

MOUND BASIN GROUNDWATER SUSTAINABILITY AGENCY
REGULAR BOARD OF DIRECTORS MEETING

Thursday, May 21, 2020 | 1:00 PM
via Zoom, due to COVID-19 Meeting Protocol

MINUTES

DIRECTORS PARTICIPATING

Mike Mobley, Chair
Glenn Shephard, Treasurer
Susan Rungren, Secretary
Jim Chambers

DIRECTORS ABSENT

Conner Everts

STAFF PARTICIPATING

Bryan Bondy, Executive Director
Jackie Lozano, Clerk of the Board

PUBLIC PARTICIPATING

Burt Handy
Eddie Pech, DWR
Abhishek Singh, INTERA
Kathleen Kuepper, UWCD
John Lindquist, UWCD
Ambry Tibay, UWCD

CALL TO ORDER 1:00 PM

Chair Mobley called the meeting to order at 1:00 PM.

1. PLEDGE OF ALLEGIANCE

Chair Mobley led the participants in reciting the Pledge of Allegiance.

2. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

Chair Mobley asked if there were any public comments or questions for the Board. None were offered.

3. ROLL CALL

The Clerk performed call roll. All directors were present for the meeting, except for Director Everts.

4. BRIEF OVERVIEW OF ZOOM FEATURES

Chair Mobley provided a short introduction of Zoom features.

5. APPROVAL OF AGENDA

Motion

Motion to approve the agenda: Director Rungren; Second, Director Chambers. Voice vote: four ayes (Rungren, Chambers, Shephard, Mobley), none opposed, one absent (Everts). Motion carried 4/0/1.

6. CONSENT CALENDAR

6a Approval of Minutes

Motion

The Board will consider approving the Minutes from the April 16, 2020 Regular Mound Basin GSA Board of Directors meeting.

6b Approval of Warrants

Motion

The Board will consider approving payment of outstanding vendor invoices.

6c Monthly Financial Reports

Information Item

The Board will receive monthly profit and loss statements and balance sheets for the month of April 2020.

6d Board Reappoint of UWCD Representative Michael W. Mobley

Motion

The Board will acknowledge, receive, and accept UWCD Resolution 2020-06, reappointing Michael W. Mobley as UWCD's member Director to the Mound Basin GSA Board of Directors for a two-year term beginning June 1, 2020 and concluding May 31, 2022.

Motion to approve the Consent Calendar: Director Shephard; Second, Director Rungren. Voice vote: four ayes (Chambers, Rungren, Shephard, Mobley), none opposed, one absent (Everts). Motion carried 4/0/1.

7. BOARD MEMBER ANNOUNCEMENTS

Chair Mobley thanked Director Rungren for the words of support at UWCD's Board of Director meeting in May regarding Director Mobley's nomination to the MBGSA Board of Directors. Since the previous Board meeting, the Directors reported no time spent on grant eligible activities.

8. EXECUTIVE DIRECTOR UPDATE

Executive Director Bondy reviewed the staff report. Chair Mobley asked if there will be temporary fencing around the drilling site. Executive Director Bondy responded the drill site is within a secure facility and Agency will work with Ventura Water to manage the work area. Chair Mobley commented since the public will have no access that will be a plus.

9. MOTION ITEMS

9a Groundwater Extraction Fee Payment Status

Motion

Executive Director Bondy reviewed the staff report. He summarized the history of communications with the extractor's accounting manager who is now no longer employed by the extractor. An alternate contact for the accounting manager was requested, but none was provided. The president of the company has also been contacted several times, with no response.

The Executive Director recommended mailing the operator a certified letter with copies of the past due invoices and statement.

No public comments.

Motion to send a certified letter to the operator, Director Shephard; Second, Director Rungren. Voice vote: four ayes (Shephard, Rungren, Chambers, Mobley), none opposed, one absent (Everts). Motion carried 4/0/1.

9b GSP Monthly Update (Grant Category (d), Task 4)

Motion

Executive Director Bondy reviewed the staff report and provided an update on some subjects:

- As a follow-up item from the last meeting, Executive Director Bondy reported that he had several conversations with UWCD management concerning progress delays. UWCD management acknowledged the delays and re-committed to supporting MBGSA and will dedicate the necessary resources to the GSP. Executive Director Bondy will be working with the UWCD Chief Engineer to track progress and feels good about the path forward.
- The Executive Director plans to begin working with the Board on policy aspects of the GSP soon.
- Executive Director Bondy noted that the City of Ventura Mound Basin Study is a grant deliverable that needs to be finalized and submitted to DWR. Director Rungren noted that the report was recently finalized and will forward to Executive Director Bondy.

Chair Mobley expressed gratitude to staff for getting the quarterly grant invoices submitted early to DWR and approved ahead of schedule.

Director Chambers inquired if the State is running into financial trouble and whether the invoices are being paid. Executive Director Bondy responded that DWR is making a push to pay invoices before the end of the current fiscal year.

Director Chambers also inquired if there is discussion about extending deadlines for SGMA. Executive Director Bondy explained that changing the SGMA deadlines requires legislation. There has been interest from other GSAs to put that in front of the State legislature.

Eddie Pech of DWR provided input on payments. Invoices 3 and 4 were received before the cutoff for payment this fiscal year; the Agency should be receiving payment on or before July 1.

Motion to receive and file the GSP update, Director Rungren; Second, Director Chambers. Voice vote: four ayes (Rungren, Chambers, Shephard, Mobley), none opposed, one absent (Everts) Motion carried 4/0/1.

9c Fiscal Year 2020/2021 Budget and Long-Range Budget Projections

Motion

Executive Director Bondy reviewed the staff report. He emphasized that budgeting for the later years starting with 2022-2023 after GSP is adopted assume only agency administrative fees, annual reporting, and required follow-up outreach activities. No GSP implementation costs are assumed in the budget at this point, but will be added in future budget updates as more is known. He explained that there are no changes to grant revenue or fees. He explained that there is no cumulative change in anticipated expenses; however, some changes have occurred in timing of expenses, and there has been some rebalancing of projected costs between tasks. He explained that cash flow projections indicate surpluses exceeding the reserve target that decline over time, but recommended no changes to provide additional contingency. No changes to the extraction charges are proposed. He reminded the Board that the Agency will need to hold a public hearing to adopt extraction charges for the coming fiscal year and that the

budget must be adopted first.

Director Chambers asked if the fee hearing needed to be held at the next Agency Board meeting. Executive Director Bondy responded that it would be beneficial to adopt the extraction fees before the next semi-annual fee period begins on July 1.

Chair Mobley asked about the budget item for interest from the loan from the City of Ventura, specifically why it declines in fiscal year 2023. Executive Director Bondy responded the loan is due at the end of calendar year 2022, so there is no interest payment in the second half of fiscal year 2023.

No public comments.

Motion to approve the Fiscal Year 2020/2021 and long range budget projections and schedule a public hearing at the June 18, 2020 regular board meeting to consider groundwater extraction fee adoption, Director Shephard; Second, Director Rungren. Voice vote: four ayes (Rungren, Chambers, Shephard, Mobley), none opposed, one absent (Everts). Motion carried 4/0/1.

9d INTERA Work Order No. 5 for GSP Development (Grant Category (d), Task 4)

Motion

Executive Director Bondy summarized the scope, budget, and terms of the proposed work order. The work order is intended to cover INTERA's planned GSP support tasks, including collaborating with the Executive Director on developing GSP sections that are not in UWCDs contract, overall GSP document management, responding to comments, and submitting the GSP to DWR. Director Chambers inquired about the timeline. Executive Director noted the contract term dates.

No public comments.

Motion to approve and file INTERA Work Order No. 5, Director Rungren; Second, Director Chambers. Voice vote: four ayes (Rungren, Chambers, Shephard, Mobley), none opposed, one absent. Motion carried 4/0/1.

10. FUTURE AGENDA ITEMS


- Groundwater extraction fee hearing.
- City of Ventura Mound Basin Study presentation.

ADJOURNED 1:55 PM

The Board adjourned at 1:55 PM to the next **Regular Board Meeting** on Thursday, **June 18, 2020**, or call of the Chair.

I certify that above is a true and correct copy of the minutes of the Mound Basin Groundwater Sustainability Agency's Board of Directors meeting of May 21, 2020.

ATTEST:


Susan Rungren, Board Secretary

ATTEST:


Jackie Lozano, Clerk of the Board