



Post Office Box 3544
Ventura, CA 93006-3544
(805) 525-4431
<https://moundbasingsa.org>

**NOTICE IS HEREBY GIVEN that the
Mound Basin Groundwater Sustainability Agency (“Agency”)
Board of Directors (“Directors”) will hold a
REGULAR BOARD MEETING
at 1:00 P.M. on Thursday, January 21, 2021**

In accordance with the **California Governor’s Executive Stay at Home Order** and the **County of Ventura Health Officer Declared Local Health Emergency** and **Be Well at Home Order** resulting from the novel coronavirus (COVID-19), the Ventura City Hall is closed to the public. Therefore, the Mound Basin GSA will hold its Regular Board of Directors meeting virtually using the Zoom video conferencing application.

If you are new to Zoom,
please click on this link and watch the short video tutorial:
<https://support.zoom.us/hc/en-us/articles/201362193-How-Do-I-Join-A-Meeting->

To participate in the Board of Directors meeting via Zoom, please access:
<https://us02web.zoom.us/j/84384530467>
Meeting ID: 843 8453 0467

To call into the meeting (audio only), call: 1-888-788-0099 US Toll-free
Meeting ID: 843 8453 0467

MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
BOARD OF DIRECTORS MEETING AGENDA

CALL TO ORDER 1:00 P.M.

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

The Board will receive public comments on items not appearing on the agenda and within the subject matter jurisdiction of the Agency. The Board will not enter into a detailed discussion or take any action on any items presented during public comments. Such items may only be referred to the Executive Director or other staff for administrative action or scheduled on a subsequent agenda for discussion. Persons wishing to speak on specific agenda items should do so at the time specified for those items. In accordance with Government Code §54954.3(b)(1), public comment will be limited to three (3) minutes per speaker.

4. APPROVAL OF AGENDA
Motion

5. CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member pulls an item from the Calendar. Pulled items will be discussed and acted on separately by the Board. Members of the public who want to comment on a Consent Calendar item should do so under Public Comments. (ROLL CALL VOTE REQUIRED)

5a Approval of Minutes

Motion

The Board will consider approving the Minutes from the December 17, 2020, Regular Mound Basin GSA Board of Directors meeting.

5b Approval of Warrants

Motion

The Board will consider approving payment of outstanding vendor invoices.

5c Monthly Financial Reports

Information Item

The Board will receive monthly profit and loss statements and balance sheets for the month of December 2020.

6. BOARD MEMBER ANNOUNCEMENTS

6a Directors will provide updates on matters not on the agenda.

6b Directors will provide oral reports of time spent on grant eligible activities since the previous regular Board meeting.

7. EXECUTIVE DIRECTOR UPDATE

Information Item

The Executive Director will provide an informational update on non-GSP activities since the previous Board meeting.

8. MOTION ITEMS

8a Agency Officer Appointments and Required Bond

Motion

The Board will consider appointing a chair, vice chair/secretary, and a treasurer to serve during calendar year 2021. The Board will also provide direction concerning obtaining a bond for the Treasurer.

8b Request for Waiver of Late Fees and Interest for Operator Ocean Breeze Ag / Totlcom Ocean Breeze

Motion

The Board will consider the well operator's requests to waive late fees and interest totaling \$5,007.38.

**8c GSP Monthly Update (Grant Category (c), Task 3 and Category (d), Task 4)
Motion**

The Board will receive an update from the Executive Director concerning development of the Agency's Groundwater Sustainability Plan and grant status. The Board may provide feedback or direction to staff.

**8d GSP Workshop No. 2 (Grant Category (c); Task 3: Stakeholder Outreach and Engagement)
Motion**

The Board will consider scheduling the second GSP public workshop.

**8e GSP Newsletter Volume 2, Issue 1 (Grant Category (c); Task 3: Stakeholder Outreach and Engagement)
Motion**

The Board will consider approving GSP Newsletter Volume 2, Issue 1 for public release.

9. FUTURE AGENDA ITEMS

ADJOURNMENT

The Board will adjourn to the next **Regular Board Meeting** scheduled for Thursday, **February 18, 2021**, or call of the Chair.

Materials, which are non-exempt public records and are provided to the Board of Directors to be used in consideration of the above agenda items, including any documents provided subsequent to the publishing of this agenda, are available for inspection at UWCD's offices at 1701 North Lombard Street in Oxnard during normal business hours.

The Americans with Disabilities Act provides that no qualified individual with a disability shall be excluded from participation in, or denied the benefits of, the District's services, programs, or activities because of any disability. If you need special assistance to participate in this meeting, or if you require agenda materials in an alternative format, please contact the Mound Basin Clerk of the Board at (805) 525-4431 or the City of Ventura at (805) 654-7800. Notification of at least 48 hours prior to the meeting will enable the Agency to make appropriate arrangements.

Posted: (Date) January 15, 2021 (time) 2:00 P.M. (attest) Jackie Lozano
At: <https://moundbasingsa.org>

Posted: (Date) January 15, 2021 (time) 2:15 P.M. (attest) Jackie Lozano
At: <https://www.facebook.com/moundbasingsa/>

Posted: (Date) January 15, 2021 (time) 2:30 P.M. (attest) Jackie Lozano
At: United Water Conservation District, 1701 North Lombard Street, Oxnard CA 93030



MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
REGULAR BOARD OF DIRECTORS MEETING

Thursday, December 17, 2020 | 1:00 PM
via Zoom, due to COVID-19 Meeting Protocol

MINUTES

DIRECTORS IN ATTENDANCE:

Mike Mobley, Chair
Susan Rungren, Secretary
Glenn Shephard, Treasurer
Jim Chambers

DIRECTORS ABSENT

Conner Everts

STAFF IN ATTENDANCE:

Bryan Bondy, Executive Director
Joseph Hughes, Agency Legal Counsel
Jackie Lozano, Clerk of the Board

PUBLIC IN ATTENDANCE:

Dan Detmer, UWCD
Burt Handy
Kathleen Kuepper, UWCD
John Lindquist, UWCD
Steven Slack, CDFW
Jason Sun, UWCD

CALL TO ORDER 1:03 PM

Chair Mobley called the meeting to order at 1:03 PM.

1. PLEDGE OF ALLEGIANCE

Chair Mobley led the participants in reciting the Pledge of Allegiance.

2. ROLL CALL

The Clerk of the Board called the roll. Four Directors were present (Mobley, Chambers, Rungren, Shephard) and one Director was absent (Everts).

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Chair Mobley asked if there were any public comments. None were offered.

4. APPROVAL OF AGENDA

Motion

Motion to approve the agenda, Director Chambers; Second, Director Shephard. Roll call vote: four ayes (Chambers, Mobley, Rungren, Shephard), none opposed, one absent (Everts). Motion carried 4/0/1.

5. CONSENT CALENDAR

5a Approval of Minutes

Motion

The Board will consider approving the Minutes from the November 19, 2020, Regular Mound Basin GSA Board of Directors meeting.

**5b Approval of Warrants
Motion**

The Board will consider approving payment of outstanding vendor invoices.

**5c Monthly Financial Reports
Information Item**

The Board will receive monthly profit and loss statements and balance sheets for the month of November 2020.

No comments or questions were offered by the Directors.

No public comments were offered.

Motion to approve the Consent Calendar, Director Rungren; Second, Director Shephard. Roll call vote: four ayes (Chambers, Mobley, Rungren, Shephard), none opposed, one absent (Everts). Motion carried 4/0/1.

6. BOARD MEMBER ANNOUNCEMENTS

6a Since the previous Board meeting, no updates were offered from the Directors on matters not on the agenda.

6b Since the previous Board meeting, the Directors reported no time spent on grant eligible activities.

7. EXECUTIVE DIRECTOR UPDATE

Executive Director Bondy reviewed the staff report with the Board. The Board discussed the penalties and interest for late payments. The Board requested that staff send a penalties and interest statement with a letter explaining that the operator may request Board consideration of a waiver.

Regarding the proposed groundwater monitoring well, Executive Director Bondy said that he has scheduled a call with DWR's drilling contractor to confirm that the proposed drilling area has sufficient space for construction. Once the confirmation is received, he will submit the "step 2" application to DWR for funding. He added that the Coastal Development permit is almost ready for submittal. The permit application will require a signature by the City of Ventura as the property owner. He asked Director Rungren to let him know who would be signing. Director Rungren said she will find out.

No further comments or questions were offered by the Directors.

No public comments were offered.

8. MOTION ITEMS

**8a GSP Monthly Update (Grant Category (c), Task 3 and Category (d), Task 4)
Motion**

Executive Director Bondy reviewed the staff report with the Board and provided additional information concerning the latest status of modeling for the GSP. He reported that remaining contingency in the GSP development schedule has been used and that any further modeling delays will impact the already tight schedule for presenting information to the Board and stakeholders, making decisions, and writing the GSP itself. He said that he is working with UWCD staff to find the most efficient path forward.

Chair Mobley requested United staff to respond. Dan Detmer, UWCD, said that UWCD staff has been working full time to complete the modeling and apologized because it is impacting the GSP schedule. He explained that the first model run showed groundwater levels in the Oxnard Forebay that were higher than expected, unrealistically so. Time is needed to understand why and make appropriate adjustments before using results for the

GSP. Dr. Jason Sun, UWCD, said that they want to ensure the results are correct. He added that the first run is always takes the longest and he believes the other simulations will take less time. Dan Detmer said that UWCD staff plan to deliver revised results of the first simulation by Friday. The Directors expressed their appreciation to UWCD staff for their diligence in looking the quality of the data and for their hard work.

No further comments or questions from the Directors.

No additional public comments were offered.

Motion to receive and file 8a the GSP monthly update, Director Chambers; Second, Director Shephard. Roll call vote: four ayes (Chambers, Mobley, Rungren, Shephard), none opposed, one absent (Everts). Motion carried 4/0/1.

8b Degraded Water Quality Sustainable Management Criteria

Motion

Executive Director Bondy described the rationale for the proposed sustainable management criteria (SMC) for the degraded water quality sustainability indicator, as presented in the written staff report. He walked the Board through the staff report and attachments, which detail the proposed SMC.

Director Shephard suggested showing key information for the narrative on the graphs to make it easier to follow.

A question was asked about management actions to address water quality. Executive Director Bondy said that the GSA could collaborate with the County of Ventura ensure that abandoned wells that may be creating conduits are properly destroyed. He added that the GSA should review the County well sealing requirements to ensure that any new wells drilled are sealed properly to prevent downward movement of poor quality water from the shallow zone into the principal aquifers. There are measures that will be described in the GSP for future implementation. Dan Detmer, UWCD, provided additional information to the Board as to the construction integrity of the wells in the basin and historical well data.

Chair Mobley asked about next steps. Executive Director Bondy said that, barring objections from the Board, he intends to present the proposed water quality SMC at an upcoming workshop. Pending public comments, the proposed SMC would then be included in the draft GSP. Director Rungren said she would like to review the data with her staff. Chair Mobley asked that the City's comments be presented at the next meeting.

No further comments or questions from the Directors.

No comments or questions were offered by the public.

Motion to receive the staff report, Director Chambers; Second, Director Shephard. Roll call vote: four ayes (Chambers, Mobley, Rungren, Shephard), none opposed, one absent (Everts). Motion carried 4/0/1.

9. FUTURE AGENDA ITEMS

- Identify 2021 Special Board of Director meeting dates and/or GSP workshops.

ADJOURNMENT 2:06 PM

Chair Mobley adjourned the meeting at 2:06 PM to the next **Regular Board Meeting** on **Thursday, January 21, 2021**, or call of the Chair.

I certify that above is a true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors meeting of December 17, 2020.

ATTEST: _____
Susan Rungren, Board Secretary

ATTEST: _____
Jackie Lozano, Clerk of the Board

Mound Basin Groundwater Sustainability Agency
Check Detail
January 12, 2021

<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Original Amount</u>
Bill Pmt -Check	11376	01/12/2021	A.J. Klein, Inc T. Denatale, B. Goldner	10000 · Bank of the Sierra	-442.50
Bill Pmt -Check	11377	01/12/2021	Bondy Groundwater Consulting, Inc	10000 · Bank of the Sierra	-9,750.00
Bill Pmt -Check	11378	01/12/2021	INTERA Incorporated	10000 · Bank of the Sierra	-15,833.75
Bill Pmt -Check	11379	01/12/2021	United Water Conservation District	10000 · Bank of the Sierra	-21,631.36
TOTAL					-47,657.61



MoundBasin
GROUNDWATER SUSTAINABILITY AGENCY

Item No. 5c

DATE: January 21, 2021
TO: Board of Directors and Executive Director
FROM: Ambry Tibay, UWCD
SUBJECT: Monthly Financial Reports

SUMMARY

The Board will receive the monthly financial reports for the Mound Basin GSA.

INFORMATIONAL ITEM

UWCD accounting staff has prepared financial reports based on the Mound Basin GSA revenue and expenses for the month of December 2020.

BACKGROUND

None.

FISCAL SUMMARY

Not applicable.

ATTACHMENTS

- A. December 2020 Profit/Loss Statement
- B. December 2020 Profit/Loss by Class
- C. December 2020 Balance Sheet

Mound Basin Groundwater Sustainability Agency
Profit & Loss Budget Performance
 July 1 through December 31, 2020

	<u>Jul 1 - Dec 31, 20</u>	<u>Annual Budget</u>	<u>Budget</u>
Income			
40001 · Groundwater Extraction Fees	-0.12	150,000.00	
41000 · Grant revenue			
41001 · State Grants	94,717.62	493,277.00	19.20%
41000 · Grant revenue - Other	0.00		
Total 41000 · Grant revenue	<u>94,717.62</u>	<u>493,277.00</u>	
46000 · In-Kind Services - Revenue	0.00		
47000 · Other Revenue			
47001 · Late Fees	1,136.10		
47002 · Miscellaneous Revenue	0.00		
47000 · Other Revenue - Other	0.00		
Total 47000 · Other Revenue	<u>1,136.10</u>		
Total Income	<u>95,853.60</u>	<u>643,277.00</u>	<u>14.90%</u>
Cost of Goods Sold			
50000 · Cost of Goods Sold	0.00		
Total COGS	<u>0.00</u>		
Gross Profit	<u>95,853.60</u>	<u>643,277.00</u>	<u>14.90%</u>
Expense			
52200 · Professional Services			
52230 · Prof Svcs - Grant Solicitation	0.00		
52240 · Prof Svcs - IT Consulting	41.28	494.00	8.36%
52250 · Prof Svcs - Groundwater/GSP Pre			
52251 · Prof Svcs - UWCD GW Services	0.00		
52252 · Prof Svcs - GSP Consultant	178,636.71	469,842.00	38.02%
52250 · Prof Svcs - Groundwater/GSP Pre - Other	0.00		
Total 52250 · Prof Svcs - Groundwater/GSP Pre	<u>178,636.71</u>	<u>469,842.00</u>	<u>38.02%</u>
52270 · Prof Svcs - Accounting	4,825.22	15,000.00	32.17%
52275 · Prof Svcs - Admin/Clerk of Bd	5,601.95	12,500.00	44.82%
52280 · Prof Svcs - Executive Director	11,300.00	45,000.00	25.11%
52290 · Prof Svcs - Other	0.00		
52200 · Professional Services - Other	0.00		
Total 52200 · Professional Services	<u>200,405.16</u>	<u>542,836.00</u>	<u>36.92%</u>
52500 · Legal Fees			
52501 · Legal Counsel	2,330.50	35,000.00	
52500 · Legal Fees - Other	0.00		
Total 52500 · Legal Fees	<u>2,330.50</u>	<u>35,000.00</u>	<u>6.66%</u>
53000 · Office Expenses			
53010 · Public Information	2,417.92	5,000.00	48.36%
53020 · Office Supplies	16.44	7,500.00	0.22%
53026 · Postage & Mailing	225.65	200.00	112.83%
53060 · Computer Software	0.00		
53070 · Licenses, Permits & Fees	3,712.80		
53110 · Travel & Training	170.56	1,000.00	17.06%
53000 · Office Expenses - Other	0.00		
Total 53000 · Office Expenses	<u>6,543.37</u>	<u>13,700.00</u>	<u>47.76%</u>
53500 · Insurance			
53510 · Liability Insurance	1,945.00	3,700.00	
53500 · Insurance - Other	0.00		
Total 53500 · Insurance	<u>1,945.00</u>	<u>3,700.00</u>	<u>52.57%</u>
59000 · In-Kind Services - Expense	0.00		
66000 · Payroll Expenses	0.00		
70000 · Interest & Debt Service			
70120 · Interest Expense	0.00	1,238.00	
70000 · Interest & Debt Service - Other	0.00		
Total 70000 · Interest & Debt Service	<u>0.00</u>	<u>1,238.00</u>	
Total Expense	<u>211,224.03</u>	<u>596,474.00</u>	<u>35.41%</u>
Net Income	<u><u>-115,370.43</u></u>	<u><u>46,803.00</u></u>	<u><u>-246.50%</u></u>

Mound Basin Groundwater Sustainability Agency

Profit & Loss by Class

July through December 2020

	A - Grant Administration	Task 03 - Stakeholder Outreach (C - Planning Activities)	Total C - Planning Activities	Task 04 - GSP Development (D - GSP Development)	D - GSP Development - Other (D - GSP Development)	Total D - GSP Development	Unclassified	TOTAL
Income								
40001 - Groundwater Extraction Fees	0.00	0.00	0.00	0.00	0.00	0.00	-0.12	-0.12
41000 - Grant revenue								
41001 - State Grants	4,513.54	0.00	0.00	0.00	90,204.08	90,204.08	0.00	94,717.62
Total 41000 - Grant revenue	4,513.54	0.00	0.00	0.00	90,204.08	90,204.08	0.00	94,717.62
47000 - Other Revenue								
47001 - Late Fees	0.00	0.00	0.00	0.00	0.00	0.00	1,136.10	1,136.10
Total 47000 - Other Revenue	0.00	0.00	0.00	0.00	0.00	0.00	1,136.10	1,136.10
Total Income	4,513.54	0.00	0.00	0.00	90,204.08	90,204.08	1,135.98	95,853.60
Gross Profit	4,513.54	0.00	0.00	0.00	90,204.08	90,204.08	1,135.98	95,853.60
Expense								
52200 - Professional Services								
52240 - Prof Svcs - IT Consulting	0.00	0.00	0.00	0.00	0.00	0.00	41.28	41.28
52250 - Prof Svcs - Groundwater/GSP Pre								
52252 - Prof Svcs - GSP Consultant	6,450.00	3,900.00	3,900.00	158,550.71	0.00	158,550.71	9,736.00	178,636.71
Total 52250 - Prof Svcs - Groundwater/GSP Pre	6,450.00	3,900.00	3,900.00	158,550.71	0.00	158,550.71	9,736.00	178,636.71
52270 - Prof Svcs - Accounting	1,979.50	0.00	0.00	0.00	0.00	0.00	2,845.72	4,825.22
52275 - Prof Svcs - Admin/Clerk of Bd	0.00	170.55	170.55	149.23	0.00	149.23	5,282.17	5,601.95
52280 - Prof Svcs - Executive Director	0.00	0.00	0.00	0.00	0.00	0.00	11,300.00	11,300.00
Total 52200 - Professional Services	8,429.50	4,070.55	4,070.55	158,699.94	0.00	158,699.94	29,205.17	200,405.16
52500 - Legal Fees								
52501 - Legal Counsel	0.00	0.00	0.00	0.00	0.00	0.00	2,330.50	2,330.50
Total 52500 - Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00	2,330.50	2,330.50
53000 - Office Expenses								
53010 - Public Information	0.00	1,775.60	1,775.60	0.00	0.00	0.00	642.32	2,417.92
53020 - Office Supplies	0.00	0.00	0.00	0.00	0.00	0.00	16.44	16.44
53026 - Postage & Mailing	0.00	0.00	0.00	0.00	0.00	0.00	225.65	225.65
53070 - Licenses, Permits & Fees	0.00	0.00	0.00	0.00	0.00	0.00	3,712.80	3,712.80
53110 - Travel & Training	0.00	0.00	0.00	0.00	0.00	0.00	170.56	170.56
Total 53000 - Office Expenses	0.00	1,775.60	1,775.60	0.00	0.00	0.00	4,767.77	6,543.37
53500 - Insurance								
53510 - Liability Insurance	0.00	0.00	0.00	0.00	0.00	0.00	1,945.00	1,945.00
Total 53500 - Insurance	0.00	0.00	0.00	0.00	0.00	0.00	1,945.00	1,945.00
Total Expense	8,429.50	5,846.15	5,846.15	158,699.94	0.00	158,699.94	38,248.44	211,224.03
Net Income	-3,915.96	-5,846.15	-5,846.15	-158,699.94	90,204.08	-68,495.86	-37,112.46	-115,370.43

Mound Basin Groundwater Sustainability Agency

Balance Sheet

As of December 31, 2020

	<u>Dec 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
10000 · Bank of the Sierra	176,519.94
Total Checking/Savings	<u>176,519.94</u>
Accounts Receivable	
11000 · Accounts Receivable	113,181.35
Total Accounts Receivable	<u>113,181.35</u>
Total Current Assets	<u>289,701.29</u>
TOTAL ASSETS	<u><u>289,701.29</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	47,657.61
Total Accounts Payable	<u>47,657.61</u>
Other Current Liabilities	
20001 · Advance from City of Ventura	55,000.00
20510 · Interest Payable	1,958.30
Total Other Current Liabilities	<u>56,958.30</u>
Total Current Liabilities	<u>104,615.91</u>
Total Liabilities	104,615.91
Equity	
32000 · Retained Earnings	300,455.81
Net Income	-115,370.43
Total Equity	<u>185,085.38</u>
TOTAL LIABILITIES & EQUITY	<u><u>289,701.29</u></u>



MoundBasin

GROUNDWATER SUSTAINABILITY AGENCY

Information Item No. 7

DATE: January 21, 2021
TO: Board of Directors
FROM: Executive Director
SUBJECT: Executive Director Update

SUMMARY

The following are updates on non-GSP matters since the last Board meeting.

1. Administrative: No update.
2. Financial: All outstanding extraction fees were paid as of December 16, 2020. Invoices for the 2020-2 semi-annual period (July-December 2020) will be issued in late February or early March.
3. Legal: No activity.
4. Groundwater Monitoring Well – DWR Technical Support Services (TSS): The second step TSS application was submitted to DWR on January 1, 2021. DWR Southern Branch approved the application on January 8, 2021. The application is now pending review by staff at DWR Headquarters. The Coastal Development Permit application was completed on December 30, 2020. Submittal is pending signature by the City of Ventura as land owner.
5. Correspondence: None.

INFORMATIONAL ITEM

Receive an update from the Executive Director concerning non-GSP matters since the previous board meeting.

BACKGROUND

Not applicable

FISCAL SUMMARY

Not applicable



Motion Item No. 8a

DATE: January 21, 2021
TO: Board of Directors
FROM: Executive Director
SUBJECT: Agency Officer Appointments and Required Bond

SUMMARY

It is recommended that the Board appoint a chair, vice chair/secretary, and a treasurer to serve during calendar year 2021.

Pursuant to Government Code section 6505.1, a bond is required for the Treasurer. A \$5,000 bond was obtained last year that expires in April 2023. Therefore, a new bond is not required unless the Board determines that it would like to change the bond amount.

RECOMMENDED ACTIONS

1. Appoint a chair, vice chair/secretary, and a treasurer to serve during calendar year 2021.
2. Confirm the existing Treasurer bond is sufficient or provide direction concerning obtaining a new bond.

BACKGROUND

Pursuant to Joint Exercise of Powers Agreement (JPA) Article 7, the Board of Directors shall select officers annually at the first Board meeting following January 1st of each year.

Officers may serve for multiple consecutive terms, with no term limit.

The 2020 Officers were as follows:

- Chair: Mike Mobley
- Vice Chair/Secretary: Susan Rungren
- Treasurer: Glenn Shephard

Government Code section 6505.1, the JPA agreement §13.3, and the GSA Bylaws § 4.4 require the Treasurer to post a bond for an amount determined by the GSA. The current Treasurer bond is \$5,000 and expires in April 2023.

FISCAL SUMMARY

Bonds have a nominal fee.

Action: _____

Motion: _____ 2nd: _____

S. Rungren ___ M. Mobley ___ G. Shephard ___ J. Chambers ___ C. Everts ___



Motion Item No. 8b

DATE: January 21, 2021
TO: Board of Directors
FROM: Executive Director
SUBJECT: Request for Waiver of Late Fees and Interest for Operator Ocean Breeze Ag / Totlcom Ocean Breeze

RECOMMENDED ACTION

The Board will consider approving the well operator’s request to waive late fees and interest totaling \$5,007.38.

BACKGROUND

Staff received the attached request to waive late fees and interest penalties totaling \$5,007.38. The late fees and interest penalties are the cumulative total associated with the late payment of invoices for the five semi-annual fee periods to date.

FISCAL SUMMARY

The waiver of late fees and interest penalties will result in the Agency receiving less revenue in the amount of \$5,007.38. However, because late fees and interest penalties are not budgeted there would be no impact to the approved budget.

Collection efforts have cost the Agency an estimated \$1,500 over the last two years. These costs have included labor for repeated outreach efforts to the operator, multiple statements issued to the operator, multiple Board briefings on payment status, and expenses for certified, return receipt mailings.

Waiving the late fees and interest penalties would not materially affect the Agency’s financial position.

ATTACHMENTS

- A. Waiver Request (E-mail Dated January 5, 2021)

Action: _____

Motion: _____ 2nd: _____

S. Rungren ___ M. Mobley ___ G. Shephard ___ J. Chambers ___ C. Everts ___

Jackie Lozano

From: [REDACTED]
Sent: Tuesday, January 5, 2021 12:45 PM
To: Jackie Lozano
Subject: Finance Charges on Extraction Fees
Attachments: Ocean Breeze.pdf

[EXTERNAL]

Hi Jackie,

I kindly request that you consider waiving the penalties of \$5,007.38 on account numbers 400-00015, 00160, 00240. Our goal is to remain in good standing with our accounts, however the pandemic caused us to fall a little behind. We are now caught up with payments and mail. Thank you for taking the time to consider this request.

Appreciatively,
[REDACTED]
Accounts Payable

This message was scanned by Microsoft.



MoundBasin
GROUNDWATER SUSTAINABILITY AGENCY

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Ventura, CA 93006-3544
(805) 525-4431
<https://moundbasingsa.org>

December 28, 2020

President and Controller
Ocean Breeze Ag Management
2112 Eastman Ave. #102
Ventura, CA 93003

Via Certified Mail

RE: Delinquent Finance Charges on Extraction Fees

Dear President and Controller,

I am writing to follow-up with Ocean Breeze concerning delinquent finance charges owed to the Mound Basin Groundwater Sustainability Agency (MBGSA).

Payment of the groundwater extraction charges for period 2018-1 through 2020-1 have been received by MBGSA after the due date. Due to late payment a 10% penalty as well as interest charges of 1% per month has been assessed to your accounts for each of those groundwater extraction invoices. I have included copies of these finance charges as well as statements for your reference. The current balance on your accounts are as follows:

Account #400-00015-00 \$2,154.80

Account #400-00160-00 \$1,300.84

Account #400-00240-00 \$1,551.74

If you would like the Board of Directors to consider waiving the penalties and interest you can do so by sending a written request explaining the circumstances that support the waiver to Jackie Lozano at Jackiel@unitedwater.org.

I thank you in advance for your prompt attention to this matter. If you have any questions, please feel free to contact me at 805-456-8225.

Regards,

Sara Johnston
Accountant I



Motion Item No. 8c

DATE: January 21, 2021
TO: Board of Directors
FROM: Executive Director
SUBJECT: GSP Monthly Update (Grant Category (c), Task 3 and (d), Task 4)

SUMMARY

The following is a monthly status update on the Groundwater Sustainability Plan (GSP) and associated grant. An updated GSP development schedule is attached for discussion (Attachment A).

GSP Development:

1. **GSP Status:**
 - a. The Executive Director and Intera reviewed preliminary model results from UWCD and continued evaluating information relevant to developing sustainable management criteria (SMC) for the GSP.
 - b. UWCD continued to work on the model simulations needed to evaluate future baseline conditions in the Basin with varying degrees of climate change impact. Results of the first simulation were received on December 31. Upon review of those results, issues were discovered with the Fox Canyon Groundwater Management Agency future assumptions for the modeling of the adjacent Oxnard Plain Basin, which impacts Mound Basin. Additional simulations are currently being performed to evaluate the Oxnard Plain Basin issue. This has resulted in an additional delay in the modeling process. The Executive Director and UWCD staff will provide further details during the Board meeting.
2. **Outreach:**
 - a. The Executive Director developed draft GSP Newsletter Volume 2, Issue 1 (please see Item 8e) and began planning for the second GSP public workshop (please see Item 8d).
3. **GSP Development Schedule:** The updated GSP Development Schedule is provided in Attachment A.

Sustainable Groundwater Planning (SGWP) Grant:

1. Invoices:
 - a. Grant Progress Report and Invoice No. 6 were submitted to DWR on November 5 and approved on December 31. Payment in the amount of \$85,246 is expected in 1-2 months.

2. Grant Deliverables:
 - a. Remaining grant deliverables include quarterly progress reports and invoices, final report, and the GSP. These deliverables will be submitted as they become due.

RECOMMENDED ACTION

Receive an update from the Executive Director concerning Groundwater Sustainability Plan development and associated grant and consider providing feedback or direction to staff.

BACKGROUND

None.

FISCAL SUMMARY

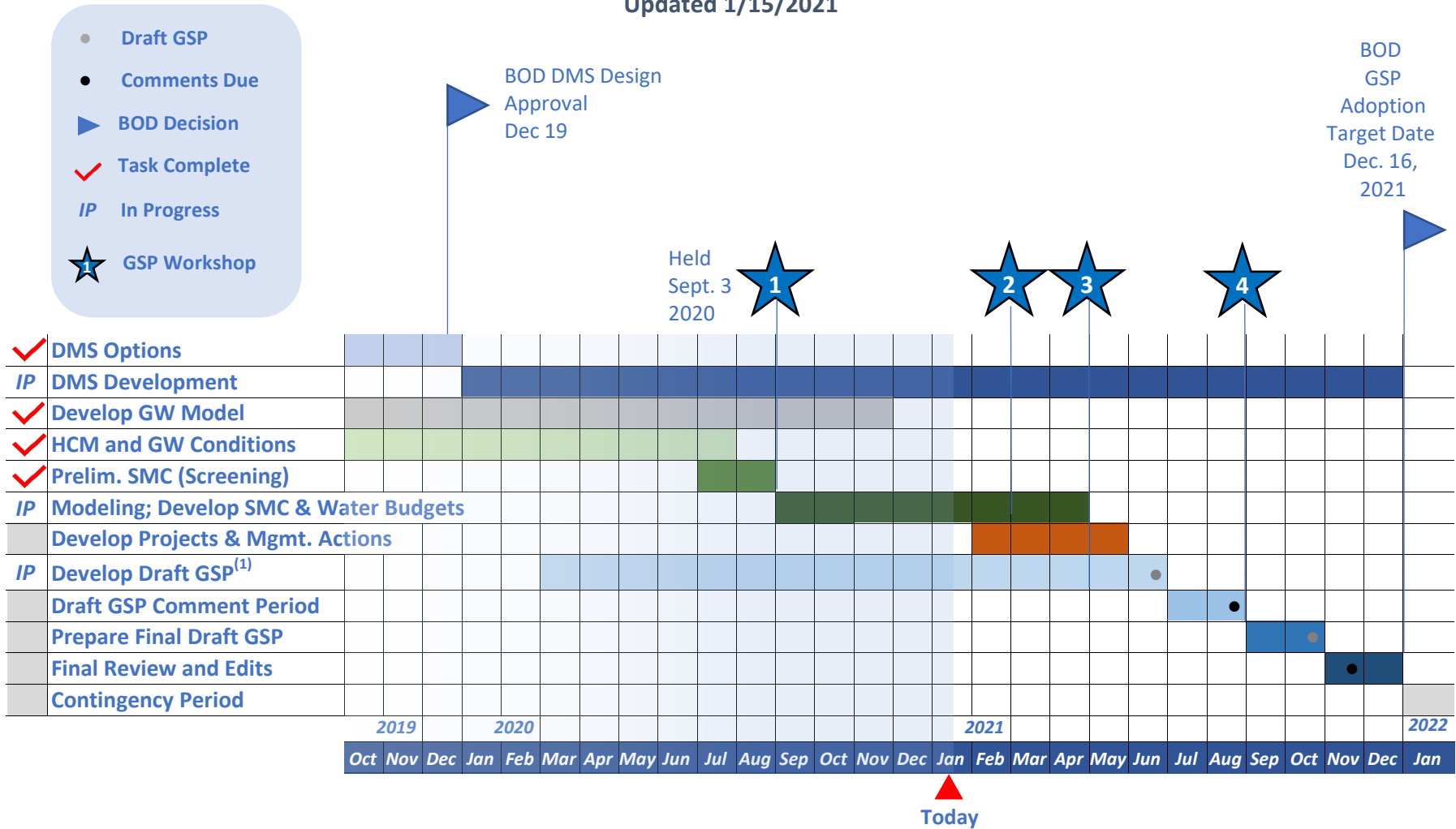
None.

ATTACHMENTS

- A. GSP Schedule

Action: _____
Motion: _____ 2nd: _____
S. Rungren ___ M. Mobley ___ G. Shephard ___ J. Chambers ___ C. Everts ___

Mound Basin GSA GSP Development Schedule Updated 1/15/2021



Notes:

(1) GSP topics not listed above generally consist of background or supporting information and will be prepared concurrently with the above-listed tasks.

BOD = Board of Directors; DMS = Data Management System; HCM = Hydrogeologic Conceptual Model; GSA = Groundwater Sustainability Agency;

GSP = Groundwater Sustainability Plan; GW = Groundwater



Motion Item No. 8d

DATE: January 21, 2021
TO: Board of Directors
FROM: Executive Director
SUBJECT: GSP Workshop No. 2 (Grant Category (c); Task 3: Stakeholder Outreach and Engagement)

SUMMARY

Staff recommends scheduling the second GSP workshop in late February or early March. Planned topics include an overview of sustainable management criteria, presentation of criteria for the degraded water quality sustainability indicator, and presentation of the historical water budget for the Basin. The 50-year future model simulation results and associated water budgets will also be included to the extent available.

The first GSP workshop started at 5:00 p.m. Some Directors felt attendance would have been greater if the workshop had started later. Staff proposes a 6:00 p.m. start time for Workshop No. 2.

The Executive Director, INTERA, and UWCD staff are available for a workshop beginning no earlier than 3:00 p.m. on the following dates, excepted as noted:

- Monday, February 22
- Tuesday, February 23
- Wednesday, February 24
- Monday, March 1
- Wednesday, March 3 (available after 5:30pm)
- Thursday, March 4

MOTION ITEM

Consider scheduling the second GSP public workshop.

BACKGROUND

Not applicable

FISCAL SUMMARY

GSP workshops are included in the Agency's approved budget.

Action: _____

Motion: _____ 2nd: _____

S. Rungren ___ M. Mobley ___ G. Shephard ___ J. Chambers ___ C. Everts ___



Motion Item No. 8e

DATE: January 21, 2021
TO: Board of Directors
FROM: Executive Director
SUBJECT: GSP Newsletter Volume 2, Issue 1 (Grant Category (c); Task 3: Stakeholder Outreach and Engagement)

SUMMARY

Staff recommends approving GSP Newsletter Volume 2, Issue 1 for public release. The newsletter will be e-mailed to the interested parties list and posted on the Agency website.

Prior to issuing, staff will update the newsletter with information about GSP Workshop No. 2, if scheduled (please see Item 8d).

MOTION ITEM

Consider approving GSP Newsletter Volume 2, Issue 1 for public release.

BACKGROUND

Not applicable

FISCAL SUMMARY

Newsletters are included in the Agency’s approved budget

ATTACHMENTS

- A. Draft Newsletter Volume 2, Issue 1

Action: _____

Motion: _____ 2nd: _____

S. Rungren ___ M. Mobley ___ G. Shephard ___ J. Chambers ___ C. Everts ___



<https://www.moundbasingsa.org/>

Groundwater Sustainability Plan Development Update



Your Groundwater Sustainability Plan (GSP) development team remains hard at work developing the GSP for the Mound Basin. The GSP will describe the groundwater basin, goals for sustainable management of the basin groundwater resources, and an implementation plan to achieve those goals by no later than 2042. A significant portion of the GSP development costs are covered by a Proposition 1 Groundwater Sustainability Planning Grant from the State. The GSP must be submitted to the California Department of Water Resources on or before January of 2022, otherwise the State Water Resources Control Board will take over management of the Basin. Thus, the GSP presents an opportunity for locals to decide how the Basin should be managed. For more information about our overall GSP planning process, please see our GSP development schedule at: <https://www.moundbasingsa.org/gsp/>.

Please Stay Tuned for Upcoming GSP Public Workshops

MBGSA plans to host several workshops during 2021 concerning the Groundwater Sustainability Plan that is currently under development.

These workshops will provide information concerning our modeling of future groundwater conditions, sustainable management criteria that set forth how the groundwater basin will be managed, and any projects or management actions proposed in the Groundwater Sustainability Plan.

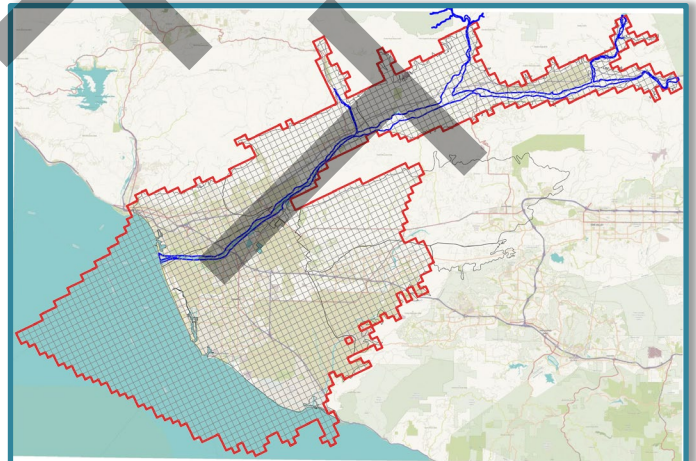
The workshops will be an opportunity to ask questions and provide feedback on the Groundwater Sustainability Plan.

Your active participation is highly encouraged!

Please monitor our website for workshop scheduling: <https://moundbasingsa.org/>

Since our last newsletter, the GSP development team completed a draft of the hydrogeologic conceptual model (HCM) and groundwater conditions sections of the GSP. These sections describe the physical attributes of the Basin, groundwater levels, and groundwater quality. This information is being used to help develop the sustainable management criteria for the Basin. The HCM and groundwater conditions sections were posted on-line at <https://www.moundbasingsa.org/gsp/> and are available for review and comment by stakeholders. Please use our online comment form to submit your comments or questions <https://www.moundbasingsa.org/public-comments-invited/>.

Also since our last newsletter, United Water Conservation District Staff has been focused on developing a numerical model to simulate groundwater and surface water conditions in the Basin. The model was completed in late 2020 and will be used to simulate 50 years of future groundwater conditions to help evaluate whether projects or



management actions will be necessary for sustainable management of the Basin. The 50-year simulations are currently in progress and results should be available in early 2021.

Lastly, the Agency began developing sustainable management criteria (SMC) for the Basin. Please see Page 2 for more information about the SMC.

Get Involved!

At the core of SGMA is the idea that locals should make groundwater management decisions, not the State. Your input is critical for ensuring the Mound Basin GSP reflects local values. Contact our Clerk of the Board Jackie Lozano at: Jackiel@unitedwater.org to be added to our interested parties list!



Board Meetings

Regular Board Meetings are scheduled monthly on the third Thursday. Please visit our website for more information.

To receive Board meeting agendas via e-mail, please contact the Clerk of the Board Jackie Lozano at: Jackiel@unitedwater.org



Sustainable Management Criteria

As discussed in our prior newsletter, The GSP must include Sustainable Management Criteria (SMC) for each of the six applicable sustainability indicators. SMC are the most important part of the GSP because they define conditions in the basin that are to be avoided and conditions that are desirable to achieve.

MBGSA began developing the SMC for the Basin in mid-2020. The MBGSA Board began this process in June by receiving an overview of SMC requirements. The MBGSA Board then released a draft Sustainability Goal for public comment on July 16 and adopted the goal on September 17. The sustainability goal can be viewed at <https://www.moundbasingsa.org/gsp/>.

Sustainability Indicators	Lowering GW Levels	Reduction of Storage	Seawater Intrusion	Degraded Quality	Land Subsidence	Surface Water Depletion
						

On August 20, the MBGSA staff presented an initial screening of the sustainability indicators to the Board. The depletion of interconnected surface water sustainability indicator was screened out because available data suggest groundwater pumping from the principal aquifers in the Basin is not hydraulically connected to the Santa Clara River.

On December 17, MBGSA staff presented proposed SMC for the degraded water quality sustainability indicator. Staff concluded that significant and unreasonable groundwater quality degradation caused by groundwater pumping has not occurred in the Basin. Staff proposed SMC that are designed to protect current and future beneficial uses of groundwater going forward. The proposed SMC can be viewed in the Dec. 17, 2020 staff report for Item 8b at: <https://www.moundbasingsa.org/full-board-packets/>

The remaining sustainability indicators will be addressed once groundwater modeling results are available in early 2021.

Groundwater Monitoring Well Grant

MBGSA has applied for a grant from the Department of Water Resources to fund construction of a groundwater monitoring well near Ventura Harbor. MBGSA staff anticipates that at least two new monitoring wells are needed along the coast to provide adequate monitoring for seawater intrusion. The grant, if awarded, would fund one of the needed monitoring wells and save MGGSA rate payers approximately \$500,000. The well would be constructed in mid-2021. The proposed monitoring well would also provide data needed to confirm that groundwater pumping does not impact surface water in the Santa Clara River.

MBGSA staff is working closely with City of Ventura staff to site the proposed monitoring well on City-owned land to minimize land acquisition costs to MBGSA's ratepayers.

Stay tuned for more information about this exciting opportunity!

