director

APPROVED AS TO FORM:



\_\_\_\_\_  
Joseph Hughes, Mound Basin Groundwater  
Sustainability Agency General Counsel



# MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

## Information Item No. 7

**DATE:** November 18, 2021  
**TO:** Board of Directors  
**FROM:** Executive Director  
**SUBJECT:** Executive Director Update

### **SUMMARY**

The following are updates on non-GSP matters since the last Board meeting.

1. Administrative: No update.
2. Financial:
  - a. Invoices for the 2020-2 semi-annual period (July-December 2020) were issued in early March and were due in early April. One entity is past due with a total of \$270.76 unpaid.
  - b. Invoices for the 2021-1 semi-annual period (January–July 2021) were issued in September and were due in October. Two entities are past due with a total of \$5,234.88 unpaid.
3. Legal: No activity.
4. Groundwater Monitoring Well – DWR Technical Support Services (TSS): A preconstruction meeting was held on November 2, 2021. The Executive Director is working with DWR to finalize the TSS agreement. DWR would like to perform construction in December.
5. Correspondence: None.

### **INFORMATIONAL ITEM**

Receive an update from the Executive Director concerning non-GSP matters since the previous board meeting.

### **BACKGROUND**

Not applicable

### **FISCAL SUMMARY**

Not applicable



# MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

## **Motion Item No. 8(a)**

**DATE:** November 18, 2021  
**TO:** Board of Directors  
**FROM:** Executive Director  
**SUBJECT:** **GSP Monthly Update (Grant Category (c), Task 3 and (d), Task 4)**

### **SUMMARY**

The following is a monthly status update on the Groundwater Sustainability Plan (GSP) and associated grant. An updated GSP development schedule is attached for discussion (Attachment A).

#### GSP Development:

1. GSP Status: The GSP Development Team finished preparing responses to comments and updating the GSP based the comments. The updated GSP and comment responses were posted to the Agency's website on October 21, 2021. The Board of Directors scheduled a public hearing on November 18, 2021 to receive additional input and comments on the GSP.
2. GSP Development Schedule: The updated GSP Development Schedule is provided in Attachment A.

#### Sustainable Groundwater Planning (SGWP) Grant:

1. Invoices:
  - a. Grant Progress Report and Invoice No. 9 were submitted to DWR on August 23, 2021 and were approved by DWR on October 1, 2021. Payment in the amount of \$105,759 is expected soon.
  - b. The Executive Director worked on Grant Progress Report and Invoice No. 10.
2. Grant Deliverables:
  - a. Remaining grant deliverables include quarterly progress reports and invoices, final report, and the GSP. These deliverables will be submitted as they become due.

**RECOMMENDED ACTION**

Receive an update from the Executive Director concerning Groundwater Sustainability Plan development and associated grant and consider providing feedback or direction to staff.

**BACKGROUND**

None.

**FISCAL SUMMARY**

None.

**ATTACHMENTS**

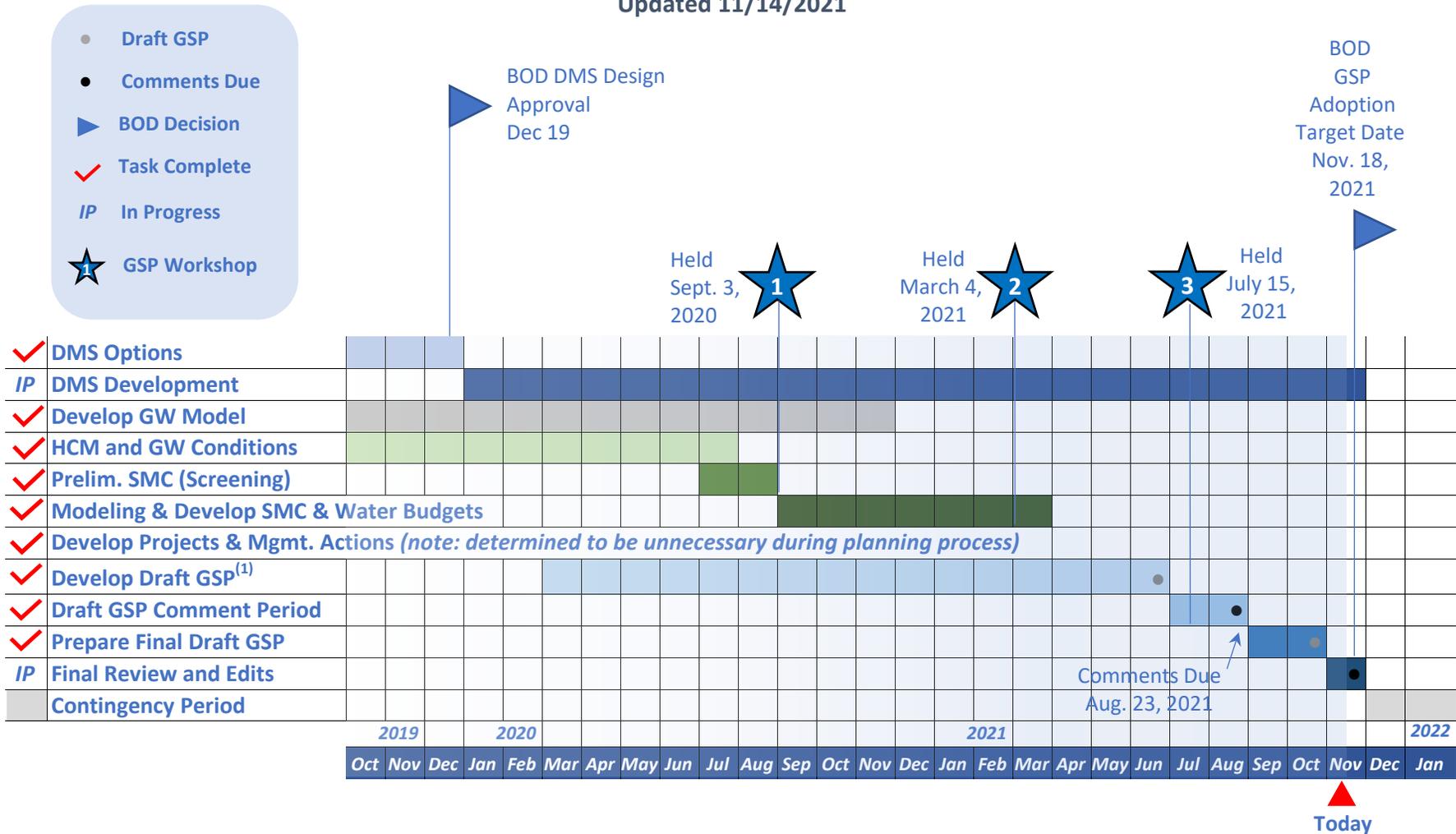
A. GSP Schedule

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

S. Rungren \_\_\_ M. Mobley \_\_\_ G. Shephard \_\_\_ J. Chambers \_\_\_ C. Everts \_\_\_

# Mound Basin GSA GSP Development Schedule Updated 11/14/2021



**Notes:**

(1) GSP topics not listed above generally consist of background or supporting information and will be prepared concurrently with the above-listed tasks.

BOD = Board of Directors; DMS = Data Management System; HCM = Hydrogeologic Conceptual Model; GSA = Groundwater Sustainability Agency;

GSP = Groundwater Sustainability Plan; GW = Groundwater



**Motion Item No. 8(b)**

**DATE:** November 18, 2021  
**TO:** Board of Directors  
**FROM:** Jackie Lozano, Clerk of the Board  
**SUBJECT:** Board of Directors Meeting Dates for Calendar Year 2022  
**Motion**

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**SUMMARY**

Staff has prepared a calendar for the 2022 Board of Directors meetings and is recommending Board review and approval. The Mound Basin Groundwater Sustainability Agency typically meets on the third Thursday of each month at 1:00 p.m. in the afternoon, and below are the proposed dates based on the new calendar year:

<b>2022 Board of Directors Meeting Dates</b>	<b>Thursday, January 20 Thursday, February 17 Thursday, March 17 Thursday, April 21 Thursday, May 19 Thursday, June 16 Thursday, July 21 Thursday, August 18 Thursday, September 15 Thursday, October 20 Thursday, November 17 Thursday, December 15</b>
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**FISCAL SUMMARY**

No fiscal impact is associated with this item.

**ATTACHMENT**

2022 Monthly Calendar

ATTACHMENT

**2022 Monthly Calendar**

January						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

October						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

November						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

December						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31



# MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

## **Motion Item No. 8(c)**

**DATE:** November 18, 2021  
**TO:** Board of Directors  
**FROM:** Executive Director  
**SUBJECT:** Intera, Inc. Work Order No. 7 for TSS Monitoring Well Construction Support

### **SUMMARY**

The monitoring well cluster sited at the City of Ventura's wastewater treatment plant will be constructed in December 2021. Department of Water Resources (DWR) will be providing the drilling services and a staff geologist to log the boreholes and oversee well construction. However, there are certain aspects of the project that will be MBGSA's responsibility, including:

1. DWR will rely on MBGSA to provide the final monitoring well cluster design based on review of the boring and geophysical logs of the pilot borehole.
2. MBGSA must provide a design drawing for the wellhead completions (note: special wellhead completions are needed to address potential artesian conditions in the monitoring wells).
3. MBGSA must assist DWR and its contractor with coordination and be available to collaborate on issues that may arise during construction.

The purpose of proposed Intera Work Order No. 7 (Attachment A) is to assist the Executive Director with complying with these requirements during monitoring well construction.

### **RECOMMENDED ACTION**

Authorize the Executive Director to issue Work Order No.7 to Intera, Inc. for as-needed support related to construction of the TSS monitoring well for an amount not-to-exceed \$10,000.

### **BACKGROUND**

Additional monitoring wells are needed to meet the requirements of SGMA during the GSP implementation period. The highest priority need is at least two additional monitoring wells near the coast to provide an adequate monitoring network for seawater intrusion. The planned monitoring well at the City of Ventura's wastewater treatment plant will partially address this need. DWR is providing Technical Support Services (TSS) funding to drill the monitoring well. Construction is scheduled for December 2021.

**FISCAL SUMMARY**

The Fiscal Year 2021/2022 budget includes \$30,000 for monitoring well construction.

**ATTACHMENT**

A. Draft Intera, Inc. Work Order No. 7

Action: _____
Motion: _____ 2 <sup>nd</sup> : _____
J.Chambers: _____ C.Everts: _____ M.Mobley: _____ S.Rungren: _____ G.Shephard: _____

# Statement of Work

## Work Order No. 7

### TSS Monitoring Well Construction Support

**To:** Intera, Inc.  
3838 W Carson St, Ste 380  
Torrance, CA 90503  
Attention: Abhishek Singh  
Email: ASingh@intera.com

**From:** Mound Basin Groundwater Sustainability Agency  
P.O. Box 3544  
Ventura, CA 93006-3544  
Attention: Bryan Bondy  
Email: bryan@moundbasingsa.org

In accordance with our Master Services Agreement (“**MSA**”) dated April 10, 2019, the following Statement of Work (“**SOW**”) is entered into by Mound Basin Groundwater Sustainability Agency (“**Customer**”) and Intera, Inc. (“**Provider**”) for a new project and/or services (collectively, “**Services**”):

**GENERAL NATURE OF SERVICES:** Provide as-needed services related to construction of a monitoring well cluster at the City of Ventura wastewater treatment plant. Provider shall ensure all work is performed under the supervision of a California Professional Geologist or Professional Civil Engineer.

**SCOPE OF SERVICES:** Provide as-needed services related to construction of a monitoring well cluster at the City of Ventura wastewater treatment plant. Specific services to be requested by the MBGSA Executive Director.

**TERM:** November 1, 2021 through December 31, 2022.

**COMPENSATION AND PAYMENT:** Time and material services, not-to-exceed \$10,000. Labor Rates are pursuant to Intera, Inc proposal dated November 9, 2021 for Work Order No. 8.

#### PAYMENT TERMS

Payments shall be due:

- upon the completion of the SOW
- as follows: Billing will occur on a monthly basis and shall be based on time and materials. All invoices will be payable on a Net-30 basis. Invoices are due on the 5<sup>th</sup> business day of each month. Invoices received after the 5<sup>th</sup> business day of the month are payable on a Net-60 basis. Payment may be delayed up to 30 days beyond these terms in the event of Board of Directors meeting cancellations.

#### ADDITIONAL TERMS AND CONDITIONS

This SOW will be governed by the terms and conditions of the MSA. In the event of any conflict between the terms set forth in this SOW and the MSA, the MSA shall be deemed to control the relationship between the parties with respect to the SOW.

[Signature page follows]

**ACCEPTED AND AGREED:**

<b>“PROVIDER”</b> Intera, Inc.	<b>“CUSTOMER”</b> <b>MOUND BASIN GROUNDWATER</b> <b>SUSTAINABILITY AGENCY</b>
By: <hr/> Print Name: David Jordan Title: Vice President Date:	By: <hr/> Print Name: Bryan Bondy Title: Executive Director Date:



# MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

## **Motion Item No. 8(d)**

**DATE:** November 18, 2021  
**TO:** Board of Directors  
**FROM:** Executive Director  
**SUBJECT:** Intera, Inc. Work Order No. 8 for Annual Report Support

### **SUMMARY**

Annual basin reports are required pursuant to the Sustainable Groundwater Management Act (SGMA). The purpose of this item is to authorize professional services by Intera, Inc. to assist the Executive Director with completion of the annual report. The annual report requirements are listed in the Background section of this staff report

Intera's proposed budget for the annual report services is \$38,800 (Attachment A). The Executive Director recommends adding \$5,000 of contingency to the requested amount, making the recommended work order authorization amount \$43,800. Use of any contingency funds would require a written request by Intera and written approval by the Executive Director. Because Work Order No. 8 is a time-and-materials contract, MBGSA will only be billed for the actual effort necessary to complete and submit the annual report.

### **RECOMMENDED ACTION**

Authorize the Executive Director to issue Work Order No.8 to Intera, Inc. for annual report preparation support for an amount not-to-exceed \$38,800 with an additional \$5,000 contingency budget to be authorized at the Executive Director's discretion.

### **BACKGROUND**

Intera's Master Services Agreement was approved by the Board on April 12, 2019.

The required annual report elements include the following for the preceding water year:

- General information, including an executive summary and a location map depicting the basin covered by the report.
- A detailed description and graphical representation of the following conditions of the basin managed in the Plan:
- Groundwater elevation data from monitoring wells identified in the monitoring network shall be analyzed and displayed as follows:

- Groundwater elevation contour maps for each principal aquifer in the basin illustrating, at a minimum, the seasonal high and seasonal low groundwater conditions.
- Hydrographs of groundwater elevations and water year type using historical data to the greatest extent available, including from January 1, 2015, to current reporting year.
- Groundwater extraction for the preceding water year. Data shall be collected using the best available measurement methods and shall be presented in a table that summarizes groundwater extractions by water use sector, and identifies the method of measurement (direct or estimate) and accuracy of measurements, and a map that illustrates the general location and volume of groundwater extractions.
- Surface water supply used or available for use, for groundwater recharge or in-lieu use shall be reported based on quantitative data that describes the annual volume and sources for the preceding water year.
- Total water use shall be collected using the best available measurement methods and shall be reported in a table that summarizes total water use by water use sector, water source type, and identifies the method of measurement (direct or estimate) and accuracy of measurements. Existing water use data from the most recent Urban Water Management Plans or Agricultural Water Management Plans within the basin may be used, as long as the data are reported by water year.
- Change in groundwater in storage shall include the following:
  - Change in groundwater in storage maps for each principal aquifer in the basin.
  - A graph depicting water year type, groundwater use, the annual change in groundwater in storage, and the cumulative change in groundwater in storage for the basin based on historical data to the greatest extent available, including from January 1, 2015, to the current reporting year.
- A description of progress towards implementing the Plan, including achieving interim milestones, and implementation of projects or management actions since the previous annual report.

### **FISCAL SUMMARY**

The estimated cost for Intera to assist the Executive Director with completing the annual report is \$38,800. The current fiscal year budget includes \$102,500 for post-GSP adoption professional services of which \$53,000 is allocated for the annual report. The difference of \$14,200 is allocated for the Executive Director's efforts on the annual report and United Water Conservation District staff support.

**ATTACHMENT**

A. Draft Intera, Inc. Work Order No. 8

Action: _____
Motion: _____ 2 <sup>nd</sup> : _____
J.Chambers: _____ C.Everts: _____ M.Mobley: _____ S.Rungren: _____ G.Shephard: _____

# Statement of Work

## Work Order No. 8

### First GSP Annual Report

**To:** Intera, Inc.  
3838 W Carson St, Ste 380  
Torrance, CA 90503  
Attention: Abhishek Singh  
Email: ASingh@intera.com

**From:** Mound Basin Groundwater Sustainability Agency  
P.O. Box 3544  
Ventura, CA 93006-3544  
Attention: Bryan Bondy  
Email: bryan@moundbasingsa.org

In accordance with our Master Services Agreement (“**MSA**”) dated April 10, 2019, the following Statement of Work (“**SOW**”) is entered into by Mound Basin Groundwater Sustainability Agency (“**Customer**”) and Intera, Inc. (“**Provider**”) for a new project and/or services (collectively, “**Services**”):

#### **GENERAL NATURE OF SERVICES:**

1. Prepare First GSP Annual Report spanning period between data presented in GSP and September 30, 2021, as further described in the attached proposal.
2. Services rendered shall result in final annual report submittal to DWR no later than March 31, 2022.
3. Provider shall ensure all work is performed under the supervision of a California Professional Civil Engineer or Professional Geologist.

**SCOPE OF SERVICES:** See attached proposal dated November 9, 2021.

**TERM:** November 18, 2021 through March 31, 2022.

**COMPENSATION AND PAYMENT:** Time and material services, not-to-exceed \$38,800, without prior written authorization. Labor Rates are pursuant to the attached proposal dated November 9, 2021.

Contingency: An additional \$5,000 is reserved for potential unanticipated costs. Use of contingency funds requires prior written authorization by the Executive Director.

#### **PAYMENT TERMS**

Payments shall be due:

- upon the completion of the SOW
- as follows: Billing will occur on a monthly basis and shall be based on time and materials. All invoices will be payable on a Net-30 basis. Invoices are due on the 5<sup>th</sup> business day of each month. Invoices received after the 5<sup>th</sup> business day of the month are payable on a Net-60 basis. Payment may be delayed up to 30 days beyond these terms in the event of Board of Directors meeting cancellations.

#### **ADDITIONAL TERMS AND CONDITIONS**

This SOW will be governed by the terms and conditions of the MSA. In the event of any conflict between the terms set forth in this SOW and the MSA, the MSA shall be deemed to control the relationship between the parties with respect to the SOW.

[Signature page follows]

**ACCEPTED AND AGREED:**

<b>“PROVIDER”</b> Intera, Inc.	<b>“CUSTOMER”</b> <b>MOUND BASIN GROUNDWATER</b> <b>SUSTAINABILITY AGENCY</b>
By: <hr/>	By: <hr/>
Print Name: David Jordan	Print Name: Bryan Bondy
Title: Vice President	Title: Executive Director
Date:	Date:

November 9, 2021

Mr. Bryan Bondy, PG, CHG  
Executive Director  
Mound Basin Groundwater Sustainability Agency  
P.O. Box 3544  
Ventura, CA 93006-3544

**RE: Proposal for MBGSA SGMA Annual Reporting**

Dear Mr. Bondy,

Under the direction of the MBGSA Board and Executive Director, INTERA has supported the development of the Mound Basin Groundwater Sustainability Plan (GSP). As per SGMA Requirements (23 CCR § 356.2) all Groundwater Sustainability Agencies (GSAs) are required to submit annual reports to the California Department of Water Resources (DWR) by April 1 of each year following the adoption of the Plan. This proposal presents the scope, level of effort, and budget for the annual report.

As per SGMA requirements, the GSP annual report shall include the following components for the preceding water year:

*(a) General information, including an executive summary and a location map depicting the basin covered by the report.*

*(b) A detailed description and graphical representation of the following conditions of the basin managed in the Plan:*

*(1) Groundwater elevation data from monitoring wells identified in the monitoring network shall be analyzed and displayed as follows:*

*(A) Groundwater elevation contour maps for each principal aquifer in the basin illustrating, at a minimum, the seasonal high and seasonal low groundwater conditions.*

*(B) Hydrographs of groundwater elevations and water year type using historical data to the greatest extent available, including from January 1, 2015, to current reporting year.*

*(2) Groundwater extraction for the preceding water year. Data shall be collected using the best available measurement methods and shall be presented in a table that summarizes groundwater extractions by water use sector, and identifies the method of measurement (direct or estimate) and accuracy of measurements, and a map that illustrates the general location and volume of groundwater extractions.*

*(3) Surface water supply used or available for use, for groundwater recharge or in-lieu use shall be reported based on quantitative data that describes the annual volume and sources for the preceding water year.*

*(4) Total water use shall be collected using the best available measurement methods and shall be reported in a table that summarizes total water use by water use sector, water source type, and identifies the method of measurement (direct or estimate) and accuracy of measurements. Existing water use data from the most recent Urban Water Management Plans or Agricultural Water Management Plans within the basin may be used, as long as the data are reported by water year.*

*(5) Change in groundwater in storage shall include the following:*

*(A) Change in groundwater in storage maps for each principal aquifer in the basin.*

*(B) A graph depicting water year type, groundwater use, the annual change in groundwater in storage, and the cumulative change in groundwater in storage for the basin based on historical data to the greatest extent available, including from January 1, 2015, to the current reporting year.*

*(c) A description of progress towards implementing the Plan, including achieving interim milestones, and implementation of projects or management actions since the previous annual report.*

INTERA will develop the annual report as per the SGMA requirements, listed above. INTERA will coordinate with the MBGSA Executive Director to collect the necessary data for the GSP update, including: groundwater pumping; groundwater water levels; and water deliveries/use. The MBGSA data management system will be updated with the relevant hydrologic, pumping, and water use datasets. INTERA will use the data to develop appropriate graphs, maps, and tables for the GSP annual reporting purposes.

It is anticipated that the annual reports will require input, text, and discussion from the MBGSA Executive Director on groundwater conditions and plan implementation progress (including achieving interim milestones). INTERA will identify areas for the input and text from the MBGSA Director and coordinate with him to obtain and integrate the necessary information into the annual report. INTERA will submit one preliminary draft for review, revisions, and comments by the MBGSA Executive Director. INTERA will respond to one round of comments by the MBGSA Executive Director and submit a draft report for review and comments by the MBGSA Board Members. INTERA will revise the draft report based on the comments received and submit the annual report and supporting data to DWR before April 1, 2022.

The estimated budget for the proposed scope is \$38,800, as detailed in attachment A. We expect to start the work on the proposed scope upon getting the notice to proceed and will ensure submittal of the annual report before April 1, 2022.

We appreciate the opportunity to support the MBGSA on the development and submittal of the GSP Annual Report for the Mound Groundwater Basin. If you have questions, comments, or concerns please do not hesitate to contact me.

Sincerely,

INTERA Incorporated



Abhishek Singh, PhD, PE  
Project Manager  
Vice President, Western Region

Attachment A: Detailed Budget

Labor Category	Proposed Staff	Rate	Task 1. Annual Report		Task 2. Project Management	
			Hours	Cost	Hours	Cost
Principal Engineer/Scientist I		\$250		\$0		\$0
Principal Engineer/Scientist II	David Jordan	\$220		\$0		\$0
Principal Engineer/Scientist III	Abhishek Singh	\$205	32	\$6,560	4	\$820
Senior Engineer/Scientist I		\$195		\$0		\$0
Senior Engineer/Scientist II		\$185		\$0		\$0
Senior Engineer/Scientist III		\$170		\$0		\$0
Senior Engineer/Scientist IV	Steven Humphrey	\$155	80	\$12,400		\$0
Engineer/Scientist I		\$145		\$0		\$0
Engineer/Scientist II	Nathan Hatch	\$135	60	\$8,100		\$0
Engineer/Scientist III	Erick Fox	\$125	40	\$5,000		\$0
Engineer/Scientist IV	Mitsuyo Tsuda	\$110	40	\$4,400		\$0
Senior Technician		\$115		\$0		\$0
Technician		\$72		\$0		\$0
Senior Technical Editor		\$115		\$0		\$0
Tech Editor	Joanna Stakutis	\$95	16	\$1,520		\$0
Senior CAD/Graphics		\$87		\$0		\$0
CAD/Graphics		\$76		\$0		\$0
Project Analyst/Assistant		\$105		\$0		\$0
Project Associate		\$75		\$0		\$0
Travel and other Direct Costs		\$0		\$0		\$0
<b>Subtotals</b>				<b>\$37,980</b>		<b>\$820</b>
<b>Total</b>						<b>\$38,800</b>



# MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

## **Motion Item No. 8(e)**

**DATE:** November 18, 2021  
**TO:** Board of Directors  
**FROM:** Executive Director  
**SUBJECT:** **Public Hearing to Consider Adoption of the Groundwater Sustainability Plan (GSP) for the Mound Basin via Resolution 2021-03 (Grant Category (c), Task 3 and (d), Task 4)**

### **SUMMARY**

#### Overview

The Mound Basin Groundwater Sustainability Agency (MBGSA) is the Groundwater Sustainability Agency (GSA) for the Mound Groundwater Basin. Under the Sustainable Groundwater Management Act (SGMA), the MBGSA is tasked with developing a Groundwater Sustainability Plan (GSP or Plan) to guide management of groundwater to ensure the long-term sustainability of the Basin. The Plan must be submitted to the Department of Water Resources (DWR) no later than January 31, 2022.

In 2018, MBGSA initiated development of a GSP for the Basin. A draft GSP was received by the MBGSA Board of Directors at its meeting on June 17, 2021. At that meeting, the Board opened a 60-day public comment period, during which MBGSA held a public workshop to familiarize the public with the draft Plan. The draft Plan was available on the MBGSA website, where comments could be submitted online. Since the closing of the public comment period, MBGSA has engaged in the review, consideration and/or incorporation of public comments on the draft Plan. MBGSA is required to respond to comments that raise credible technical and policy issues within a GSP. Detailed responses to comments are included with the final draft GSP (Appendix F), which is available for review at <https://www.moundbasingsa.org/gsp/>. A summary of changes made to the GSP since posting of the public review draft is provided in Attachment A to this staff report. With the consideration of public comments received and incorporation of comments where appropriate, the GSP is now before the Board for approval. It is noted that certain non-substantive edits will be made following GSP adoption and prior to submittal of the GSP to DWR. These edits are summarized in Attachment B to this staff report. The Board may either approve the GSP today or direct staff to make changes to the document and then adopt no later than the state-mandated deadline of January 31, 2022.

The GSP

The GSP, organized pursuant to DWR guidance as well as SGMA regulations, includes the following sections:

- Executive Summary: An overview of the GSP, including a summary of key information provided in each section.
- Section 1 - Introduction to Plan Contents provides an overview of SGMA and the plan contents.
- Section 2 - Administrative Information provides information about the GSA, a description of the Plan area, and a summary of information relating to notification and communication by the Agency with other agencies and interested parties.
- Section 3 - Basin Setting describes the hydrogeologic conceptual model (HCM) of the Basin, current and historical groundwater conditions, the Basin water budget, and designated management areas within the Basin.
- Section 4 - Sustainable Management Criteria describes the Basin sustainability goal and the SMC developed for each of the applicable SGMA sustainability indicators. The applicable sustainability indicators for the Basin are Chronic Lowering of Groundwater Levels, Reduction of Groundwater Storage, Seawater Intrusion, Degraded Water Quality, and Land Subsidence. The Depletions of Interconnected Surface Water sustainability indicator is not applicable to the Basin.
- Section 5 - Monitoring Networks describes the monitoring networks that will be utilized to characterize groundwater and surface water conditions in the Basin, evaluate changing conditions that occur through implementation of the Plan, and demonstrate sustainable management.
- Section 6 - Projects and Management Actions describes projects and management actions included in the GSP to meet the sustainability goal for the Basin in a manner that can be maintained over the planning and implementation horizon.
- Section 7 - Plan Implementation describes steps to implementation, plan implementation costs, and plan funding.
- Section 8 - References and Technical Studies: provides a list of references and technical studies relied upon by the GSA in developing the Plan.

The final draft GSP is available on the MBGSA Website at: <https://www.moundbasingsa.org/gsp/>.

Attachment B describes remaining non-substantive edits that will be made following GSP adoption and prior to submittal of the GSP to DWR.

GSP Approval Process

SMGA provides that a GSA may adopt or amend a GSP after a public hearing held at least 90 days after providing notice to a city or county within the area of the proposed Plan. (Water Code Section 10728.4.) The Executive Director sent the required city and county consultation notifications via email on July 20, 2021 to the City of Ventura, the City of Oxnard, and the County of Ventura. No requests for consultation were received from the cities or Ventura County.

This public hearing was noticed on the MBGSA website, via email to those requesting notice of MBGSA materials, and by legal notice published in the Ventura County Star on November 4<sup>th</sup> and 14<sup>th</sup>, 2021 (Attachment C).

Following the public hearing, the Board may either approve the GSP today by voting to adopt Resolution 2021-03 (Attachment D) or direct staff to make changes to the document and then adopt no later than the state-mandated deadline of January 31, 2022.

**RECOMMENDED ACTIONS**

1. Open public hearing and receive public testimony;
2. By MOTION, close the public hearing;
3. By MOTION, approve adoption of the Resolution 2021-3 or provide direction to staff concerning GSP edits.

**BACKGROUND**

Please see summary.

**FISCAL SUMMARY**

None.

**ATTACHMENTS**

- A. Summary of Plan Changes Since Public Comment Draft
- B. Summary of Pending Non-Substantive GSP Edits
- C. Public Notice
- D. Draft Resolution 2021-03

Action: \_\_\_\_\_

Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

S. Rungren \_\_\_ M. Mobley \_\_\_ G. Shephard \_\_\_ J. Chambers \_\_\_ C. Everts \_\_\_

## Item 8e

### Attachment A

#### Summary of GSP Changes Since Public Comment Draft

##### Sustainable Management Criteria - Chronic Lowering of Groundwater Levels

MBGSA received comments from Fox Canyon Groundwater Management Agency (FCGMA) concerning the minimum thresholds (MT) for chronic lowering of groundwater levels. Pursuant to SGMA, the draft GSP MTs were based on calculations of the groundwater levels at which a significant and unreasonable depletion of supply would occur (i.e., when wells would no longer be able to produce a reasonable amount of water). However, because the aquifers are very deep, the MTs were low enough to be of concern to FCGMA. The FCGMA is concerned that there could be impacts to the Oxnard Basin because groundwater levels need to be maintained higher there to address seawater intrusion. The GSP makes clear that the Mound Basin could not be operated as deep as the chronic lowering of groundwater levels MTs because of the risk for exceeding the MTs for land subsidence. Upon further consideration, the GSP Development team felt it would be best to raise the MTs up to the historical low groundwater levels in order to be consistent with the goals for preventing land subsidence and to address FCGMA's concern.

##### Sustainable Management Criteria – Reduction of Groundwater Storage

Previously, the sustainable management criteria for the reduction of groundwater storage sustainability indicator were based the chronic lowering of groundwater levels sustainability indicator by proxy. Following review of GSPs recently approved by DWR it was decided that using a volumetric measure would be more consistent with SGMA. The new minimum threshold is the upper bound of the sustainable yield estimate. The new GSP text caveats this by adding that the minimum threshold applies over an averaging period and groundwater extractions exceeding the minimum threshold in any given year will not automatically be considered to indicate undesirable results are occurring in the Basin. The new measurable objective is 90% of the sustainable yield estimate to account for uncertainty in the sustainable yield estimate. Like the minimum threshold, the measurable objective applies over a long-term period of average hydrology. It is anticipated that the measurable objective will be met in wet periods, but not met in drier than average periods and perhaps some average years. Failure to meet the measurable objective during other times average to dry years shall not be considered failure to sustainably manage the Basin. The measurable objective will be tracked over time and updated based on measured and recorded pumping rates for the Basin

##### Sustainable Management Criteria – Degraded Water Quality

The measurable objectives for total dissolved solids and sulfate for the Hueneme Aquifer were increased from 1,200 and 500 milligrams per liter (mg/L) to 1,400 and 600 mg/L, respectively, to better match existing water quality.

## Shallow Groundwater, Groundwater Dependent Ecosystems, and Interconnected Surface Water

Comments received from several resource agencies and non-governmental organizations expressed concerns about the absence of sustainable management criteria (SMC) and limited monitoring of the shallow groundwater to address concerns about groundwater dependent ecosystems (GDEs, both riparian and aquatic), including the “depletions of interconnected surface water” sustainability indicator. The Draft GSP explained that the riparian GDEs may, in some cases, utilize shallow groundwater (particularly within the floodplain of the Santa Clara River). Similarly, the Draft GSP stated that the shallow groundwater system discharges minor amounts of groundwater to Santa Clara River and its estuary. However, the Draft GSP also explained that there is no current or planned extraction of shallow groundwater from the Basin and that groundwater extractions from the deep, confined aquifers of the Basin do not materially affect shallow groundwater levels or surface flows in the Santa Clara River due to the presence of a thick aquitard between the shallow groundwater system and the principal aquifers. For these reasons, the draft GSP concluded that there are no impacts to the riparian and aquatic GDE beneficial uses that needed to be considered during SMC formulation. Similarly, owing to the lack of impacts, the need for detailed monitoring of shallow groundwater and Santa Clara River flows.

In review of the comments, it was clear that the Draft GSP could be improved by providing more information about shallow groundwater conditions and further information to support the conclusion that that shallow groundwater levels and Santa Clara River flows are not materially affected by groundwater pumping in the Mound Basin. To address this, the GSP development team performed additional groundwater modeling and prepared a new appendix (G) for the GSP. The new appendix provides additional documentation of the technical data and additional numerical modeling that support the conclusions that the shallow groundwater geologic units (now referred to as the Shallow Alluvial Deposits) is not a principal aquifer and that that shallow groundwater levels and Santa Clara River flows are not materially affected by groundwater pumping in the Mound Basin. Specifically, the new appendix provides the following information:

1. The characteristics of the Shallow Alluvial Deposits HSU and explanation of why it is not considered a principal aquifer in Mound Basin.
2. Additional evidence supporting the conclusion that there is a lack of material hydraulic connection between the shallow groundwater with the much deeper principal aquifers used for water supply in Mound Basin (the Mugu and Hueneme Aquifers).
3. Additional evidence supporting the conclusion that there is a lack of material hydraulic connection between the Santa Clara River (and its estuary) and the principal aquifers used for water supply in Mound Basin (the Mugu and Hueneme Aquifers).

These topics are meant to provide further explanation as to why the Shallow Alluvial Deposits HSU is not a principal aquifer and why SMC included in the GSP do not have significant effects on beneficial uses of shallow groundwater and interconnected surface water in the Mound Basin GSP. The sources of data and interpretations provided in this appendix largely consist of the references cited in the Draft GSP document and the groundwater modeling conducted by United Water Conservation District (UWCD) in support of GSP development. Additional sources of information that were not referenced or included in the Draft GSP are referenced in this appendix.

The conclusions included in the new appendix are as follows:

1. The Shallow Alluvial Deposits HSU has not been considered an important water-bearing unit by historical investigators and does not meet the definition of a principal aquifer, as defined in the GSP Emergency Regulations, because MBGSA has concluded that this HSU does not store, transmit, and yield significant or economic quantities of groundwater to wells, springs, or surface water systems
2. Available data and numerical modeling analysis indicate that groundwater conditions in the principal aquifers (Mugu and Hueneme Aquifers), including pumping, do not materially influence groundwater levels in the Shallow Alluvial Deposits. Therefore, groundwater dependent ecosystems (GDEs) present in Area 11 of the GSP (i.e., GDEs associated with the Santa Clara River and its estuary) will not be materially impacted by groundwater pumping or GSP implementation and, therefore, do not need to be considered in the SMC for the GSP.
3. Available data indicate that the Santa Clara River and its estuary are interconnected with shallow groundwater present in the Shallow Alluvial Deposits. However, available data and numerical modeling analysis indicate that groundwater conditions in the principal aquifers (Mugu and Hueneme Aquifers), including pumping, do not materially influence interconnected surface water flows. Therefore, depletion of interconnected surface water is not an applicable sustainability indicator for the GSP.

#### New Management Action – Interim Shallow Groundwater Data Collection and Analysis

This management action was added to help address the above-described concerns about GDEs and interconnected surface water. This management action consists of monitoring shallow groundwater near the Santa Clara River and its estuary to confirm the findings in the GSP concerning GDEs and interconnected surface water. Existing shallow monitoring wells owned by the City of Ventura will be used. Some wells will be monitored by the City of Ventura to satisfy other requirements and the remaining monitoring wells will be monitored by either United Water or MBGSA. As noted in the title, this is an interim action; data collection is only committed to through the first 5-year GSP assessment. The data will be analyzed to determine if they confirm the conclusions in the GSP or identify issues that need to be addressed in a GSP update.

## Item 8e

### Attachment B

#### Summary of Pending Non-Substantive GSP Edits

The following non-substantive edits are pending. These edits will be made prior to submitting the GSP to DWR:

1. Various grammatical and formatting edits.
2. Appendix B (Elements of the Plan Table) will be updated based on further review and quality control by the GSP Development Team.
3. Appendix D (Stakeholder Engagement Plan) will be updated to include the updated Stakeholder Engagement Plan approved by the Board of Directors on October 21, 2021.
4. Appendix E (List of Public Meetings) will be updated to include the Board of Directors meetings held after September 2021.
5. Incorporate additional comments received from City of Ventura October 20, 2021 and update Appendix F (GSP Comments and Responses). The comments follow on next page.

## City of San Buenaventura, Draft Mound Basin GSP Comments – Informal

### Global Comments

Please update references to City’s most recent UWMP, CWRR, and WSECP.

### ES-1, page ES-iii

“Other sources of water supply for the Basin include groundwater pumped from City of Ventura wells located in the adjacent Santa Paula and Oxnard Basins and from the Upper Ventura River Basin (not an immediately adjacent basin), and surface water imported from the Ventura River Watershed, which is purchased from Casitas MWD. Although Mound Basin groundwater is an important source of water supply for the communities located within the Basin, the communities are not considered to be “dependent” on Mound Basin groundwater because it is only one component of the City’s water supply portfolio. In contrast, agricultural beneficial users are heavily dependent on groundwater pumped from the Mound Basin as they currently do not have an alternative water supply.”

For the first sentence above, the City’s Ventura River water should be characterized as subsurface water extracted from shallow groundwater wells in the Upper Ventura River Basin.

For the second sentence above, the City *is* dependent on the Mound Basin groundwater. The sentence should be revised to state that, “The communities located within the Basin rely on Mound Basin groundwater, even though the City does have other sources of water supply in its water supply portfolio.” For the third sentence, the phrase “in contrast,” should be deleted.

### Table ES-1, page ES-vii

The term “Change in Storage” should be clarified to mean change in storage available, as opposed to a change in the amount of groundwater in storage. Upon first use, please add a footnote clarifying the meaning for the non-technical reader, and please note that this applies to the use of that term throughout the GSP.

### Acronyms and Abbreviations, page xx

Please change the definition of “Ventura Water” to “the City of Ventura’s water and wastewater department”

### 2.1.4 Legal Authority, page 5

Please replace the paragraph on the City of San Buenaventura with the following:

“The City of San Buenaventura (usually referred to as Ventura), located on the shore of the Pacific Ocean in western Ventura County, was founded as a Spanish mission in 1782 and incorporated as a town in 1866 and is the county seat of Ventura County. The City administers land use within its municipal boundaries and is the largest land use jurisdiction within the Basin. Ventura Water (the City of Ventura’s water and wastewater department) provides retail potable water service within the City limits and portions of unincorporated Ventura County that meet the City’s policy for water connections outside City limits (Municipal Code Section 22.110.055). The City’s potable water supply is derived from a variety

**Commented [BB1]:** I talked to the City. We agreed to the following:

Other sources of water supply for the Basin include groundwater pumped from City of Ventura wells located in the adjacent Santa Paula and Oxnard Basins and from the Upper Ventura River Basin (not an immediately adjacent basin), and surface water imported from the Ventura River Watershed, which is purchased from Casitas MWD. Although Mound Basin groundwater is an important source of water supply for the communities located within the Basin, the communities are not considered to be **exclusively dependent** on Mound Basin groundwater because it is only one component of the City’s water supply portfolio. In contrast, agricultural beneficial users are heavily dependent on groundwater pumped from the Mound Basin as they currently do not have an alternative water supply.”

**Commented [BB2]:** I talked to the City. The confusion is because of Table ES-1. In that table storage loss is a positive number. That confused them. We just to add a footnote and/or text to explain better.

of sources, including Mound Basin groundwater. Sources located outside of the Mound Basin include groundwater pumped from the adjacent Santa Paula and Oxnard Basins, subsurface water from the Ventura River (Upper Ventura River Valley Basin), and Lake Casitas (Casitas Municipal Water District [Casitas MWD]). The City also provides recycled water from the Ventura Water Reclamation Facility (VWRF). The City operates its water supply system by utilizing a conjunctive use operating procedure. The City relies more heavily on surface water sources (such as the Ventura River and Lake Casitas) during wet years while letting groundwater sources rest. During dry years, when the surface water sources are reduced, the City relies more heavily on groundwater sources to meet demands. Conjunctive use of groundwater sources is limited by the requirement to maintain long-term production from the groundwater basins within their safe or operational yield. Conjunctive use also requires treatment and blending ratios to meet water quality goals. The City also has an entitlement from the California State Water Project (SWP) of 10,000 acre-feet per year (AF/yr). To date the City has not received any of this water because there are no existing facilities to get the water directly into the City's distribution system. However, the City is currently working on the design of the State Water Interconnection Project that will enable the City to receive its State Water allocation through a connection to Calleguas Municipal Water District. Additionally, the City is currently in the planning and design phases for the proposed VenturaWaterPure Program, which includes diversion of tertiary treated effluent to a new Advanced Water Purification Facility for potable reuse. Construction of these Projects is expected to begin in 2023."

#### 2.2.1, page 7

Please change this sentence: "Sources of water for the M&I sector in Mound Basin include local groundwater pumped from City of Ventura wells in the Basin, groundwater pumped by the City of Ventura from the adjacent Santa Paula and Oxnard Basins and from the Upper Ventura River Basin (not an immediately adjacent basin), and surface water imported from the Ventura River Watershed, which is purchased from Casitas MWD."

To the following: "Sources of water for the M&I sector in Mound Basin include local groundwater pumped from City of Ventura wells in the Basin, groundwater pumped by the City of Ventura from the adjacent Santa Paula and Oxnard Basins, subsurface water pumped by the City from the Ventura River / the Upper Ventura River Basin (not an immediately adjacent basin), and surface water purchased from Casitas MWD."

#### 2.2.1, page 8

"Although Mound Basin groundwater is an important source of water supply for the communities located within the Basin, the communities are not considered to be "dependent" on Mound Basin groundwater because it is only one component of the City's water-supply portfolio."

The City is dependent on Mound Basin groundwater. Please modify accordingly.

#### 2.2.2.2, page 9

Update reference to City's Urban Water Management Plan and Water Shortage Event Contingency Plan to 2020.

#### 2.2.3.1, page 12

**Commented [BB3]:** I talked to the City. We agreed to the following

"Although Mound Basin groundwater is an important source of water supply for the communities located within the Basin, the communities are not considered to be **exclusively dependent** on Mound Basin groundwater because it is only one component of the City's water-supply portfolio."

Was the reference to the Oxnard Subbasin a typo?

**2.2.3.2, page 20**

Please add the following sentence: “Additionally, groundwater production wells within the City limits of the City of Ventura require a water well agreement with the City of Ventura pursuant to Chapter 8.150 of the San Buenaventura Municipal Code.”

**Page 23**

Typo in City of San Ventura – should be City of San Buenaventura.

**Section 3.1.4.4**

We discussed potential issues with the City well depictions. Please review the text and update as you see appropriate.

# Item 8em Attachment C

**Text of Ad:** 11/03/2021

## **NOTICE OF PUBLIC HEARING**

Notice is hereby given that the Board of Directors of the Mound Basin Groundwater Sustainability Agency (MBGSA) will hold a public hearing to consider the adoption of its proposed Groundwater Sustainability Plan (GSP).

Any interested person shall be permitted to present written testimony, oral testimony, or both at this public hearing. Written comments may be filed at any time prior to the conclusion of this public hearing. These comments should be addressed to the attention of the MBGSA Board of Directors at P.O. Box 3544, Ventura, CA 93006-3544.

The proposed GSP is available for public review at <https://www.moundbasingsa.org/gsp/>.

### **DATE AND TIME:**

Thursday, November 18, 2021 at 1:00 PM

**LOCATION:** This meeting will be held telephonically and by Zoom.

\*Call-In: 877-853-5247

Code: 825 2939 2240

Zoom Link:

<https://us02web.zoom.us/j/82529392240?pwd=eWNzTkdyREdYd2F5WlFtR2x3S05lQT09>

Zoom Meeting ID:

825 2939 2240

For additional information or if you require assistance in participating in this hearing, please

contact Jackie Lozano, Clerk of the Board, at [jackiel@unitedwater.org](mailto:jackiel@unitedwater.org) or by phone at 805-525-4431.

Publication Dates: November 4, 2021 and November 14, 2021

*\*If internet connection is an issue, and you anticipate experiencing connection issues during the meeting, it is recommended to download the documents ahead of the meeting and call in without using the live stream feature to ensure you can hear and be heard.*

Publish: Nov. 4, 14, 2021

Ad# 4988484

**MOUND BASIN  
GROUNDWATER SUSTAINABILITY AGENCY**

**RESOLUTION NO. 2021-03**

**ADOPTION OF A GROUNDWATER SUSTAINABILITY PLAN FOR  
MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY**

**WHEREAS**, the California Legislature passed a statewide framework for sustainable groundwater management, known as the Sustainable Groundwater Management Act (California Water Code section 10720 *et seq.*), pursuant to Senate Bill 1168, Senate Bill 1319, and Assembly Bill 1739, which was approved by the Governor and Chaptered by the Secretary of State on September 16, 2014; and,

**WHEREAS**, the Sustainable Groundwater Management Act (SGMA) went into effect on January 1, 2015; and,

**WHEREAS**, SGMA requires all high- and medium-priority groundwater basins, as designated by the California Department of Water Resources (DWR) Bulletin 118, to be managed by a groundwater sustainability agency (GSA); and,

**WHEREAS**, the Mound Subbasin (Subbasin) has been designated by DWR as a high-priority subbasin of the Santa Clara River Basin (DWR Bulletin 118 Groundwater Basin: 4-004.03); and,

**WHEREAS**, the City of San Buenaventura, the County of Ventura, and the United Water Conservation District elected on June 22, 2017 to become a GSA for the Subbasin; and,

**WHEREAS**, SGMA requires that all basins designated as high- or medium-priority basins and not subject to critical conditions of overdraft be managed by a groundwater sustainability plan (GSP) by January 31, 2021; and

**WHEREAS**, Mound Basin GSA filed an initial notification of its intent to develop a GSP for the Subbasin in accordance with Water Code section 10727.8 on September 17, 2018; and,

**WHEREAS**, Mound Basin GSA has prepared a GSP for its boundaries in accordance with Water Code section 10727.2 to include all the components required by SGMA; and,

**WHEREAS**, Mound Basin GSA gave notice on July 20, 2021, pursuant to Water Code section 10728.4, to affected cities and counties regarding its intent to adopt a GSP; and,

**WHEREAS**, Mound Basin GSA held a hearing on November 18, 2021 for the purpose of receiving public comment and considering adoption of a GSP for the Subbasin; and,

**WHEREAS**, upon adoption of a GSP, Water Code section 10733.4 requires that GSP to be submitted to DWR for review.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of Mound Basin GSA as follows:

1. The foregoing is true and correct.
2. The GSP, in the form presented this day to the Board of Directors and subject to any final non-substantive edits that may be made at the Executive Director's discretion prior to submittal to DWR, is hereby approved and adopted.
3. The Executive Director is authorized and directed to timely provide notification of this approval and adoption to DWR, including a copy of this Resolution, the approved GSP, and any additional information required by law.

**PASSED AND ADOPTED** by the Board of Directors of the Mound Basin GSA, this 18th day of November 2021 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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Chair Michael Mobley

CERTIFICATE OF SECRETARY

The undersigned, Secretary of the Mound Basin GSA, hereby certifies that the foregoing Resolution was adopted by the Board of Directors of said District at a meeting thereof, duly and specially held on November 18, 2021, at which meeting a quorum of the Board of Directors was at all times present and acting.

IN WITNESS WHEREOF, I have set my hand this \_\_\_\_\_ day of November 2021.

\_\_\_\_\_  
Susan Rungren, Secretary