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MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
REGULAR BOARD OF DIRECTORS MEETING

Thursday, October 15, 2020 | 1:30 PM
via Zoom, due to COVID-19 Meeting Protocol

MINUTES

DIRECTORS IN ATTENDANCE:

Mike Mobley, Chair
Susan Rungren, Secretary
Glenn Shephard, Treasurer
Conner Everts

STAFF IN ATTENDANCE:

Bryan Bondy, Executive Director
Joseph Hughes, Agency Legal Counsel
Jackie Lozano, Clerk of the Board

PUBLIC IN ATTENDANCE:

Maryam Bral, UWCD
Burt Handy
John Lindquist, UWCD
Eddie Pech, DWR
Ambry Tibay, UWCD

CALL TO ORDER 1:37 PM

Chair Mobley called the meeting to order at 1:37 PM.

1. PLEDGE OF ALLEGIANCE

Chair Mobley led the participants in reciting the Pledge of Allegiance.

2. ROLL CALL

The Clerk of the Board called the roll. Four Directors were present (Mobley, Everts, Rungren, Shephard) and one was absent (Director Chambers).

3. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Chair Mobley asked if there were any public comments. None were offered.

4. APPROVAL OF AGENDA

Motion

Motion to approve the agenda, Director Everts; Second, Director Rungren. Roll call vote: four ayes (Everts, Mobley, Rungren, Shephard); none opposed; one absent (Chambers). Motion carried 4/0/1.

5. CONSENT CALENDAR

5a Approval of Minutes

Motion

The Board will consider approving the Minutes from the September 17, 2020, Regular Mound Basin GSA Board of Directors meeting.

5b Approval of Warrants

Motion

The Board will consider approving payment of outstanding vendor invoices.

5c Monthly Financial Reports

Information Item

The Board will receive monthly profit and loss statements and balance sheets for the month of September 2020.

No comments or questions were offered by the Directors.

No public comments were offered.

Motion to approve the Consent Calendar, Director Everts; Second, Director Shephard. Roll call vote: four ayes (Everts, Mobley, Rungren, Shephard), none opposed; one absent (Chambers). Motion carried 4/0/1.

6. BOARD MEMBER ANNOUNCEMENTS

6a Since the previous Board meeting, no updates were offered from the Directors on matters not on the agenda.

6b Since the previous Board meeting, the Directors reported no time spent on grant eligible activities.

7. EXECUTIVE DIRECTOR UPDATE

Executive Director Bondy reviewed the written staff report with the Board.

No comments or questions were offered by the Directors.

No public comments were offered.

8. INFORMATION ITEMS

None.

9. MOTION ITEMS

9a GSP Monthly Update (Grant Category (c), Task 3 and Category (d), Task 4)

Motion

Executive Director Bondy reviewed the written staff report with the Board and added that he recently began work on grant invoice no. 6. Director Rungren added that Ventura Water is working on an update to its website that will give more exposure to MBGSA.

No comments or questions from the Directors.

No public comments were offered.

Motion to receive and file the GSP monthly update, Director Shephard; Second, Director Rungren. Roll call vote: four ayes (Everts, Mobley, Rungren, Shephard), none opposed; one absent (Chambers). Motion carried 4/0/1.

9b Stakeholder Engagement Plan Annual Review

Motion

Executive Director Bondy explained that the Agency's Stakeholder Engagement Plan has a self-imposed annual review requirement. He reviewed the plan recently and prepared recommended plan edits. He recommended approval of the plan update.

The Board briefly reviewed the proposed updates

Public comments:

Mr. Burt Handy stated that Ventura Coastal LLC, a citrus processing plant located at 2325 Vista Del Mar and Casitas Municipal Water District (MWD) should be listed in the plan.

Executive Director Bondy responded that the Agency is unaware of any groundwater pumping by Ventura Coastal, LLC, so they are not included. Concerning Casitas MWD, he explained that, although the Casitas MWD service area does overlap with the Basin, Casitas MWD does not operate any wells or a public water system within the Basin. Ventura Water takes custody of water purchased from Casitas MWD at location outside of the basin. He added that, however, there would be no harm associated with listing Casitas MWD in the plan. The Board had no objection of adding Casitas MWD to the plan.

Director Everts asked about outreach to the local tribe. Executive Director Bondy explained that he had been contacted by an attorney on behalf of the Barbareno-Ventureno Band of Chumash some time ago. He said he would follow-up with the contact.

Director Everts encouraged the Agency to continue its efforts on outreach especially to disadvantaged communities.

No further comments or questions from the Directors.

No further comments or questions were offered by the public.

Motion to approve the updated Stakeholder Engagement Plan with recommended changes, Director Everts; Second, Director Rungren. Roll call vote: four ayes (Everts, Mobley, Rungren, Shephard), none opposed; one absent (Chambers). Motion carried 4/0/1.

9c Fiscal Year 2019-2020 Budget Report

Motion

UWCD Senior Accountant Ambry Tibay provided a summary of the year-end budget report as presented in the agenda packet to the Board. Executive Director Bondy briefly explained the reasons for the variances between the budget and actuals. Executive Director Bondy noted that he has asked Agency Counsel to participate more directly in Agency matters now that the planning process is moving toward the more critical phase. Legal fees, which have been significantly under budget, should be expected to increase as a result.

No further comments or questions from the Directors.

No comments or questions were offered by the public.

Motion to receive and file the Fiscal Year 2019-2020 Budget Report, Director Everts; Second, Director Rungren. Roll call vote: four ayes (Everts, Mobley, Rungren, Shephard), none opposed; one absent (Chambers). Motion carried 4/0/1.

9d Intera, Inc. Work Order No. 6 for Monitoring Well Coastal Development Permitting

Motion

Executive Director Bondy explained that the proposed work order is intended to cover the activities necessary to apply for a Coastal Development Permit for the proposed monitoring well at the City's wastewater treatment plan. He explained that he recently received further clarification from the City concerning the permit requirements. Based on those clarifications, the optional tasks listed in the proposal are not needed. Therefore, he recommended approving the work order for \$13,110.00 not-to-exceed with \$5,000 contingency.

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Motion to approve Intera, Inc. Work Order No. 6, as modified to \$13,110.00, Director Shephard; Second, Director Rungren. Roll call vote: four ayes (Everts, Mobley, Rungren, Shephard), none opposed; one absent (Chambers). Motion carried 4/0/1.

Motion to approve the contingency amount of \$5,000.00 for unanticipated costs associated with the Coastal Development Permit, Director Everts; Second, Director Rungren. Roll call vote: four ayes (Everts, Mobley, Rungren, Shephard), none opposed; one absent (Chambers). Motion carried 4/0/1.

10. FUTURE AGENDA ITEMS

Request from Chair Mobley for the Clerk of Board to update the Mound Basin GSA website by replacing the old image of the UWCD headquarters in Santa Paula with an image of the new headquarters in Oxnard.

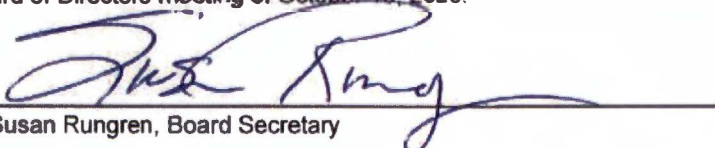
No future agenda items were offered by the Directors.

11. ADJOURNMENT 2:24 PM

Chair Mobley adjourned the meeting at 2:24 PM to the next Regular Board Meeting on Thursday, November 19, 2020, or call of the Chair.

I certify that above is a true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors meeting of October 15, 2020.

ATTEST: _____


Susan Rungren, Board Secretary

ATTEST: _____


Jackie Lozano, Clerk of the Board